

AGENDA
WYKOFF CITY COUNCIL

September 8, 2025

6:45 p.m.

Public Hearing

**Public Hearing to receive information to consider a variance for
Ordinance #91.04.1 Farm Animals – Public Input**

AGENDA
WYKOFF CITY COUNCIL

September 8, 2025

7:00 p.m.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA:

1. APPROVAL OF MINUTES- Regular Minutes August 29, 2025,
Special Minutes August 6 and August 25th, 2025
2. APPROVAL OF BILLS
3. APPROVAL OF TREASURER'S REPORT

5. VISITORS

6. COMMITTEE REPORTS

1. WWTP-Rick Whitney, Ryan Breckenridge, Jeff Hare
2. Fire Dept.-Mike Lund
3. First Responders- Cory Bremseth
4. Personnel Committee-Barb Fate and Missy Musel
5. Streets-Mayor and Jane Baker
6. Community Education -Barb Fate and Jane Baker
7. Revolving Loan Committee-Barb Fate and Jane Baker
8. Park and Recreation, Joint Trails Board Representatives-Jane Baker
and Jeff Hare
9. Zoning
 - a. Approval of Zoning Request Garage/Dugstad/210
Main St. S
10. Sheriff's Report – Report included
11. Mayor's Report
 - a. Request to consider Wykoff Growers Market in
2026 suggestion by Jackie Strain-Horsman

7. Old Business

8. New Business

- a. Approval Underground Transformer-Ball Field
- a. Approval of Fire Works/Fall Fest-St. Johns
- b. Township Board request for additional funding
- c. Approval to move forward with Solar Connection
- d. Approve 5% Pay Raise/New 2026 Pay Scale
- e. Approve Resolution 2025-17 Approving Final Tax Levy -2026
- f. State of Minnesota Water fee

9. ADJOURNMENT

Mailed 8/19/25

NOTICE OF PUBLIC HEARING FOR A VARIANCE

Notice is hereby given that the City of Wykoff will conduct a public hearing on Monday, September 8, 2025 at 6:45 p.m. in the Council Room at 106 Gold St. N., Wykoff, MN 55990 to hear reasons for and against a Variance request made by Tony and Kelly Rahe of Rahe of Sunshine Farms. The property is located at 101 Carimona St. W. Wykoff, MN. A variance is being requested from Ordinance 91.04.1 Farm Animals. This ordinance allows residents to have six hen chickens on their premises. Their variance request is to allow them to have 12 hen chickens on their Commercial Property located at 101 Carimona St. W.

All property owners or residents living in the vicinity of the above-described property are hereby notified of the public hearing. An interested person may attend in person or may be represented by a counsel to be heard on this matter. All documents pertaining to this variance are available at the City Clerk's office 106 Gold St. N. Wykoff, MN

By Order of the Wykoff City Council

Submitted by:

Rebecca Schmidt, City Administrator

August 11, 2025

city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

Penalty, see ' 91.99

' 91.04 FARM ANIMALS.

Farm animals shall only be kept in an agricultural district of the city, or on a residential lot of at least ten acres in size provided that no animal shelter shall be within 300 feet of an adjoining piece of property. An exception shall be made to this section for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

91.04.1 AN ORDINANCE AMENDING WYKOFF CITY CODE CHAPTER 91 ANIMALS – (Adopted 4/10/2023)

City Code Chapter 91.04 Farm Animals is hereby amended to include the permitting of limited chickens.

- (A) **DEFINITIONS.** The term “chicken coop” means a structure for housing chickens made of wood or other similar materials that provides shelter from the elements. The term “chicken run” means an enclosed outside yard for keeping chickens. The term “premises” means any platted lot or group of contiguous lots, parcels or tracts of land.
- (B) **CHICKENS LIMITED.** It is unlawful for any person to keep or harbor chickens on any premises without a permit. No permit should be issued for the keeping or harboring of more than six hen chickens on any premises.
- (C) **PERMIT.** No person shall maintain a chicken coop and run unless they have been granted a permit. The permit shall be subject to all terms and conditions of this chapter and any additional conditions deemed necessary by the Council to protect the public health, safety and welfare. The necessary permit applications will be available in the City Clerk’s office. Included with the completed application shall be a scaled diagram that indicates the location of any chicken coop and run, the approximate size and distance from adjoining structures and property lines, and written approval from all adjacent property owners. A fee of \$25.00 will be charged for each permit which shall expire on December 31st of each year of the permit. Failure to follow any of the requirements of this ordinance shall be deemed a violation of this section and shall allow the City to revoke the permit and demand removal of the chickens.
- (D) **CONFINEMENT.** Every person who owns, controls, keeps, maintains or harbors hen chickens shall keep them confined at all times while in the City in a chicken coop or chicken run.
- (E) **SETBACKS.** Any coop and run shall be placed in the back yard of property no closer than 10 feet from the property line.
- (F) **CHICKEN COOPS.** Chicken runs may be enclosed with wood and/or woven wire materials and may allow chickens to contact the ground. Chicken feed shall be kept in rodent and raccoon-proof containers.
- (G) **CONDITIONS.** No person who owns, keeps or harbors hen chickens shall permit the premises where the hen chickens are kept to be or remain in an unhealthy, unsanitary or noxious condition or to permit the premises to be in such condition that noxious odors are carried to adjacent public or private property. Any chicken coop and run may be inspected at any reasonable time by a City animal control official or other agent of the City.

Wykoff City Council Meeting
Regular Meeting Minutes
August 6, 2025
7:00 pm

Call to order:

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on August 6, 2025, at 6:30 pm. Attendees included Mayor Ryan Breckenridge, Barb Fate, Jeff Hare, Jane Baker, Missy Musel and City Administrator Becky Schmidt. Also attending Fire Chief, Mike Lund.

Agenda-The meeting is a budget workshop, no additions to the agenda.

Mayor Breckenridge turned the meeting over to City Administrator Becky Schmidt.

The council reviewed line by line of the Fire Department budget for 2025 and recommendations for 2026. Discussed was the turn out gear. Mike noted that for the full package for turn out gear it is \$3,525.00, it was agreed that for the budget they should plan to replace 2 full sets a year. Also discussed and agreed that an air compressor inspection will be needed at a cost of \$1,850.00. Mike stated that he was working on the grant information that Becky had requested for new pagers. Mike asked the council to consider replacing the gutters at the fire station, lighting with LED lights and having the garage doors serviced each year. The council made adjustments on their budget to reflect increased costs for 2026, such as insurance. Discussed having an in-house gambling permit verses Fountain Fire Dept. Councilperson Musel stated that she would be willing to take that task on.

Reviewed the First Responders discussed jump kits at \$150 each and added accordingly. Agreed to split the expenses for Radios and Pagers and Transportation costs 50/50 between ambulance and Township.

The council then turned to the general fund and did a line-by-line evaluation adjusting for price increases that will be anticipated for 2026.

Water and sewer funds were tabled until the next meeting as Rick was unable to attend tonight's meeting. Next meeting is scheduled for August 25, 2025, at 6:30 p.m.

Meeting adjourned at 8:30.

Adjournment

Secretary

Date of approved

Wykoff City Council Meeting
Regular Meeting Minutes
August 11, 2025, ~ 7:00 pm

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on August 11, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Barb Fate, Jane Baker and Missy Musel. Also, present City Administrator, Becky Schmidt.

Agenda- Mayor Breckenridge called for any additions and noted that under New Business he would be adding: Solar Grant, Jail Haus, Side X Side and Meadow at Commons. Motion by Fate and seconded by Musel to approve the agenda with the additions. Motion carried 5-0.

Consent Agenda- Mayor called for approval of the Consent Agenda. Motion to accept the consent agenda as presented by Fate and seconded by Baker. Motion carried 5-0.

Visitors- None

WWTP- Rick Whitney reported that with the heavy rain the plant had seen a definite improvement of the flow of water to the plant and feels that recent changes made to the sewer line behind the Fire Station and street/sewer improvements to Bartlett Street has made a difference in water runoff.

Rick reviewed his monthly report to the council:

- 1.) Completed DMR no limit on exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Cleaned & Loaded Sludge drying bed.
- 6.) Assisted with water shut off Bri Niemeyer
- 7.) 4 alarm calls wet weather events no flooding.
- 8.) Assisted with 6 Locates.
- 9.) Met with Streets Committee
- 10.) Spoke with LKQ about possible odor complaints.
- 11.) Assisted with BacT tests for new water services.
- 12.) Followed up With Brett Grabau/Stantec and Loren Finseth elevator culvert project.
- 13.) Spoke with residents next to the commons regarding wipes in their lateral.
- 14.) Power washed inside of main plant area.
- 15.) Monitored plant during heavy rain events 1 power outage.
- 16.) Completed Multiwell Fluoride report.
- 17.) Completed Nitrite and nitrate well #2 & well #3.

Fire Department – Fire Chief Mike Lund reported that he had been notified of the power being shut off during a recent storm and wanted to make sure that anyone that needs to be notified should contact him for future calls. They are working on the old pumper to get it ready for the parade and are running into some issues they had not planned on. He is working on information needed for the grant.

First Responders- Becky reported that Cory Bremseth, Director, was not able to attend the meeting but reported that they had five calls since the first of August and that there are three members who will be taking an emergency course.

Personnel – Fate noted that she and Musel had met and decided to just have one review a year, and they would like to have them completed by the end of August. Any discussion about raises will need to be done at the budget meeting.

Streets – The mayor asked John to speak about the culverts that have issues one being at Bremseth and one in front of the Lund property on Front St. John will contact O’Connell’s to see what the fix will be, but noted they need to be done soon. Mayor noted that they will be finishing the first layer of the street project. John noted that he would be meeting with Rick Whitney and Griffin Construction to discuss the parking lot at the Commons. Musel asked about the seeding behind the Fire Station. John noted they will be finishing all of these areas up.

Community Education- Fate and Baker had met and reported that they are waiting for school to start but they had discussed finding a location for a community garden next spring, using Community Education dollars. She asked about the funding that Kingsland School District gets and if Wykoff could use some of those funds for ideas they are talking about for Wykoff. Becky noted that yes, the funds Community Education receives is for the whole district which encompasses Wykoff.

Revolving Loan Committee- No report

Park and Recreation, Joint Trails Board- No report from committee. John noted that the wiring is done and they are waiting for the power company to complete their part at the new ballfield.

Zoning – The Mayor reviewed the zoning applications that the council had before them.

- **Rahe requesting Zoning Variance/Chicken Ordinance.** Becky noted that they would like to increase their chicken quantity as they hope to sell the eggs and would rather add to their flock at their commercial business and not ask for another permit at the residence. She noted that they had already paid the \$300 Variance fee. Council agreed to move forward and set a date and time of the Public Hearing for 6:45 p.m. on Monday, September 8, 2025, prior to their regular meeting time. Motion by Fate and seconded by Musel to approve. Motion carried 5-0.

- **Approval of building over the current chicken coop at Finke property.** Motion by Musel and second by Fate to approve. Motion carried 5-0.
- **Fence approval Jeff and Candi Hare.** Motion by Baker and second by Musel to approve the fence request. Motion carried 4-0 with Hare abstaining.
- **Shouse Ordinance Update.** Becky reviewed the information and results that she had received from towns in the area. She stated that no one has a separate Shouse ordinance but refers residents to the State Residential Codes. Preston had forwarded what they now use. Consensus was to look into a separate ordinance which would need to be added to a Public Hearing covering any other changes made to ordinances.
- **Novotney Condemnation.** Becky reported that due to the law firm that the city currently uses and their shortage of staff she is recommending that the city use Novotny Law which currently covers the Criminal Cases for the city. Novotny has agreed to assist with the Condemnation of the property at 214 Line St. N. Motion by Fate and seconded by Baker to approve the use of Novotny Law for the condemnation. Motion carried 5-0.

Sheriff's Report- No report

Mayor's Report- Mayor noted that the Fall Fest Committee will be decorating for Fall Fest on September 20th. He had asked Lyle Morey to help with the placing of the corn shocks, and anyone interested in helping should show up at 10:00 a.m. on the 20th.

Old Business-

- a. **Approval of eight trees/Norby Tree Service \$3,600-**Becky updated the council that the eight trees will be removed by Norby which leaves about \$4,400 left in the tree budget. Motion by Musel and second by Hare to approve the removal of 4 more which John has marked as needing to be removed. Motion carried 5-0.
- b. **Gateway Trailer-** Becky reported that at the July meeting it was voted on by the council to allow the Gateway to continue to live in the trailer at the rear of the restaurant until they could find something more suitable. At present they are looking into purchasing a lot in town and plan to move the trailer to that property until they can place a modular home on the property. The council agreed to allow them to put the trailer on that property as a precedence had been set by the council with the Rahe fire and allowing them to place a trailer on their property as temporary residence until their new home arrived.

New Business

- a. **Employer Contributions -**Becky updated the council on the new state legislation that will require paid family leave for all employees. Contributions will come from both payroll deductions and employer payments. The estimated employee costs at this time would be \$492.80 and the Cities portion is \$739.00. Becky also noted that state has not

clarified if this applies to council members or emergency services. She notes this work is similar to unemployment reporting. Begins January 1, 20026.

- b. **MiEnergy Increase/Discussion** – Becky reported the increase that the city was notified about from MiEnergy and the impact it could have on the budget. No action taken. Moved to budget meeting.
- c. **Request to not charge for sewer charges for water leak**-Request to not charge for sewer charges for water leak/Bicknese (\$61.10 sewer charges) Motion by Hare and second by Baker to approve the request. Motion carried 5-0.
- d. **September 13, 2025, Clean Up Day**-Mayor noted that the city will again be offering the opportunity for residents to dispose of unwanted property. He noted that if anyone needed help getting the items to the drop off site that there are volunteers that will come out and get those items. They will be there from 9-11:00.
- e. **Fire Relief Gambling Permit and Liquor License** – Mike Lund reported on the gambling request for February. Motion by Hare and seconded by Musel to approve the temporary Gambling Permit in February. Motion carried 5-0. Liquor License Four Day License for Fall Fest motion by Hare and seconded by Baker. Motion carried 5-0.
- f. **Community Service Day** -The mayor noted that the Kingsland students along with supervisors will be in town on September 25th to help seniors in town with cleanup, moving items etc. He asked if anyone knows of someone that can use those services they should call city hall. He suggested painting fire hydrants and cleaning off the rock boulevard by Ed's Museum. It was discussed that the students cannot use any power tools to accomplish tasks.
- g. **Solar Plant Information** - Hare reviewed the information that the council had for a solar panel project through a Grant opportunity with state and MiEnergy for public utilities. Hare, Rick Whitney the Mayor and Becky had met with MiEnergy. The proposal they had was far too expensive and they suggested that we contact Solar Connection for assistance in writing this grant. He noted that at this time they had information about three sites in Wykoff: Wastewater Plant, Community Center and Fire Station. Whitney asked why the well house was not considered. Hare stated that he will go back to the company they are working with to possibly make that change. At this point the company, Solar Connections, will write the grant at no charge to the city. If awarded the state would pay 70% with the federal tax credits paying 30%. Questions that the council needs to see cleared up were Insurance Costs, including the well house, maintenance, future repairs, longevity. He noted in the report that the panels have a 30-year life expectancy. Council asked him and Becky to look into the questions they had and that they needed the answers and time to consider the project. Another meeting will be called as Hare reminded them that this grant process is on a first come first serve basis and we could lose out if a decision is not made soon.
- h. **Jail Haus Tuck Pointing**-Becky presented a quote from Gopher Schmidt for the Jail Haus Tuck pointing for \$4,000-\$5,000. Motion by Musel and seconded by Fate to approve the expenditure. Motion carried 5-0.
- i. **Meadows by Commons**-Musel discussed her concerns with using the meadows as a drop point for the Egg Drop during Fall Fest. She noted that there are many noxious weeds in that area and large holes in which a child could fall and get injured. Council discussed the liability and will bring these concerns to the next Fall Fest meeting. Musel asked if the city had ever considered purchasing that land from the Commons. She

noted that her and her husband had indicated a willingness to purchase the land and turn it into a dog park. At that time the Commons was not interested in selling. Becky will check with the Commons to see if there is any interest.

- j. **Side X Side purchase**-Becky noted that she had polled the council for the purchase of the Side X Side and all had agreed. Motion by Fate and seconded by Musel to formally approve the purchase to M&M for \$16,999.00. Motion carried 5-0.

The meeting was adjourned at 8:06 p.m.

Adjournment

Secretary

Date of approval

**Wykoff City Council Meeting
Special Meeting/Budget Meeting
August 25, 2025
7:00 pm**

Call to order:

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on August 25, 2025, at 6:30 pm. Attendees included Mayor Ryan Breckenridge, Barb Fate, Jeff Hare, Jane Baker, Missy Musel and City Administrator Becky Schmidt. Also attending Rick Whitney.

A. Solar Panel Update

Mayor Breckenridge turned the meeting over to Jeff Hare and Brok Johnson, Solar Connections. Hare stated that the original project was for the Wastewater Treatment Plant, Community Center, and Fire Hall. At the last meeting Rick Whitney had mentioned a good point that the well house generates more usage and asked if they could consider looking into that building. Hare stated that he, John and Ric met and he consulted with Solar Connections and MiEnergy and all agreed to drop the Community Center and the Fire Hall and focus on the Waste Water Treatment Plant and the Well House which the council had those two proposals to review. He stated the solar panel for the pump house will be located on the Community Center roof.

Brok then reviewed those two projects and opened the conversation up for questions. He noted the grant is for 70% of the project through a State Grant and 30% would be funded through Federal Direct Pay Rebate. The project would have to start before July 4, 2026, to receive federal funding. The city would submit for 30% at the end of the fiscal year. He noted that the city would have to pay that amount until the federal money is received. He stated that when approved as soon as the city receives invoices from Solar Connections, they submit them to the state for reimbursement, and it has a 30-year warranty. Inverters have a 10-year warranty, and they are factored into the grant to replace them over the 30-year period.

Fate questioned the solar panels that would be put on the Community Center roof were they sure the structure could accommodate that weight. John Baker felt that the roof had been replaced in the last 10 years and will work. She also asked about yearly maintenance. Brok noted that the panels basically take care of themselves, but there is software that monitors the panels, and we would be notified if something is not working correctly. She questioned the insurance, Becky noted that she had talked to our insurance agent, and the city would insure them for actual cost and that it had also been calculated into the 30-year plan. He also noted that the panels can withstand a one-inch hail and 50 mph storm.

With the city running to wells, the solar would only be connected to the well house for well #2. Rick will rotate between the two wells to preserve the equipment and get maximum savings from the solar. Brok states that the panels have a 10-year manufacturer's warranty.

Musel asked about the color of the panels noting the ones on the Community Center. Brok noted that the ones at the CC would be black, and the wastewater plant would be black and silver.

Becky noted that the city will need to budget the \$64,000 that the Federal Grant would pay eventually. Brok noted that there is some financing that is available through MNCIFA and that he would give Becky the information. Council discussed options for the \$64,000 with no decision being made. Brok noted that the city will need to make the 5% down payment to start the process once the grant is approved. He reviewed the urgency to apply for the grant as this is a first come first serve.

Mayor asked about savings for the city in energy costs. Brok noted that it would be approximately \$1,800 and \$5,000-\$7,000 for the first year. Becky noted that the MiEnergy increase for this year could be an increase of \$12,000 for the well house.

Becky recommended that if we are not guaranteed the MNFICA funds that she would not want to increase our levy from 5-6% to 12% to cover the \$64,000 until we are paid for the federal dollars. She questioned if there was a chance that the

Federal government would not approve 30%. Brok stated that he could not guarantee this, but it would be very unlikely that would happen.

Consensus of the council was to move forward with the process by sending the contract to the city attorney to review and have Becky check into the costs of the insurance. They also agreed to continue this discussion with the next item on the agenda, the budget.

B. 2026 Preliminary Budget Workshop

Becky made the changes from the last budget meeting. She feels that we are right on track with the revenues budgeted and with four new homes in the next year we should remain on target.

Rick Whitney was present to review the sewer and water budgets. He did not feel there were any major projects for the plant for the coming year. He gave the reasons for replacing the sampler at \$8,123.38 which the council agreed should be added to the budget. As the costs of repairs and maintenance continue to go up, they did agree to increase the budget by \$1,000. Discuss salary for LuAnn which is split 50/50 for sewer and water. Increased the Service Contract to invest in a monitoring system for \$4,387.00. The Debt Service Loan will be paid off this year which reduces that budget by \$23,000. Which will be replaced with the new 2025 street project payment. They discussed and agreed that they will not be using the recommendation by Stantec for Carimona street storm drainage but will work with O'Connell's to remedy the situation.

Also discussed was the increase of the council and mayor stipend that they receive. The office will check to see what towns similar to our size currently are. It was approved to increase the employee salaries by 5%.

The pavilion at the community center was budgeted to be replaced at a cost of \$18,000.

Discussion about the \$64,000 remaining balance of the solar project and how best to proceed. Becky will check into the MNCIFA funding, but the council also felt that this may be accomplished by shifting budgets until the funds were received from the Federal Grant. No action taken until the funding through MNCIFA can be investigated.

Becky noted the information that she had gotten on area towns of their levy increase and stated that most were at 6%. The council continued to go through the budget line by line. She will make those changes and send the council the preliminary budget to review. The council will need to pass the Preliminary Budget at the September 8th council meeting.

Council meeting was adjourned at 8:21 p.m.

Adjournment

Secretary

Date of approved

CITY OF WYKOFF

09/04/25 1:08 PM

Payments

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Current Period: September 2025

Payments Batch 090425PAY		\$31,913.97	
Refer	1775 BANYON DATA SYSTEMS INC		
Cash Payment	E 601-49430-328 Service Contract	Contract	
Invoice	00166872	9/4/2025	\$395.00
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$395.00
Refer	1776 USA BLUEBOOK		
Cash Payment	E 602-49480-220 Repair & Maintenance S		\$115.90
Invoice	719492	9/4/2025	
Cash Payment	E 602-49480-220 Repair & Maintenance S		\$376.36
Invoice		9/4/2025	
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$492.26
Refer	1777 FILLMORE COUNTY JOURNAL		
Cash Payment	E 101-41700-350 Printing & Publishing	Variance Advertising	
Invoice		9/4/2025	\$238.40
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$238.40
Refer	1778 ARVIG		
Cash Payment	E 101-41400-321 Cellphone/Telephone		\$55.94
Invoice	Aug2025		
Cash Payment	E 101-41400-325 Internet Service		\$75.25
Invoice	Aug2025		
Cash Payment	E 260-45176-325 Internet Service		\$85.95
Invoice	Aug2025		
Cash Payment	E 240-42200-325 Internet Service		\$46.09
Invoice	Aug2025		
Cash Payment	E 101-42200-325 Internet Service		\$46.09
Invoice	Aug2025		
Cash Payment	E 101-41941-325 Internet Service		\$86.95
Invoice	Aug2025		
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$396.27
Refer	1779 POSTMASTER-WYKOFF POSTOFF		
Cash Payment	E 101-41400-200 Office Supplies	PO Box Rental	
Invoice	8-2025		\$162.00
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$162.00
Refer	1780 BADGER METER		
Cash Payment	E 601-49430-328 Service Contract		\$59.67
Invoice			
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$59.67
Refer	1781 stantec		
Cash Payment	E 408-43100-303 Engineering Fees		\$10,807.50
Invoice	2445957	9/4/2025	
Cash Payment	E 101-43150-303 Engineering Fees		\$417.25
Invoice	2445957	9/4/2025	
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total \$11,224.75
Refer	1782 RICHARDS SANITATION		
Cash Payment	E 101-43200-436 Contracted Services	Garbage	
Invoice	174580	9/4/2025	\$3,713.48

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Payments

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Current Period: September 2025

Transaction Date	9/4/2025	SECURITY STATE B 10100	Total	\$3,713.48
Refer	1783	UTILITY CONSULTANTS INC		
Cash Payment	E 602-41540-300	Professional Services testing		\$1,322.70
Invoice	124986	9/4/2025		
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total	\$1,322.70
Refer	1784	STATE OF MINNESOTA		
Cash Payment	E 601-49430-245	Water Connection Fee		\$621.00
Invoice	3rd quarter	9/4/2025		
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total	\$621.00
Refer	1785	CARDMEMBER SERVICES		
Cash Payment	E 101-42500-300	Professional Services Texting service overage		\$10.00
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41950-350	Printing & Publishing Fall Fest		\$50.00
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-45200-240	Small Tools and Minor E Outside garbage can		\$599.00
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41950-240	Small Tools and Minor E Flags		\$305.08
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41950-240	Small Tools and Minor E fall Fest		\$44.94
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41400-329	Lease Microsoft		\$106.31
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-43100-240	Small Tools and Minor E Street signs		\$242.51
Invoice	August 2025	9/4/2025		
Cash Payment	E 260-45176-350	Printing & Publishing advertising		\$7.80
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41950-355	Dues non-profit registration		\$60.00
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41950-240	Small Tools and Minor E Buttons		\$112.13
Invoice	August 2025	9/4/2025		
Cash Payment	E 230-42153-210	Operating Supplies jump kits		\$270.12
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41400-430	Miscellaneous reimbursed by Becky wrong account		\$79.99
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41400-200	Office Supplies envelopes		\$66.50
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-43125-210	Operating Supplies salt		\$365.46
Invoice	August 2025	9/4/2025		
Cash Payment	E 101-41941-211	Cleaning Supplies		\$69.37
Invoice	August 2025	9/4/2025		
Transaction Date	9/4/2025	SECURITY STATE B 10100	Total	\$2,389.21
Refer	1787	ENVIROMENTAL WATER SERVICE		
Cash Payment	E 602-49480-325	Internet Service		\$194.52
Invoice	6125	9/4/2025		
Cash Payment	E 601-49410-436	Contracted Services		\$700.00
Invoice	6125	9/4/2025		
Cash Payment	E 602-49480-436	Contracted Services		\$2,800.00
Invoice	6125	9/4/2025		

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Payments

Page 3

Current Period: September 2025

Cash Payment	E 602-49430-212	Motor Fuels			
Invoice	6125	9/4/2025			\$280.00
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$3,974.52
Refer	1788	ENGLISH ELECTRIC			
Cash Payment	E 101-45128-243	Large Equipment	Electrical		\$6,392.00
Invoice	6089	9/4/2025			
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$6,392.00
Refer	1789	GREAT AMERICA FINANCIAL SER			
Cash Payment	E 101-41400-329	Lease	Printer lease		\$98.79
Invoice	39980510				
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$98.79
Refer	1790	GOODIES AND GAS			
Cash Payment	E 101-45200-212	Motor Fuels	Fuel Parks		\$122.89
Invoice	August2025				
Cash Payment	E 101-42200-212	Motor Fuels	Fuel Fire		\$60.26
Invoice	August2025				
Cash Payment	E 240-42200-212	Motor Fuels	Fuel Fire		\$60.27
Invoice	August2025				
Cash Payment	E 101-43125-212	Motor Fuels	Snow Removal		\$0.00
Invoice	August2025				
Cash Payment	E 230-42153-212	Motor Fuels	Streets		\$88.89
Invoice	August2025				
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$332.31
Refer	1791	GOPHER STATE ONE-CALL, INC			
Cash Payment	E 601-41540-300	Professional Services	locating		\$17.55
Invoice	5080864	9/4/2025			
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$17.55
Refer	1792	HAWKINS, INC.			
Cash Payment	E 601-49420-216	Chemicals and Chem Pr			\$20.00
Invoice	7168851	9/4/2025			
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$20.00
Refer	1794	Minuteman Press			
Cash Payment	E 101-41400-240	Small Tools and Minor E			\$64.06
Invoice	54536	9/4/2025			
Transaction Date	9/4/2025		SECURITY STATE B 10100	Total	\$64.06

CITY OF WYKOFF

09/04/25 1:08 PM

Payments

Page 4

Current Period: September 2025

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$13,644.65
230 AMBULANCE FUND		\$359.01
240 RURAL FIRE FUND		\$106.36
260 HISTORICAL FUND		\$93.75
408 2025 Street Project		\$10,807.50
601 WATER FUND		\$1,813.22
602 SEWER FUND		\$5,089.48
		<u>\$31,913.97</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$31,913.97
Total	<u>\$31,913.97</u>

CITY OF WYKOFF

09/04/25 12:31 PM

Page 1

Payments

Current Period: September 2025

Payments Batch 090425PAY-3

\$19.33

Refer 1793 MINNESOTA ENERGY RESOURCE

Cash Payment E 602-49480-383 Heating Fuel WWTP

Invoice 9/4/2025

\$19.33

Transaction Date 9/4/2025 SECURITY STATE B 10100

Total \$19.33

Fund Summary

602 SEWER FUND	10100 SECURITY STATE BANK
	\$19.33
	\$19.33

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$19.33
Total	\$19.33

CITY OF WYKOFF

09/04/25 12:04 PM

Payments

Page 1

Current Period: September 2025

Payments Batch 090425PAY-2

\$174.22

Refer 1786 MINNESOTA ENERGY RESOURCE

Cash Payment	E 101-42200-383 Heating Fuel	Fire Hall	\$24.16
Invoice	August2025		
Cash Payment	E 240-42200-383 Heating Fuel	Rural Fire Hall	\$24.16
Invoice	August2025		
Cash Payment	E 101-41944-383 Heating Fuel	City Shed	\$19.33
Invoice	August2025		
Cash Payment	E 601-49430-383 Heating Fuel	pumphouse	\$19.33
Invoice	August2025		
Cash Payment	E 101-41941-383 Heating Fuel	Community Center	\$63.76
Invoice	August2025		
Cash Payment	E 101-42200-383 Heating Fuel	Municipal Building	\$23.48
Invoice	August2025		
Cash Payment	E 602-49480-383 Heating Fuel	WWTP	\$0.00
Invoice	August2025		

Transaction Date 9/4/2025

SECURITY STATE B 10100

Total \$174.22

Fund Summary

10100 SECURITY STATE BANK

101 GENERAL FUND	\$130.73
240 RURAL FIRE FUND	\$24.16
601 WATER FUND	\$19.33
602 SEWER FUND	\$0.00
	<u>\$174.22</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$174.22
Total	<u>\$174.22</u>

CITY OF WYKOFF

08/18/25 9:29 AM

Page 1

Payments

Current Period: August 2025

Payments Batch 081825PAY

\$4,500.00

Refer 1771 *Reuben Schmidt*

Cash Payment E 260-45176-220 Repair & Maintenance S Tuck Pointing

\$4,500.00

Invoice 937568 8/18/2025

Transaction Date 8/18/2025

SECURITY STATE B 10100

Total

\$4,500.00

Fund Summary

10100 SECURITY STATE BANK

260 HISTORICAL FUND

\$4,500.00

\$4,500.00

Pre-Written Checks

\$0.00

Checks to be Generated by the Computer

\$4,500.00

Total

\$4,500.00

CITY OF WYKOFF

08/26/25 1:06 PM

Payments

Page 1

Current Period: August 2025

Payments Batch 082625PAY

\$51.00

Refer 1774 Ridgeway Fire Dept.

Cash Payment E 101-42200-330 Transportation & Educat Training

Invoice 8/26/2025

\$25.50

Cash Payment E 240-42200-330 Transportation & Educat Training

Invoice 8/26/2025

\$25.50

Transaction Date 8/26/2025

SECURITY STATE B 10100

Total

\$51.00

Fund Summary

10100 SECURITY STATE BANK

101 GENERAL FUND

\$25.50

240 RURAL FIRE FUND

\$25.50

\$51.00

Pre-Written Checks

\$0.00

Checks to be Generated by the Computer

\$51.00

Total

\$51.00

CITY OF WYKOFF
Employee Pays Hours Detail2

09/04/25 1:52 PM

Page 1

Employee Name	Amount	Hours
Baker, John H	\$470.41	20.25
Baker, John H	\$784.01	33.75
Baker, John H	\$12.50	0
Baker, John H	\$53.60	0
Baker, John H	\$0.00	0
Baker, John H	\$121.96	5.25
Baker, John H	\$731.75	31.5
Baker, John H	\$116.15	5
Baker, John H	\$104.54	4.5
Baker, John H	\$174.23	7.5
Baker, John H	\$464.60	20
Baker, John H	\$0.00	0
Baker, John H	\$13.13	0
Baker, John H	\$0.00	0
Baker, John H	\$505.25	21.75
Baker, John H	\$23.23	1
Baker, John H	\$58.08	2.5
Baker, John H	\$238.11	10.25
Hare, LuAnn	\$341.31	15.5
Hare, LuAnn	\$346.82	15.75
Hare, LuAnn	\$0.00	0
Hare, LuAnn	\$341.31	15.5
Hare, LuAnn	\$341.31	15.5
Hare, LuAnn	\$0.00	0
HEUSINKVELD, PATRICK	\$59.94	3
HEUSINKVELD, PATRICK	\$149.85	7.5
HEUSINKVELD, PATRICK	\$39.96	2
HEUSINKVELD, PATRICK	\$14.99	0.75
HEUSINKVELD, PATRICK	\$34.97	1.75
RIDDLE, LARRY	\$0.00	0
RIDDLE, LARRY	\$259.74	13
RIDDLE, LARRY	\$359.64	18
RIDDLE, LARRY	\$0.00	0
SCHMIDT, REBECCA	\$25.00	0
SCHMIDT, DUANE D	\$82.58	3.75
SCHMIDT, REBECCA	\$1,172.58	42.5
SCHMIDT, REBECCA	\$275.90	10
SCHMIDT, REBECCA	\$0.00	0
SCHMIDT, DUANE D	\$33.03	1.5
SCHMIDT, REBECCA	\$917.37	33.25
	\$8,667.85	

ACCOUNTS



Ledger: \$1,117,538.94 [?](#)

SweepBal: \$916,709.24 [?](#)

Minnwest Bank Checking 0058

Ledger Balance

\$200,829.70

SweepBal

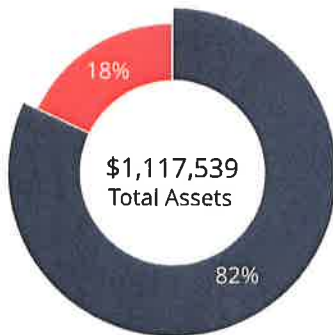
\$916,709.24

Minnwest Bank CITY OF WYKOFF 0058

Available Balance

\$916,709.24

ASSET SUMMARY



CITY OF WYKOFF

0058

82.03%

Available Balance

\$916,709.24

Environmental Water Services



Operations &
Maintenance



Water & Wastewater
Services



City Of Wykoff

Monthly Council Report

Reporting for the Month of September 2025

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Cleaned & Loaded Sludge drying bed.
- 6.) Spoke to Minnesota pump regarding lift station service
- 7.) 2 alarm calls wet weather events no flooding.
- 8.) Assisted with 4 Locates.
- 9.) Met with Streets Committee
- 10.) Spoke with KLM regarding water tower cleaning.
- 11.) Followed up With Brett and on culvert project near 80.
- 12.) Power washed UV room.
- 13.) Mowed and trimmed WWTP.
- 14.) Monitored plant during heavy rain events 0 power outages.
- 15.) Installed bacteria inhibitor in the generator along with #1 Diesel.

LAND USE PERMIT APPLICATION

CITY OF WYKOFF

It is recommended that all applicants contact the Zoning Office prior to filling out the application to make sure that this proposed project is feasible. It is imperative that all instructions and regulations be read carefully before submitting this application.

(1) Name of all Landowners: Brenda Dykstra Phone #: 507 884 7082

Tori Dykstra Phone #: _____

_____ Phone #: _____

Mailing Address: 210 MAIN STREETS WYKOFF MN 55990
Address City State Zip

Property Address: _____
(if different from mailing) Address City State Zip

30.01793.000

(2) Parcel #: 1230.01793.000 (3): Legal Description (from deed, abstract or

Recorders Office): BARLETT ADDITION LOT - 029 BLOCK - 001 LOT 29 EXT BARLETT ADD

Section: _____ (4): Township: _____ (5) Range: _____

Have you started work on this project? Yes: _____ No: X

Is there a driveway access to this property? Yes: X No: X

Is this project located under a power line? Yes: _____ No: X

Proposed Project: CARPORT Total # of bedrooms _____

(New home, addition, garage, utility shed, decks, pergola, etc).

Estimated cost: _____ Permit # _____

(To be filled out by the Zoning Office)

(6) Total Square Footage:	Length		Width		Total
Basement	_____	X	_____	=	_____
1 st Level	_____	X	_____	=	_____
2 nd Level	_____	X	_____	=	_____
Attached Garage	_____	X	_____	=	_____
Porch or Deck	_____	X	_____	=	_____
Total Square Footage	<u>20</u>	X	<u>29</u>	=	<u>480</u>
Height	_____				

NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$250.00 LATE FEE MUST BE PAID IN ADDITION TO THE PERMIT FEE. The projects are assessed \$10.00 per 100 square feet of living space; new dwellings, dwelling additions, porches, decks, attached garages, dwellings being moved in and mobile or manufactured homes. All other structures are assessed at \$7.50 per 100 square feet. A minimum of \$8.00.

LATE FEE _____ \$250.00

(7) TOTAL FEE \$48.00 **(NO REFUNDS)**

SITE INSPECTIONS ARE REQUIRED FOR ALL NEW DWELLINGS: The footings must be dug and inspected before the actual construction of the dwelling may begin.

I hereby certify that the information contained herein is correct and agree to the proposed work in accordance with the provisions of the Ordinances of the City of Wykoff and the Statues of the State of Minnesota.

(8) Signatures of All Landowners

[Signature]
Name

Mar 11/2025
Date

Fari Deygstad
Name

3/11/25
Date

Name

Date

Send all correspondence to:

City of Wykoff Zoning Office
P.O. Box 218
106 GOLD ST. N.
Wykoff, MN 55990
507-352-4011
FAX 507-352-2415
Email: wykoff@arvig.net

Approve _____	Denied _____
<u>[Signature]</u> - Pending Survey Signature of Zoning Administrator or move South 5 feet	
_____ Signature of Council Member	
_____ Date	_____ Permit #



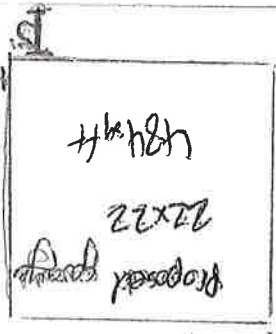
PEARL STE

Coverage w/ garage 1432 sqft (16.4%)

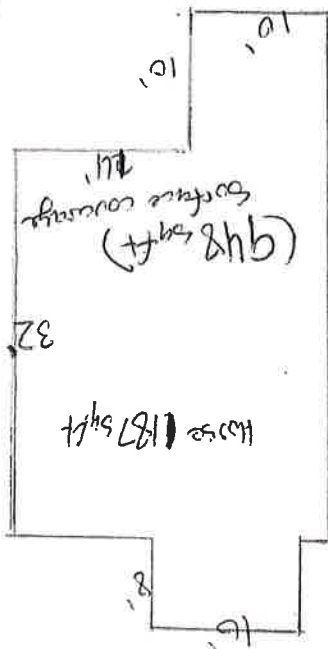
Lot size: 66' x 132' (8712 sqft)

Property ID#: R 30.0193.000

1/4" = 1' Scale



DRIVE WAY



132'

66'

210

MAIN STREET SOUTH

FILLMORE COUNTY SHERIFF



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

To: Wykoff City Council

From: Patrol Sergeant Scott Keigley, Sheriff John Degeorge

RE: July 2025 Law Enforcement Report

37.40 Patrol Hours

Calls For Service

Parking Complaint 07-31 09:19:24 Gold street

Fires 07-28 23:34:40 Pearl Street

Fraud/Scam 07-28 08:26:44 Carimona Street

Fires 07-27 11:49:18 Gold Street

Driving Complaint 07-27 09:11:04 Bartlett Strret

Parking Complaint 2025-07-24 10:31:41 Gold Street

Intoxicated Person 07-21 18:44:30 Silver Street

Information 07-21 12:06:50 Carimona Street

Permit to Purchase 07-20 18:33:44 Gold Street

Ambulance 07-15 15:39:30 Pearl Street

Ambulance 2025-07-12 22:04:58 Pearl Street

Ambulance 07-10 04:08:14 Main Street

MAARC 07-09 10:44:58 Frontage road South

Parking Complaint 07-09 08:50:25 Gold Street

Disabled or Abandoned Vehicle 07-08 16:24:46 Gold Street/Fillmore Street

FILLMORE COUNTY SHERIFF



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

Calls for service continued:

Driving Under the Influence 07-04 15:34:58 Front Street East

Suspicious Activity 07-02 18:40:04 Line Street

Animal Complaint 07-01 13:52:12 Line Street

> From: Jackie <j.strainnorsman@gmail.com>

> Date: Wed, Aug 20, 2025, 11:15 AM

> Subject: Potential for City Market

> To: <ryan@cityofwykoff.gov>

>

> Hello Ryan,

>

> Over this summer, I have had numerous conversations with area growers

> and artisans and there has been a common question. "Is Wykoff going

> to do anything like a farmer's market like surrounding towns do?" This

> has lead to other discussions involving everything from food truck

> festivals to street performer festivals and everything in between.

>

> With the inundation of these kinds of events all around us, my first

> thought was it could be difficult to find an open day (but did that,

> it's Tuesdays!) and it could be difficult to have something different.

> I've spent much of the summer going to the local markets surrounding

> us. I think there's a way to do things differently and I'd love an

> opportunity to pursue those ideas and opportunities for Wykoff. The

> first step, of course, would be to see if the city would be on board

> and allow the space. Without that, there would be no need to go

> further.

>

> So, what's the ask? Community space to be used that is highly

> visible, has ample parking available, stable ground for set ups and

> walking, and is easily accessible to all - especially our seniors.

> The former tennis court and now parking lot north of the fire station

> would be an ideal spot. There would be no need for any street

> closure, that's a bonus! As with any grower's markets or crafting

> market, waivers would be provided to all vendors to protect the city

> from liabilities. It'd be great to move forward and get a small

> committee formed to continue researching and solidify any plans.

> Ideally, spring of 2026 would be the debut of Wykoff's City Market.

>

> Understandably, the council and yourself would have to discuss whether

> or not property use would be permitted. Is this something you would

> be willing to bring forward? I could make myself available for any

> questions during or after those discussions.

>

> Thank you for your consideration, I look forward to hearing from you

> soon!

>

> Best Regards,

>

> Jackie Horsman

CITY OF WYKOFF

POLLING OF COUNCIL MEMBERS

DATE: June 9, 2025

QUESTION PRESENTED TO COUNCIL MEMBERS:

Approval to have Mi Energy put
underground transformer at grade level
for Ballfield

\$ 4850
Overhead Primary

REASON FOR PHONE VOTE:

Requested before council mtg.

VOTING IN FAVOR:

Jeff Hare Mary Muro
Ryan Brackenridge
Barb Lutz
Jane Baker

VOTING AGAINST


DATE ENTERED INTO THE OFFICIAL MINUTES _____

Signature City Administrator

Date

Charlie Mueller
Design Technician

mienergyTM
COOPERATIVE

Your Touchstone Energy[®] Cooperative 

Main: 507.864.7783
Toll-Free: 800.432.2285
Cell: 507.458.3649
Fax: 507.864.2092
Email: cmueller@MiEnergy.coop

507-864-9261

Iowa Office
24049 Highway 9
PO Box 90
Cresco, IA 52136
Minnesota Office
31110 Cooperative Way
PO Box 626
Rushford, MN 55971
Website: www.MiEnergy.coop

Approved
June 9, 2025

Wykoff Ball Field

underground primary with grade level
transformer = \$4850.⁰⁰

Overhead primary with pole and guy/anchor
= \$3000.⁰⁰

city to cut Arborvita trees in
Route

2 h

City of Wykoff

APPLICATION / PERMIT OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant instructions:

1. This application is for an **outdoor** public fireworks display only and is **not** valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to the date of display.
3. Fee upon application is \$ _____ and must be made payable to _____

Name of Applicant (Sponsoring Organization): St. John's Lutheran Church & School

Address of Applicant: 245 Line Street Street - Wykoff, MN. 55990

Name of Applicant's Authorized Agent: Ted L. Hazelton - Sales Rep.

Address of Agent: 1073 W. 5th Street Winona, MN. 55987

Telephone Number of Agent: (507) 454-3232

Date of Display: September 26, 2025

Time of Display: 7:30 pm

Location of Display: NW corner of church property - See shoot site diagram

Manner and place of storage of fireworks prior to display: ATF approved storage bunker #435 located in Winona, MN.

Type and number of fireworks to be discharged: See attached document

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Ted L. Hazelton

Certificate No.: 492 **Required attachments.** The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$
10,000,000.00 (Suggested Amount: \$1.5 million minimum)

2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent):



Date:

7/21/25

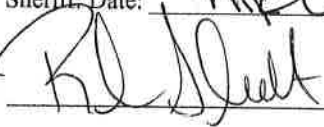
Signature of Fire Chief/County Sheriff:



Date:

8-4-25

Signature of Issuing Authority:



Date:

8-4-25



CITY OF WYKOFF

POLLING OF COUNCIL MEMBERS

DATE: Sept. 3, 2025

QUESTION PRESENTED TO COUNCIL MEMBERS:

Permit request for Fire Works - St. John's Fall Fest

REASON FOR PHONE VOTE:

Deadline before Sept Council Mtg

VOTING IN FAVOR:

Jeff Harr
Barb Faye
Ryan Breckenridge

Missy Mussel
Jane Baker

VOTING AGAINST

None

DATE ENTERED INTO THE OFFICIAL MINUTES _____

Signature City Administrator

Date



CITY OF Wykoff

217 NORTH GOLD STREET ■ P.O. BOX 218 ■ WYKOFF, MN 55990-0218 ■ 507-352-4011

August 28, 2025

Good morning, Township Boards:

The Wykoff City Council has been meeting to set the levy for 2026. While working on the Fire Department budget, it was noted that the revenues from the rural contracts have never fully covered 50% of the expenses of the Wykoff Fire Dept. In the past we have either transferred money from the general fund to cover the deficit or left the shortfall be covered by next year's contract. The rural township boards have always been very appreciative of the documentation showing the revenues and the expenditure of the Wykoff Fire Department, but what good does it do if we never correct the shortages?

In all actuality, the population of Wykoff is 444 and we cover a population of 935 in the rural townships, so a 50/ 50 split is quite generous. All we are asking for is to at least cover 50%.

I have attached documentation from the city and rural budgets and a spreadsheet of the percentage owed by each township. If you feel it is right, we ask that the budget deficit be paid by the townships, instead of once again transferring the money from our general fund to cover the shortfall. If you feel that there is room to cut from the fire budget, I encourage you to attend the next council meeting on September 8th, when the council will be adopting their Preliminary Budget Resolution for the 2026 Budget.

Going forward I would like to suggest the Rural Township board move their annual meeting to August for a better plan for next year's budget.

I appreciate any input you may have and your consideration of the changes I have proposed.

Sincerely

Rebecca Schmidt

City Administrator

City of Wykoff

Township	%	Total Over Budget	Due
Jordan	14%	\$ 6,014.00	\$ 842.10
Forestville	28%	\$ 6,014.00	\$ 1,684.20
Fillmore	57%	\$ 6,014.00	\$ 3,428.55
Chatfield	1%	\$ 6,014.00	\$ 60.15
			\$ 6,015.00

Township Population	935
Wykoff City	444

Account Descr	2025 Budget	2025 YTD Amount	2026 Budget	Notes
Fire Dept				
E 101-42200-103 Part-Time Employees	\$800.00	\$524.49	\$1,500.00	
E 101-42200-106 Volunteer Employee Wages	\$5,800.00	\$5,230.00	\$6,000.00	
E 101-42200-121 PERA - Employer Contribution	\$80.00	\$39.36	\$80.00	
E 101-42200-122 Soc.Sec-Employeer Contribution	\$400.00	\$356.79	\$450.00	
E 101-42200-125 Medicare-Employer Contribution	\$160.00	\$83.45	\$160.00	
E 101-42200-200 Office Supplies	\$25.00	\$0.00	\$50.00	
E 101-42200-212 Motor Fuels	\$750.00	\$289.76	\$400.00	
E 101-42200-216 Chemicals and Chem Products	\$300.00	\$0.00	\$300.00	
E 101-42200-220 Repair & Maintenance Supplies	\$0.00	\$0.00	\$5,000.00	Building
E 101-42200-221 Equipment Repair & Maintenance	\$1,500.00	\$2,013.65	\$3,000.00	
E 101-42200-240 Small Tools and Minor Equip	\$4,500.00	\$1,125.98	\$2,500.00	hoods gloves
E 101-42200-243 Large Equipment	\$1,000.00	\$3,994.97	\$5,000.00	turnout gear
E 101-42200-300 Professional Services	\$750.00	\$857.50	\$1,000.00	inspections
E 101-42200-323 Radios & Pagers	\$750.00	\$0.00	\$500.00	
E 101-42200-325 Internet Service	\$650.00	\$370.72	\$750.00	
E 101-42200-330 Transportation & Education	\$2,000.00	\$6,041.75	\$2,000.00	
E 101-42200-350 Printing & Publishing	\$100.00	\$0.00	\$200.00	
E 101-42200-355 Dues	\$50.00	\$0.00	\$50.00	
E 101-42200-360 Insurance	\$2,500.00	\$3,139.50	\$3,500.00	
E 101-42200-381 Electricity	\$950.00	\$452.28	\$500.00	
E 101-42200-383 Heating Fuel	\$1,000.00	\$1,514.02	\$2,000.00	
E 101-42200-430 Miscellaneous	\$250.00	\$396.40	\$400.00	
E 101-42200-436 Contracted Services	\$200.00	\$905.11	\$1,000.00	
E 101-42200-490 Contributions	\$1,400.00	\$1,400.00	\$1,400.00	
E 101-42200-500 Capital Outlay	\$0.00	\$0.00		
	\$25,915.00	\$28,735.73	\$37,740.00	

Rural Fire	2025 Budget	YTD	2026 Budget	Notes
Expenditures				
E 240-42200-103 Part-Time Employees	\$0.00	\$0.00		
E 240-42200-106 Volunteer Employee Wages	\$3,000.00	\$774.00	\$ 6,000.00	
E 240-42200-122 Soc.Sec-Employeer Contribution	\$100.00	\$47.99	\$ 400.00	
E 240-42200-125 Medicare-Employer Contribution	\$50.00	\$11.20	\$ 100.00	
E 240-42200-200 Office Supplies	\$50.00	\$0.00	\$ 50.00	
E 240-42200-212 Motor Fuels	\$750.00	\$289.76	\$ 400.00	
E 240-42200-216 Chemicals and Chem Products	\$300.00	\$0.00	\$ 300.00	
E 240-42200-220 Repair & Maintenance Supplies	\$1,500.00	\$0.00	\$ 5,000.00	Building
E 240-42200-221 Equipment Repair & Maintenance	\$0.00	\$2,013.66	\$ 3,000.00	
E 240-42200-240 Small Tools and Minor Equip	\$4,500.00	\$5,120.95	\$ 2,500.00	hoods gloves
E 101-42200-243 Large Equipment	\$0.00	\$0.00	\$ 5,000.00	turnout gear
E 240-42200-300 Professional Services	\$750.00	\$127.50	\$ 1,000.00	inspections
E 240-42200-323 Radios & Pagers	\$500.00	\$0.00	\$ 500.00	
E 240-42200-325 Internet Service	\$650.00	\$370.72	\$ 750.00	
E 240-42200-330 Transportation & Education	\$2,500.00	\$4,791.75	\$ 2,000.00	
E 240-42200-350 Printing & Publishing	\$0.00	\$0.00	\$ 200.00	
E 240-42200-355 Dues	\$50.00	\$0.00	\$ 50.00	
E 240-42200-360 Insurance	\$2,700.00	\$3,139.50	\$ 3,500.00	
E 240-42200-381 Electricity	\$950.00	\$0.00	\$ 500.00	
E 240-42200-383 Heating Fuel	\$1,000.00	\$959.66	\$ 2,000.00	
E 240-42200-430 Miscellaneous	\$250.00	\$194.77	\$ 400.00	
E 240-42200-436 Contracted Services	\$0.00	\$905.11	\$ 1,000.00	
E 240-42200-490 Contributions	\$1,400.00	\$1,400.00	\$ 1,400.00	
E 240-42200-500 Capital Outlay	\$0.00	\$0.00		
	\$21,000.00	\$20,146.57	\$36,050.00	

Revenue				Notes
R 240-42200-34202 Fire Calls	\$1,000.00	\$3,525.00	\$ 1,000.00	
R 240-42200-34212 Fire Contracts	\$27,393.00	\$15,613.74	\$ 29,036.07	
R 240-42200-34213 Fire Truck	\$0.00	\$0.00		
R 240-42200-36200 Miscellaneous Revenues	\$0.00	\$0.00		
R 240-42200-36210 Interest on Investments	\$0.00	\$0.00		
R 240-42200-36230 Contributions and Donations	\$0.00	\$226.00		
R 240-42200-36232 Gambling Contribution	\$0.00	\$0.00		
R 240-42200-36240 Refunds and Reimbursements	\$0.00	\$4,601.33		
R 240-42200-39201 Transfer from General Fund	\$0.00	\$0.00		
	\$28,393.00	\$23,966.07	\$30,036.07	

Emailed 2/4/25
11:40 Feb. 12th
7:00 PM

City: LANESBORO, MN 55949 LANESBORO, MN 55949
Phone #1 507-421-2528
Term 2020-2022/appointed 2022
e-mail mvf4@acegroup.cc

LANESBORO, MN 55949
314-910-8820
2019-2025
anneothompson48@hotmail.com
anneothompson48@gmail.com

LANESBORO, MN 55949
507-251-9967
2021-2025
bdtaylor@acegroup.cc

CHATFIELD TWP

Address
City
Phone #1
Term
e-mail

FORREST HAYDEN
31220 INDIGO ROAD
FOUNTAIN, MN 55935
507-867-3449 507-640-6112
2020-2026
chatfieldtownship@gmail.com

ROB GOLDSMITH
25193 320TH ST
CHATFIELD, MN 55923
507-867-1507
APPOINTED
aaylsworth25@gmail.com

ADAM HANSON
28105 KEEPER ROAD
FOUNTAIN, MN 55935
507-867-1507
2024-2027
lmeecker395@aol.com

FILLMORE TWP

Address
City
Phone #1
Term
e-mail

BONNIE HEIDTKE
26297 COUNTY 7
FOUNTAIN, MN 55935
507-459-3443
2020-2026
heidb75@gmail.com

MICHAEL TODD JUZWIAK
17259 COUNTY 8
WYKOFF, MN 55990
507-316-1885
2021-2025
dreamacresfarm@gmail.com

GARY KRAHN
20004 STATE HWY 80
WYKOFF, MN 55990
507-352-2665
2018-2027

FORESTVILLE TWP

Address
City
Phone #1
Term
e-mail

LORI WINTER
20719 MISSION LANE
WYKOFF, MN 55990
507-421-0947
2020-2026
lwinter_287@hotmail.com

MISTY HEUSINKVELD
17524 COUNTY 5
SPRING VALLEY, MN 55975
507-937-3299
2019-2025
mnheusinkveld@msn.com

BRIAN SOLAND
17467 MAPLE ROAD
PRESTON, MN 55965
507-273-7342
2024-2027
soland67@gmail.com

FOUNTAIN TWP

RORY KRAMER

DAN SCHMIDT

KYLE MULHERN

CITY OF WYKOFF

POLLING OF COUNCIL MEMBERS

DATE: 8-28-25

QUESTION PRESENTED TO COUNCIL MEMBERS:

Solar Approval

REASON FOR PHONE VOTE:

To get paperwork turned in for grant

VOTING IN FAVOR:

Ryan Bach
Missy Jeff

VOTING AGAINST

DATE ENTERED INTO THE OFFICIAL MINUTES _____

Signature City Administrator

Date

From: missy@cityofwykoff.gov
Sent: Thursday, August 28, 2025 12:33 PM
To: cityhall@cityofwykoff.gov
Subject: Re: FW: solar

I am in favor of moving forward.
-Missy

On 2025-08-28 11:44, Cityhall@cityofwykoff.gov wrote:

> Please read attached email from our attorney.
>
> Rebecca Schmidt
>
> City Administrator
>
> City of Wykoff
>
> PO Box 218
>
> 106 N Gold Str.
>
> Wykoff, MN 55990
>
> Office 507-352-4011
>
> Cell 507-273-3483
>
> From: Greg Schieber <greg@ranlaw.net>
> Sent: Thursday, August 28, 2025 9:41 AM
> To: cityhall@cityofwykoff.gov
> Subject: solar
>
> Rebecca/Luann,
>
> I reviewed the Solar Connections documents that were shared. I didn't
> see anything concerning, and in fact, it seems like an excellent
> opportunity for the community should you be awarded the grant. I
> appreciate that they added the line saying the contract is contingent
> upon award of the grant. That would allow you to decline to proceed if
> you didn't get that grant.
>
> The main points to be aware of:
>
> * The city must front payment of the money and then the grant would
> provide later reimbursement.
> * The materials have the various warranties as stated, however, in my
> personal experience the warranties often do not cover labor. I had one
> of my own solar panels go bad and although the company gave me a new

Cityhall@cityofwykoff.gov

From: Jeff Hare <jeff@cityofwykoff.gov>
Sent: Thursday, August 28, 2025 11:43 AM
To: cityhall@cityofwykoff.gov
Subject: Re: FW: solar

I thought he said labor was covered on warranty work. I would assume it wouldn't be if something happened that was not covered by warranty.

I am voting yes. I agree with the attorney, this is an awesome opportunity for our community.

Jeff

On Aug 28, 2025 10:44 AM, Cityhall@cityofwykoff.gov wrote:

Please read attached email from our attorney.

Rebecca Schmidt

City Administrator

City of Wykoff

PO Box 218

106 N Gold Str.

Wykoff, MN 55990

Office 507-352-4011

Cell 507-273-3483

From: Greg Schieber <greg@ranlaw.net>
Sent: Thursday, August 28, 2025 9:41 AM
To: cityhall@cityofwykoff.gov
Subject: solar

Rebecca/Luann,

From: Barb Fate <barb@cityofwykoff.gov>
Sent: Thursday, August 28, 2025 11:49 AM
To: cityhall@cityofwykoff.gov
Subject: Solar

I think we should proceed and vote at the next meeting.

From: Mayor Ryan Breckenridge <Ryan@cityofwykoff.gov>
Sent: Thursday, August 28, 2025 12:16 PM
To: cityhall@cityofwykoff.gov
Subject: Re: Solar

I agree to proceed with the Solar Project.

Ryan Breckenridge

On Aug 28, 2025 12:07 PM, Cityhall@cityofwykoff.gov wrote:

Please respond with this email for the solar. Jeff is checking on the labor.

Rebecca Schmidt

City Administrator

City of Wykoff

PO Box 218

106 N Gold Str.

Wykoff, MN 55990

Office 507-352-4011

Cell 507-273-3483

CITY OF WYKOFF
Preliminary TAX LEVY-2026
RESOLUTION 2025-17
APPROVING TAX LEVY-2026

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYKOFF, COUNTY OF FILLMORE, STATE OF MINNESOTA, THAT THE FOLLOWING SUMS OF MONEY BE LEVIED FOR THE CURRENT YEAR, COLLECTIBLE IN 2026, UPON TAXABLE PROPERTY IN THE CITY OF WYKOFF, FOR THE FOLLOWING PURPOSES:

EMS	\$3,220.00
305	\$23,809.00
307	\$35,513.00
408	\$25,231.00
2026	<u>\$170,631.00</u>
	\$258,404.00

THE CITY CLERK IS HEREBY INSTRUCTED TO TRANSMIT A CERTIFIED COPY OF THIS RESOLUTION TO THE COUNTY AUDITOR OF FILLMORE COUNTY, MINNESOTA.

Motion by _____ Second by:
Roll Call Voting in Favor:
Voting against:
Absent:

ADOPTED BY THE CITY COUNCIL on September 8, 2026.

Ryan Breckenridge, Mayor

ATTEST:

Rebecca Schmidt, City Administrator



DATE: August 15, 2025
TO: Community Water Supply Financial/Accounting Officials
FROM: Chris Elvrum, Manager
Drinking Water Protection Section
Minnesota Department of Health
SUBJECT: Service Connection Fee Increase

The 2025 Minnesota Legislature passed a law that amends Minnesota Statute 144.3831 to increase the safe drinking water service connection fee. Effective January 1, 2026, the fee will be \$15.22 per water service connection, per year. This is the annual service connection fee you have been charging your drinking water system customers and passing through to the Minnesota Department of Health (MDH) since the fee was established in 1993 under Minnesota Statute 144.3831 to help provide safe drinking water everywhere in Minnesota.

Revenue from this fee is used to fund activities of MDH's Drinking Water Protection program related to training and supporting public water systems, to help maintain compliance with the federal Safe Drinking Water Act (SDWA) and protect the health of all Minnesotans. Some of these activities include sanitary surveys, sample collection and analysis, compliance determination, source water protection, enforcement, and various technical assistance and training services.

This fee increase accounts for the significant inflation that has occurred since the last increase, as well as expectations for continued expansion of federal regulations, increased laboratory costs for testing, drinking water data system improvements, and numerous changes in the SDWA including new rules and enforcement requirements that have both occurred and are being phased in over the next few years.

The invoice you will receive from MDH for the January through March 2026 billing period will reflect the change in the fee. We are alerting you to this change now so you can account for the change in your annual budget planning, and to notify residents accordingly. MDH recognizes that \$15.22 is not divisible by 12 equal monthly payments or 4 equal quarterly payments. The Minnesota Legislature passed the fee amount, and it cannot be changed except by the Legislature. For utilities that bill monthly or quarterly, this may result in varying amounts on bills, and we apologize for any additional administrative work this may cause.

We appreciate your continued partnership in providing safe and sufficient drinking water for everyone, everywhere in Minnesota.

If you have any questions about the fee, please contact me.

Minnesota Department of Health
Drinking Water Protection Section
625 North Robert Street
PO Box 64975
St. Paul, MN 55164-0975
651-201-4700
health@state.mn.us
www.health.state.mn.us

To obtain this information in a different format, call: 651-201-4700. Printed on recycled paper.

Handwritten notes:
\$15.22 per connection
381
per quarter

CURRY'S CUSTOM CUT GUTTER

31933 County 5 CHATFIELD, MN 55923

PHONE:
(507) 867-4265
CHATFIELD, MN 55923

GENERAL PROPOSAL

CELL:
(507) 272-5913

SUBMITTED TO:

Wytoss Fire department
217 N. Gold St
Wytoss

DATE

Attention Becky Schmidt

PHONE

EMAIL:

SPECIFICATIONS: _____ Gutters & _____ Downspouts

Gutters are made from .032 gauge aluminum and are guaranteed for 20 years plus a 10 year guarantee on workmanship. The price includes tax, labor and materials.

~~Gutter & Downspouts~~

Micro Mesh

Gutter Guard (optional)

\$ 960⁰⁰

TERMS: Payment in full upon completion (unless specified otherwise _____).

WE PROPOSE to furnish all the materials and perform all the labor necessary to complete the above work. All materials is as specified, and deviation from the above specifications involving extra costs will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, etc. insurance upon above work. Public Liability Insurance is carried by CURRY'S CUSTOM CUT GUTTER.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

Authorized Signature

ACCEPTANCE OF PROPOSAL:

All of the above specifications, requirements, and costs are acceptable.

Date _____ Signature _____

OELTJEN CUSTOM SEAMLESS GUTTERS & SIDING

716 Kenilworth Place
Spring Valley, MN 55975

Estimate

Date	Estimate #
8/28/2025	369

Name / Address

City of Wykoff
Wykoff, MN 55990

Due Date	Project
9/30/2025	

Item	Description	Qty	Total
Gutter Guard	Across front of whole building of Firehall	1	1,092.00

Intalled Price Payment do when completed.

Total	\$1,092.00
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