

Wykoff City Council Meeting
Regular Meeting Minutes
February 9, 2026
7:00 pm

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on February 9, 2026, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Jane Baker, Barb Fate, Missy Musel. Also, present City Administrator, Becky Schmidt.

Pledge of Allegiance was said.

AGENDA: Mayor Breckenridge called for any additions to the agenda. Motion to approve the agenda as written was made by Fate and seconded by Baker. Motion carried 5-0.

ADDITIONS: An error in the payment to Plunkett was corrected.

CONSENT AGENDA: Motion was made to accept the consent agenda as presented by Baker and seconded by Musel. Motion carried 5-0.

VISITORS:

Kali Lentz, auditor from CohnReznick LLP.

Summary – *For more information refer to Financial Summary -2025 booklet prepared for: City of Wykoff*

General Fund unassigned reserves were 91% of current year general fund expenditures at 12/31/2025. General fund increased reserves by \$8,761 including net transfers out of \$16,000.

Fire operations are supported by local townships and the city.

Capital Improvement Fund balance of \$243,686 available for future capital needs.

All bond payments were made on a timely basis and \$123,746 remains in debt service funds for future debt payments.

Water Fund rates cover operating expenses and debt service requirements.

Sewer Fund had operating income of \$2071 after depreciation of \$84033. Amount excludes transfer of \$15,000 to the Water fund in 2025.

Rick Whitney: Whitney addressed the council concerning a letter he recently received from the City of Wykoff addressing the issue of his sidewalk not being cleared of snow in the allotted time frame. Whitney stated when he purchased the property, he was informed the sidewalk in front of his building was the city's responsibility. Whitney informed the council he will be sure the front of

the building is cleared within 24 hours. However, it cannot be helped if the wind blows causing snow to drift. Whitney will attempt to keep the sidewalks clear.

Brianna Medes: Medes addressed the council concerning the registered letter she recently received from the City of Wykoff and the issue of her car being towed due to failure to follow city ordinances. Medes explained her current situation. Mayor Breckenridge informed Medes that the council cannot publicly discuss it during the visitor time but will keep the lines of communication open.

COMMITTEE REPORTS:

WWTP – Rick Whitney reported to the council the list as stated below:

1. Completed DMR has no limit exceedances.
2. Completed rounds, checks and process control.
3. Conducted MLSS checks.
4. Checked biological activity under microscope.
5. Cleaned UV bulb and changed one ballast.
6. Obtained three quotes for PRV for City of Wykoff.

Whitney recommended purchasing two pressure release valves from DSG. Motion was made by Musel and seconded by Fate to accept the bid from DSG and purchase two pressure release valves. Motion carried 5-0.

7. Attended Water/Wastewater Committee meeting.
8. Assisted with one locate.
9. No streets committee meeting.
10. Assisted with removing and installing water meter under Michael Born home.
11. Met with Jenn and Lee at the Gateway regarding outside water service to City.
12. Called KLM awaiting schedule for inspecting the water tower.
13. Reviewed 2 I&I lateral videos.
14. Cleaned UV room.

Council members discussed whether Whitney should be granted a designated amount to spend without prior approval of the council. Becky stated that we do conduct a poll in emergency situations. Whitney reported that all purchases go through the Wastewater Committee. A motion was made by Fate and seconded by Musel to grant Whitney a set limit of up to \$5000.00 to use in case of an emergency without prior council consent.

Fire Department – Fire Chief Mike Lund was unable to attend.

First Responders – First Responder Director Corey Bremseth was unable to attend but sent information. Alex, from Southeast EMS, is working on a grant for the First Responders in Fillmore

County. The grant, which comes from the Opioid Fund, is for a LUCAS and ZOLL monitor for Ostrander and Wykoff First Responders. More information should be available at the end of the month.

The two portable radios are encrypted and the tanker for fire is also up to date with encryption talk groups.

Personnel Committee – Fate and Musel reported that meetings will be held the second Monday of each month at 9:00 a.m.

Streets – Mayor Breckenridge stated that the committee did not meet. There have been no breakdowns and things are going well.

Community Outreach – Fate and Baker reported they are planning an Alert for Scams course for the community. More information to come.

Becky has not heard any feedback on the Community Garden inquiry.

Park & Rec. Outreach – Hare and Baker reported they did not have a meeting. Have two new committee members.

Joint Trails Board Outreach: Schmidt, Fate, Mark Burmeister, Trisha Montgomery

Due to conflicts the committee was unable to attend the Lanesboro Trail Meeting on January 21. Becky recently received a slide show and documentation on the trail meeting.

Revolving Loan Committee: Fate and Baker reported:

Zoning – No report

Committees were informed to notify Becky if they are not meeting. Becky will post the cancellation on Facebook.

Sherriff's Report – No report

Mayor's Report – Allison Eickhoff, student at St. Johns School, was selected as an Honorable Mention for her essay in the 2025 Mayor for the Day essay contest sponsored by the League of Minnesota Cities. More than six hundred entries were submitted from 4-6th grade students across the state. Allison will receive a certificate, and her name will be published in the spring issue of the Minnesota Cities magazine.

Old Business – Doug Sabatke vehicle update.

Becky stated the registered letter was not picked up. Mike Sabatke came to the city office the weekend before the vehicle was towed. Mike was informed of the status of the registered letter and asked to contact Doug. John took pictures showing the car was half on boulevard and half on

road. Doug was granted an extension from Thursday to Monday and Mayor Breckenridge offered his personal assistance to help move the vehicle. It was not moved on Monday. On Wednesday, the tow company was contacted and would be arriving on Thursday. The council was polled via email of our intentions and granted permission to have the vehicle towed. The vehicle was in violation of the city snow ordinance and on the road since October.

Brianna Medes, the vehicle owner, responded. Medes claimed she was never notified of an issue. Fate stated the council usually does not act unless there is a complaint.

Mayor Breckenridge and Hare reiterated the importance of contacting the city office, the mayor, or council members if there is any issue. If there is no response, there is nothing else the council can do.

New Business –

New griddle for the community center stove.

Originally it was assumed the entire stove would need to be replaced. However, a griddle that sits over the top of the burners and could be removed when using the stove would be less expensive and practical for our use. The Ramaker Family donated money for the grill. Becky will contact them to see if their donation could be used for another project.

Motion to purchase the removeable grill for the community center was made by Musel and seconded by Baker.

Motion carried 5-0.

Pay of loan –

The funds are available to pay off loan # DWRF_02 and will save approximately \$200 of interest. There is no penalty for early payoff.

Motion was made by Musel and seconded by Baker to pay off the loan.

Motion carried 5-0.

Ambulance Funds Transfer –

Due to the incredible response of new First Responders and the cost of testing, the EMS balance is in a deficit of over \$8456. Need to transfer \$10,000.00 from the general fund to the EMS fund. Motion made by Hare and seconded by Musel to transfer \$10,000.00 from the general fund to the EMS fund.

Motion carried 5-0.

Results of Tests for Pay Equality Compliance-

Becky notified the council that the city was in compliance of the Pay Equity requirements.

Resolution 2026-4 to adopt the 2025 Fillmore County Hazard Mitigation Plan.

Resolution #2026-4
CITY OF WYKOFF, MINNESOTA

**RESOLUTION TO ADOPT THE 2025 FILLMORE COUNTY
HAZARD MITIGATION PLAN**

WHEREAS, the City of Wykoff recognizes the threat of natural hazards to people and property within the City of Wykoff,

WHEREAS, the City of Wykoff has participated in the development of the 2025 Fillmore County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2025 Fillmore County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within the City of Wykoff from the impacts of future hazards and disasters; and

WHEREAS, by adoption by the City of Wykoff demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Fillmore County Hazard Mitigation Plan,

WHEREAS, approval of the 2025 Fillmore County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Fillmore County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants; and

NOW THEREFORE BE IT RESOLVED that the City of Wykoff supports the hazard mitigation planning effort and wishes to adopt the 2025 Fillmore County Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the City Administrator this 9th day of February, 2026.

Approved: _____
Ryan Breckenridge, Mayor

ATTEST: _____
Rebecca Schmidt, City Administrator

Motion was made by Fate and seconded by Baker to accept the Resolution 2026-4.

Roll Call Vote:

Mayor Breckenridge – Yes

Barb Fate – Yes

Jane Baker – Yes

Missy Musel – Yes

Jeff Hare - Yes

ss/Rebecca Schmidt

Rebecca Schmidt, City Administrator

ss/Ryan Breckenridge

Ryan Breckenridge, Mayor

Passed by the City Council of Wykoff, Minnesota this 12th day of January, 2026.

Mayor

Attested:

City Administrator

City Administrator

Date Approved

Final Site Approval for Solar –

Council members viewed a map showing location of the new solar site. Whitney suggested the site be moved further north of the wastewater plant to avoid being in a waterway. A note will be made stating to put the solar site up the hill as far as possible.

Becky will call the solar company to verify.

A motion was made by Hare and seconded by Baker to approve the final site of the solar panels with the wastewater treatment plant panels moved north to avoid a waterway.

Motion carried 4 with Missy voting nay.

Thank You -

A note from Robin Breckenridge was read thanking everyone for the beautiful plant given to her when she was ill. *Noted*-City funds did not pay for the gift.

Quotes for Insulating the Hall –

Furnace in Community Center could not keep up during the cold weather. Expert Insulation gave a quote of \$2025.00 to insulate the walls and a quote of \$6765.00 to insulate the floor came from Lifetime Insulation.

Current furnace is new. After discussing the situation, it was noted the insulated walls will help rid the building of moisture, bugs, and heaving of the floor.

Motion was made by Musel and seconded by Fate to insulate the walls of the community center.

Motion carried: 4-0.

Hare abstained.

Insurance Breakdown Information-

Cost of insurance is approximately \$2000.00 less than last year.

Fire Hall Furnace Repairs –

Greg Stender presented several options: Infra-red heat, which heats objects, or forced air which heats space. After discussion it was decided to pursue the infra-red heat. Council members are encouraged to walk through the fire hall.

Stender will get quotes for the options, and a poll will be sent to council members.

Grants –

Whitney announced the grant was approved for the Planning of the EU Tank. Just waiting to get awarded.

Becky also completed a grant from AARP to fix the city pavilion. Waiting to hear the results.

Meeting adjourned at 8:20 pm.

Adjournment

City Administer _____ Date of approval _____