

**Wykoff City Council Meeting
Regular Meeting Minutes
July 13, 2026**

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on July 13, 2026 at 7:00 p.m. Attendees included Mayor Ryan Breckenridge, Barb Fate, Jeff Hare, Jane Baker, Missy Musel. Also, present City Administrator, Becky Schmidt.

Pledge of Allegiance was said.

Agenda: Mayor Breckenridge called for any additions to the agenda.

Musel requested adding the Gateway Café to Old Business. Motion was made by Baker and seconded by Fate to approve the revised agenda.

Motion carried 5-0.

Consent Agenda: Mayor Breckenridge called for approval of the Consent Agenda. Schmidt stated there were several additions to the financial statement. Three bills from Bremseth's for repair on a fire truck, old tanker, and First Responder rig.

Hare inquired of the final payment of the solar plant at the wastewater treatment. Schmidt stated that we are waiting for the final reimbursement.

Motion was made by Fate and seconded by Baker to approve the revised Consent Agenda.

Motion carried 5-0.

Visitors: None

COMMITTEE REPORTS:

WWTP – Whitney, Breckenridge, Hare

Rick Whitney was not present but submitted the following notes:

Water Department - Operations and Maintenance

- Completed and submitted Fluoride Report (MDH)
- Chlorine feed rate adjusted
- Hydrants flushed
- Conducted daily chlorine and fluoride sampling
- Conducted rounds and checks
- Sent quarterly fluoride and disinfection samples
- No violations or exceptions

Wastewater Department – Operations and Maintenance

- Conducted water and sewer tap inspection 201 Diamond Ct. Mundfrom addition

- Completed all sampling as required by permit and regulations
- Completed monthly DMR submitted to MPCA - no limit exceedances or violations
- Performed 2 video inspections
- Oversaw Solar installation and corrections
- Manned plant during flooding and cleaned

Hare reported on the solar project update. Company plans to return on July 20th to complete the solar project at the sewer plant site.

Fire Department – Fire Chief Mike Lund reported.

- 1 call this month which was a propane tank on fire. No one was hurt.
- Waiting for parts to finish the new fire truck
- The new fire truck should be ready by Fall Fest.
- Repaired other trucks. Department has two 2 fully functional tankers.
- Lund thanked the city for recognition at the community picnic.
- Update of the Fire Hall heater—Have lift to get the old heaters out. Anticipating the new furnaces will be installed in August.

First Responders – Cory Bremseth, First Responder Director, was not present but submitted the following information.

- Since receiving the new ZOLL device he is required to register the uses with Southeast EMS. The ZOLL device has been used twice.
- Katie White has resigned from the First Responders.

Personnel Committee – Fate & Musel

No report.

Streets – Breckenridge, John Baker, Jane Baker, Rick Whitney –

- Two water shut offs, located on the new streets near the Wykoff Commons, are down several inches. Whitney will enquire about getting the water shut off raised.
- Whitney will check the progress of the Finseth project.

Community Outreach - Fate & Baker

- Baker listed several ideas the committee is considering:
 - Speakers
 - Storytelling
 - Skill workshops for children
 - Outdoor movie night
 - Puzzle exchange
- Baker asked if the book library is part of Community Ed and who maintains the library? Schmidt stated the book library is Community Ed. Luann Hare rotates the books. Baker stated the structure needs attention. Schmidt said she would find someone to fix the library stand.

Park & Recreation – Baker and Hare

No report.

Join Trails Board Outreach – Schmidt, Fate, Burmeister, Montgomery

No report.

Zoning –

- Doreen Bergo Garage Addition
- Mundfrom Single Family Home
- Troy Asher Patio/Fence

Sheriff's Report

No report

Mayor's Report

- Fillmore County Fair will be next week. Mayor Breckenridge enquired if we are working at the bingo stand. Schmidt said the city of Canton was hired for the position.
- Mayor Breckenridge formally announced he is running for Mayor.

Old Business:

- Set Fee for Annual Licensure for Potentially Dangerous Dogs to cover paperwork, signage, tags, office time, evaluations, etc.

Following a discussion a motion was made by Hare and seconded by Musel to set the fee at \$150.00 annually, per household, with an annual reevaluation.

- Lucas Property
Musel stated numerous hazards and asked for an update on condemning the property. Schmidt reported there is no way to reach the owner. Also, at the present time the city does not have an attorney. No person can go on the property without the owner's permission or a court order. Musel asked if the city could at least clean up the boulevard since the city owns the land. Schmidt will contact the League of Minnesota Cities for advice and ask Heusinkveld to clean up the boulevard.
- Wykoff Commons Meadow
Thistles and wild parsnip are growing on the property. Schmidt will send a letter to the Commons stating the meadow needs to be mowed and noxious weeds need to be removed.
- Wykoff Gateway
July 20th was the previously set date for the owners of the Gateway Café to have their camper removed from the site. It was noted the closure date for their new residence is August 1st. Mayor Breckenridge suggested a registered letter be mailed to the owners asking of their intent.

RESOLUTION NO. 2026-12

A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Goodies and Gas	\$500

WHEREAS, all such donations have been contributed to the city for the Wykoff Athletics for uniforms

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote In Favor

Jeff Hare- yes

Barb Fate- yes

Ryan Breckenridge- yes

Jane Baker-yes

Missy Musel- yes

Opposed/ None

Passed by the City Council of Wykoff, Minnesota this 13th day of July, 2026.

Mayor

Attested:

City Administrator

RESOLUTION NO. 2026-13

A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Picnic Donations	\$800

WHEREAS, all such donations have been contributed to the city for the Wykoff Parks And Recreation

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote In Favor

Jeff Hare- yes

Barb Fate- yes

Ryan Breckenridge- yes

Jane Baker- yes

Missy Musel- yes

Opposed/ None

Passed by the City Council of Wykoff, Minnesota this 13th day of July, 2026.

Mayor

Attested:

City Administrator

Schmidt noted that the total monies donated was \$850.00. However, a \$50.00 check was written to the Wykoff Fall Fest Committee. The Park and Rec Committee received \$800.00 in donations.

New Business –

- Mary Sackett Water/Sewer Bill

Sacket paid for the water and sewer usage of the rented duplex and the water of the empty duplex. Because no one is living in one duplex, and none of the water went through the sewer, Sackett is requesting she be forgiven the \$178.67 sewer charge.

Motion to forgive \$178.67 this one time was made by Hare and seconded by Musel.

Motion carried 5-0.

- Playground Recommendations – John Baker does a safety inspection on all city playgrounds. The upper bracket of the swings at the Community Centers have worn thin. John does not feel they are safe due to a safety hazard .

Mayor suggested the Park and Rec committee meet and present an idea to the council.

Musel stated the swings are important to our community. More research needs to be done.

- Kingsland Public Service Day is set for Wednesday, Oct. 7

Discussion about having enough jobs for 40 youth. In previous years it has been a struggle to keep them busy. Schmidt will gather more information and possibly limit the number of youths.

- Set Budget Meetings
 - 5:30, August 17th Preliminary Budget Meeting: Fire, EMS, Water & Sewer
Pizza will be ordered.
 - 5:30 August 26th Final Budget Meeting
Mayor asked everyone to think about projects they want to do so the budget can be planned.
Schmidt will notify the rural townships.

- Arvig Abandoned Lines in Town
Safety issues-hazard.
The lines are not electrically charged but have caused damage and frustration. Schmidt requested a motion from the council to have Arvig remove the abandoned lines.
A motion was made by Musel and seconded by Baker to send a letter to Arvig to remove the abandoned lines.

Motion carried 5-0.

Meeting adjourned at 7:49 p.m.

City Administrator

Date of Approval