

Wykoff City Council Meeting
Regular Meeting Minutes
March 9, 2026

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on March 9, 2026, at 7:00pm. Attendees included Mayor Ryan Breckinridge, Jeff Hare, Jane Baker, Barb Fate, Missy Musel. Also, present City Administrator, Becky Schmidt.

Pledge of Allegiance was said.

Agenda - Mayor Breckenridge called for any additions to the agenda.

Additions - Old Business: Garden Plots

New Business: Fall Fest Advertising and Office Printer

Motion was made by Fate and seconded by Musel to approve the revised agenda.

Motion carried 5-0.

Consent Agenda - Motion was made to accept the Consent Agenda as presented by Fate and seconded by Baker.

Motion carried 5-0.

Visitor - Lyman Hare presented the council with an opportunity to promote Wykoff in the 2026 Visitor & Vacation Guide.

COMMITTEE REPORTS:

WWTP – Rick Whitney reported to the council the list as stated below:

Water Department – Operations and Maintenance

- Completed and submitted Fluoride Report (MDH).
- Ordered fluoride reagents for sampling.
- Ordered a chlorine cylinder.
- Adjusted chlorine levels to low. Adjusted fluoride to high.
- Conducted daily chlorine and fluoride sampling.
- Sent quarterly fluoride and disinfection samples.
- No violations or exceptions.

Wastewater Department – Operations and Maintenance

- Cleaned WWTP Office and lab operations.
- Completed all sampling as required by permit and regulations.
- Completed Monthly DMR and submitted to MPCA. No limit exceedances or violations.
- Assisted with two locates and reviewed line video

- Ordered Micro C (Bug food).
- Ordered Microorganisms (Bugs)
- Completed annual LSL DWRF grant application for replacing lead and galvanized lines within the city limits. Eight homes are known to qualify for the grant.
- Explained the attached Wastewater bar graphs.

Fire Department - Fire Chief Mike Lund reported to the council:

- February was a quiet month. The department had one call.
- The Wildlife and Habitat for Fillmore County Banquet went well. Lund estimated that 350 people attended.
- Tornado siren – Several individuals on the south side of town are not hearing the sirens. Council members discussed whether the siren may not be running long enough during the testing to complete a full rotation. Mayor Breckenridge stated this will be addressed. Hare asked if sirens could also be tested at 6:00 pm. Becky will call Fillmore County to investigate.
- The fire department plans to replace the heating system in the fire hall and would like to install a system similar to the one currently in use. Mayor Breckenridge approved Lund to get multiple bids for a new heating system in the fire hall.

First Responders - Cory Bremseth, First Responder Director, no report.

Personnel Committee - Fate and Musel

Fate reported there are a few questions that need to be addressed. She will return with answers for the council. Musel questioned if it is necessary to have a monthly meeting if there are no personnel issues. Schmidt stated if the committee is not meeting it must be posted three days in advance. Fate suggested they continue meeting monthly. Mayor Breckenridge suggested the committee members discuss if there is any new business. If there is none, notify Schmidt of the cancellation three days in advance.

Streets Committee – Mayor Breckenridge, John Baker, Jane Baker

Mayor Breckenridge reported there was no new business. Committee will soon be looking at painting lines for parking.

Community Outreach – Fate and Baker

Fate reported that the community gardens will not be happening in 2026 due to additional planning needed. The committee is considering organizing a community event focused on container gardening for this year. Fate will check with the local garden club and the University of Minnesota Extension for assistance.

Park & Rec. Committee - Baker and Hare

Hare stated that the committee had a great meeting with good participation. Individuals were interested in the horseshoe pits and the beautification of the parking lot south of Ed's Museum.

Tree Program for 2026 – Hare suggested a tree lottery for city residence instead of planting trees on city property. Kirk Affeldt & John Goetcher have trees available. The city has some funds available to purchase approximately a dozen trees. Wykoff citizens could apply to receive a tree to plant on their property. City Administrator, Schmidt, reminded the council that money for the Tree Program included the removal of dead trees. After looking at the city budget, Schmidt will have an exact number of trees the council can purchase for the lottery.

Horseshoe Pits – The committee looked at several locations and were in favor of placing the horseshoe pits behind (east side) the community center. A playground is available for children and a pavilion for picnics. The horseshoe pits would add activities for those renting the Jail Haus and community center. It was suggested a horseshoe tournament be held during Fall Fest. This project would rely on volunteers and donations rather than city funding. Motion to approve the site of the horseshoe pits was made by Musel and seconded by Fate.

Motion carried 5-0.

Ball Field Lights - The Softball Association is looking for ways to get additional funding for ball field lights. City Maintenance personnel, John Baker, has spoken to MiEnergy. The committee is still working on this project

Basketball Hoops - Schmidt proposed that we place two basketball hoops on the west side of the Community Center parking lot at a cost of \$284 apiece. Motion to purchase two basketball hoops was made by Fate and seconded by Musel. Motion carried 5-0.

Hare requested the committee be made aware of these plans prior to the council meeting. Schmidt informed Hare that he had been notified.

Flower Beds – Mayor Breckenridge reported there has been discussion about sprucing up the area by the city welcome signs. The committee plans to contact landscape professionals for advice. The rock garden landscape at Ed's Museum will also be spruced up. Breckenridge reminded everyone that we want things nice for our 150th Anniversary.

Joint Trails Board Outreach - Schmidt, Fate, Burmeister, Montgomery

There are 4 slide shows available to view on the trail opportunities in Minnesota. The information has been forwarded to members of the committee.

Zoning – There are a couple permits pending.

Sheriff's Report – No report

Mayor's report – Information included in the agenda.

Old Business:

Fraud Seminar – Schmidt contacted Senior Fraud Investigator, Jessica Danberg and she is available on April 1st at 6:30 p.m. Fillmore County Sheriff department will be represented. Insurance Agent Steve Rehm will provide information on what Homeowners Insurance covers when you are defrauded. There will be a question-and-answer session.

Investigator Danberg requested a projector screen for a slide show. Schmidt asked permission to purchase a remote-controlled 100-inch projector screen for the community center at a cost of \$199.99. The screen would hang on the east wall. Window blinds need to be installed to prevent glare. Schmidt would purchase them through Amazon at a cost of approximately \$500.00.

Motion was made by Fate and seconded by Musel to purchase the projector screen and blinds for the community center. John will install the blinds.

Motion carried 5-0.

Motion was made Musel and seconded by Baker to host the Fraud Seminar on April 1st.

Motion carried 5-0.

Elevator Grant Update – Due to no hazardous chemicals in the soil the grant did not cover. Schmidt is looking into other grant opportunities.

Fire Hall Heating Solutions – Previously discussed in the Fire Department report.

Grant for Farmer's Market – A grant is available to start a Farmer's Market. The program is in the planning stages. Community resident, Nicki Apenhorst, volunteered to assist with the market. Mayor Breckenridge stated he is working on the grant. It was suggested that a Farmer's Market be held on the same day as the Community Picnic.

Extra Solar charges – MiEnergy needs to move a meter. The moving of the meter would cost \$375.00. Mienergy informed Schmidt that there will be a cost of over \$1000.00. The cost is not included in the contract. The representative from Solar Connection informed Becky that they would cover the cost of the CTU's, however the city is responsible for moving the meter at a cost of \$375.00.

Community Garden Plots – Information covered in the Community Outreach report.

Welder – A large old welder in city shed needs to be removed. Harvey Schmidt made an offer to purchase the welder for \$50.00. Mayor Breckenridge suggested it be let out for bids. Following a brief discussion, a motion was made by Fate and seconded by Musel to allow Harvey Schmidt purchase the welder for \$50.00.

Motion carried 5-0.

New Business:

Resolution 2026-5 Create No Parking along N. Gold and Fillmore St. West
Several complaints concerning safety issues for traffic.

RESOLUTION TO PLACE NO PARKING SIGNS

A RESOLUTION #2026-5

WHEREAS the City of Wykoff has found that parking on North Gold Street / County 5 and west Fillmore Street has become a nuisance for traffic flow and a safety issue for our children exiting the school bus,

WHEREAS the City of Wykoff has designated all East Fillmore / County 5 as a no parking zone and the 60 feet of North Gold running south from Fillmore Street on both sides of Gold Street as a no parking zone.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYKOFF, MINNESOTA AS FOLLOWS:

Signs will be placed in the afore mentioned areas, stating no parking will be permitted per Ordinance 71.01 Section E. and the curbs will be painted to reflect the extended area on Gold Street.

Motion made by Fate and seconded by Musel to pass Resolution #2026-5

Roll Call Vote:

Jeff Hare - Yes

Barb Fate - Yes

Ryan Breckenridge - Yes

Jane Baker - Yes

Missy Musel -Yes

Passed by the City Council of Wykoff, Minnesota this 9th day of March, 2026

Ryan Breckenridge, Mayor

Attested:

Rebecca Schmidt, City Administrator

City Picnic – The council set the city picnic on Sunday, June 28th from 4:00 – 7:00 p.m.

Schmidt will enquire if the band Raven’s Fire is available.

May 17th-23rd is EMS week. Schmidt and Hare recommended that at the picnic we recognize the First Responders for the great work they do.

Workman’s Comp Deductible – Council members were asked if they preferred a big deductible and pay a lower premium or stay the same as previous years and pay a premium of \$3167.00 for workman’s comp. insurance.

Motion was made by Musel and seconded by Hare to keep the status quote and pay \$3167.00.

Motion carried 5-0.

Kids Activity - Easter Bingo

Schmidt suggested the city host a Kids Easter Bingo on Saturday, March 28th. Total cost is estimated at \$300.00. Volunteers would work at the event and prizes would be given. City would donate any profit to Fall Fest.

Motion was made by Fate and seconded by Musel to sponsor the Kids’ Easter Bingo.

Motion carried 5-0.

Fall Fest Advertising – Visitor, Lyman Hare, informed the council of the cost for advertising in the Visitors Guide: \$850.00 for full page, \$450.00 for a half page.

The Visitor Guide advertises the area activities and festivals and has a large circulation.

In honor of our \$150th anniversary, many special events are planned during Fall Fest. It was suggested that the Fall Fest committee pay half, the city pay half, and if the Commons want their activities advertised, they also contribute to the advertisement.

Motion was made by Musel and seconded by Baker to purchase a full-page ad in the 2026 Visitor & Vacation Guide.

Motion carried 4-0. Hare abstained.

Office Printer – City Administrator, Schmidt, stated the city is over budget for color prints. Current lease is \$98.00 per month plus color expenses. After paying the extra fees, the actual cost is approximately \$151.00 per month. The present lease pays the maintenance for black drums but not color. The four-color drums need replacing and will cost \$1200.00. However, the city can purchase a 5-year lease on a 19160 copier which will cover black and color cartridges and drums for an additional cost of \$40.00 per month.

Motion was made by Baker and seconded by Musel to upgrade to the 19160-copier lease.

Motion carried 5-0

Meeting adjourned at 8:05

City Administer

Date of Approval