

AGENDA
WYKOFF CITY COUNCIL
July 14th, 2025

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA:

1. APPROVAL OF MINUTES- Regular Minutes June 9th, 2025
2. APPROVAL OF BILLS
3. APPROVAL OF TREASURER'S REPORT

5. VISITORS

6. COMMITTEE REPORTS

1. WWTP-Rick Whitney, Ryan Breckenridge, Jeff Hare
2. Fire Dept.-Mike Lund
3. First Responders- Cory Bremseth
4. Personnel Committee-Barb Fate and Missy Musel
5. Streets-Mayor and Jane Baker
 - a. Estimate for Carimona Street Repairs
6. Community Education -Barb Fate and Jane Baker
7. Park and Recreation, Joint Trails Board Representatives-Jane Baker and Jeff Hare
8. Zoning
 - a. Mason Ellefson- Deck Replacement and Fence Application
 - b. Moger Shed on skids and Fence
 - c. Shed House Policy (Shouse)
9. Mayor's Report

7. Old Business

1. Minnwest Bank Proposal
2. Bid for Carimona Storm Drain

8. New Business

1. Tree Complaint/ Approving removal of most dangerous/ dead trees
2. Budget Meeting
3. Lucas Alexander Condemnation Procedure
4. Rescind motion to accept library grant
5. ACH Loan Payments
6. Flowers for Larry
7. Donation Resolution 2025-14 & 2025-16

9. ADJOURNMENT

Wykoff City Council Meeting
Regular Meeting Minutes
June 9th, 2025 ~ 7:00 pm

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on June 9th, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Barb Fate and Jane Baker, Missy Musel. Also, present City Administrator, Becky Schmidt.

Agenda-Mayor Breckenridge called for any additions and noted that under New Business – g) Library Grant, New Business -h) Kingsland Service Day. Motion by Fate and seconded by Musel to approve the agenda with the noted additions. Motion carried 5-0.

Consent Agenda- Mayor called for approval of the Consent Agenda. Motion to accept the consent agenda as presented by Hare and Fate. Motion carried 5-0.

Visitors- Roger Storlie stated that he was opposed to the garbage and recycling fee that was added to his utility bill. He stated he has not had garbage pickup for 18 years and he has always taken his garbage to Preston. The mayor stated that because we have a 5 year contract, at this time we can make no exceptions or changes. Mr. Storlie stated that the contract was not valid because it changed from 3 years to a 5 year contract. No other discussion.

WWTP- Rick stated the Vent Fan from the WWTP needed repair, he would like to take it to Pine Island for evaluation and repair. If it is too expensive to repair then purchase a new one. Motion by Fate and seconded by Baker to approve the repair. Motion carried 5-0.

- 1.) Completed DMR no limit exceedances
- 2.) Completed rounds, checks and process control
- 3.) Conducted MLSS checks
- 4.) Checked biological activity under microscope
- 5.) Cleaned Sludge tank WWTP
- 6.) Assisted with locating water service at Wykoff Commons
- 7.) 2 alarm calls wet weather events no flooding
- 8.) Performed 2 Locates
- 9.) Met with Streets Committee
- 10.) Inspected north side air handling vent fan motor locked up
- 11.) Assisted with 2" connection to the Wykoff commons to improve water volume
- 12.) Responded to 6 calls to the commons and residents regarding water complaints
- 13.) Spoke with Brett Regarding street project
- 14.) Power washed inside of UV room
- 15.) Responded to MPCA stormwater inspection notification to Griffin
- 16.) Reviewed Gold St. Lateral inspection video/McClimon

17.) Spoke with Jetter Clean regarding south St. resident I&I lateral work

Fire Department – 2nd Chief, Chris Nagel reported that they had one false call to Forestville for a 911 call that started with a dropped phone. They searched for several hours and found the caller to be taking a nap. It was up in the campground area and was a very difficult search. They are planning on some training in the area to map out the trails and get more familiar with the area. Schmidt asked if a drone would have assisted with the search. Bremseth stated that there are some fire depts. using drones with thermal imaging. There are grants available, Schmidt will investigate it.

The Fire Dept. will need candy for parades starting the end of this month. They will also be available for the city picnic on June 15th.

First Responders- Cory Bremseth, First Responder Director stated that all members have now received their license. There is a reimbursement check coming from Southeast EMS. They are averaging 6 calls a month but only one so far this month. The First Responder Rig will be available for the picnic.

Personnel – Missy stated she wanted to make it clear she did not agree with Becky and LuAnn tracking their hours. The proof is in their work, what they accomplish. Barb wanted to clarify what she meant when she had asked for an accounting of Becky and LuAnn's time. She wanted more of what they have accomplished, she understands that it would be very difficult to track everything that they do in a day.

Streets- Mayor stated the Streets committee met and the street project is going well. They also discussed Finseth and WWTP street with the runoff causing damage and is dangerous to mow. It is city property, and we should mow and maintain it. John and Rick stated they would take care of it.

Community Education- Jane suggested an internship for young people to help the elderly with household items. She also would like to see a community garden. The mayor suggested the Vee down by the ballpark would work. Schmidt suggested the open field by the city shed. No other discussion at this time.

Park and Recreation, Joint Trails Board- Jeff stated they met and discussed the trees. He thanked everyone for showing up for the planting. He will take care of the watering. He is also looking to plant 100 trees and perhaps do a tree lottery for residents to plant on their property. It would take some of the responsibility of maintaining them off the city. The mayor would like to replace the trees on Gold St. / Highway 80. Hare discussed becoming a Tree City and would like to organize a committee to look into the guidelines. It is an annual obligation.

Looking for help to water the flowers at the Community Center and also the flowers provided by the Garden Club. Sally Jeske had stopped wondering if we could assist. Discussion followed about trying to rig up a water tank to assist with the watering. Jeff suggested asking for sign ups from the residents.

Musel stated there is a large tree that has died on her neighbor's property. It is dropping branches. Schmidt stated that she will have John look at it and assess. Numerous residents have called about dead trees. Schmidt will follow through with Denny Skogstad tree removal and other residents. Jeff suggested reaching out to State Forestry in Preston. Jeff will reach out.

Revolving Loan Committee-Fate and Baker have questions on the revolving loans. They will meet with Schmidt to clarify some things.

Zoning – Motion by Musel and seconded by Fate to pay Matt Gathje \$25 per zoning evaluation. Motion carried 5-0.

Sheriff's Report-None

Mayor's Report- Mayor acknowledged that Elsa Eickhoff was chosen as Mayor for the day and would be in the Fall Fest Parade. Mayor would like to remind everyone of the Fall Fest Meeting on June 10th at 6:30.

Old Business-

Resolution Appointing Resident to Fill Unexpired term

RESOLUTION 2025-15

RESOLUTION APPOINTING A RESIDENT TO FILL OUT THE UNEXPIRED TERM

WHEREAS, the City of Wykoff received a letter of resignation from Councilmember Kaleb Himli on April 10th 2025 and;

WHEREAS, the Wykoff City Council accepted the letter of resignation, and;

WHEREAS, Said vacancy can be filled in accordance with State Statute by the appointment of a qualified resident of Wykoff, now;

FURTHERMORE, BE IT RESOLVED, that Missy Musel, a qualified and willing resident of Wykoff has been selected, and is hereby appointed to fill the unexpired term commencing with the May 12th regular meeting. This appointed position will be held until December 31st, 2026.

I certify the above resolution was adopted by the City Council of the City of Wykoff on June 9th 2025.

s/s Ryan Breckenridge

Mayor

Date: June 9, 2025

s/s Rebecca Schmidt

Administrator-Clerk/Treasurer

Date: June 9, 2025

Stantec update and request for Payment – Hare made a motion to pay Griffin the 1st payment in the amount of \$113,269.57, second by Fate. Motion carried 5-0.

Richard's Sanitation Partial Bill for May Schmidt stated she received a bill in May thinking it was the bill for June, and it was paid. After looking into it, Schmidt found out it was a partial billing, and we had not billed the residents for the one pickup in May that Richard's had done. It amounted to approximately \$5.00 per resident. Motion by Musel to have the city cover the charge, second by Baker. Motion carried 5-0.

INI Discussion Tabled.

Formal bid from English for Ballpark that was approved by Poll. Becky presented the estimate/ bid from English to wire the new concession stand.

Gateway RV As the city has received complaints on the RV behind the Gateway, a motion was made by Barb and seconded by Missy to allow the RV to remain until the renovations are complete. Motion carried 5-0.

New Business

Resolution 2025-13

**RESOLUTION NO. 2025-13
A RESOLUTION ACCEPTING A DONATION TO THE CITY**

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the used equipment set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Steve Rehm	100.00

WHEREAS, all such donations have been contributed to the city for the Wykoff Fire Department

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote:

Ryan Breckenridge
Barb Fate
Jane Baker
Jeff Hare
Missy Musel

Passed by the City Council of Wykoff, Minnesota on this 9th day of June, 2025.

S/s: *Ryan Breckenridge*
Mayor

Attested:

S/s: *Rebecca Schmidt*
City Administrator

Hall Rental Fee for Kitchen Only – Schmidt stated that she was approached by Jen from the Gateway who expressed an interest in renting the kitchen only for catering jobs. Schmidt would like to set a rate for such rental. Discussion followed and Baker made a motion to set the rate at \$50 for the first 2 hours and \$35 for every hour after. The kitchen rental shall not take the place of a full hall rental as that would take precedence over a kitchen rental. Motion carried 5-0

Jail Haus Rental Payment – Becky noted that the Jail Haus has been doing extremely well and is well above projected budget income. Becky requested a stipend of 5 hours per pay period for taking care of the reservations and other duties concerning the Jail. At present she has not charged for any of her duties concerning the Jail Haus. Motion by Musel and seconded by Fate to approve a 5-hour stipend per pay period from May until September, the busy months. Motion carried 5-0.

Fire Dept. Respirators

Schmidt was able to secure \$1400 worth of respirators for the fire dept for free. The city just had to pay the shipping which was \$52. Disposable filters will have to be purchased for them.

Minnwest Bank Proposal – Schmidt had spoken with a representative to change our checking account from our current Public Checking Account to a Public Funds Savings. With the Public Savings account, the city would receive a larger interest rate and no ACH fees which are costing approximately \$60 a month for our Utility ACH. Schmidt will confirm details with Minnwest and bring it back to the council for a vote in July.

SMIF Donation Request – The city received a mail flyer from SMIF asking for donations. As the city has received numerous grants from SVACF, Hare motioned to make a \$150 donation with Musel making second. Motion approved 5-0.

Library Grant Schmidt stated she received a phone call late on Thursday afternoon from the Dept. of Education stating that the grant that was applied for in December or 2024 had been partially approved. There was approximately \$133,000 available of the \$350,000 applied for. Schmidt

reached out to Main Street Properties to see if the bank was still available for purchase and if the price had come down. The bank building is available, and price is negotiable. Schmidt then reached out to Julie Sogla who drew the original plans to see if they could be scaled back to the new budget. On Friday, Sogla called back and stated the absolute necessary remodeling cost could be cut down to \$122,000, which meant making the building ADA compliant, fixing some of the HVAC issues and some remodeling of the interior of the building. The MN Dept of Education would need an answer by Wednesday 6-11-2025 or the funding would be distributed elsewhere. Discussion followed to see if the city could get an extension on acceptance of the grant, and costs associated with running a library. Hare expressed concerns on the full costs of maintaining the building, and how much it would increase taxes for the residence. Schmidt had spreadsheets to show the cost savings of moving the city offices, but also showed costs associated with tax revenue loss. Discussion continued, when Mayor stated let's bring it to a vote, he made a motion to accept the grant, Musel second. Motion passed with Mayor, Baker and Musel voting yes, and Hare and Fate voting no. Schmidt stated she would continue to try and get an extension and researching costs of the investment.

Kingsland Service Day Schmidt stated she had been contacted by Kingsland that they would have 44 students available in September to do service work in our community. The mayor would like to get a list together from residents and projects that the city would like to have done. Schmidt will follow up with Kingsland. Schmidt also stated the city would need volunteers to assist with that many students.

The meeting was adjourned at 8:35 p.m.

Adjournment

Secretary

Date of approval



Good Morning, Rebecca Schmidt

ACCOUNTS



Available: \$1,591,952.41 ⓘ

Minnwest Bank Checking 0058
Available Balance

\$1,591,952.41

CITY OF WYKOFF
Employee Pays Hours Detail2

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Employee Name	Amount
Baker, John H	\$98.73
Nagel, Christopher	\$125.00
HEUSINKVELD, PATRICK	\$374.63
HEUSINKVELD, PATRICK	\$39.96
RIDDLE, LARRY	\$0.00
RIDDLE, LARRY	\$239.76
Baker, John H	\$12.50
Baker, John H	\$0.00
Baker, John H	\$0.00
Baker, John H	\$284.57
SCHMIDT, REBECCA	\$1,193.27
Baker, John H	\$23.23
SCHMIDT, REBECCA	\$137.95
Baker, John H	\$650.44
Baker, John H	\$156.80
Hare, LuAnn	\$0.00
Hare, LuAnn	\$253.23
Hare, LuAnn	\$253.23
SCHMIDT, DUANE D	\$220.20
SCHMIDT, REBECCA	\$0.00
SCHMIDT, REBECCA	\$137.95
SCHMIDT, REBECCA	\$1,124.29
Baker, John H	\$423.95
Baker, John H	\$627.21
HEUSINKVELD, PATRICK	\$359.64
HEUSINKVELD, PATRICK	\$69.93
HEUSINKVELD, PATRICK	\$229.77
HEUSINKVELD, PATRICK	\$39.96
RIDDLE, LARRY	\$0.00
RIDDLE, LARRY	\$319.68
Baker, John H	\$12.50
Baker, John H	\$9.38
Baker, John H	\$0.00
HEUSINKVELD, PATRICK	\$34.97
Baker, John H	\$23.23
BAKER, TYLER	\$23.78
Baker, John H	\$69.69
Baker, John H	\$46.46
Baker, John H	\$499.45
Baker, John H	\$412.33
Hare, LuAnn	\$0.00
Hare, LuAnn	\$440.40
Hare, LuAnn	\$335.81
SCHMIDT, DUANE D	\$214.70
SCHMIDT, REBECCA	\$25.00
Baker, John H	\$696.90
	\$10,240.48

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Payments

Current Period: June 2025

Payments Batch 070725PAY		\$24,335.50	
Refer	1701 ARVIG		
Cash Payment	E 101-41400-321 Cellphone/Telephone		\$57.35
Invoice	june2025		
Cash Payment	E 101-41400-325 Internet Service		\$81.95
Invoice	june2025		
Cash Payment	E 260-45176-325 Internet Service		\$85.95
Invoice	june2025		
Cash Payment	E 240-42200-325 Internet Service		\$46.09
Invoice	june2025		
Cash Payment	E 101-42200-325 Internet Service		\$46.09
Invoice	june2025		
Cash Payment	E 101-41941-325 Internet Service		\$86.95
Invoice	june2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total \$404.38
Refer	1702 BADGER METER		
Cash Payment	E 601-49430-328 Service Contract		\$52.01
Invoice	80201693		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total \$52.01
Refer	1703 CATALYST ART DESIGNE		
Cash Payment	E 101-42200-240 Small Tools and Minor E		\$33.52
Invoice	20783611015 7/7/2025		
Cash Payment	E 240-42200-240 Small Tools and Minor E Fire Dept Name tags		\$33.52
Invoice	20783611015 7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total \$67.04
Refer	1704 EVANS PUBLISHING & PRINTING		
Cash Payment	E 101-41950-350 Printing & Publishing fall fest advertising		\$210.00
Invoice	23462 7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total \$210.00
Refer	1705 FILLMORE COUNTY AUDITOR TRE		
Cash Payment	E 101-46500-300 Professional Services Assessing fees		\$1,772.00
Invoice	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total \$1,772.00
Refer	1706 GOODIES AND GAS		
Cash Payment	E 101-45200-212 Motor Fuels Fuel Parks		\$114.95
Invoice			
Cash Payment	E 101-42200-212 Motor Fuels Fuel Fire		\$0.00
Invoice			
Cash Payment	E 240-42200-212 Motor Fuels Fuel Fire		\$0.00
Invoice			
Cash Payment	E 101-43125-212 Motor Fuels Snow Removal		\$0.00
Invoice			
Cash Payment	E 101-43100-212 Motor Fuels Streets		\$0.00
Invoice			
Cash Payment	E 101-41950-430 Miscellaneous picnic supplies		\$53.90
Invoice			

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Payments

Current Period: June 2025

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$168.85
Refer	1707 GREAT AMERICA FINANCIAL SER			
Cash Payment	E 101-41400-329 Lease	Printer lease		\$98.79
Invoice	39529133			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$98.79
Refer	1708 HAWKINS, INC.			
Cash Payment	E 601-49420-216 Chemicals and Chem Pr			\$20.00
Invoice	7100293	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$20.00
Refer	1709 KG ENTERPRISES			
Cash Payment	E 101-45204-430 Miscellaneous	New Trees		\$1,010.00
Invoice	7-4-2025	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,010.00
Refer	1710 Ryan Moger			
Cash Payment	G 601-22000 Deposits	Dep Refund		\$55.02
Invoice		7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$55.02
Refer	1711 KWIK TRIP			
Cash Payment	E 101-45204-212 Motor Fuels	Fuel		\$0.00
Invoice	8410852	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$0.00
Refer	1712 MINNESOTA FIRE SERVICE CERT.			
Cash Payment	E 101-42200-330 Transportation & Educat	Testing		\$524.00
Invoice	14215	7/7/2025		
Cash Payment	E 240-42200-330 Transportation & Educat	Testing		\$524.00
Invoice	14215	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,048.00
Refer	1713 MIENERGY COOPERATIVE			
Cash Payment	E 101-41941-381 Electricity	Community Cente		\$109.89
Invoice	June2025	7/7/2025		
Cash Payment	E 601-49410-381 Electricity	Pumphouse		\$308.50
Invoice	June2025	7/7/2025		
Cash Payment	E 101-41942-381 Electricity	MB		\$198.85
Invoice	June2025	7/7/2025		
Cash Payment	E 101-42500-381 Electricity	Siren		\$0.00
Invoice	June2025	7/7/2025		
Cash Payment	E 101-43160-381 Electricity	Streets		\$627.00
Invoice	June2025	7/7/2025		
Cash Payment	E 101-41944-381 Electricity	City Shed		\$46.90
Invoice	June2025	7/7/2025		
Cash Payment	E 602-49480-381 Electricity	WWTP		\$1,499.36
Invoice	June2025	7/7/2025		
Cash Payment	E 601-49410-381 Electricity	City Well		\$54.42
Invoice	June2025	7/7/2025		
Cash Payment	E 101-43160-381 Electricity	Downtown lights		\$83.89
Invoice	June2025	7/7/2025		

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Payments

Current Period: June 2025

Cash Payment	E 260-45176-381	Electricity		\$56.66
Invoice	June2025	7/7/2025		
Cash Payment	E 260-45172-381	Electricity		\$55.53
Invoice	June2025	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$3,041.00
Refer	1714	ON SITE SANITATION		
Cash Payment	E 101-45128-210	Operating Supplies	porta potty	\$146.00
Invoice	0001901669	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$146.00
Refer	1715	NETHERCUT-SCHIEBER ATTORNE		
Cash Payment	E 101-41600-300	Professional Services	INI consult	\$70.00
Invoice	May Billing	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$70.00
Refer	1716	RITEWAY BUSINESS FORMS		
Cash Payment	E 101-41400-200	Office Supplies	Payroll checks	\$217.62
Invoice	25-31417	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$217.62
Refer	1717	SPRING VALLEY ACE HARDWARE		
Cash Payment	E 101-41941-211	Cleaning Supplies	HALL CLEANING SUPPLIES	\$0.00
Invoice	June2025			
Cash Payment	E 101-45128-220	Repair & Maintenance S		\$283.00
Invoice	June2025	7/7/2025		
Cash Payment	E 101-45128-240	Small Tools and Minor E		\$65.69
Invoice	June2025	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$348.69
Refer	1718	RICHARDS SANITATION		
Cash Payment	E 101-43200-436	Contracted Services		\$3,695.10
Invoice	172737	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$3,695.10
Refer	1719	Steve Freiheit		
Cash Payment	G 601-22000	Deposits	Water meter dep return	\$40.51
Invoice		7/7/2025		
Cash Payment			Water meter dep return	\$0.00
Invoice		7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$40.51
Refer	1720	SMIF		
Cash Payment	E 101-45128-430	Miscellaneous	Donation	\$150.00
Invoice		7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$150.00
Refer	1721	UTILITY CONSULTANTS INC		
Cash Payment	E 602-41540-300	Professional Services	testing	\$917.17
Invoice	124399	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$917.17
Refer	1722	TRI-STATE BUSINESS MACHINE		
Cash Payment	E 101-41400-200	Office Supplies	toner	\$238.00
Invoice	631019	7/7/2025		

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Payments

Current Period: June 2025

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$238.00
Refer	1723 CITY OF WYKOFF			
Cash Payment	E 101-41400-329 Lease	Utilities		\$1,293.53
Invoice	7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,293.53
Refer	1724 USA BLUEBOOK	7/7/2025		
Cash Payment	E 601-49420-216 Chemicals and Chem Pr			\$142.61
Invoice	748399 7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$142.61
Refer	1725 CARDMEMBER SERVICES			
Cash Payment	E 260-45172-210 Operating Supplies			\$76.18
Invoice	june2025 7/7/2025			
Cash Payment	E 601-49400-200 Office Supplies			\$452.60
Invoice	june2025 7/7/2025			
Cash Payment	E 602-49450-200 Office Supplies			\$452.60
Invoice	june2025 7/7/2025			
Cash Payment	E 101-45128-243 Large Equipment			\$1,900.00
Invoice	june2025 7/7/2025			
Cash Payment	E 101-41950-240 Small Tools and Minor E			\$945.41
Invoice	june2025 7/7/2025			
Cash Payment	E 230-42153-210 Operating Supplies			\$88.60
Invoice	june2025 7/7/2025			
Cash Payment	E 602-49450-200 Office Supplies			\$23.98
Invoice	june2025 7/7/2025			
Cash Payment	E 101-45128-500 Capital Outlay			\$4,670.00
Invoice	june2025 7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$8,609.37
Refer	1727 GOPHER STATE ONE-CALL, INC			
Cash Payment	E 601-41540-300 Professional Services	locating		\$16.20
Invoice	5060863 7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$16.20
Refer	1728 BECKY SCHMIDT			
Cash Payment	E 101-45128-220 Repair & Maintenance S	Vents for dugouts		\$78.61
Invoice	July 2025 7/9/2025			
Cash Payment	E 101-41941-211 Cleaning Supplies	Garbage bags		\$25.00
Invoice	July 2025 7/9/2025			
Transaction Date	7/9/2025	SECURITY STATE B 10100	Total	\$103.61
Refer	1729 Parties Made Simple			
Cash Payment	E 101-41950-430 Miscellaneous	Picnic		\$400.00
Invoice	7/9/2025			
Transaction Date	7/9/2025	SECURITY STATE B 10100	Total	\$400.00

CITY OF WYKOFF
Payments

Current Period: June 2025

Fund Summary

	10100 SECURITY STATE BANK	
		\$0.00
101 GENERAL FUND		\$19,333.99
230 AMBULANCE FUND		\$88.60
240 RURAL FIRE FUND		\$603.61
260 HISTORICAL FUND		\$274.32
601 WATER FUND		\$1,141.87
602 SEWER FUND		\$2,893.11
		<u>\$24,335.50</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$24,335.50</u>
Total	<u>\$24,335.50</u>

CITY OF WYKOFF

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Payments

Current Period: June 2025

Payments Batch 061625eds	\$4,621.00
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Refer	1695 EAGLE RIDGE CONSTRUCTION
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Cash Payment	E 260-45172-500 Capital Outlay	Final Payment	\$4,621.00
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Invoice 40243	6/16/2025
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Transaction Date	6/16/2025	SECURITY STATE B 10100	Total	\$4,621.00
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Fund Summary

	10100 SECURITY STATE BANK
260 HISTORICAL FUND	\$4,621.00
	<hr/>
	\$4,621.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$4,621.00
Total	<hr/>
	\$4,621.00

CITY OF WYKOFF

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Page 1

Payments

Current Period: June 2025

Payments Batch 061625picnic		\$655.11	
Refer	1694 BECKY SCHMIDT		
Cash Payment	E 101-41950-240 Small Tools and Minor E Picnic supplies/ food		\$448.16
Invoice	6/16/2025		
Cash Payment	E 260-45176-210 Operating Supplies		\$21.34
Invoice	6/16/2025		
Cash Payment	E 101-42200-430 Miscellaneous Candy		\$171.63
Invoice	6/16/2025		
Cash Payment	E 101-41400-200 Office Supplies		\$13.98
Invoice	6/16/2025		
Transaction Date	6/16/2025	SECURITY STATE B 10100	Total \$655.11

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$633.77
260 HISTORICAL FUND		\$21.34
		\$655.11

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$655.11
Total	\$655.11

CITY OF WYKOFF

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Page 1

Payments

Current Period: June 2025

Payments Batch 061525PAY		\$300.00
Refer	1693 RavensFire	
Cash Payment	E 101-41950-430 Miscellaneous	Music Community Picnic
Invoice	6/15/2025	\$300.00
Transaction Date	6/15/2025	SECURITY STATE B 10100
		Total \$300.00

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$300.00
		\$300.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$300.00
Total	\$300.00

CITY OF WYKOFF

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Payments

Page 1

Current Period: June 2025

Payments Batch 070725PAY

\$24,335.50

Refer 1701 ARVIG

Cash Payment	E 101-41400-321	Cellphone/Telephone		
Invoice	june2025			\$57.35

Cash Payment	E 101-41400-325	Internet Service		
Invoice	june2025			\$81.95

Cash Payment	E 260-45176-325	Internet Service		
Invoice	june2025			\$85.95

Cash Payment	E 240-42200-325	Internet Service		
Invoice	june2025			\$46.09

Cash Payment	E 101-42200-325	Internet Service		
Invoice	june2025			\$46.09

Cash Payment	E 101-41941-325	Internet Service		
Invoice	june2025			\$86.95

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$404.38
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Refer 1702 BADGER METER

Cash Payment	E 601-49430-328	Service Contract		
Invoice	80201693			\$52.01

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$52.01
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Refer 1703 CATALYST ART DESIGNE

Cash Payment	E 101-42200-240	Small Tools and Minor E		
Invoice	20783611015	7/7/2025		\$33.52

Cash Payment	E 240-42200-240	Small Tools and Minor E Fire Dept Name tags		
Invoice	20783611015	7/7/2025		\$33.52

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$67.04
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Refer 1704 EVANS PUBLISHING & PRINTING

Cash Payment	E 101-41950-350	Printing & Publishing	fall fest advertising	
Invoice	23462	7/7/2025		\$210.00

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$210.00
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Refer 1705 FILLMORE COUNTY AUDITOR TRE

Cash Payment	E 101-46500-300	Professional Services	Assessing fees	
Invoice		7/7/2025		\$1,772.00

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,772.00
------------------	----------	------------------------	-------	------------

Refer 1706 GOODIES AND GAS

Cash Payment	E 101-45200-212	Motor Fuels	Fuel Parks	
Invoice				\$114.95

Cash Payment	E 101-42200-212	Motor Fuels	Fuel Fire	
Invoice				\$0.00

Cash Payment	E 240-42200-212	Motor Fuels	Fuel Fire	
Invoice				\$0.00

Cash Payment	E 101-43125-212	Motor Fuels	Snow Removal	
Invoice				\$0.00

Cash Payment	E 101-43100-212	Motor Fuels	Streets	
Invoice				\$0.00

Cash Payment	E 101-41950-430	Miscellaneous	picnic supplies	
Invoice				\$53.90

CITY OF WYKOFF

Payments

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Page 2

Current Period: June 2025

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$168.85
Refer	1707 GREAT AMERICA FINANCIAL SER			
Cash Payment	E 101-41400-329 Lease	Printer lease		\$98.79
Invoice	39529133			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$98.79
Refer	1708 HAWKINS, INC.			
Cash Payment	E 601-49420-216 Chemicals and Chem Pr			\$20.00
Invoice	7100293	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$20.00
Refer	1709 KG ENTERPRISES			
Cash Payment	E 101-45204-430 Miscellaneous	New Trees		\$1,010.00
Invoice	7-4-2025	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,010.00
Refer	1710 Ryan Moger			
Cash Payment	G 601-22000 Deposits	Dep Refund		\$55.02
Invoice		7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$55.02
Refer	1711 KWIK TRIP			
Cash Payment	E 101-45204-212 Motor Fuels	Fuel		\$0.00
Invoice	8410852	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$0.00
Refer	1712 MINNESOTA FIRE SERVICE CERT.			
Cash Payment	E 101-42200-330 Transportation & Educat	Testing		\$524.00
Invoice	14215	7/7/2025		
Cash Payment	E 240-42200-330 Transportation & Educat	Testing		\$524.00
Invoice	14215	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,048.00
Refer	1713 MIENERGY COOPERATIVE			
Cash Payment	E 101-41941-381 Electricity	Community Cente		\$109.89
Invoice	June2025	7/7/2025		
Cash Payment	E 601-49410-381 Electricity	Pumphouse		\$308.50
Invoice	June2025	7/7/2025		
Cash Payment	E 101-41942-381 Electricity	MB		\$198.85
Invoice	June2025	7/7/2025		
Cash Payment	E 101-42500-381 Electricity	Siren		\$0.00
Invoice	June2025	7/7/2025		
Cash Payment	E 101-43160-381 Electricity	Streets		\$627.00
Invoice	June2025	7/7/2025		
Cash Payment	E 101-41944-381 Electricity	City Shed		\$46.90
Invoice	June2025	7/7/2025		
Cash Payment	E 602-49480-381 Electricity	WWTP		\$1,499.36
Invoice	June2025	7/7/2025		
Cash Payment	E 601-49410-381 Electricity	City Well		\$54.42
Invoice	June2025	7/7/2025		
Cash Payment	E 101-43160-381 Electricity	Downtown lights		\$83.89
Invoice	June2025	7/7/2025		

CITY OF WYKOFF

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Payments

Page 3

Current Period: June 2025

Cash Payment	E 260-45176-381	Electricity		\$56.66
Invoice	June2025	7/7/2025		
Cash Payment	E 260-45172-381	Electricity		\$55.53
Invoice	June2025	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$3,041.00
Refer	1714	ON SITE SANITATION		
Cash Payment	E 101-45128-210	Operating Supplies	porta potty	\$146.00
Invoice	0001901669	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$146.00
Refer	1715	NETHERCUT-SCHIEBER ATTORNE		
Cash Payment	E 101-41600-300	Professional Services	INI consult	\$70.00
Invoice	May Billing	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$70.00
Refer	1716	RITEWAY BUSINESS FORMS		
Cash Payment	E 101-41400-200	Office Supplies	Payroll checks	\$217.62
Invoice	25-31417	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$217.62
Refer	1717	SPRING VALLEY ACE HARDWARE		
Cash Payment	E 101-41941-211	Cleaning Supplies	HALL CLEANING SUPPLIES	\$0.00
Invoice	June2025			
Cash Payment	E 101-45128-220	Repair & Maintenance S		\$283.00
Invoice	June2025	7/7/2025		
Cash Payment	E 101-45128-240	Small Tools and Minor E		\$65.69
Invoice	June2025	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$348.69
Refer	1718	RICHARDS SANITATION		
Cash Payment	E 101-43200-436	Contracted Services		\$3,695.10
Invoice	172737	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$3,695.10
Refer	1719	Steve Freiheit		
Cash Payment	G 601-22000	Deposits	Water meter dep return	\$40.51
Invoice		7/7/2025		
Cash Payment			Water meter dep return	\$0.00
Invoice		7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$40.51
Refer	1720	SMIF		
Cash Payment	E 101-45128-430	Miscellaneous	Donation	\$150.00
Invoice		7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$150.00
Refer	1721	UTILITY CONSULTANTS INC		
Cash Payment	E 602-41540-300	Professional Services	testing	\$917.17
Invoice	124399	7/7/2025		
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$917.17
Refer	1722	TRI-STATE BUSINESS MACHINE		
Cash Payment	E 101-41400-200	Office Supplies	toner	\$238.00
Invoice	631019	7/7/2025		

CITY OF WYKOFF

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Payments

Page 4

Current Period: June 2025

Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$238.00
Refer	1723 CITY OF WYKOFF			
Cash Payment	E 101-41400-329 Lease	Utilities		\$1,293.53
Invoice	7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$1,293.53
Refer	1724 USA BLUEBOOK	7/7/2025		
Cash Payment	E 601-49420-216 Chemicals and Chem Pr			\$142.61
Invoice 748399	7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$142.61
Refer	1725 CARDMEMBER SERVICES			
Cash Payment	E 260-45172-210 Operating Supplies			\$76.18
Invoice june2025	7/7/2025			
Cash Payment	E 601-49400-200 Office Supplies			\$452.60
Invoice june2025	7/7/2025			
Cash Payment	E 602-49450-200 Office Supplies			\$452.60
Invoice june2025	7/7/2025			
Cash Payment	E 101-45128-243 Large Equipment			\$1,900.00
Invoice june2025	7/7/2025			
Cash Payment	E 101-41950-240 Small Tools and Minor E			\$945.41
Invoice june2025	7/7/2025			
Cash Payment	E 230-42153-210 Operating Supplies			\$88.60
Invoice june2025	7/7/2025			
Cash Payment	E 602-49450-200 Office Supplies			\$23.98
Invoice june2025	7/7/2025			
Cash Payment	E 101-45128-500 Capital Outlay			\$4,670.00
Invoice june2025	7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$8,609.37
Refer	1727 GOPHER STATE ONE-CALL, INC			
Cash Payment	E 601-41540-300 Professional Services	locating		\$16.20
Invoice 5060863	7/7/2025			
Transaction Date	7/7/2025	SECURITY STATE B 10100	Total	\$16.20
Refer	1728 BECKY SCHMIDT			
Cash Payment	E 101-45128-220 Repair & Maintenance S	Vents for dugouts		\$78.61
Invoice July 2025	7/9/2025			
Cash Payment	E 101-41941-211 Cleaning Supplies	Garbage bags		\$25.00
Invoice July 2025	7/9/2025			
Transaction Date	7/9/2025	SECURITY STATE B 10100	Total	\$103.61
Refer	1729 Parties Made Simple			
Cash Payment	E 101-41950-430 Miscellaneous	Picnic		\$400.00
Invoice	7/9/2025			
Transaction Date	7/9/2025	SECURITY STATE B 10100	Total	\$400.00

CITY OF WYKOFF

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Payments

Page 5

Current Period: June 2025

Fund Summary

10100 SECURITY STATE BANK

	\$0.00
101 GENERAL FUND	\$19,333.99
230 AMBULANCE FUND	\$88.60
240 RURAL FIRE FUND	\$603.61
260 HISTORICAL FUND	\$274.32
601 WATER FUND	\$1,141.87
602 SEWER FUND	\$2,893.11
	<u>\$24,335.50</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$24,335.50
Total	<u>\$24,335.50</u>

CITY OF WYKOFF

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Page 1

Payments

Current Period: June 2025

Payments Batch 061625eds

\$4,621.00

Refer 1695 EAGLE RIDGE CONSTRUCTION

Cash Payment E 260-45172-500 Capital Outlay

Final Payment

\$4,621.00

Invoice 40243

6/16/2025

Transaction Date 6/16/2025

SECURITY STATE B 10100

Total

\$4,621.00

Fund Summary

10100 SECURITY STATE BANK

260 HISTORICAL FUND

\$4,621.00

\$4,621.00

Pre-Written Checks

\$0.00

Checks to be Generated by the Computer

\$4,621.00

Total

\$4,621.00

CITY OF WYKOFF

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Payments

Page 1

Current Period: June 2025

Payments Batch 061625picnic		\$655.11	
Refer	1694 BECKY SCHMIDT		
Cash Payment	E 101-41950-240 Small Tools and Minor E Picnic supplies/ food		\$448.16
Invoice	6/16/2025		
Cash Payment	E 260-45176-210 Operating Supplies		\$21.34
Invoice	6/16/2025		
Cash Payment	E 101-42200-430 Miscellaneous Candy		\$171.63
Invoice	6/16/2025		
Cash Payment	E 101-41400-200 Office Supplies		\$13.98
Invoice	6/16/2025		
Transaction Date	6/16/2025	SECURITY STATE B 10100	Total \$655.11

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$633.77
260 HISTORICAL FUND		\$21.34
		<u>\$655.11</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$655.11
Total	<u>\$655.11</u>

CITY OF WYKOFF

06/15/25 4:39 PM

Page 1

Payments

Current Period: June 2025

Payments Batch 061525PAY

\$300.00

Refer 1693 RavensFire

Cash Payment E 101-41950-430 Miscellaneous
Invoice 6/15/2025

Music Community Picnic

\$300.00

Transaction Date 6/15/2025

SECURITY STATE B 10100

Total

\$300.00

Fund Summary

101 GENERAL FUND

10100 SECURITY STATE BANK

\$300.00

\$300.00

Pre-Written Checks

\$0.00

Checks to be Generated by the Computer

\$300.00

Total

\$300.00

CITY OF WYKOFF

06/24/25 2:14 PM

Page 1

Payments

Current Period: June 2025

Payments Batch 062425PAY-2

\$234.01

Refer 1699 MINNESOTA ENERGY RESOURCE

Cash Payment	E 101-42200-383	Heating Fuel	Fire Hall	\$44.48
Invoice MAY 2025				
Cash Payment	E 240-42200-383	Heating Fuel	Rural Fire Hall	\$44.49
Invoice MAY 2025				
Cash Payment	E 101-41944-383	Heating Fuel	City Shed	\$19.33
Invoice MAY 2025				
Cash Payment	E 601-49430-383	Heating Fuel	pumphouse	\$36.53
Invoice MAY 2025				
Cash Payment	E 101-41941-383	Heating Fuel	Community Center	\$67.83
Invoice MAY 2025				
Cash Payment	E 602-49480-383	Heating Fuel	WWTP	\$21.35
Invoice MAY 2025				

Transaction Date 6/24/2025

SECURITY STATE B 10100

Total \$234.01

Fund Summary

10100 SECURITY STATE BANK

101 GENERAL FUND	\$131.64
240 RURAL FIRE FUND	\$44.49
601 WATER FUND	\$36.53
602 SEWER FUND	\$21.35
	<u>\$234.01</u>

Pre-Written Checks \$0.00

Checks to be Generated by the Computer \$234.01

Total \$234.01

CITY OF WYKOFF

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Page 1

Payments

Current Period: June 2025

Payments Batch 062425PAY		\$1,152.00	
Refer	1698 CHRIS SCHULTZ	-	
Cash Payment	E 101-45128-210 Operating Supplies	652 donated 500 from budget	\$1,152.00
Invoice	6/24/2025		
Transaction Date	6/24/2025	SECURITY STATE B 10100	Total \$1,152.00

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$1,152.00
		\$1,152.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,152.00
Total	\$1,152.00

CITY OF WYKOFF

06/24/25 8:21 AM

Page 1

Payments

Current Period: June 2025

Payments Batch 062425refund	\$140.00
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Refer 1697 Tim Austin

Cash Payment	E 101-41941-430 Miscellaneous	REFUNDED HALL RENT	\$140.00
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Invoice 6/24/2025

Transaction Date	6/24/2025	SECURITY STATE B 10100	Total	\$140.00
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Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$140.00
		<hr/> \$140.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<hr/> \$140.00
Total	\$140.00

Environmental Water Services



Operations &
Maintenance



Water & Wastewater
Services

City Of Wykoff

Monthly Council Report

Reporting for the Month of July 2025

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Cleaned Sludge drying bed.
- 6.) Assisted with restoring water service at Wykoff Commons
- 7.) 4 alarm calls wet weather events no flooding.
- 8.) Assisted with 4 Locates.
- 9.) Met with Streets Committee
- 10.) Pulled south side Hvac vent motor and sent in for bearings Olson's. **\$283.87**
- 11.) Assisted with BacT tests for new water services.
- 12.) Met with John and Griffin Construction regarding Finseth elevator.
- 13.) Spoke with Brett Regarding Finseth Elevator drainage quote.
- 14.) Power washed inside of UV room.
- 15.) Reviewed Three lateral inspections and made reports
- 16.) Ordered and took delivery of Micro-C.
- 17.) Conducted MPCA grant funded PFAS and PFOS testing



**City of Wykoff
PO Box 218
Wykoff, MN 55990**

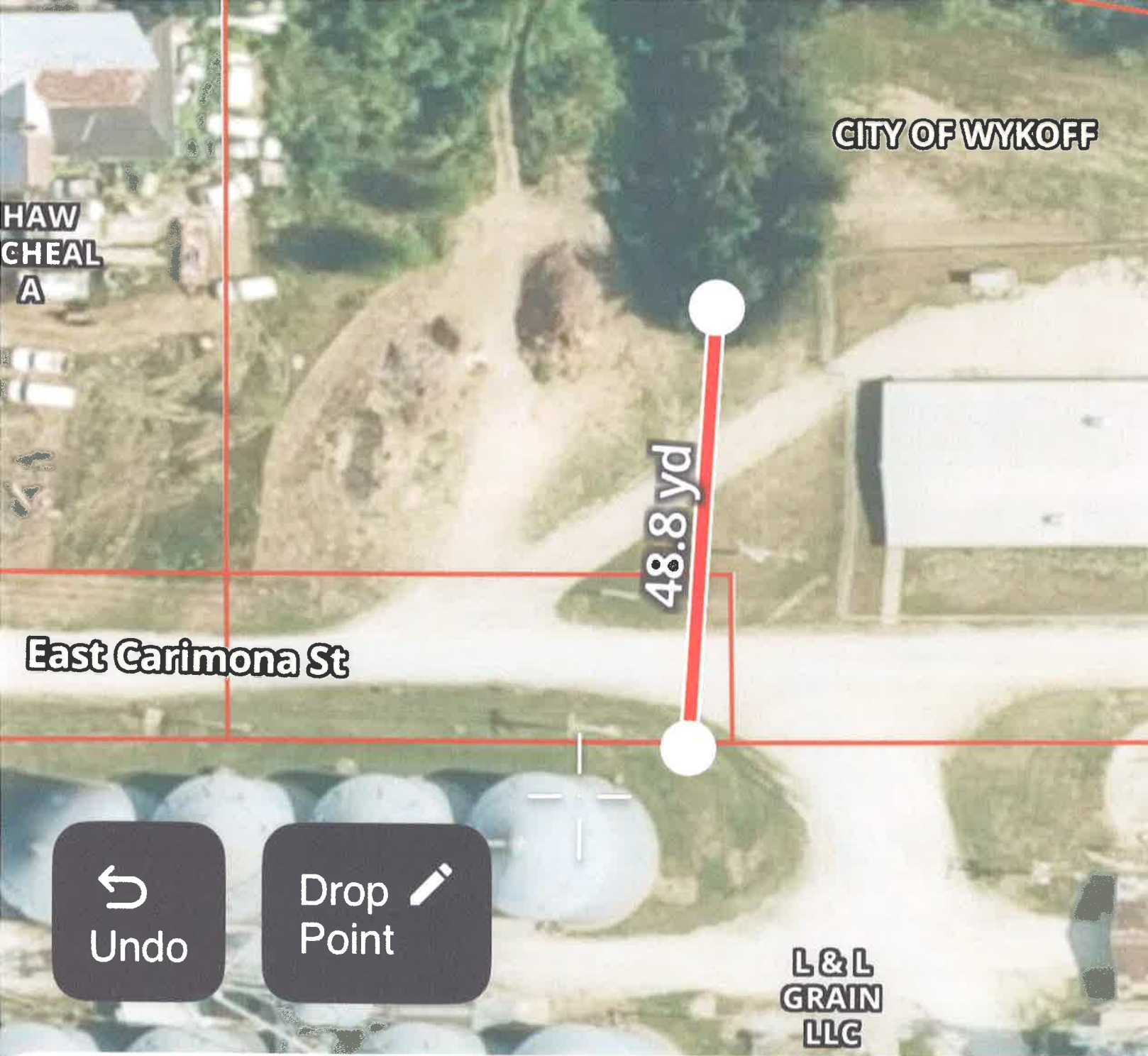
June 10, 2025

Add Storm drain by Wastewater treatment plant to reduce erosion problems and fix steep hillside.

- * 8' manhole with steel grate**
- * 150 ft 24" Dual wall plastic pipe with pan end**

Estimate

\$18,000



↶
Undo

Drop Point ✎

Line Name

Line 06/10/25 09:07

Distance

Elevation Gain

Elevation Loss

LAND USE PERMIT APPLICATION

CITY OF WYKOFF

It is recommended that all applicants contact the Zoning Office prior to filling out the application to make sure that this proposed project is feasible. It is imperative that all instructions and regulations be read carefully before submitting this application.

(1) Name of all Landowners: Mason Ellerson Phone #: 507-264-4488

Marrah Ellerson Phone #: 507-210-6233

Phone #: _____

Mailing Address: 215 Silver St. South Wykoff MN 55940
Address City State Zip

Property Address: _____
(If different from mailing) Address City State Zip

(2) Parcel #: _____ (3): Legal Description (from deed, abstract or
Recorders Office): _____

Section: _____ (4): Township: Wykoff (5) Range: _____
City

Have you started work on this project? Yes: _____ No: X
Is there a driveway access to this property? Yes: X No: _____
Is this project located under a power line? Yes: _____ No: X

Proposed Project: Replacement of old stairs for deck Total # of bedrooms _____
(New home, addition, garage, utility shed, decks, pergola, etc).

Estimated cost: \$5,000 Permit # _____
(To be filled out by the Zoning Office)

(6) Total Square Footage:	Length		Width		Total
Basement	_____	X	_____	=	_____
1 st Level	_____	X	_____	=	_____
2 nd Level	_____	X	_____	=	_____
Attached Garage	_____	X	_____	=	_____
Porch or Deck	<u>12 ft.</u>	X	<u>16 ft.</u>	=	<u>192 sq. ft.</u>
Total Square Footage	_____	X	_____	=	_____
Height	<u>3' ft.</u>				

C. Hall 6-23-2025

NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$250.00 LATE FEE MUST BE PAID IN ADDITION TO THE PERMIT FEE. The

projects are assessed \$10.00 per 100 square feet of living space; new dwellings, dwelling additions, porches, decks, attached garages, dwellings being moved in and mobile or manufactured homes. All other structures are assessed at \$7.50 per 100 square feet. A minimum of \$8.00.

LATE FEE _____ \$250.00

(7) TOTAL FEE 1920 **(NO REFUNDS)**

SITE INSPECTIONS ARE REQUIRED FOR ALL NEW DWELLINGS: The footings must be dug and inspected before the actual construction of the dwelling may begin.

I hereby certify that the information contained herein is correct and agree to the proposed work in accordance with the provisions of the Ordinances of the City of Wykoff and the Statues of the State of Minnesota.

(8) Signatures of All Landowners

Mrs. A. G. Miller 05/01/2025
Name Date

Wanda A. G. Miller 05/01/2025
Name Date

Name

Date

Send all correspondence to:

City of Wykoff Zoning Office
P.O. Box 218
217 Gold St. N.
Wykoff, MN 55990
507-352-4011
FAX 507-352-2415
Email: wykoff@arvig.net

Approve <input checked="" type="checkbox"/>	Denied _____
<u>[Signature]</u> Signature of Council Member	
_____ Signature of Council Member	
_____ Date	_____ Permit #

CITY OF WYKOFF

APPLICATION FOR ZONING PERMIT FOR CONSTRUCTION OF FENCES

DATE: 05/01/2025

OWNER'S NAME Mason & Mariah Ellerson

ADDRESS 215 Silver St. South, Wykoff MN 55990

Minnesota Code Book adopted by the City of Wykoff on June 12, 2018

Chapter 15 – Land Usage

Section:

' 151.46 GENERAL REQUIREMENTS.

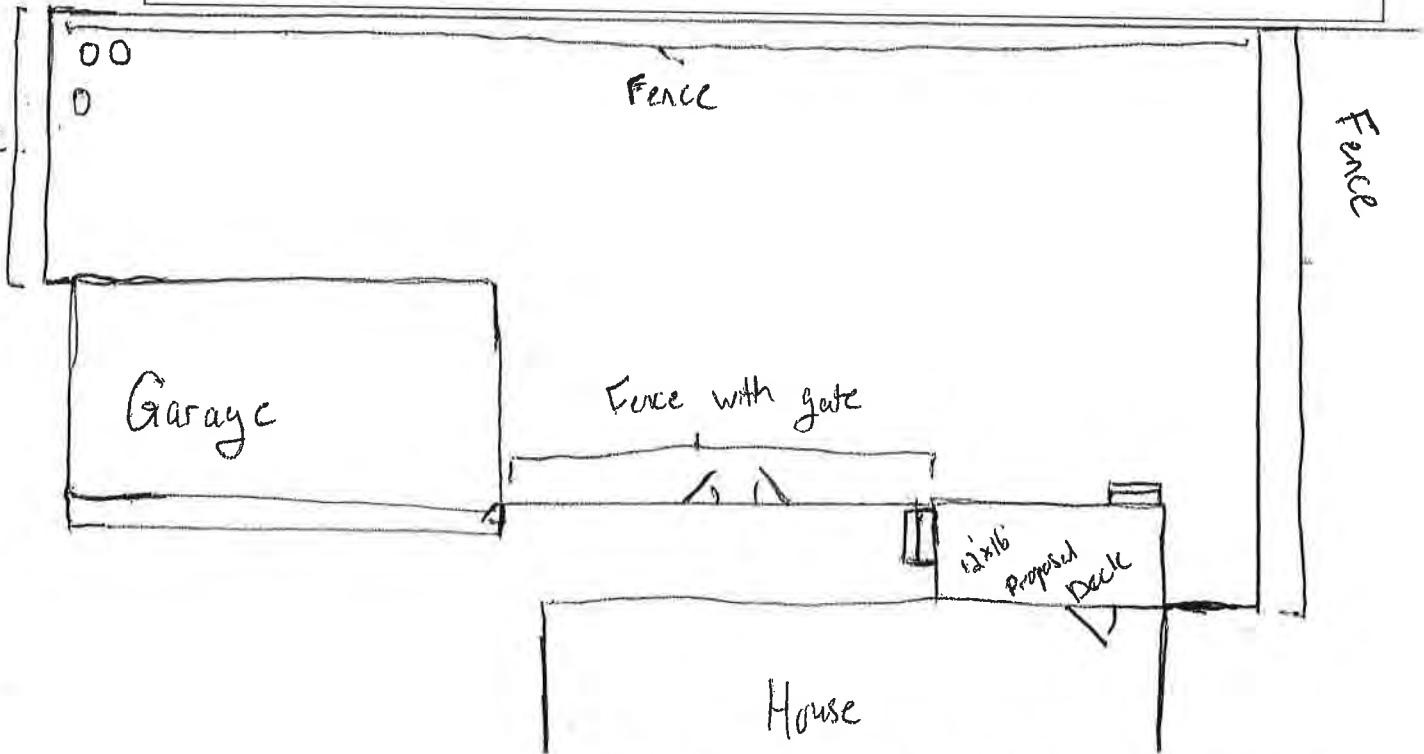
- (A) All fences of more than 30 inches in height shall require a permit.
- (B) No fence shall contain barbed wire.
- (C) No fence shall be charged with electric current, except within an agricultural district.
- (D) No fence, wall or other obstruction to vision above a height of 30 inches from the established street grades shall be permitted within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between the right-of-way lines at a distance along each line of 25 feet from their point of intersection.
- (E) Fences must be maintained so as not to endanger life or property and any fence which, through lack of repair, type of construction or otherwise, that imperils health, life or property or the well-being of a neighborhood shall be deemed a nuisance.
- (F) All fences must be located on the private property of the person, firm or corporation constructing the fence.
- (G) All fences must comply with all other requirements of law or this code as it applies to fence installation and materials.

Penalty, see ' 151.99

' 151.47 RESIDENTIAL REGULATIONS.

- (A) *Prohibited material.* No fence or wall shall be constructed of any electrically charged element or barbed wire.
- (B) *Approved material.* All fences in residential districts shall be constructed of stone, brick, finished wood, chained link or vinyl. The finished side of the fence, or that side of the fence without exposed support or posts, shall face the neighboring property or streets.

FENCE DRAWING



FENCING MATERIALS WILL BE MADE OF: Cement, 4x4 treated posts, outdoor construction screws, Vinyl fence panels and post covers, vinyl or wooden panels for corners

Signature of Landowners:

[Signature]
Michael R. Gilson

Date 05/01/2025

Date 05/01/2025

Send all correspondence to:
 City of Wykoff Zoning Office
 P.O. Box 218
 217 Gold St. N>
 Wykoff, MN 55990
 507-352-4011
 Fax: 507-352-2425
 Email: wykoff@arvig.net

** Adopted by Wykoff City Council
 on January 13, 2020

Fence Permit Approval	
Approved <u>X</u>	Denied _____
Signature of two Council Members	
<u>[Signature]</u>	
Permit # _____	Date _____

LAND USE PERMIT APPLICATION

CITY OF WYKOFF

It is recommended that all applicants contact the Zoning Office prior to filling out the application to make sure that this proposed project is feasible. It is imperative that all instructions and regulations be read carefully before submitting this application.

(1) Name of all Landowners: Tyler Moger Phone #: 507-272-4293

Emily Moger Phone #: 507-951-0443

Phone #: _____

Mailing Address: PO Box 44 Wykoff MN 55990

Property Address: 307 N Gold St Wykoff MN 55990
(if different from mailing) Address City State Zip

(2) Parcel #: _____ (3) Legal Description (from deed, abstract or
Recorders Office): _____

Section: _____ (4) Township: _____ (5) Range: _____

Have you started work on this project? Yes: _____ No: _____

Is there a driveway access to this property? Yes: _____ No: X

Is this project located under a power line? Yes: _____ No: X

Proposed Project: Utility shed on skids Total # of bedrooms 0

(New home, addition, garage, utility shed, decks, pergola, etc).

Estimated cost: _____ Permit # _____
(To be filled out by the Zoning Office)

(6) Total Square Footage:	Length		Width		Total
Basement		X		=	
1 st Level	<u>12'</u>	X	<u>10'</u>	=	<u>120'</u>
2 nd Level		X		=	
Attached Garage		X		=	
Porch or Deck		X		=	
Total Square Footage		X		=	
Height	<u>11 ft</u>				

Called 6-23-25

NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$250.00 LATE FEE MUST BE PAID IN ADDITION TO THE PERMIT FEE. The

projects are assessed \$10.00 per 100 square feet of living space; new dwellings, dwelling additions, porches, decks, attached garages, dwellings being moved in and mobile or manufactured homes. All other structures are assessed at \$7.50 per 100 square feet. A minimum of \$8.00.

LATE FEE _____ \$250.00

(7) TOTAL FEE - 0 - **(NO REFUNDS)**

SITE INSPECTIONS ARE REQUIRED FOR ALL NEW DWELLINGS: The footings must be dug and inspected before the actual construction of the dwelling may begin.

I hereby certify that the information contained herein is correct and agree to the proposed work in accordance with the provisions of the Ordinances of the City of Wykoff and the Statues of the State of Minnesota.

(8) Signatures of All Landowners



Name

6/2/25

Date



Name

6/2/25

Date

Name

Date

Send all correspondence to:

City of Wykoff Zoning Office
P.O. Box 218
106 GOLD ST. N.
Wykoff, MN 55990
507-352-4011
FAX 507-352-2415
Email: wykoff@arvig.net

Approve <u>X</u>	Denied _____
	
Signature of Council Member	
_____ Signature of Council Member	
_____ Date	_____ Permit #

CITY OF WYKOFF

APPLICATION FOR ZONING PERMIT FOR CONSTRUCTION OF FENCES

DATE: 6/12/25

OWNER'S NAME Tyler + Emily Moger

ADDRESS 307 N Gold St Wykoff, MN 55990

Minnesota Code Book adopted by the City of Wykoff on June 12, 2018

Chapter 15 – Land Usage

Section:

' 151.46 GENERAL REQUIREMENTS.

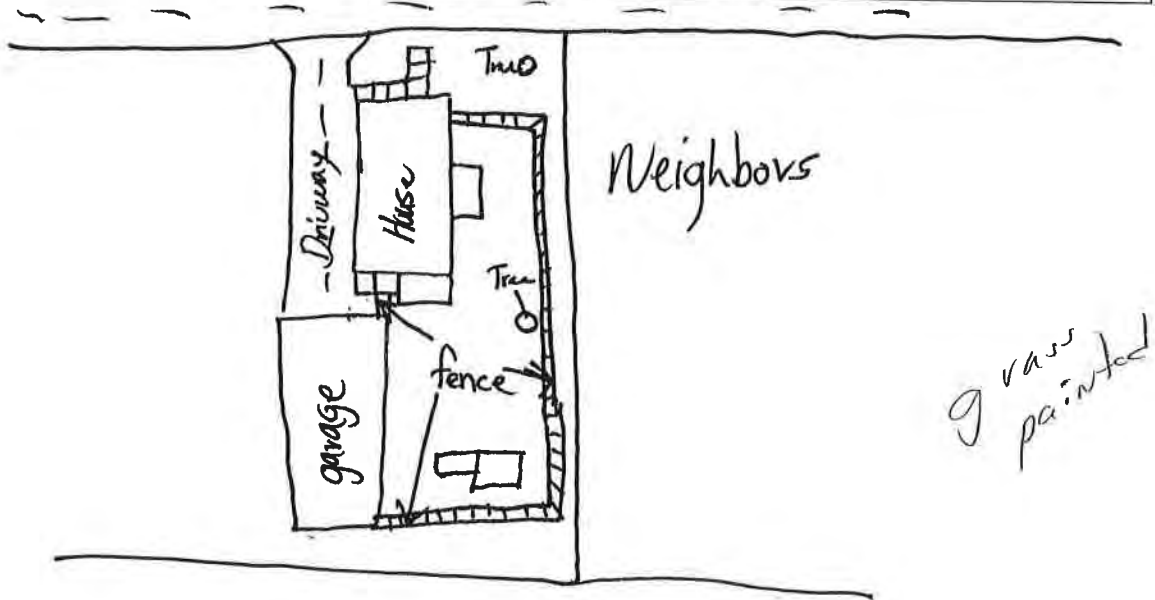
- (A) All fences of more than 30 inches in height shall require a permit.
- (B) No fence shall contain barbed wire.
- (C) No fence shall be charged with electric current, except within an agricultural district.
- (D) No fence, wall or other obstruction to vision above a height of 30 inches from the established street grades shall be permitted within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between the right-of-way lines at a distance along each line of 25 feet from their point of intersection.
- (E) Fences must be maintained so as not to endanger life or property and any fence which, through lack of repair, type of construction or otherwise, that imperils health, life or property or the well-being of a neighborhood shall be deemed a nuisance.
- (F) All fences must be located on the private property of the person, firm or corporation constructing the fence.
- (G) All fences must comply with all other requirements of law or this code as it applies to fence installation and materials.

Penalty, see ' 151.99

' 151.47 RESIDENTIAL REGULATIONS.

- (A) *Prohibited material.* No fence or wall shall be constructed of any electrically charged element or barbed wire.
- (B) *Approved material.* All fences in residential districts shall be constructed of stone, brick, finished wood, chained link or vinyl. The finished side of the fence, or that side of the fence without exposed support or posts, shall face the neighboring property or streets.

FENCE DRAWING



FENCING MATERIALS WILL BE MADE OF: Treated pine

Signature of Landowners:

[Signature]
[Signature]

Date 6-12-25

Date 6/12/25

Send all correspondence to:
City of Wykoff Zoning Office
P.O. Box 218
217 Gold St. N>
Wykoff, MN 55990
507-352-4011
Fax: 507-352-2425
Email: wykoff@arvig.net

** Adopted by Wykoff City Council
on January 13, 2020

Fence Permit Approval	
Approved <u>X</u>	Denied _____
Signature of two Council Members <u>[Signature]</u>	
Permit # _____	Date _____

SHOUSE

§ 4-240 SHOUSE REGULATIONS.

(a) Shouse. A **SHOUSE** is a structure that outwardly resembles a shed (typically having a roll-formed steel-sheet exterior) that is primarily used as a dwelling house. Though not required to fulfill the definition a shouse generally has a garage(s) incorporated into the structure. A shouse shall have a concrete floor, with foundation and footings, and the side walls anchored and attached to the floor.

(b) Floating floor. A floating floor is a floor that is not anchored or attached to the concrete foundation or to the walls of the structure.

(c) Pole Building. A **POLE BUILDING** is a structure built without a foundation and with vertical posts buried in the ground.

(Ord. 23-0911B, passed 9-11-2023)

§ 4-241 SAME; REQUIREMENTS.

Any shouse constructed within the city limits of the city shall comply with all applicable city codes and regulations, and, in addition thereto, the following:

(a) The shouse shall have a living space of at least 25% of the total space of the structure.

(b) Fully detailed written plans for the shouse shall be provided with the application for a building permit demonstrating compliance with all city codes, regulations and any requirements of this article.

(c) No pole buildings or floating floors shall be allowed.

(d) A minimum of a two-hour firewall garage area and the living space shall be constructed within the shouse.

(e) No side walls may exceed 16 feet in height.

(Ord. 23-0911B, passed 9-11-2023)



CITY OF Wykoff

217 NORTH GOLD STREET ■ P.O. BOX 218 ■ WYKOFF, MN 55990-0218 ■ 507-352-4011

RESOLUTION NO. 2025-14

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute funds for the Fire Dept and the New Ballfield

<u>Name of Donor</u>	<u>Amount</u>
Cole Family	\$50
Jackie Horsemen	\$100

WHEREAS, all such donations have been contributed to the city for the Wykoff Fire Department and Parks Dept

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote:

Ryan Breckenridge

Barb Fate

Jane Baker

Missy Musel

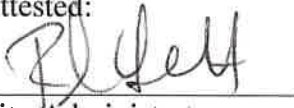
Jeff Hare

Passed by the City Council of Wykoff, Minnesota this 14th day of July , 2025.



Mayor

Attested:



City Administrator



CITY OF Wykoff

217 NORTH GOLD STREET ■ P.O. BOX 218 ■ WYKOFF, MN 55990-0218 ■ 507-352-4011

RESOLUTION NO. 2025-16

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute funds for the Wykoff softball Athletic Fund for Jerseys

<u>Name of Donor</u>	<u>Amount</u>
Goodies and Gas	\$652.00

WHEREAS, all such donations have been contributed to the city for the Wykoff Athletics Fund

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote:

Ryan Breckenridge

Barb Fate

Jane Baker

Missy Musel

Jeff Hare

Passed by the City Council of Wykoff, Minnesota this 14th day of July, 2025.

Ryan Breckenridge

Mayor

Attested:

[Signature]

City Administrator