

AGENDA
WYKOFF CITY COUNCIL

August 11th, 2025

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA:

1. APPROVAL OF MINUTES- Regular Minutes July 14, 2025
2. APPROVAL OF BILLS
3. APPROVAL OF TREASURER'S REPORT

5. VISITORS

6. COMMITTEE REPORTS

1. WWTP-Rick Whitney, Ryan Breckenridge, Jeff Hare
2. Fire Dept.-Mike Lund
3. First Responders- Cory Bremseth
4. Personnel Committee-Barb Fate and Missy Musel
5. Streets-Mayor and Jane Baker
6. Community Education -Barb Fate and Jane Baker
7. Revolving Loan Committee-Barb Fate and Jane Baker
8. Park and Recreation, Joint Trails Board Representatives-Jane Baker and Jeff Hare
9. Zoning
 - a. Rahe request Zoning Variance/Chicken Ordinance
 - b. Approval of Building over Chicken Coop-Finke
 - c. Fence approval Jeff and Candi Hare
 - d. Shouse Ordinance Update
 - e. Novotny Condemnation
10. Sheriff's Report
11. Mayor's Report

7. Old Business

- a. Approval of eight trees/Norby Tree Service \$3,600 (\$4400 left in budget)
- b. Gateway Trailer-See minutes from July

8. New Business

- a. Employer Contributions Update
- b. MiEnergy Increase/Discussion
- c. Request to not charge for sewer charges for water leak/Bicknese (\$61.10 Sewer Charges)
- d. September 13, 2025, Clean Up Day
- e. Fire Relief Liquor License Approval and Gambling
- f. Community Service Day-Kingsland Students September

9. ADJOURNMENT

Wykoff City Council Meeting
Regular Meeting Minutes
July 14th, 2025, ~ 7:00 pm

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on June 9th, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Barb Fate, Jane Baker and Missy Musel. Also, present City Administrator, Becky Schmidt.

Agenda-Mayor Breckenridge called for any additions and noted that under Old Business-3. Stantec 2nd pay request, New Business – 8. \$500 donation request to Ed’s Museum. Motion by Fate and seconded by Baker to approve the agenda with the additions. Motion carried 5-0.

Consent Agenda- Mayor called for approval of the Consent Agenda. Motion to accept the consent agenda as presented by Fate and seconded by Musel. Motion carried 5-0.

Visitors- Douglas Alley, spoke to the council about the issue he is having with a neighbor and the condition of trees on the neighbor’s property. He stated he has tried to talk to them about having them trimmed or removed. He noted that the city ordinance states that if the tree is on the boulevard the city will remove it but does not say anything about diseased or rotten trees on private property. He stated that he has tried to talk to them, but they refuse to listen or do anything about it. He fears that the trees may fall on their property/house or hurt someone. No response from the council was given.

WWTP- Rick Whitney reported that it had been a busy month, with four alarms due to the rain but no flooding which he was thankful for. He had met with the street committee. He asked if the council had any questions about the Environmental Water Service LLC contract submitted by him. for the next three years. The previous contract was written that if no concerns or questions were brought forward by the council that it would automatically renew, however he wanted to make sure the council was comfortable with the new contract. Becky stated she had checked with several other cities and stated from a financial perspective she advised the council to sign the new contract. Motion by Hare and second by Fate to approve the contract as written. Motion carried 5-0.

Rick presented his monthly report to the council:

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Cleaned Sludge drying bed.
- 6.) Assisted with restoring water service at Wykoff Commons

- 7.) 4 alarm calls wet weather events no flooding.
- 8.) Assisted with 4 Locates.
- 9.) Met with Streets Committee
- 10.) Pulled south side Hvac vent motor and sent in for bearings Olson's.
- 11.) Assisted with BacT tests for new water services.
- 12.) Met with John and Griffin Construction regarding Finseth elevator.
- 13.) Spoke with Brett Regarding Finseth Elevator drainage quote.
- 14.) Power washed inside of UV room.
- 15.) Reviewed Three lateral inspections and made reports.
- 16.) Ordered and took delivery of Micro-C.
- 17.) Conducted MPCA grant funded PFAS and PFOS testing.

Streets- The council was informed by Rick of a plan to make a change to the 2025 Street Project in the area next to the Fire Department. Brett Grabau from Stantec also reviewed the plans for the parking lot and the changes to the original plans. With the shifting of what is to be done he did not feel that it would cost more than \$10,000 to finish the parking lot as recommended. Motion by Hare and second by Fate to move forward with the recommended changes. Motion carried 4-1 with Musel abstaining.

Question by councilor Musel if the fan had been fixed which Rick noted that it had and the cost was \$283.87. She asked if this could have an impact on the strong sewer smell in the area of the plant. Rick stated that it should not make a difference and that during the winter the drying beds are not used but during this time of the year they are. He stated that depending on the wind it can drift back into town.

Fire Department – Fire Chief Mike Lund reported that they had a rollover on July 4th and hoped that Becky had retrieved the information for billing as the person had been transported before they had arrived. She noted that Fillmore County had supplied her with that info. Hare reminded him that he has the old pumper in storage. Mike noted that they were aware and as soon as they can they plan to remove it.

First Responders- Becky reported that Cory Bremseth, Director, was not able to attend the meeting but reported that they had been very busy the last month.

Personnel – Fate reported that she and Musel had met and would like to hold two employee reviews in a year. Becky reported that the committee had met with Patrick Heusinkveld in a closed meeting to discuss an issue with the Community Center. The meeting was taped and is on file.

Streets - The Mayor reported that the street committee had met and asked Rick Whitney to explain the situation on Carimona St. and Finseth Property. O'Connell Excavating had presented a quote

for \$18,000 to remedy the issue. Discussion followed. Brett Grabau from Stantec stated that Rick Whitney had asked him to look at the area also as he felt the plan would put the draining right through where the plan was to put the EQ tank. Brett stated that they could put together an RFP which would then go out to companies in the area for quotes. Council felt that an engineer needed to be used to do this properly and it would be something that could be talked about at their budget meeting for next year. Rick did feel that this could be put off until next year's budget and that could be relayed to Finseth's. Motion by Hare and seconded by Musel to have Stantec prepare the RFP not to exceed \$7, 500. Motion carried 5-0.

Community Education- Fate and Baker had met and reported that they are waiting for school to begin at which time the Community Ed Director, Becky Bicknese, will be scheduling meetings and they had several suggestions to make involving Wykoff.

Park and Recreation, Joint Trails Board- No report. Becky and the council thanked Jeff Hare for his part in the dedication to Al Williams Field. Hare noted that he has been watering the new trees. Mayor thanked John for all of his hard work that he has done at the ball field. John noted the power line still needs to be put in and that he had sprayed for bugs.

Revolving Loan Committee- No report

Zoning – The Mayor asked for approval of the zoning requests that had been approved by Zoning Administrator, Matt Gathje.

1. Mason Ellefson, 215 Silver Street South-Deck replacement and fence applications.
2. Tyler Moger, 307 North Gold Street - Shed on skids and fence applications.

Discussion followed on the information that Becky presented on a new Ordinance for a Shouse. She noted there had been an inquiry about whether Wykoff had one. She stated that we do not have one and had found a sample from the company that we work with on our city ordinances. Mayor asked that more information be gathered for towns in our area and brought back to the council for review.

Sheriff's Report- Mayor noted the report for May and June from the Sheriff's Dept. was included in the packet.

Mayor's Report- None

Old Business-

1. **Minnwest Bank Proposal-**Becky reported that the Minnwest Bank was suggesting the City change the city's banking structure to an Analysis Public Funds Checking Account to reduce fees and allow the city to earn higher interest by depositing excess funds into an Insured Cash Sweep Account. The city would then always have \$200,000 in the checking

with the rest spread out into other savings accounts that make it more interest. Motion by Baker and seconded by Fate to approve changing our banking structure. Motion carried 5-0.

2. **Bid for Carimona Storm Drain** – Addressed previously on agenda.
3. **Stantec update and request for 2nd Payment** – Grabau updated the council that they are nearing completion on the 2025 Street Project but, he would like to know the status of Carimona Street. Becky stated that it would depend on the cost of the project. Grabau wanted to make sure that it was not something that he would need to have ready for the next council meeting. Council agreed that they would not be ready to act on this in August. Discussion followed on the sewer line behind the Fire Station and that with the updates done should show a significant increase in water pressure on Line Street residents and will impact the flow into the sewer plant. Motion by Baker and seconded by Musel to approve the 2nd payment of \$291,400.80. Motion carried 5-0.

New Business

1. **Tree Complaint**- The Council addressed the complaint received for the removal of trees on private property. Becky reported that she had contacted the attorney, and the ordinance clearly states that the City is not responsible for dead trees located on private property. She noted that she had notified the people filling out the complaint and also the neighbor who owns the property where the trees are located that the city was not responsible nor would they remove the trees. She suggested to them to contact Fillmore County if the dispute continues.
Approving removal of most dangerous/dead trees – The council discussed the eight trees with ask disease that John had identified that are on the boulevards and the responsibility of the City. Motion by Musel and seconded by Baker to obtain quotes for the removal of the eight trees. John will reach out and get several quotes. Motion carried 5-0.
2. **Budget Meeting**-Council agreed to meet on July 23rd for the first budget meeting at 6:30 p.m.
3. **Lucas Alexander Condemnation Procedure**- Becky made the council aware that to condemn a property is a long process and will be expensive. Council agreed that the property at 214 Line Street North needs to be condemned as the property continues to get worse and needs to be addressed. Motion by Fate and seconded by Baker to proceed with the Condemnation. Motion carried 5-0.
4. **Rescind motion to accept Library Grant** – Becky noted that after looking closer into the building there were to many expensive things that need to be done and was not feasible with the amount of money that the grant would generate. Motion by Hare and seconded by Fate to rescind the motion to accept the Library Grant. Motion carried 5-0.
5. **ACH Loan Payment**- Becky asked for permission from the council to set up the larger amounts for loans to be done by ACH not checks mailed. Motion by Musel and seconded by Baker to approve. Motion carried 5-0.
6. **Flowers for Riddle Funeral** – Becky stated that the council cannot use city funds to purchase the flowers for the family. She asked the council if anyone was willing to donate, and she would take care of ordering them.
7. **Donation Resolutions** –

RESOLUTION NO. 2025-14

A RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute funds for the Fire Dept and the New Ballfield

<u>Name of Donor</u>	<u>Amount</u>
Cole Family	\$50
Jackie Horsemen	\$100

WHEREAS, all such donations have been contributed to the city for the Wykoff Fire Department and Parks Dept

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote:

Ryan Breckenridge

Barb Fate

Jane Baker

Missy Musel

Jeff Hare

Passed by the City Council of Wykoff, Minnesota this 14th day of July 2025.

Ss/ Ryan Breckenridge

Mayor

Attested:

Ss/ Rebecca Schmidt

City Administrator

RESOLUTION NO. 2025-16

A RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute funds for the Wykoff softball Athletic Fund for Jerseys

<u>Name of Donor</u>	<u>Amount</u>
Goodies and Gas	\$652.00

WHEREAS, all such donations have been contributed to the city for the Wykoff Athletics Fund

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote:

Ryan Breckenridge

Barb Fate

Jane Baker

Missy Musel

Jeff Hare

Passed by the City Council of Wykoff, Minnesota this 14th day of July 2025.

Ss/ Ryan Breckenridge

Mayor

Attested:

Ss/ Rebecca Schmidt

City Administrator

8. **Request for Ed's Museum Paint** – Becky reported that the Historical Society had made a request for the city to donate \$500 towards the painting of Ed's Museum. Discussion followed. Motion by the Mayor and seconded by Fate to approve the \$500 towards the paint. Motion carried 3-2.

The meeting was adjourned at 8:15 p.m.

Adjournment

Secretary

Date of approval

CITY OF WYKOFF

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Payments

Current Period: August 2025

Payments Batch 080725PAY		\$202,216.11	
Refer	1747 ARVIG		
Cash Payment	E 101-41400-321 Cellphone/Telephone		\$64.93
Invoice	july 2025		
Cash Payment	E 101-41400-325 Internet Service		\$75.25
Invoice	july 2025		
Cash Payment	E 260-45176-325 Internet Service		\$87.95
Invoice	july 2025		
Cash Payment	E 240-42200-325 Internet Service		\$47.09
Invoice	july 2025		
Cash Payment	E 101-42200-325 Internet Service		\$47.09
Invoice	july 2025		
Cash Payment	E 101-41941-325 Internet Service		\$86.95
Invoice	july 2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total \$409.26
Refer	1748 BADGER METER		
Cash Payment	E 601-49430-328 Service Contract		\$112.29
Invoice	80204694		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total \$112.29
Refer	1749 AUSTIN OFFICE PRODUCTS		
Cash Payment	E 101-41941-240 Small Tools and Minor E Appointment books		\$67.41
Invoice	8069 8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total \$67.41
Refer	1750 CARDMEMBER SERVICES		
Cash Payment	E 101-41941-220 Repair & Maintenance S		\$354.02
Invoice	July 2025 8/7/2025		
Cash Payment	E 101-41400-200 Office Supplies		\$110.90
Invoice	July 2025 8/7/2025		
Cash Payment	E 101-45200-240 Small Tools and Minor E		\$32.86
Invoice	July 2025 8/7/2025		
Cash Payment	E 260-45176-210 Operating Supplies		\$31.85
Invoice	July 2025 8/7/2025		
Cash Payment	E 101-41950-240 Small Tools and Minor E		\$64.41
Invoice	July 2025 8/7/2025		
Cash Payment	E 101-43100-224 Street Repair & Mainten		\$102.49
Invoice	July 2025 8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total \$696.53
Refer	1751 FILLMORE COUNTY JOURNAL		
Cash Payment	E 101-41950-350 Printing & Publishing ballfield		\$115.14
Invoice	182167 8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total \$115.14
Refer	1752 Dan Eickhoff		
Cash Payment	G 601-22000 Deposits Water Meter refund		\$102.41
Invoice	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total \$102.41
Refer	1753 FIRE SAFETY USA, INC		

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Payments

Current Period: August 2025

Cash Payment	E 101-42200-221	Equipment Repair & Mai		\$470.50
Invoice	204200	8/7/2025		
Cash Payment	E 240-42200-221	Equipment Repair & Mai		\$470.50
Invoice	204200	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$941.00
Refer	1754	BECKY SCHMIDT		
Cash Payment	E 101-41400-200	Office Supplies	batteries	\$19.33
Invoice	july 2025	8/7/2025		
Cash Payment	E 101-42200-430	Miscellaneous	Candy	\$107.27
Invoice	july 2025	8/7/2025		
Cash Payment	E 240-42200-430	Miscellaneous	candy	\$107.27
Invoice	july 2025	8/7/2025		
Cash Payment	E 101-41941-240	Small Tools and Minor E	New Roaster	\$50.00
Invoice	july 2025	8/7/2025		
Cash Payment	E 260-45172-210	Operating Supplies	Wood and Fire Starters for Jail	\$136.50
Invoice	july 2025	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$420.37
Refer	1755	GOPHER STATE ONE-CALL, INC		
Cash Payment	E 601-41540-300	Professional Services		\$21.60
Invoice	5070863	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$21.60
Refer	1756	GOODIES AND GAS		
Cash Payment	E 101-45200-212	Motor Fuels	Fuel Parks	\$176.01
Invoice	1080732			
Cash Payment	E 101-42200-212	Motor Fuels	Fuel Fire	\$128.78
Invoice	1080732			
Cash Payment	E 240-42200-212	Motor Fuels	Fuel Fire	\$128.78
Invoice	1080733			
Cash Payment	E 101-43100-212	Motor Fuels	Streets	\$51.73
Invoice	1080732			
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$485.30
Refer	1757	GREAT AMERICA FINANCIAL SER		
Cash Payment	E 101-41400-329	Lease	Printer lease	\$98.79
Invoice	39760084	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$98.79
Refer	1758	HAWKINS, INC.		
Cash Payment	E 601-49420-216	Chemicals and Chem Pr		\$20.00
Invoice	7132583	8/7/2025		
Cash Payment	E 602-49480-216	Chemicals and Chem Pr	Micro C	\$4,441.40
Invoice	7133498	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$4,461.40
Refer	1759	KWIK TRIP		
Cash Payment	E 101-42200-212	Motor Fuels		\$11.08
Invoice		8/7/2025		
Cash Payment	E 240-42200-212	Motor Fuels		\$11.09
Invoice		8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$22.17

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Payments

Current Period: August 2025

Refer	1760	LKQ THOMPSON MOTORS		
Cash Payment	E 101-42200-221	Equipment Repair & Mai		\$161.52
Invoice	298637	8/7/2025		
Cash Payment	E 240-42200-221	Equipment Repair & Mai		\$161.52
Invoice	298637	8/7/2025		
Cash Payment	E 101-42200-221	Equipment Repair & Mai		\$296.22
Invoice	298825	8/7/2025		
Cash Payment	E 240-42200-221	Equipment Repair & Mai		\$296.23
Invoice	298825	8/7/2025		
Cash Payment	E 101-42200-221	Equipment Repair & Mai		\$413.94
Invoice	298637	8/7/2025		
Cash Payment	E 240-42200-221	Equipment Repair & Mai		\$413.95
Invoice	298637	8/7/2025		
Cash Payment	E 101-42200-221	Equipment Repair & Mai		\$35.86
Invoice	298637	8/7/2025		
Cash Payment	E 240-42200-221	Equipment Repair & Mai		\$35.86
Invoice	298637	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$1,815.10
Refer	1761	LEAGUE OF MINNESOTA CITIES		
Cash Payment	E 101-00000-130	Insurance-Employer Pai work Comp		\$365.00
Invoice		8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$365.00
Refer	1762	MINNESOTA RURAL WATER ASSN		
Cash Payment	E 601-49400-355	Dues	Dues	\$450.00
Invoice		8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$450.00
Refer	1763	M & M LAWN & LEISURE		
Cash Payment	E 601-49430-243	Large Equipment	New Side by Side	\$8,499.50
Invoice	4011857	8/7/2025		
Cash Payment	E 602-49480-243	Large Equipment	New Side by Side	\$8,499.50
Invoice	4011857	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$16,999.00
Refer	1764	ON SITE SANITATION		
Cash Payment	E 101-45128-210	Operating Supplies	Porta Potty	\$146.00
Invoice	1901669	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$146.00
Refer	1765	RICHARDS SANITATION		
Cash Payment	E 101-43200-436	Contracted Services		\$3,695.10
Invoice	173852	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$3,695.10
Refer	1766	GRIFFIN CONSTRUCTION COMPA		
Cash Payment	E 408-43100-500	Capital Outlay	2025 Str Project	\$149,398.80
Invoice	3rd payment	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$149,398.80
Refer	1767	stantec		
Cash Payment	E 408-43100-303	Engineering Fees		\$19,652.75
Invoice	2431988	8/7/2025		

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Payments

Current Period: August 2025

Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$19,652.75
Refer	1768	SPRING VALLEY ACE HARDWARE		
Cash Payment	E 101-45200-220	Repair & Maintenance S		\$61.94
Invoice	232595			
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$61.94
Refer	1769	UTILITY CONSULTANTS INC		
Cash Payment	E 602-41540-300	Professional Services		\$1,678.75
Invoice	124689	8/7/2025		
Transaction Date	8/7/2025	SECURITY STATE B 10100	Total	\$1,678.75

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$7,410.52
240 RURAL FIRE FUND		\$1,672.29
260 HISTORICAL FUND		\$256.30
408 2025 Street Project		\$169,051.55
601 WATER FUND		\$9,205.80
602 SEWER FUND		\$14,619.65
		\$202,216.11

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$202,216.11
Total	\$202,216.11

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Payments

Current Period: July 2025

Payments Batch 073125PAY

\$194.66

Refer 1743 MINNESOTA ENERGY RESOURCE

Cash Payment	E 101-42200-383	Heating Fuel	Fire Hall	\$24.16
Invoice		7/31/2025		
Cash Payment	E 240-42200-383	Heating Fuel	Rural Fire Hall	\$24.16
Invoice		7/31/2025		
Cash Payment	E 101-41944-383	Heating Fuel	City Shed	\$19.33
Invoice		7/31/2025		
Cash Payment	E 601-49430-383	Heating Fuel	pumphouse	\$19.33
Invoice		7/31/2025		
Cash Payment	E 101-41941-383	Heating Fuel	Community Center	\$62.85
Invoice		7/31/2025		
Cash Payment	E 101-41942-383	Heating Fuel	Municipal Building	\$24.53
Invoice		7/31/2025		
Cash Payment	E 602-49480-383	Heating Fuel	WWTP	\$20.30
Invoice		7/31/2025		
Transaction Date	7/31/2025	SECURITY STATE B 10100	Total	\$194.66

Fund Summary

10100 SECURITY STATE BANK

101 GENERAL FUND	\$130.87
240 RURAL FIRE FUND	\$24.16
601 WATER FUND	\$19.33
602 SEWER FUND	\$20.30
	\$194.66

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$194.66
Total	\$194.66

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Payments

Current Period: July 2025

Payments Batch 073125PAY-2		\$290.58
Refer	1744 Minuteman Press	
Cash Payment	E 101-41110-350 Printing & Publishing Window Vinyl for Office	\$290.58
Invoice	74908 7/31/2025	
Transaction Date	7/31/2025 SECURITY STATE B 10100	Total \$290.58

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$290.58
		\$290.58

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$290.58
Total	\$290.58

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Payments

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Current Period: July 2025

Payments Batch 080525PAY		\$2,164.50	
Refer	1746 FRANDSEN BANK AND TRUST	Ck# 030250	
Cash Payment	E 305-47000-610 Debt Service Interest	August Payment	\$2,164.50
Invoice	8/5/2025		
Transaction Date	8/5/2025	SECURITY STATE B 10100	Total \$2,164.50

Fund Summary

	10100 SECURITY STATE BANK	
305 SOUTH MAIN STREET PROJECT	\$2,164.50	
	\$2,164.50	

Pre-Written Checks	\$2,164.50
Checks to be Generated by the Computer	\$0.00
Total	\$2,164.50

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Payments

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Current Period: July 2025

Payments Batch 071625PAY		\$19,897.90	
Refer	1737 stantec		
Cash Payment	E 408-50000-303 Engineering Fees		\$19,897.90
Invoice	2417688 7/16/2025		
Transaction Date	7/16/2025	SECURITY STATE B 10100	Total \$19,897.90

Fund Summary

	10100 SECURITY STATE BANK	
408 2025 Street Project		\$19,897.90
		\$19,897.90

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$19,897.90
Total	\$19,897.90

CITY NAME	Certified 2026 LGA
TOTALS	\$644,398,012
WAVERLY	\$322,871
WAYZATA	\$0
WELCOME	\$164,858
WELLS	\$1,100,859
WENDELL	\$40,328
WEST CONCORD	\$347,761
WEST ST PAUL	\$1,847,457
WEST UNION	\$19,278
WESTBROOK	\$328,402
WESTPORT	\$9,029
WHALAN	\$1,432
WHEATON	\$673,100
WHITE BEAR LAKE	\$1,208,111
WILDER	\$14,836
WILLERNIE	\$77,996
WILLIAMS	\$49,200
WILLMAR	\$6,150,160
WILLOW RIVER	\$88,170
WILMONT	\$109,751
WILTON	\$33,047
WINDOM	\$1,842,895
WINGER	\$54,803
WINNEBAGO	\$610,763
WINONA	\$11,529,968
WINSTED	\$740,687
WINTHROP	\$489,117
WINTON	\$38,627
WOLF LAKE	\$14,380
WOLVERTON	\$32,566
WOOD LAKE	\$145,516
WOODBURY	\$0
WOODLAND	\$0
WOODSTOCK	\$31,734
WORTHINGTON	\$4,134,210
WRENSHALL	\$74,459
WRIGHT	\$25,715
WYKOFF	\$148,871

CITY OF WYKOFF

08/07/25 12:08 PM

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Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
0004982	000000097	SCHMIDT, REBECCA	13	Semi-Monthly	\$1,203.21	7/15/2025	Outstanding
0004981	000000103	SCHMIDT, DUANE D	13	Semi-Monthly	\$201.72	7/15/2025	Outstanding
0004978	000000113	Hare, LuAnn	13	Semi-Monthly	\$183.69	7/15/2025	Outstanding
0004977	000000003	Baker, John H	13	Semi-Monthly	\$1,601.60	7/15/2025	Outstanding
0004980	000000136	RIDDLE, LARRY	13	Semi-Monthly	\$254.44	7/15/2025	Outstanding
0004979	000000145	HEUSINKVELD, PATRICK	13	Semi-Monthly	\$252.45	7/15/2025	Outstanding
0004988	000000097	SCHMIDT, REBECCA	14	Semi-Monthly	\$951.70	7/31/2025	Outstanding
0004987	000000103	SCHMIDT, DUANE D	14	Semi-Monthly	\$66.09	7/31/2025	Outstanding
0004984	000000113	Hare, LuAnn	14	Semi-Monthly	\$669.29	7/31/2025	Outstanding
0004983	000000003	Baker, John H	14	Semi-Monthly	\$1,246.22	7/31/2025	Outstanding
0004986	000000136	RIDDLE, LARRY	14	Semi-Monthly	\$228.72	7/31/2025	Outstanding
0004985	000000145	HEUSINKVELD, PATRICK	14	Semi-Monthly	\$466.49	7/31/2025	Outstanding
					\$7,325.62		

CITY OF WYKOFF

08/07/25 11:55 AM

***Cash Balances**

Page 1

Cash Account: 10100

August 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
<u>10100 - SECURITY STATE BANK</u>								
101 - GENERAL FUND	\$356,553.28	\$237,912.53	(\$234,395.71)	0	(\$16,000.00)	(\$38,792.17)	\$305,277.93	In Balance
230 - AMBULANCE FUND	(\$1,434.51)	\$3,419.53	(\$2,905.87)	0			(\$920.85)	In Balance
240 - RURAL FIRE FUND	\$2,609.80	\$23,966.07	(\$19,089.81)	0		(\$714.78)	\$6,771.28	In Balance
250 - REVOLVING LOANS	\$9,911.89	\$4,498.44	(\$25,006.39)	0	\$16,000.00		\$5,403.94	In Balance
260 - HISTORICAL FUND	(\$2,721.50)	\$51,502.98	(\$38,537.16)	0		(\$2,413.04)	\$7,831.28	In Balance
301 - STORMSEWER DEBT SERVICE	\$0.00			0			\$0.00	In Balance
302 - STORM SEWER	\$0.00	\$0.00		0			\$0.00	In Balance
303 - FIRE PUMPER DEBT SERVICE	\$0.00			0			\$0.00	In Balance
304 - REFUNDING 04 07 BONDS	\$0.00			0			\$0.00	In Balance
305 - SOUTH MAIN STREET PROJECT	\$52,305.36	\$17,227.06	(\$29,816.50)	0			\$39,715.92	In Balance
307 - COUNTY 5 PROJECT	\$56,057.73	\$24,913.13	(\$37,389.00)	0			\$43,581.86	In Balance
405 - SOUTH MAIN STREET Project	\$0.00			0			\$0.00	In Balance
406 - CAPITAL OUTLAY FUND	\$245,710.38	\$40,000.00	(\$42,211.14)	0			\$243,499.24	In Balance
407 - COUNTY 5 PROJECT	\$0.00			0			\$0.00	In Balance
408 - 2025 Street Project	(\$18,052.80)	\$816,250.00	(\$518,591.05)	0			\$279,606.15	In Balance
502 - WATER IMPROVE FUND	\$0.00			0			\$0.00	In Balance
601 - WATER FUND	\$143,658.68	\$68,642.09	(\$59,470.49)	0		(\$6,252.66)	\$146,577.62	In Balance
602 - SEWER FUND	\$148,005.10	\$124,999.55	(\$63,442.93)	0		(\$4,230.74)	\$205,330.98	In Balance
603 - STORM SEWER	\$15,215.32	\$3,318.40	(\$255.00)	0			\$18,278.72	In Balance
701 - WATERMAIN PROJECT	\$0.00			0			\$0.00	In Balance
702 - TAX INCREMENT FINANC.DIST	\$0.00			0			\$0.00	In Balance
801 - STORM.CURB & GUTTER	\$0.00			0			\$0.00	In Balance
<u>10101</u>								
260 - HISTORICAL FUND	\$0.00			0			\$0.00	In Balance
407 - COUNTY 5 PROJECT	\$0.00			0			\$0.00	In Balance
408 - 2025 Street Project	\$0.00			0			\$0.00	In Balance
602 - SEWER FUND	\$0.00			0			\$0.00	In Balance
	\$1,007,818.73	\$1,416,649.78	(\$1,071,111.05)	\$0.00	\$0.00	(\$52,403.39)	\$1,300,954.07	

CITY OF WYKOFF VARIANCE APPLICATION

A. Applicant's Name:

Tony & Kelly Roha

Telephone

Home:

Work/Cell: 507 828 8291

B. Address (Street, City, State, ZIP):

235 S Gold St Wykoff

C. Property Owner's Name (If different from above):

Rite of Sunshine Farms

Telephone

Home:

Work/Cell: 507 828 8291

D. Location of Project:

101 Commerce St W

E. Legal Description:

F. Description of Proposed Project:

Variance of Chicken Ordinance
To keep all laying hens on Commercial property

G. Specify the section of the ordinance from which a variance is sought:

Example: **TITLE XV: LAND USAGE, 151. ZONING**

Chickens

H. Explain how you wish to vary from the applicable provisions of the ordinance:

Have more chicks at Commercial Property
rather than having chicks at both properties

I. Please attach a site plan or accurate survey as may be required by ordinance.

LAND USE PERMIT APPLICATION

CITY OF WYKOFF

It is recommended that all applicants contact the Zoning Office prior to filling out the application to make sure that this proposed project is feasible. It is imperative that all instructions and regulations be read carefully before submitting this application.

(1) Name of all Landowners: Karen Finke Phone #: 507-273-4191

Phone #: _____
Phone #: _____

Mailing Address: 314 N Gold Street Wykoff MN 55990

Address City State Zip
Property Address: _____
(if different from mailing) Address City State Zip

(2) Parcel #: _____ (3) Legal Description (from deed, abstract or
Recorders Office): _____
Section: _____ (4) Township: _____ (5) Range: _____

Have you started work on this project? Yes: _____ No: X
Is there a driveway access to this property? Yes: X No: _____
Is this project located under a power line? Yes: _____ No: X

Proposed Project: Building over our chicken coop Total # of bedrooms 0
(New home, addition, garage, utility shed, decks, pergola, etc).
Estimated cost: _____ Permit # _____
(To be filled out by the Zoning Office)

(6) Total Square Footage:	Length		Width		Total
Basement	_____	X	_____	=	_____
1 st Level	_____	X	_____	=	_____
2 nd Level	_____	X	_____	=	_____
Attached Garage	_____	X	_____	=	_____
Porch or Deck	_____	X	_____	=	_____
Total Square Footage	<u>60</u>	X	_____	=	_____
Height	<u>8.5</u>		_____		_____

projects are assessed \$10.00 per 100 square feet of living space; new dwellings, dwelling additions, porches, decks, attached garages, dwellings being moved in and mobile or manufactured homes. All other structures are assessed at \$7.50 per 100 square feet. A minimum of \$8.00.

(7) TOTAL FEE 10.00 (NO REFUNDS)

I hereby certify that the information contained herein is correct and agree to the proposed work in accordance with the provisions of the Ordinances of the City of Wykoff and the Statues of the State of Minnesota.


On File

Date _____

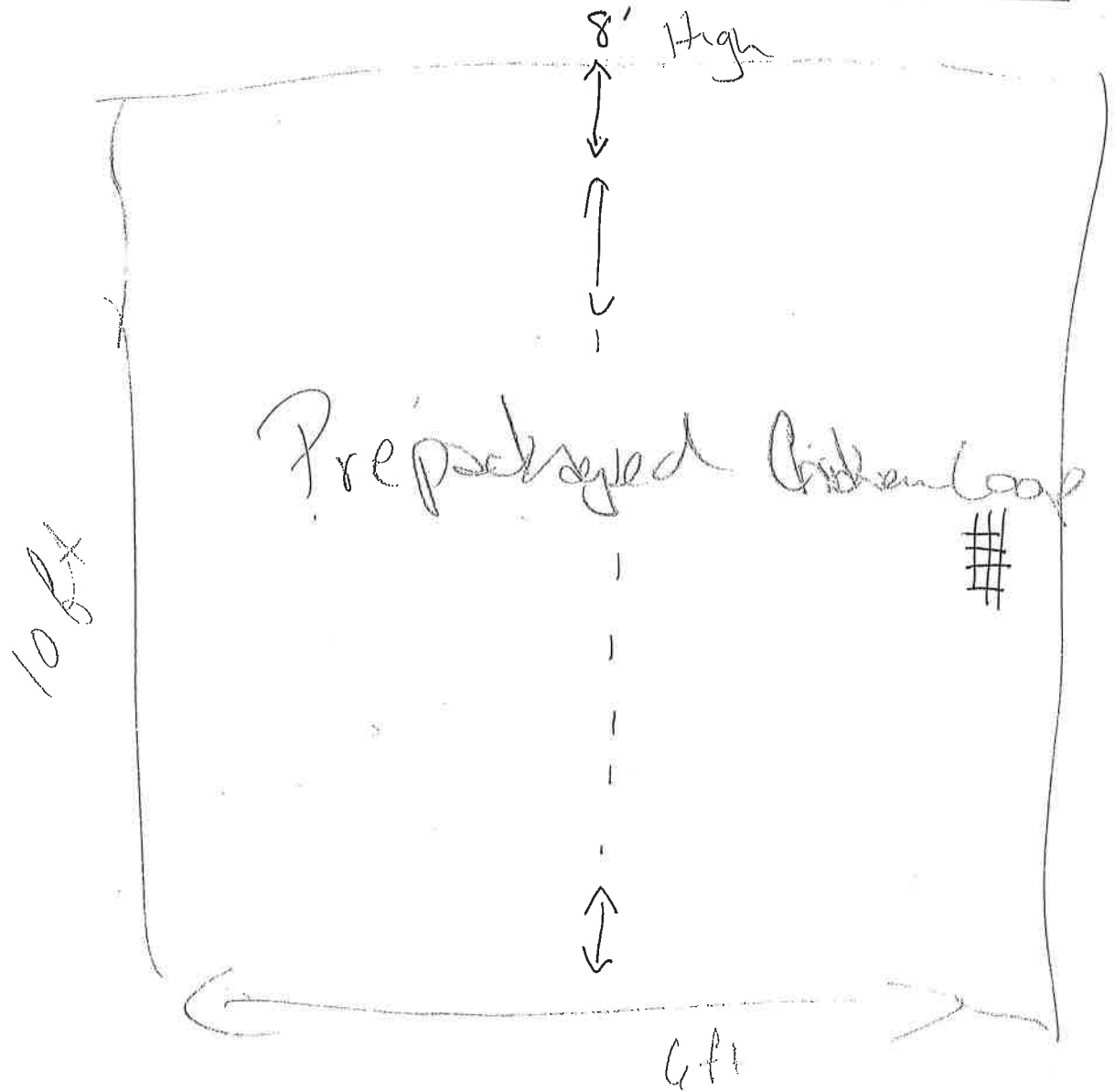
Date _____

Date _____

City of Wykoff Zoning Office
P.O. Box 218
106 GOLD ST. N.
Wykoff, MN 55990
507-352-4011
FAX 507-352-2415
Email: wykoff@arvig.net

Approve _____	Denied _____
	
Signature of Council Member	
Signature of Council Member	
_____	_____
Date	Permit #

A diagram indicating the location of a chicken coop and/or chicken run must be included with the application. Please include location distance(s) from adjoining structures/property lines.



Structure is 10' off of back property line.
East side of yard.

10'x10' enclosure - house would be set inside the
enclosure - house is 4' long - ladder 2'
4 corner posts cemented in - walk in door

CITY OF WYKOFF

APPLICATION FOR ZONING PERMIT FOR CONSTRUCTION OF FENCES

DATE: 7/18/25OWNER'S NAME Jeff + Candice HareADDRESS 200 E Fillmore St Wykoff MN 55990

Minnesota Code Book adopted by the City of Wykoff on June 12, 2018

Chapter 15 – Land Usage

Section:

' 151.46 GENERAL REQUIREMENTS.

- (A) All fences of more than 30 inches in height shall require a permit.
- (B) No fence shall contain barbed wire.
- (C) No fence shall be charged with electric current, except within an agricultural district.
- (D) No fence, wall or other obstruction to vision above a height of 30 inches from the established street grades shall be permitted within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between the right-of-way lines at a distance along each line of 25 feet from their point of intersection.
- (E) Fences must be maintained so as not to endanger life or property and any fence which, through lack of repair, type of construction or otherwise, that imperils health, life or property or the well-being of a neighborhood shall be deemed a nuisance.
- (F) All fences must be located on the private property of the person, firm or corporation constructing the fence.
- (G) All fences must comply with all other requirements of law or this code as it applies to fence installation and materials.

Penalty, see ' 151.99

' 151.47 RESIDENTIAL REGULATIONS.

- (A) *Prohibited material.* No fence or wall shall be constructed of any electrically charged element or barbed wire.
- (B) *Approved material.* All fences in residential districts shall be constructed of stone, brick, finished wood, chained link or vinyl. The finished side of the fence, or that side of the fence without exposed support or posts, shall face the neighboring property or streets.

BARNDOMINIUMS/SHOUSES and the 2020 MINNESOTA RESIDENTIAL CODE

Minnesota Department of Labor and Industry

What are barndominiums and shouses?

"Barndominium" and "shouse" are terms used to describe dwellings with attached shops or storage areas and usually built using a post frame method of construction.

These structures often have metal panel roofing and siding that is associated with barns and storage buildings. Unlike conventional "stick-built" homes that require a foundation and footing around the entire perimeter of the home, post frame structures often require a post and footing placed every six to eight feet.



Example of a barndominium/shouse.

Are barndominiums and shouses required to comply with the 2020 Minnesota Residential Code?

Yes. Barndominiums and shouses are considered single-family dwellings and classified as an IRC-1 occupancy group. These structures must be designed and constructed in accordance with the 2020 Minnesota Residential Code (2020 MNRC) provisions. [R300.1, R301.1]

Do barndominium and shouse requirements apply for all of Minnesota?

Yes. The Minnesota State Building Code is the standard of construction for the entire state of Minnesota, whether local code enforcement exists or not. The 2020 MNRC adopts the 2018 International Residential Code (IRC) with amendments. [Minnesota Statutes, section 326B.121, Minnesota Rules 1309]

For the purposes of this fact sheet, "code" means the Minnesota State Building Code adopted under Minnesota Statutes, section 326B.106, subdivision 1, and includes the chapters identified in Minnesota Rules, chapter part 1300.0020. The 2020 MNRC can be viewed at <https://codes.iccsafe.org/content/MNRC2020P1>.

Are building permits required for all barndominiums and shouses?

Yes. Although barndominiums and shouses are constructed with the appearance of an agricultural building, their intended use is a dwelling and building permits are required for inspections and to verify code compliance.

Is a Minnesota residential building contractor license required to build a barndominium or shouse?

Yes. A Minnesota residential building contractor license is required for the construction of a barndominium or shouse because they are residential dwellings. Licensed contractors and homeowners should confirm with the local jurisdiction requirements for permits, inspections, zoning, and other relevant regulations before construction. [Minn. Stat. 326B.805 and 326B.802 subd. 13]

Are barndominium and shouse setbacks from property lines regulated by the code?

No. The 2020 MNRC does not address minimum property line setback requirements for a barndominium or shouse. Local zoning ordinances may regulate property line setbacks and land use for all dwellings, including barndominiums and shouses. Local zoning ordinances may also limit the use of metal exterior finishes and should be verified.

Does the code have requirements for exterior walls and eave projections near property lines?

Yes. Barndominiums and shouses must comply with code requirements for exterior walls. Barndominium or shouse exterior walls that are less than five feet from the property line are required to be one-hour fire-resistive rated. Roof eave

projections that are two feet or more and less than five feet from the property line must also be one-hour fire-resistive rated. (See illustration at right.) [R302.1, Table R302.1(1), Minn. R. 1300.0120 Subp. 4]

Does the 2020 MNRC provide design requirements for post/frame construction?

No. The 2020 MNRC provides the minimum prescriptive requirements for conventional light frame construction. A post frame structure could be accepted as an alternate method of construction if approved by the building official. Documentation must be submitted to the building official to demonstrate that the alternate method complies with the intent of the code. [R301.1.2, R301.1.3, Minn. R. 1300.0110 subp. 13]

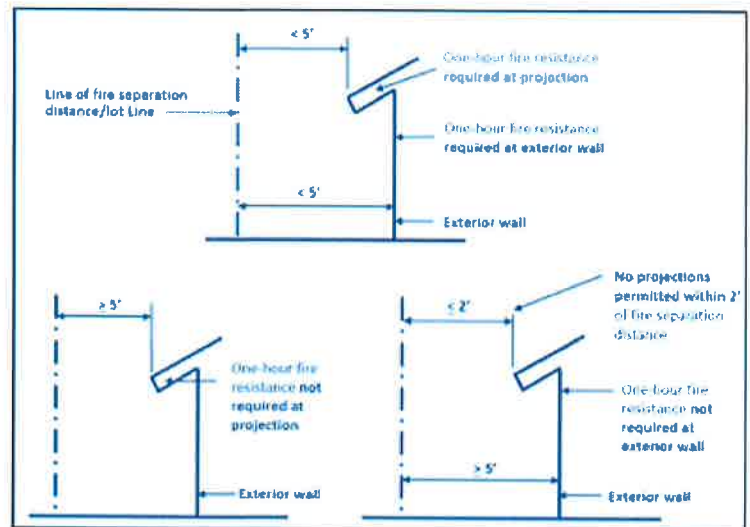


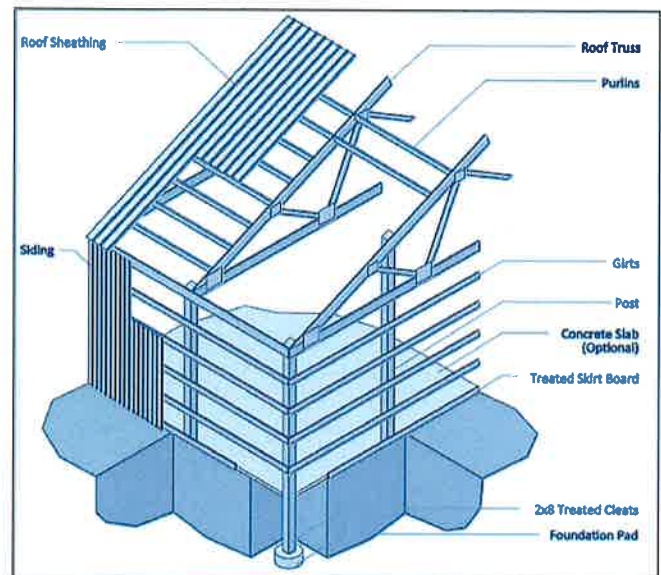
Table R302.1(1) – Exterior walls (without fire sprinklers)

Is a structural engineer required to design a barndominiums and shouses?

Yes. Design by a structural engineer is required for any structural elements (design, foundation system, method of anchorage) of a dwelling that do not comply with the 2020 MNRC requirements for conventional light frame construction. Barndominiums and shouses are generally post frame construction which is not considered light frame construction or addressed by the code so a structural engineer must certify the design as compliant with the code. [R301.1.3]

Are barndominiums and shouses required to have footings and foundations complying with the code?

Yes. A foundation system of post and footings, slab-on-grade, or another foundation type must be capable of supporting all imposed loads regulated by the code. This is necessary because all structures must be constructed to support the loads (i.e., dead loads, live loads, roof loads, snow loads, wind loads ...) as prescribed by the code, which results in a system providing a complete load path to transfer loads from their point of origin through the foundation to the supporting soils. [R301.1, R401.2]



Typical post/frame components.

Do barndominiums and shouses require frost depth footings?

The footings of all dwellings must be frost protected in accordance with the code. Barndominiums and shouse often include posts with footings, slab-on-grade, or conventional foundation methods of construction. The 2020 MNRC permits five options for frost footings, including compliance with Minn. R. 1303.1600. Minn. R. 1303.1600 provides the minimum footing depths for frost protection in Minnesota counties and requirements for slab on grade structures. The minimum frost protection depths are 42 inches in southern counties or 60 inches in northern ones. [R403.1.4.1, Minn. R. 1303.1600]

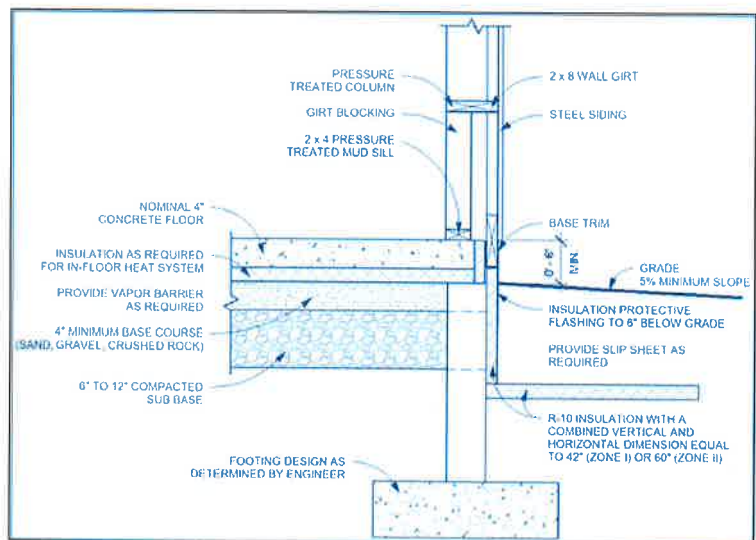
Are barndominiums and shouses required to comply with energy code requirements like other dwellings?

Yes. Barndominiums and shouses must comply with the minimum requirements of the Minnesota Residential Energy Code (MNERC) because they are considered single-family dwellings. Construction plans and documents for

a barndominium or shouse must include the information required by the MNREC and other information as requested by the building official to verify compliance with the MNREC. [Minn. R. 1322, 1322.0103, 1300.0130]

Are there requirements for the slab-on-grade portion of a barndominium or shouse?

Yes. Slab-on-grade construction must comply with the MNRC and MNREC. Slab-on-grade insulation must meet the MNREC requirements for minimum R-values and requirements for the climate zone (6A or 7) where the structure will be located. The slab-on-grade required insulation depth can be a total of the combined vertical and horizontal insulation dimensions. (See illustration) [MNRC R403, Minn. R. 1322, MNREC R402.2.9 and MNREC Table R402.1.1]



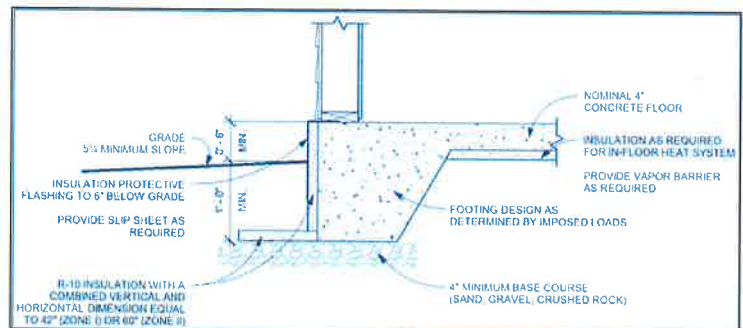
Example of slab-on-grade insulation for post frame.

Do post frame barndominiums and shouses require radon control systems?

Yes. A radon control system that complies with Minn. R. 1303.2400 is required for residential dwellings with floor systems in contact with the earth such as slab-on-grade floors. The radon control system is only required for the dwelling area and not the attached garage, shop or storage area.

Is a fire separation required barndominium or shouse between the dwelling and garage, shop or storage areas?

Yes. The code requires ½-inch gypsum board at the common wall between the house and garage of conventional dwelling construction. The same requirement applies to barndominiums and shouses with attached garages or attached storage and shop areas with overhead garage doors for vehicle access that could be used as a garage. Code requirements for openings in the common wall for fire separation also apply. [R302.5, R302.6]



Example of slab-on-grade insulation.

Can metal siding panels be used as the required fire separation between the dwelling and garage or shop?

Unlikely. The code requires ½-inch gypsum board at the common wall between the house and garage of conventional dwelling construction. The metal siding could be used if installed over the 1/2-inch gypsum board that provides fire protection. The metal siding could be approved as an alternate method of construction if it is proven to meet the intent of the code and provides fire protection equivalent to ½-inch gypsum board. Metal panel siding may be noncombustible but does not function the same as gypsum board in a fire event. [R302.5, R302.6]

Are there requirements for doors, openings and penetrations between the dwelling portion and garage, shop?

Yes. There are several requirements. Openings between the garage or shop directly into a room used for sleeping purposes is prohibited. Other openings between the garage or shop and dwelling shall be equipped with solid wood doors not less than 13/8 inches in thickness, solid or honeycomb core steel doors not less than 13/8 inches thick, or 20-minute fire-rated doors. Other penetrations or openings shall be protected as required by the code. [R302.5, R302.5.1]

Can a second floor or loft in the dwelling have doors or windows overlooking the garage or shop area?

Window openings between the garage or shop and dwelling are prohibited. Other penetrations or openings, such as doors, between the garage or shop and dwelling must be protected as discussed above. [R302.5, R302.5.1]

Is the exterior siding or other cladding required to have 6 inches of clearance above the ground?

Exterior siding or other cladding must comply with the MNRC. Wood siding, wood sheathing and wall framing on the exterior of the structure must have a minimum of 6 inches of clearance to grade or decay protected by use of naturally durable or preservative treated wood. Metal panel siding must comply with the manufacturer's installation instructions and may require 6-inch to 8-inch clearance to grade to protect it from rusting. [R317.1, R317.1.2]



Example of a barndominium/shouse.

Does a post frame structure with metal panel siding require diagonal wall bracing for lateral building support?

Metal panel siding products may provide a structure with sufficient lateral support to meet wind load design requirements. The structure engineer is responsible for the designing the entire structure and certifying that the design is compliant with the code. [R301.1.3, R601.2]

Are barndominiums and shouses required to have a water-resistive barrier (WRB) at exterior wall assemblies?

Yes. The code requires all heated and unheated structures with exterior wall sheathing to have WRB. The WRB is placed over the exterior wall sheathing prior to installation of the exterior cladding (siding) to prevent water accumulation within the wall assembly. Post frame construction is required to have a WRB or be provided with a secondary drainage plane to drain any moisture to the structure's exterior. Alternative methods for a secondary drainage plane that demonstrate compliance with the intent of the code are permitted with the approval of the building official of the jurisdiction. [R703.2, R703.1.1, Minn. R. 1300.0110 subp. 13]

Are barndominiums and shouses required to have an ice barrier installed for roof covering materials?

Barndominiums and shouses are single-family dwellings and must comply with code requirements for those structures. Ice barriers are required as specified in the code for each type of roof covering material and the manufacturer's installation instructions. [R905.1, R905.1.2]

Instead of buying wood trusses for a barndominiums and shouses, can an individual fabricate their own?

Wood trusses are engineered components of the roof and ceiling assembly and must be designed by a Minnesota-licensed engineer to accepted engineering standards. The 2020 MNRC permits the use of wood trusses or the hand framing of a structurally compliant roof and ceiling assembly in accordance with prescriptive requirements for ridge boards, rafters and ceiling joists. The engineer is responsible for the entire structural design including the foundation system, roof system, and wall framing for all imposed load requirements. [R802.10 R802.3, R802.4, R802.5]

From: Ryan Throckmorton <rthrockmorton@prestonmn.gov>
Sent: Thursday, August 7, 2025 1:18 PM
To: cityhall@cityofwykoff.gov
Subject: Preston Ordinance

Becky: Below is Preston's definition of a dwelling. If you need anything else please free to reach out.

DWELLING. A building or portion thereof designed or used exclusively for residential occupancy with a continuous frost-free footing, including one-family, two-family, and multiple-family units, but not including hotels, motels, boarding or lodging houses. An attached garage shall occupy no more than 45% of the dwelling structure footprint.

Ryan Throckmorton

City Administrator

City of Preston | PO Box 657 | Preston, MN 55965 |

P: 507-765-2153

F: 507-765-2794

www.prestonmn.gov

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential, proprietary, and/or privileged information protected by law. If you are not the intended recipient, you may not use, copy, or distribute this e-mail message or its attachments. If you believe you have received this e-mail message in error, please contact the sender by reply e-mail and telephone immediately and destroy all copies of the original message.

From: Lee Novotny <lee@novotnylawoffice.com>
Sent: Friday, August 1, 2025 11:34 AM
To: cityhall@cityofwykoff.gov
Subject: Re: Condemnation

At this time I am not representing city governments on matters other than for prosecution. If you wish to maintain Nethercut Schieber as city attorney, but outsource on a case by case basis, I could likely assist with the condemnation.

Lee Novotny
Novotny Law Office, Ltd.
22 Second Street SE
P.O. Box 455
Chatfield, Minnesota 55923
507-867-4080
www.novotnylawoffice.com

On Thu, Jul 24, 2025 at 10:40 AM <Cityhall@cityofwykoff.gov> wrote:

Lee,

We would like to condemn a property in town that has been abandoned and has become a safety hazard. Nethercutt has informed me that Corrine will be deployed in August and will no longer be able to handle any of our city business but the bare necessities so they would not be able to handle the condemnation process. They stated that they would understand if we searched out another city attorney. Would you be able to take on the city as a full-time client and if so help us through the process of getting the property condemned?

Rebecca Schmidt

City Administrator

City of Wykoff

PO Box 218

106 N Gold Str.

Wykoff, MN 55990

Office 507-352-4011

Cell 507-273-3483



• Tree Trimming • Stump Removal • Brush Mowing

David Norby 507-259-3118
Marcus Olson 563-419-3110

DATE 7-23-28

PH.

ACCEPTED BY: _____ DATE _____

Thank You!

Employee Name	Amount
SCHMIDT, NATHANIEL DALE	\$36.00
Nagel, Christopher	\$18.00
Hanson, Julie	\$60.00
Nagel, Christopher	\$125.00
Erding, Troy E	\$6.00
Erding, Troy E	\$48.00
Erding, Troy E	\$42.00
Apenhorst, John D	\$48.00
Apenhorst, John D	\$60.00
Apenhorst, John D	\$90.00
SCHULTZ, CHRISTOPHER	\$72.00
SCHULTZ, CHRISTOPHER	\$60.00
Nagel, Christopher	\$72.00
	<hr/>
	\$60,353.55

112,000.00

☒ Entire workforce

☐ An individual


How many employees do you have?

Your employee count is the highest number of employees reported on a single wage detail report last year.

[Learn more about your employee count](#) 

22

What was your employee payroll for the last 12 months?

If any employee wages are above the [OASDI Limit](#) , this calculator will provide an overestimate for premiums.

\$ 112,000

Calculate

Reset

Premiums Successfully
Calculated

Total Employer Contributions

Family Leave

\$75.60

Medical Leave

\$170.80

Total Leave Contributions

\$246.40

Contribution Breakdowns

Employee Contributions

Family Leave \$151.20

Medical Leave \$341.60

Total Employee Contributions

\$492.80

Total Contributions

Family Leave \$226.80

Medical Leave \$512.40

Total

\$739.20

How was this calculated?

Your estimate is calculated by multiplying your total payroll by the 0.88% premium rate. That amount is split between Family and Medical Leave, and shared between the employer and employee.

Have Questions?

We're here to help answer the questions you have. [Visit our FAQ section](#) 

☒ Entire Workforce

☐ An Individual

How many employees do you have?

Your employee count is the highest number of employees reported on a single wage detail report last year.

[Learn more about your employee count](#) ⓘ

22

What was your employee payroll for the last 12 months?

If any employee wages are above the [OASDI Limit](#) ⓘ, this calculator will provide an overestimate for premiums.

\$ 112,000

Calculate

Reset

**Premiums Successfully
Calculated**

Total Employer Contributions

Family Leave **\$75.60**

Medical Leave **\$170.80**

Total Leave Contributions **\$246.40**

Contribution Breakdowns

Employee Contributions

Family Leave \$151.20

Medical Leave \$341.60

Total Employee Contributions

\$492.80

Total Contributions

Family Leave \$226.80

Medical Leave \$512.40

Total

\$739.20

How was this calculated?

Your estimate is calculated by multiplying your total payroll by the 0.88% premium rate. That amount is split between Family and Medical Leave, and shared between the employer and employee.

Have Questions?

We're here to help answer the questions you have. Visit our [FAQ section](#) ⓘ

Service Map	Address	Note	2024 Usage	Current Power Cost	Adjusted Power Cost	Change	% Change
72-22-204	BARLETT ST	Well	23,800	\$2,296.16	\$4,174.50	\$1,878.34	81.80%
72-22-195	215 N MAIN ST	Pumphouse - Well 2	21,900	\$2,706.21	\$5,274.45	\$2,568.24	94.90%
72-22-130	420 Carimona St E	Sewer Plant	228,900	\$7,202.24	\$6,010.24	-\$1,192.00	-16.55%
72-22-343	100 Gold St	Museum	3,445	\$753.04	\$753.04	\$0.00	0.00%
72-22-307	217 Gold St N	Fire Hall	14,640	\$2,693.14	\$2,693.14	\$0.00	0.00%
72-22-173	217 N Main St	OU-Jail	2,633	\$662.04	\$662.04	\$0.00	0.00%
72-22-157	226 Gold St N	Community Center	11,364	\$1,642.44	\$1,642.44	\$0.00	0.00%
72-22-317	303 1st St N	Shop	1,500	\$534.76	\$534.76	\$0.00	0.00%
72-22-357	City Owned St Lights	Street Lights	6,723	\$1,121.47	\$1,121.47	\$0.00	0.00%
			2024 Usage	Current Power Cost	Adjusted Power Cost	Change	% Change
Totals			314,905	\$19,611.50	\$22,866.08	\$3,254.58	16.60%

380-Municipal Pumping to General Purpose Small 3-Phase

Account: **335158011**

Member: **City of Wykoff**

Service Map Loc: **72-22-204**

Change to <50 KVA
KVA Size: **75.0**

Barlett St

If the transformer size is equal to or greater than 50.0 kVA, enter the kVA size here to determine the Minimum kVA charge.

Month	kWh	Demand
Jan-24	1,200	25.500
Feb-24	1,500	25.500
Mar-24	1,200	30.600
Apr-24	1,500	30.000
May-24	1,200	29.700
Jun-24	1,200	29.700
Jul-24	1,200	29.700
Aug-24	1,500	29.700
Sep-24	1,200	29.700
Oct-24	1,800	29.700
Nov-24	2,100	29.700
Dec-24	1,800	29.700

Rate Summary	I - Municipal Pumping D	GP Small 3-Ph
Service Charge	\$770.00	\$696.00
kWh Revenue	\$1,526.16	\$1,383.30
Causation Charge	\$0.00	\$0.00
Demand Revenue	\$0.00	\$2,095.20
PUCA Revenue	\$0.00	\$0.00
Minimum Charge	\$0.00	\$0.00
Total Charges	\$2,296.16	\$4,174.50

12-Month Increase/Decrease **\$1,878.34**
Average change per month **\$156.53**

380 - Municipal Pumping Dmd

Date	kWh Rate	Dmd Rate	PUCA Rate	Service Charge	kWh Revenue	Dmd Revenue	PUCA Revenue	Minimum	Total
Jan-24	\$0.0839	\$0.00	\$0.0000	\$35.00	\$100.68	\$0.00	\$0.00	\$0.00	\$135.68
Feb-24	\$0.0839	\$0.00	\$0.0000	\$35.00	\$125.85	\$0.00	\$0.00	\$0.00	\$160.85
Mar-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$100.68	\$0.00	\$0.00	\$0.00	\$170.68
Apr-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$125.85	\$0.00	\$0.00	\$0.00	\$195.85
May-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$100.68	\$0.00	\$0.00	\$0.00	\$170.68
Jun-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$116.28	\$0.00	\$0.00	\$0.00	\$186.28
Jul-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$116.28	\$0.00	\$0.00	\$0.00	\$186.28
Aug-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$145.35	\$0.00	\$0.00	\$0.00	\$215.35
Sep-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$116.28	\$0.00	\$0.00	\$0.00	\$186.28
Oct-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$151.02	\$0.00	\$0.00	\$0.00	\$221.02
Nov-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$176.19	\$0.00	\$0.00	\$0.00	\$246.19
Dec-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$151.02	\$0.00	\$0.00	\$0.00	\$221.02
Totals				\$770.00	\$1,526.16	\$0.00	\$0.00	\$0.00	\$2,296.16

General Purpose Small 3-Phase

Date	kWh Rate	Dmd Rate	PUCA Rate	Service Charge	kWh Revenue	Dmd Revenue	PUCA Revenue	Minimum	Total
Jan-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$95.40	\$153.00	\$0.00	\$0.00	\$306.40
Feb-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$119.25	\$153.00	\$0.00	\$0.00	\$330.25
Mar-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$95.40	\$183.60	\$0.00	\$0.00	\$337.00
Apr-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$119.25	\$180.00	\$0.00	\$0.00	\$357.25
May-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$95.40	\$178.20	\$0.00	\$0.00	\$331.60
Jun-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$95.40	\$178.20	\$0.00	\$0.00	\$331.60
Jul-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$95.40	\$178.20	\$0.00	\$0.00	\$331.60
Aug-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$119.25	\$178.20	\$0.00	\$0.00	\$355.45
Sep-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$95.40	\$178.20	\$0.00	\$0.00	\$331.60
Oct-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$143.10	\$178.20	\$0.00	\$0.00	\$379.30
Nov-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$166.95	\$178.20	\$0.00	\$0.00	\$403.15
Dec-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$143.10	\$178.20	\$0.00	\$0.00	\$379.30
Totals				\$696.00	\$1,383.30	\$2,095.20	\$0.00	\$0.00	\$4,174.50

380-Municipal Pumping to General Purpose Small 3-Phase

Account: 335158002

Member: City of Wykoff

Service Map Loc: 72-22-195

Change to <50 KVA
KVA Size: 75.0

215 N Main St

If the transformer size is equal to or greater than 50.0 kVA, enter the kVA size here to determine the Minimum KVA charge.

Month	kWh	Demand
Jan-24	2,000	39.100
Feb-24	700	38.700
Mar-24	3,500	39.600
Apr-24	2,100	40.200
May-24	2,000	39.600
Jun-24	2,000	39.300
Jul-24	1,900	39.100
Aug-24	1,900	38.900
Sep-24	1,800	39.100
Oct-24	1,800	39.500
Nov-24	800	39.900
Dec-24	1,400	39.900

Rate Summary	I - Municipal Pumping D	GP Small 3-Ph
Service Charge	\$770.00	\$696.00
kWh Revenue	\$1,936.21	\$1,741.05
Causation Charge	\$0.00	\$0.00
Demand Revenue	\$0.00	\$2,837.40
PUCA Revenue	\$0.00	\$0.00
Minimum Charge	\$0.00	\$0.00
Total Charges	\$2,706.21	\$5,274.45

12-Month Increase/Decrease \$2,568.24
Average change per month \$214.02

380 - Municipal Pumping Dmd

Date	kWh Rate	Dmd Rate	PUCA Rate	Service Charge	kWh Revenue	Dmd Revenue	PUCA Revenue	Minimum	Total
Jan-24	\$0.0839	\$0.00	\$0.0000	\$35.00	\$167.80	\$0.00	\$0.00	\$0.00	\$202.80
Feb-24	\$0.0839	\$0.00	\$0.0000	\$35.00	\$58.73	\$0.00	\$0.00	\$0.00	\$93.73
Mar-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$293.65	\$0.00	\$0.00	\$0.00	\$363.65
Apr-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$176.19	\$0.00	\$0.00	\$0.00	\$246.19
May-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$167.80	\$0.00	\$0.00	\$0.00	\$237.80
Jun-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$193.80	\$0.00	\$0.00	\$0.00	\$263.80
Jul-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$184.11	\$0.00	\$0.00	\$0.00	\$254.11
Aug-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$184.11	\$0.00	\$0.00	\$0.00	\$254.11
Sep-24	\$0.0969	\$0.00	\$0.0000	\$70.00	\$174.42	\$0.00	\$0.00	\$0.00	\$244.42
Oct-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$151.02	\$0.00	\$0.00	\$0.00	\$221.02
Nov-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$67.12	\$0.00	\$0.00	\$0.00	\$137.12
Dec-24	\$0.0839	\$0.00	\$0.0000	\$70.00	\$117.46	\$0.00	\$0.00	\$0.00	\$187.46
Totals				\$770.00	\$1,936.21	\$0.00	\$0.00	\$0.00	\$2,706.21

General Purpose Small 3-Phase

Date	kWh Rate	Dmd Rate	PUCA Rate	Service Charge	kWh Revenue	Dmd Revenue	PUCA Revenue	Minimum	Total
Jan-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$159.00	\$234.60	\$0.00	\$0.00	\$451.60
Feb-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$55.65	\$232.20	\$0.00	\$0.00	\$345.85
Mar-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$278.25	\$237.60	\$0.00	\$0.00	\$573.85
Apr-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$166.95	\$241.20	\$0.00	\$0.00	\$466.15
May-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$159.00	\$237.60	\$0.00	\$0.00	\$454.60
Jun-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$159.00	\$235.80	\$0.00	\$0.00	\$452.80
Jul-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$151.05	\$234.60	\$0.00	\$0.00	\$443.65
Aug-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$151.05	\$233.40	\$0.00	\$0.00	\$442.45
Sep-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$143.10	\$234.60	\$0.00	\$0.00	\$435.70
Oct-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$143.10	\$237.00	\$0.00	\$0.00	\$438.10
Nov-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$63.60	\$239.40	\$0.00	\$0.00	\$361.00
Dec-24	\$0.0795	\$6.00	\$0.0000	\$58.00	\$111.30	\$239.40	\$0.00	\$0.00	\$408.70
Totals				\$696.00	\$1,741.05	\$2,837.40	\$0.00	\$0.00	\$5,274.45

General Purpose to General Purpose Small 3-Phase

Account: 335158010

Member: City of Wykoff

Address: 106 N Gold Street

KVA Size: 75.0

If the transformer size is equal to or greater than 50.0 kVA, enter the kVA size here to determine the Minimum kVA charge.

Month	kWh	Demand
Jan-24	3,120	21,280
Feb-24	2,600	14,400
Mar-24	2,520	26,560
Apr-24	1,080	17,280
May-24	1,040	16,640
Jun-24	1,160	16,000
Jul-24	1,440	13,120
Aug-24	1,320	11,040
Sep-24	1,640	37,280
Oct-24	16,560	55,360
Nov-24	6,640	45,440
Dec-24	2,800	24,000

Rate Summary	General Purpose	GP Small 3-Ph
Service Charge	\$885.60	\$738.00
kWh Revenue	\$3,332.64	\$3,332.64
Demand Revenue	\$2,984.00	\$1,939.60
PUCA Revenue	\$0.00	\$0.00
Minimum Charge	\$0.00	\$0.00
Total Charges	\$7,202.24	\$6,010.24

12-Month Increase/Decrease	-\$1,192.00
Average change per month	-\$99.33

General Purpose

Date	kWh Rate	Dmd Rate	PUCA Rate	Service Charge	kWh Revenue	Dmd Revenue	PUCA Revenue	Minimum	Total
Jan-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$248.04	\$212.80	\$0.00	\$0.00	\$534.64
Feb-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$206.70	\$144.00	\$0.00	\$0.00	\$424.50
Mar-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$200.34	\$265.60	\$0.00	\$0.00	\$539.74
Apr-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$85.86	\$172.80	\$0.00	\$0.00	\$332.46
May-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$82.68	\$166.40	\$0.00	\$0.00	\$322.88
Jun-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$92.22	\$160.00	\$0.00	\$0.00	\$326.02
Jul-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$114.48	\$131.20	\$0.00	\$0.00	\$319.48
Aug-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$104.94	\$110.40	\$0.00	\$0.00	\$289.14
Sep-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$130.38	\$372.80	\$0.00	\$0.00	\$576.98
Oct-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$1,316.52	\$553.60	\$0.00	\$0.00	\$1,943.92
Nov-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$527.88	\$454.40	\$0.00	\$0.00	\$1,056.08
Dec-23	\$0.0795	\$10.00	\$0.0000	\$73.80	\$222.60	\$240.00	\$0.00	\$0.00	\$536.40
Totals				\$885.60	\$3,332.64	\$2,984.00	\$0.00	\$0.00	\$7,202.24

General Purpose Small 3-Ph

Date	kWh Rate	Dmd Rate	PUCA Rate	Service Charge	kWh Revenue	Dmd Revenue	PUCA Revenue	Minimum	Total
Jan-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$248.04	\$138.32	\$0.00	\$0.00	\$447.86
Feb-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$206.70	\$93.60	\$0.00	\$0.00	\$361.80
Mar-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$200.34	\$172.64	\$0.00	\$0.00	\$434.48
Apr-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$85.86	\$112.32	\$0.00	\$0.00	\$259.68
May-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$82.68	\$108.16	\$0.00	\$0.00	\$252.34
Jun-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$92.22	\$104.00	\$0.00	\$0.00	\$257.72
Jul-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$114.48	\$85.28	\$0.00	\$0.00	\$261.26
Aug-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$104.94	\$71.76	\$0.00	\$0.00	\$238.20
Sep-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$130.38	\$242.32	\$0.00	\$0.00	\$434.20
Oct-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$1,316.52	\$359.84	\$0.00	\$0.00	\$1,737.86
Nov-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$527.88	\$295.36	\$0.00	\$0.00	\$884.74
Dec-23	\$0.0795	\$6.50	\$0.0000	\$61.50	\$222.60	\$156.00	\$0.00	\$0.00	\$440.10
Totals				\$738.00	\$3,332.64	\$1,939.60	\$0.00	\$0.00	\$6,010.24

July 22 - 05

Dear Council,

I'm so sorry Steve
turned on our outside
hose. I understand
a bill will be sent
for a portion of
the water. I will
try to be more careful,
Dianne Beckrose



CITY OF WYKOFF

POLLING OF COUNCIL MEMBERS

DATE: August 4, 2025

QUESTION PRESENTED TO COUNCIL MEMBERS:

Purchase Side X Side

REASON FOR PHONE VOTE:

On-Line purchase needed decision as soon
as possible

VOTING IN FAVOR: Ryan, Jeff, Barb Jarve, Mickey

VOTING AGAINST

DATE ENTERED INTO THE OFFICIAL MINUTES

Signature City Administrator

Date

August 11, 2025
August 4, 2025



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Wykoff Fire Relief		09-05-2019			
Organization Address (No PO Boxes)		City	State	Zip Code	
217 Gold Str			MN		
Name of person making application		Business phone		Home phone	
Michel Lund		507-398-6010			
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
September 25, 26, 27, 28		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Mike Lund		Wykoff	MN	55990	
Organization officer's name		City	State	Zip Code	
Robert Jorgenson		wykoff	MN	55990	
Organization officer's name		City	State	Zip Code	
Clint Laginere		Wykoff	MN	55990	
Location where permit will be used. If an outdoor area, describe. Wykoff Fire Station and Parking Lot					

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Stevenson Insurance 2 million aggregret and 1 million per occurrence

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Wykoff		8-11-2025	
City or County approving the license		Date Approved	
-0-		8-11-2025	
Fee Amount		Permit Date	
Event in conjunction with a community festival <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		cityhall@cityofwykoff.gov	
450		City or County E-mail Address	
Current population of city		Signature City Clerk or County Official	
Rebecca Schmidt			
Please Print Name of City Clerk or County Official			

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US