

**Wykoff City Council Meeting**  
**Regular Meeting Minutes**  
**June 9<sup>th</sup>, 2025 ~ 7:00 pm**

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on June 9th, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Barb Fate and Jane Baker, Missy Musel. Also, present City Administrator, Becky Schmidt.

**Agenda**-Mayor Breckenridge called for any additions and noted that under New Business – g) Library Grant, New Business -h) Kingsland Service Day. Motion by Fate and seconded by Musel to approve the agenda with the noted additions. Motion carried 5-0.

**Consent Agenda**- Mayor called for approval of the Consent Agenda. Motion to accept the consent agenda as presented by Hare and Fate. Motion carried 5-0.

**Visitors**- Roger Storlie stated that he was opposed to the garbage and recycling fee that was added to his utility bill. He stated he has not had garbage pickup for 18 years and he has always taken his garbage to Preston. Mayor stated that because we have a 5 year contract, at this time we can make no exceptions or changes. Mr. Storlie stated that the contract was not valid because it changed from a 3 year to a 5 year. No other discussion.

**WWTP**- Rick stated the Vent Fan from the WWTP needed repair, he would like to it to Pine Island for evaluation and repair. If it is too expensive to repair then purchase a new one. Motion by Fate and seconded by Baker to approve the repair. Motion carried 5-0.

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Cleaned Sludge tank WWTP.
- 6.) Assisted with locating water service at Wykoff Commons
- 7.) 2 alarm calls wet weather events no flooding.
- 8.) Performed 2 Locates.
- 9.) Met with Streets Committee
- 10.) Inspected north side air handling vent fan motor locked up.
- 11.) Assisted with 2" connection to the Wykoff commons to improve water volume.
- 12.) Responded to 6 calls to the commons and residents regarding water complaints.
- 13.) Spoke with Brett Regarding street project.
- 14.) Power washed inside of UV room.
- 15.) Responded to MPCA stormwater inspection notification to Griffin.
- 16.) Reviewed Gold St. Lateral inspection video. Fiona
- 17.) Spoke with Jetter Clean regarding south St. resident I&I lateral work.

**Fire Department** – 2nd Chief, Chris Nagel reported that they had one false call to Forestville for a 911 call that started with a dropped phone. They searched for several hours and found the caller to be taking a nap. It was up in the campground area and was a very difficult search. They are planning on some training in the area to map out the trails and get more familiar with the area. Schmidt asked if a drone would assist with the search. Bremseth stated that they are using drones with thermal imaging. There are grants available, Schmidt will look into it.

The Fire Dept. Will need candy for parades starting the end of this month. They will also be available for the city picnic on June 15<sup>th</sup>.

**First Responders**- Cory Bremseth, First Responder Director stated that all members have now received their license. There is a reimbursement check coming from Southeast EMS. They are averaging 6 calls a month but only one so far this month. The First Responder Rig will be available for the picnic.

**Personnel** – Missy stated she wanted to make it clear she did not agree with Becky and LuAnn tracking their hours. The proof is in their work what they accomplish. Barb wanted to clarify what she meant when she had asked for an accounting of Becky and LuAnn's time. She wanted more of what they have accomplished, she understands that it would be very difficult to track everything that they do in a day.

**Streets**- Mayor stated the Streets committee met and the street project is going well. They also discussed the Finseth and WWTP street with the runoff causing damage and is dangerous to mow. It is city property, and we should mow and maintain it. John and Rick stated they would take care of it.

**Community Education**- Jane suggested an internship for young people to help the elderly with household items. She also stated a community garden. Mayor suggested the Vee down by the ballpark would work. Schmidt suggested the open field by the city shed. No other discussion at this time.

**Park and Recreation, Joint Trails Board**- Jeff stated they met and discussed the trees. He thanked everyone for showing up for the planting. He will take care of the watering. He is also looking to plant 100 trees and perhaps do a tree lottery for residents to plant in their property. It would take some of the responsibility of maintaining them off the city. Mayor would like to replace the trees on Gold Str / Highway 80. Jeff discussed becoming a Tree City and would like to organize a committee to look into the guidelines. It is an annual obligation.

Looking for help to water the flowers at the Community Center and also the flowers provided by the Garden Club. Sally Jeske had stopped in wondering if we could assist. Discussion followed about trying to rig up a water tank to assist with the watering. Jeff suggested asking for sign ups from the residents.

Musel stated there is a large tree that has died on her neighbor's property. It is dropping branches. Schmidt stated that she will have John look at it and assess. Numerous residents have called about

dead trees. Schmidt will follow through with Denny Skogstad tree removal and other residents. Jeff suggested reaching out to State Forestry in Preston. Jeff will reach out.

**Revolving Loan Committee**-Fate and Baker have questions on the revolving loans. They will meet with Schmidt to clarify some things.

**Zoning** – Motion by Musel and seconded by Fate to pay Matt Gathje \$25 per zoning evaluation. Motion carried 5-0.

**Sheriff's Report**-None at this time

**Mayor's Report**- Mayor acknowledged that Elsa Eickhoff was chosen as Mayor for the day and would be in the Fall Fest Parade. Mayor would like to remind everyone of the Fall Fest Meeting on June 10<sup>th</sup> at 6:30.

**Old Business-**

**Resolution Appointing Resident to Fill Unexpired term**

#### RESOLUTION 2025-15

#### RESOLUTION APPOINTING A RESIDENT TO FILL OUT THE UNEXPIRED TERM

WHEREAS, the City of Wykoff received a letter of resignation from Councilmember Kaleb Himli on April 10<sup>th</sup> 2025 and;

WHEREAS, the Wykoff City Council accepted the letter of resignation, and;

WHEREAS, Said vacancy can be filled in accordance with State Statute by the appointment of a qualified resident of Wykoff, now;

FURTHERMORE, BE IT RESOLVED, that Missy Musel, a qualified and willing resident of Wykoff has been selected, and is hereby appointed to fill the unexpired term commencing with the May 12<sup>th</sup> regular meeting. This appointed position will be held until December 31<sup>st</sup>, 2026.

I certify the above resolution was adopted by the City Council of the City of Wykoff on June 9<sup>th</sup> 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator-Clerk/Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Stantec update and request for Payment** – Hare made a motion to pay Griffin the 1<sup>st</sup> payment in the amount of \$113269.57, second by Fate. Motion carried 5-0.

**Emailing Bills**- Becky reported that there were approximately 30 who had responded to receive their statements via email. She noted the cost of the module would be \$695.00 but felt that the savings of mailing and paper costs would cover the yearly charge of \$195.00. Motion by Himli and seconded by Fate to move forward. Motion carried 5-0.

**Wireless Tower Request**- Motion by Hare and seconded by Fate to place the Ordinance for Telecommunication Towers on the Public Hearing. Motion carried 5-0. Council agreed to have the Public Hearing on April 14<sup>th</sup> at 6:30 p.m. Items to be placed on the Public Hearing are the I&I Ordinance and Application, Cannabis Ordinance and the Wireless Tower Ordinance.

**New Siren Update** - Becky reported that the new siren has been installed, and the testing was successful. She noted also that the council had budgeted \$30,000 for the siren and the cost was \$16,150.

**MiEnergy Response to request** – Becky reported that MiEnergy had denied the request from the City for them to pay the Fire Department bill for the response to the tree in the highline. Himli removed himself from the council table to state that he had not refused to let Mienergy trim any of the branches from the tree in question as was implied by MiEnergy. He returned to the table. Motion by Baker and seconded by Fate to waive the charges. Motion carried 5-0.

**Ed's Museum update** – Becky reported that the grant of \$44,000 was approved and should arrive shortly. However, she noted that the company Eagle Ridge Construction would like to make sure they have Ed's on their schedule but would need a \$4,000 check to begin. She noted that this money will be put back into the city's funds as soon as the grant dollars are received. Motion by Fate and seconded by Himli to approve the \$4,000 payment. Motion carried 5-0.

**Pickup Purchase** – Becky reported that the council had before them the specs for a pickup which John feels will serve the city well. This is an estate auction on April 19<sup>th</sup>. Discussion followed. She noted that the council had budgeted \$20,000. The Council agreed to bid up to \$32,000.

**New Business - Resolution 2025-06 Adopting the Minnesota Basic Code of Ordinances, 2023 and Amendments**

**Resolution 2025-06  
Adopting the Minnesota Basic Code of Ordinances  
2023 Edition and Amendments  
ORDINANCE NO. 10.01A  
CITY OF WYKOFF  
COUNTY OF FILLMORE  
STATE OF MINNESOTA**

AN ORDINANCE ENACTING THE CODE OF ORDINANCES FOR THE CITY OF WYKOFF, MINNESOTA,  
ADOPTING THE MINNESOTA BASIC CODE OF ORDINANCES, 2023 EDITION AND  
AMENDING, RESTATING, REVISING, UPDATING, CODIFYING AND COMPILING CERTAIN  
ORDINANCES OF THE CITY DEALING WITH THE SUBJECTS EMBRACED IN THE CODE OF  
ORDINANCES AND PROVIDING PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES.

WHEREAS Minnesota Statutes Section 471.62 authorizes the city to adopt the Minnesota Basic Code of Ordinances by reference, and Sections 415.02 and 415.021 authorize the city to cause its ordinances to be codified and printed in a book,

2023 Supp

NOW THEREFORE the City Council of the City of Wykoff, Minnesota, ordains:

Section 1. The Minnesota Basic Code of Ordinances, 2023 Edition, together with amendments and supplements contained therein, is hereby adopted and shall constitute the ACode of Ordinances of the City of Wykoff.@ This Code of Ordinances also adopts by reference certain statutes and administrative rules of the State of Minnesota as named in the Code of Ordinances. It is the intention of the City Council that, when adopting the Minnesota Basic Code of Ordinances, all future amendments and supplements are hereby adopted as if they had been in existence at the time this Ordinance was enacted, unless there is clear intention expressed in the Code to the contrary.

Section 2. The Code of Ordinances as adopted in Section 1 shall consist of the following titles and those existing city ordinances also listed in Section 3. *(The city may choose not to adopt some sections of the MBC by crossing them off or omitting them from the list below. However, please note that the decision to exclude MBC sections should be made only with the advice of the City Attorney. Certain MBC sections contain provisions mandated for cities by state law. These sections are marked with an (\*) below and should not be crossed off or omitted from the list below. Other provisions are not mandated by state law, but are highly recommended for promoting the public health and welfare within the city. These highly recommended provisions are marked by a (\*\*) below.)*

**TITLE I: GENERAL PROVISIONS**

- 10. General Provisions (\*)

**TITLE III: ADMINISTRATION**

- 30. General Provisions (\*)
- 31. Departments, Boards and Commissions (\*)
- 32. Emergency Management (\*)

**TITLE V: PUBLIC WORKS**

- 50. Garbage and Rubbish
- 51. Sewer Regulations
- 52. Water Regulations
- 53. Storm Water Drainage Utility
- 54. Rates and Charges

**TITLE VII: TRAFFIC CODE**

- 70. Traffic Regulations
- 71. Parking Regulations
- 72. Snowmobiles
- 73. Recreational Vehicles
- 74. Bicycles, Roller Blades, Roller Skates, Roller Skis and Skateboards

## **TITLE IX: GENERAL REGULATIONS**

- 90. Abandoned Property
- 91. Animals (\*)
- 92. Health and Safety; Nuisances (\*\*)
- 93. Streets and Sidewalks (\*)

## **TITLE XI: BUSINESS REGULATIONS**

- 110. General Licensing Provisions
- 111. Commercial Amusements
- 112. Liquor Regulations
- 113. Peddlers and Solicitors
- 114. Reserved
- 115. Reserved
- 116. Regulating Lawful Gambling
- 117. Garage and Rummage Sales
- 118. Regulation of Public Dances and Special Events
- 119. Sexually Oriented Businesses (\*\*)

## **TITLE XIII: GENERAL OFFENSES**

- 130. General Offense

## **TITLE XV: LAND USAGE**

- 150. General Provisions (\*\*)
- 151. Zoning (\*\*)
- 152. Subdivision Control (\*\*)
- 153. Anti-Blight Regulations (\*\*)

## **TITLE XVII: GENERAL AND ADDITIONAL PROVISIONS**

Section 3. All prior ordinances shall be deemed repealed from and after the effective date of this ordinance, except as they are listed in this section; provided, this repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of this ordinance, nor shall this repeal affect the provisions of ordinances levying taxes, appropriating money, annexing or detaching territory, establishing franchises, or granting special rights to certain persons, authorizing public improvements, authorizing the issuance of bonds or borrowing of money, authorizing the purchase or sale of real or personal property, granting or accepting easements, plat or dedication of land to public use, vacating or setting the boundaries of streets or other public places; nor shall this repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the Code of Ordinances. All fees and charges established in ordinances or resolutions adopted prior to the adoption of this city code shall remain in effect unless amended in this code or until an ordinance adopting a schedule of fees and charges is adopted or amended.

**Amended Ordinances Codified:**

**Title I General Provisions**

**10 General Provisions**

10.99 General Penalty and Enforcement (adopted 3/10/2025)

**Title III. Administration**

**31. Departments, Boards and Commissions**

31.20.1 Volunteer Fire Department Continued: Appointment  
of Officers (Adopted 6/12/2018)

31.22.1 Election of Officers (Adopted 6/12/2018)

31.26.1 Firefighters (Adopted 6/12/2018)

31.47.1 Organization, Meetings, Minutes and Expenditures (Adopted  
6/12/2018)

**Title V: Public Works**

51.07.1 Inflow and Infiltration Inspection Requirements (Adopted  
12/13/2021)

**Title VII: Traffic Code**

**71. Parking Regulations**

71.03.1 Other Parking Restrictions (Adopted 8/13/2018)

71.04.1 Declaration of Snow Emergency; Parking Prohibited (Adopted  
6/12/2018)

71.08.1 Prohibiting Parking Areas in Front Yards in Residential Zones  
(Adopted 6/12/2018)

**73. Recreational and Other Vehicles**

73.08.1 Motorized Golf Carts, Utility Task Vehicles and Mini Trucks  
(Adopted 6/12/2018)

**Title IX. General Regulations**

**91. Animals**

91.02.1 Dogs and Cats (Adopted 6/12/2018)

91.04.1 Farm Animals (Adopted 4/10/2023)

91.06.1 Kennels (Adopted 6/12/2018)

**92. Health and Safety: Nuisances**



92.71.1 External Solid Fuel-Fired Heating Devices (Outdoor  
Wood Burning Stoves) (Adopted 6/12/2018)

**Title XI. Business Regulations**

**117. Garage and Rummage Sale**

117.02.1 Restrictions and Prohibitions (Adopted 6/12/2018)

**113. Peddlers and Solicitors**

113.03 Licensing Application and Permit Forms (Adopted 8/13/2019)

**Title XV: Land Usage**

**151. Zoning**

151.20.1 Classification of Zoning Districts (Adopted 9/14/2020)

151.21.2 R-1 Single-Family Residential District (Adopted 9/14/2020)

151.21.4 Storage Shed Height (Adopted 3/10/2025)

151.23.1 R-4 Manufactured Home Parks (Adopted 9/14/2020)

152.26 C-2 Commercial District (Adopted 3/10/2025)

151.471 Residential Regulations (Adopted 6/12/2018)

151.55 Zoning Right of Way (Adopted 3/10/2025)

Section 4. This ordinance adopting the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the city's official newspaper. The Clerk of the city shall cause a substantial quantity of the Code of Ordinances to be printed for general distribution to the public at actual cost and shall furnish a copy of the Code of Ordinances to the County Law Library or its designated depository. The official copy of this Code of Ordinances shall be marked and kept in the office of the City Clerk.

Section 5. It is the intention of the City Council that, when adopting the Minnesota Basic Code of Ordinances and any supplements or additions to it, that all existing and future amendments to any state or federal rules and statutes adopted by reference or referenced in the Minnesota Basic Code of Ordinances and any supplements or additions to it are hereby adopted by reference or referenced as if they had been in existence at the time the Minnesota Basic Code of Ordinances and any supplements or additions to it was, are or may be in the future adopted, unless there is clear intention expressed in the Code to the contrary.

Section 6. It is the intention of the City Council that, when adopting the Minnesota Basic Code of Ordinances, all future supplements are hereby adopted as if they had been in existence at the time this code was enacted, unless there is clear intention expressed in the code to the contrary.

Section 7. The Code of Ordinances is declared to be prima facie evidence of the law of the city and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota. A copy of the Code of Ordinances marked "Official Copy" shall be filed as part of the official records of the city in the office of City Clerk. The City Clerk shall provide a copy of the Code of Ordinances to any person who requests a copy and shall charge that person the cost to the city of the copy of the Code of Ordinances.

Section 8. This ordinance adopting the Code of Ordinances, and the Code itself, shall take effect upon publication of this ordinance in the city's official newspaper.

Section 9. Any amendments to a statute or rule adopted in this Code or any former code or ordinance which continues to be in effect, shall be included by reference as if the amended statute or rule had been in existence at the time the Code or ordinance was adopted.

Roll Call Vote those voting in favor: Jeff Hare, Barb Fate, Ryan Breckenridge, Jane Baker and Kalib Himli.

Voting against: none

PASSED BY THE CITY COUNCIL OF THE CITY OF WYKOFF, MINNESOTA THIS 10<sup>TH</sup>, DAY OF MARCH, 2025.

APPROVED:

s/s Ryan Breckenridge, Mayor

ATTEST:

s/s Rebecca Schmidt, City Administrator

**City Picnic Update** – Mayor noted that the date for the Wykoff Summer Picnic will be June 15h. Becky reported that it had been discussed at the Fall Fest meeting as they also helped the council with working on the event. There will be several new things planned for the kids, the Fire Department agreed to be there with the trucks and rigs for the kids to see, Becky will get all the food except for the potato salad which will be purchased from the Gateway Cafe. It was agreed to have music which Becky will check into, and the tables will be ordered through Party's Made Simple, planning on about 300. The Mayor would like special invites to the Fire Department, EMS and the S.V. Ambulance Department.

**Advertising Fall Fest and City-Evans Publishing** – Becky noted the cost is \$420 to be included in their summer travel guide. She noted that the Fall Fest in the past has paid half. Motion by Fate and seconded by Baker to approve the advertising to Evans for \$210.00. Motion carried 4-1 with Hare abstaining.

**Arbor Day - Hare** reported that St. Johns school has agreed to take part in an Arbor Day recognition by helping to plant a couple trees. Discussed where to plant the trees, Becky will work with John on the best locations.

**New Revolving Loan Committee** – Becky asked for two council persons to sit on the committee to review the three revolving loans on a yearly basis. Baker and Fate agreed to serve.

**Brownfield Conference -St. Cloud-\$225** – Becky reported that she would like to attend the Conference as it deals with grant writing. Motion by Fate and seconded by Himli to approve the request. Motion carried 5-0.

The meeting was adjourned at 8:35 p.m.

Adjournment

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Secretary

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Date of approval