

AGENDA
WYKOFF CITY COUNCIL
JUNE 9, 2025

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF CONSENT AGENDA:**
 1. APPROVAL OF MINUTES- Regular Meeting May 12, 2025
 2. APPROVAL OF BILLS
 3. APPROVAL OF TREASURER'S REPORT
- 5. VISITORS**
- 6. COMMITTEE REPORTS**
 1. WWTP-Rick Whitney, Ryan Breckenridge, Jeff Hare
 2. Fire Dept.-Mike Lund
 3. First Responders- Cory Bremseth
 4. Personnel Committee-Barb Fate and Missy Musel
 5. Streets-Mayor and Jane Baker
 6. Community Education -Barb Fate and Jane Baker
 7. Park and Recreation, Joint Trails Board Representatives-Jeff Hare, and Jane Baker
 8. Revolving Loan Committee-Barb Fate and Jane Baker
 9. Zoning-
 - a) Payment to Matthew Gathje/Zoning Administrator – 13 Approved Applications August 2024-thru June 2025
 10. Sheriff's Report-
 11. Mayor's Report
- 7. Old Business**
 - a) Resolution 2025-15 Appointing Resident to Fill Out the Unexpired Term
 - b) Stantec Update on 2025 Street Project - Contractors Request for Payment - \$113,269.57
 - c) Council Polling to proceed with Ball Field Concession Stand and MiEnergy Underground Transformer-Official Approval
 - d) Discussion for Richard's Sanitation partial billing for one week in May
 - e) INI Discussion on Protocol
 - f) Approval for English electric proposal for power to ballpark.
 - g) Extending time frame for Gateway Trailer
- 8. New Business**
 - a) Resolution 2025-13 Donation to the City
 - b) Hall Rental Fee for Kitchen Use Only
 - c) Jail Pay for Becky 5 Hours
 - d) Respirators
 - e) Minnwest Bank Proposal- Public Funds Savings
 - f) SMIF Donation Request-report given to SVACF

ADJOURNMENT

Wykoff City Council Meeting
Regular Meeting Minutes
May 12, 2025 ~ 7:00 pm

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on May 12, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Barb Fate and Jane Baker. Absent Jeff Hare. Also, present City Administrator, Becky Schmidt. Those present said the Pledge of Allegiance.

Council Replacement Vote-Becky noted that there were two letters of interest received for the vacant council seat, which the members had received in their packets. Ballots were handed out to the three council members present, which she then read the results with Missy Musel receiving two votes and Mary Tjepkes receiving one. Missy then read the Oath of Office, and the council welcomed her as a member. Mayor noted that there are three committee seats vacant that were held by Himli. The Mayor agreed to serve on the Street/Snow Committee, Baker agreed to the Park and Recreation Committee and Missy Musel will serve on the Personnel Committee.

Agenda-Mayor Breckenridge called for any additions and noted that added to the agenda will be under Zoning d) Karen Finke Chicken Coup and e) Barb Fate Deck request. Old Business-Resolution 2025-10 Bond Proposal. New Business C. change from sidewalk to street approval. Motion by Baker and seconded by Fate to approve the agenda with the noted additions. Motion carried 4-0.

Consent Agenda- Mayor called for approval of the Consent Agenda. Mayor noted that there is a correction to the Mayors report in the April minutes as the Pork Producers are donating 150 pork patties and 150 brats not 150 cans of pop. Motion to accept the consent agenda as amended by Fate and Baker. Motion carried 4-0.

Visitors- None

WWTP- Rick Whitney reported that the past weekend due to construction on Bartlett Street the Commons and several homes experienced low if no water pressure. He had been notified by Becky that the Commons had a large water leak after investigating the problem was found. He stated that the Commons or other residents should not be charged for the increase water usage as they had poor water pressure quality and it was a result of the construction in that area. It was suggested that Brett Grabau from Stantec should be questioned if their company could be held responsible for at least part of the expense as 160,000 gallons of water usage will need to be absorbed by the city. Rick noted he had submitted the grant for the Engineering and Design for the EQ Tank. Conversation with Arvig about the line being shut off at the plant. MDH had tested the water samples, and they were found in compliance.

Fire Department – No report.

First Responders- Cory Bremseth was not present but had sent the report that there are two new certified EMT's joining the First Responders, Chris Schultz and Kathleen Whiting with a third retesting.

Personnel – Fate reported that she would like to see all employees keep track of their daily duties and submit to the committee. Becky noted that John Baker and Patrick Heusinkveld already do this and that her and LuAnn will comply if possible.

Streets- Fate noted that she had been told that people are throwing garbage into the roll offs at the Fire Hall and City Shed. She questioned if anyone could drop garbage off there, as she had a phone call from a concerned citizen. Becky reported that she had been notified by Mike Lund that he had given permission to the Gateway as the food etc. from the fire needed to be placed in something until, they can get regular garbage pickup. Mayor noted that for future meetings the Street Committee will be meeting on the Thursday before the regular meeting at 4:30 following the Sewer and Water Committee.

Community Education- Fate reported that her and Baker will be meeting with Community Ed Director, Becky Bicknese to brainstorm classes for Wykoff.

Park and Recreation, Joint Trails Board- No report as Hare was absent. The Mayor noted that they had discussed finding a date to recognize this ballpark in memory of Al Williams, but no date has been set.

Revolving Loan Committee- Fate noted that her and Baker will be meeting with Becky to review the three loans and areas they should be looking into.

Zoning – Mayor Breckenridge noted the following zoning requests:

- Chicken Permit – Tony Rahe
- Fence Permit – Chelsey Gartner
- Fence Permit – Shooters
- Deck Permit – Barb Fate
- Chicken Permit – Karen Finke

Becky noted that the Finke request also included a structure to enclose the Chicken Coup which is being handled as a second request and has to be approved by Zoning. Motion by Musel and seconded by Baker to approve the permits presented. Motion carried 4-0.

Sheriff's Report- Included in packet.

The Mayor's Report- Mayor stated he had talked to John Baker about the new mower that was purchased and that John felt it was a good purchase, a time saver and has met his needs.

Old Business – Mike Bubany was present to bring the council up to speed on the recent bonding for the 2025 Street Project. He noted at the last meeting the council had agreed to go with the Public Market for the bonding. Since then, he had found a bank willing to take on the debt at 5.05% over 20 years which in the long term will save the city approximately \$26,000. He had felt comfortable making this change as the council had made the statement last month that he should continue to

look into this financing. He also reported that the residents on Line Streett adjacent to the sewer project will not be assessed for that project.

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF WYKOFF, MINNESOTA
HELD: MAY 12, 2025

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Wykoff, Fillmore County, Minnesota, was duly called and held at the City Hall on May 12, 2025, at 7:00 P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of a \$836,000 General Obligation Water Revenue and Disposal System Bond, Series 2025A.

The following members were present: Barb Fate, Ryan Breckenridge, Jane Baker, Missy Musel and the following were absent: Jeff Hare

Member Fate introduced the following resolution and moved its adoption:

RESOLUTION NO. 2025-10

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF A \$836,000 GENERAL
OBLIGATION WATER REVENUE AND DISPOSAL SYSTEM BOND, SERIES 2025A, PLEDGING
FOR THE SECURITY THEREOF NET REVENUES, SPECIAL ASSESSMENTS AND LEVYING A TAX
FOR THE PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Wykoff, Minnesota (the "City"), has heretofore determined and declared that it is necessary and expedient to issue \$836,000 General Obligation Water Revenue and Disposal System Bond, Series 2025A (the "Bond"), pursuant to Minnesota Statutes, Chapter 475 and pursuant to:

(i) Section 115.46 to finance improvements to the municipal sanitary sewer system (the "Disposal System Project") and the portion of the Bond issued to finance the Disposal System Project is herein referred to as the "Disposal System Portion"; and

(ii) Section 444.075 to finance improvements to the Water System (the "Water System Project") and the portion of the Bond issued to finance the Water System Project is herein referred to as the "Water System Portion" (together with the Disposal System Project and the Water System Project, the "Project"); and

B. WHEREAS, the Disposal System Project and all its components have been ordered prior to the date hereof, after a hearing thereon for which notice was given describing the Disposal System Project and all its components by general nature, estimated cost, and area to be assessed; and

C. WHEREAS, the City owns and operates a municipal water system (the "Water System"), a municipal sanitary sewer system, and a municipal storm sewer system, which are operated as separate revenue producing public utilities; and

D. WHEREAS, the net revenues of the Water System pledged to the payment of the principal and interest of the City's outstanding General Obligation Water Revenue Note of 2007, in the original principal amount of \$470,195, dated May 14, 2007 (the "Outstanding Water Note"); and

E. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the sale of the Bond and was therefore authorized to sell the Bond by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wykoff, Minnesota, as follows:

1. Acceptance of Offer. The offer of the Security Bank & Trust Co., Winsted, Minnesota (the "Purchaser"), to purchase the Bond of the City, in accordance with the terms and the rates of interest hereinafter set forth, and to pay therefor the sum of \$1,508,000 is hereby accepted.

2. Terms; Original Issue Date; Denominations; Maturities; Interest and Redemption. The City shall forthwith issue the Bond, which shall be in fully registered form without interest coupons, shall be dated, mature, bear interest, be subject to redemption and be payable as provided in the form of the Bond.

(a) Allocation. The aggregate principal amount of \$427,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Disposal System Project (the "Disposal System Portion"); and the aggregate principal amount of \$409,000 maturing in each of the years and amounts hereinafter set forth are issued to finance the Water System Project (the "Water System Portion"):

Year	Disposal System Portion	Water System Portion	Total Amount
2027	\$13,000	\$12,000	\$25,000
2028	14,000	13,000	27,000
2029	14,000	14,000	28,000
2030	15,000	14,000	29,000
2031	16,000	15,000	31,000
2032	16,000	16,000	32,000
2033	17,000	17,000	34,000
2034	18,000	17,000	35,000
2035	19,000	18,000	37,000

2036	20,000	19,000	39,000
2037	21,000	20,000	41,000
2038	22,000	21,000	43,000
2039	23,000	22,000	45,000
2040	24,000	23,000	47,000
2041	26,000	25,000	51,000
2042	27,000	26,000	53,000
2043	28,000	27,000	55,000
2044	30,000	29,000	59,000
2045	31,000	30,000	61,000
2046	33,000	31,000	64,000

If the Bond is prepaid, the prepayments shall be allocated to the portions of debt service (and hence allocated to the payment of the Bond treated as relating to a particular portion of debt service) as provided in this paragraph. If the source of prepayment moneys is the general fund of the City, or other generally available source, including a tax levy, the prepayment may be allocated to any portion of debt service in such amounts as the City shall determine. If the source of a prepayment is special assessments pledged to the Disposal System Project, the prepayment shall be allocated to the Disposal System Portion of debt service. If the source of a prepayment is excess net revenues of the Water System pledged to the Water System Project, the prepayment shall be allocated to the Water System Portion of debt service.

3. Purpose. The Disposal System Portion of the Bond and the Water System Portion of the Bond shall provide funds to finance construction of the Project. The total cost of the construction of the Project, including legal and other professional charges, publication and printing costs, interest accruing on money borrowed for the Project before the collection of special assessments and net revenues pledged and appropriated therefor, and all other costs necessarily incurred and to be incurred from the inception to the completion of the Project, is estimated to be at least equal to the amount of the Bond. The Disposal System Portion of the Bond is issued to aid in financing a disposal system or part thereof, pursuant to Minnesota Statutes, Section 115.46. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Project proceeds with due diligence to completion and that any and all permits and studies required under law for the Project are obtained.

4. Registrar. Northland Bond Services, a division of First National Bank of Omaha, in Minneapolis, Minnesota, is appointed to act as registrar and transfer agent with respect to the Bond (the "Registrar"), and shall do so unless and until a successor Registrar is duly appointed, all pursuant to any contract the City and Registrar shall execute which is consistent herewith. The Registrar shall also serve as paying agent unless and until a successor paying agent is duly

appointed. Principal and interest on the Bond shall be paid to the registered holder (or record holder) of the Bond in the manner set forth in the form of Bond.

5. Form of Bond. The Bond, together with the Certificate of Authentication, shall be in substantially the following form attached to this Resolution as Exhibit A.

6. Execution. The Bond shall be in typewritten form, shall be executed on behalf of the City by the facsimile signatures of its Mayor and City Administrator, the seal having been omitted as permitted by law. In the event of disability or resignation or other absence of either such officer, the Bond may be signed by the signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Bond shall cease to be such officer before the delivery of the Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

7. Delivery; Application of Proceeds. The Bond when so prepared and executed shall be delivered by the City Administrator to the Purchaser upon receipt of the purchase price and the Purchaser shall not be obliged to see to the proper application thereof.

8. Funds and Accounts. There is hereby established a special fund to be designated the "General Obligation Water Revenue and Disposal System Bond, Series 2025A Fund" (the "Fund") to be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bond and the interest thereon have been fully paid. The Operation and Maintenance Account heretofore established by the City for the Water System (the "Operation and Maintenance Account") shall continue to be maintained in the manner heretofore and herein provided by the City. All moneys remaining after paying or providing for the items set forth in the resolution establishing the Operation and Maintenance Account shall constitute or are referred to as "net revenues" until the Water System Portion of the Bond has been paid. In such records there shall be established accounts of the Fund for the purposes and in the amounts as follows:

(a) Construction Account. To the Construction Account there shall be credited the proceeds of the sale of the Bond, less capitalized interest, plus any special assessments levied with respect to the Disposal System Project and collected prior to completion of the Disposal System Project and payment of the costs thereof. From the Construction Account there shall be paid all costs and expenses of making the Project, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65. Moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bond may also be used to the extent necessary to pay interest on the Bond due prior to the anticipated date of commencement of the collection of taxes, special assessments or net revenues herein levied or covenanted to be levied; and provided further that if upon completion of the Project there shall remain any unexpended balance in the Construction Account, the balance (other than any special assessments) may be transferred to the Debt Service Account provided that any funds attributable to the Disposal System Portion of the Bond may be transferred to the fund of any other improvement instituted pursuant to Minnesota Statutes, Chapter 429, and provided further that any special assessments credited to the Construction Account shall only be applied towards payment of the costs of the Disposal System Project upon adoption of a resolution by the City Council determining that the application of the special assessments for such

purpose will not cause the City to no longer be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Debt Service Account. There shall be maintained three separate subaccounts in the Debt Service Account to be designated the "Disposal System Debt Service Subaccount" and the "Water Revenue Debt Service Subaccount." There are hereby irrevocably appropriated and pledged to, and there shall be credited to the separate subaccounts of the Debt Service Account:

- (i) Disposal System Debt Service Subaccount. To the Disposal System Debt Service Subaccount there shall be credited: (A) all collections of special assessments herein covenanted to be levied with respect to the Disposal System Project and either initially credited to the Construction Account and not already spent as permitted above and required to pay any principal and interest due on the Disposal System Portion of the Bond or collected subsequent to the completion of the Disposal System Project and payment of the costs thereof; (B) any collections of all taxes which herein or hereafter levied for the payment of the principal and interest on the Disposal System Portion of the Bond; (C) a pro rata share of all funds remaining in the Construction Account after completion of the Disposal System Project and payment of the costs thereof; (C) capitalized interest in the amount of \$14,615 (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest on the Disposal System Portion of the Bond on or before February 1, 2026; (D) all investment earnings on funds held in the Disposal System Debt Service Subaccount; and (E) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Disposal System Debt Service Subaccount. The amount of any surplus remaining in the Disposal System Debt Service Subaccount when the Disposal System Portion of the Bond and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The Disposal System Debt Service Subaccount shall be used solely to pay the principal and interest and any premium for redemption of the Disposal System Portion of the Bond and any other obligation of the City hereafter issued by the City and made payable from said subaccount as provided by law.
- (ii) Water Revenue Debt Service Subaccount. To the Water Revenue Debt Service Subaccount there shall be credited: (A) the net revenues of the Water System not otherwise pledged and applied to the payment of other obligations of the City, in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated to the Water Revenue Debt Service Subaccount, sufficient to meet the requirements of Minnesota Statutes, Section 475.61 for the payment of the principal and interest of the Water System Portion of the Bond; (B) capitalized interest in the amount of \$13,999 (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest on the Water System Portion of the Bond on or before February 1, 2026; (C) any collections of all taxes which may hereafter be levied in the event that the net revenues of the Water System and other funds herein pledged to the payment

of the principal and interest on the Water System Portion of the Bond is insufficient therefore; (D) a pro rata share of all funds remaining in the Construction Account after completion of the Water System Project and payment of the costs thereof; (E) all investment earnings on funds held in the Water Revenue Debt Service Subaccount; and (F) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Water Revenue Debt Service Subaccount. The Water Revenue Debt Service Subaccount shall be used solely to pay the principal and interest and any premium for redemption of the Water System Portion of the Bond and any other General Obligation Water Revenue and Disposal System Bonds of the City hereafter issued by the City and made payable from said subaccount as provided by law.

No portion of the proceeds of the Bond shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bond was issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bond or \$100,000. To this effect, any proceeds of the Bond and any sums from time to time held in the Construction Account, Operation and Maintenance Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bond to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

9. Covenants Relating to the Disposal System Portion of the Bond.

(a) Assessments. It is hereby determined that a portion of the cost to the City of each Disposal System Project financed hereunder Minnesota Statutes, Section 475.58, Subdivision 1(3), shall be paid by special assessments to be levied against every assessable lot, piece and parcel of land benefited by any of the Disposal System Project. The City hereby covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Disposal System Project financed hereunder unless the resolution ordering the Disposal System Projects specifies a different time limit for the letting of construction contracts. The City hereby further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of such special assessments, and in the event that any such assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the City or the City Council or any of the City officers or employees, either in the making of the assessments or in the performance of any condition precedent thereto, the City and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the assessments a valid and binding lien upon such property.

It is hereby determined that the assessments shall be payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all such assessments at a rate per annum not greater than the maximum permitted by law and not less than the rates per annum shown opposite their collection years specified below:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>	<u>Rate</u>
2025 Disposal System Improvements	2025-2044	2026-2045	\$126,354	6.05%

At the time the assessments are in fact levied the City Council shall, based on the then-current estimated collections of the assessments, make any adjustments in any ad valorem taxes required to be levied in order to assure that the City continues to be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Disposal System Portion of the Bond there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
2025	2026	\$25,231
2026	2027	25,591
2027	2028	24,849
2028	2029	25,157
2029	2030	25,411
2030	2031	24,563
2031	2032	24,765
2032	2033	24,913
2033	2034	25,009
2034	2035	25,051
2035	2036	25,041
2036	2037	24,977
2037	2038	24,861
2038	2039	24,691
2039	2040	25,519
2040	2041	25,190
2041	2042	24,808
2042	2043	25,423
2043	2044	24,883
2044	2045	25,339

The tax levies are such that if collected in full they, together with estimated collections of special assessments and other revenues herein pledged for the payment of the Disposal System Portion of the Bond, will produce at least five percent in excess of the amount needed to meet when due the

principal and interest payments on the Disposal System Portion of the Bond. The tax levies shall be irrevocable so long as any of the Disposal System Portion of the Bond are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

(b) General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Disposal System Portion of the Bond as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Disposal System Debt Service Subaccount is ever insufficient to pay all principal and interest then due on the Disposal System Portion of the Bond payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Disposal System Debt Service Subaccount when a sufficient balance is available therein.

10. Covenants Relating to the Water System Portion of the Bond.

(a) Sufficiency of Net Revenues. It is hereby found, determined and declared that the net revenues of the Water System are sufficient in amount to pay when due the principal of and interest on the Water System Portion of the Bond and a sum at least five percent in excess thereof. The net revenues of the Water System are sufficient in amount to pay when due the principal of and interest on the Outstanding Water Note and a sum at least five percent in excess thereof. The net revenues of the Water System are hereby pledged on a parity lien with the Outstanding Water Note and shall be applied for that purpose, but solely to the extent required to meet the principal and interest requirements of the Water System Portion of the Bond as the same become due.

Nothing contained herein shall be deemed to preclude the City from making further pledges and appropriations of the net revenues of the Water System for the payment of other or additional obligations of the City, provided that it has first been determined by the City Council that the estimated net revenues of the Water System will be sufficient in addition to all other sources, for the payment of the Water System Portion of the Bond and such additional obligations and any such pledge and appropriation of the net revenues may be made superior or subordinate to, or on a parity with the pledge and appropriation herein.

(b) Excess Net Revenues. Net revenues in excess of those required for the foregoing may be used for any proper purpose.

(c) Covenant to Maintain Rates and Charges. In accordance with Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the owner of the Bond that it will impose and collect charges for the service, use, availability and connection to the Water System at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Water System Portion of the Bond. Minnesota Statutes, Section 444.075, Subdivision 2, provides as follows: "Real estate tax revenues should be used only, and then on a temporary basis, to pay general or special obligations when the other revenues are insufficient to meet the obligations".

(d) General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Water System Portion of the Bond as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Water Revenue Debt Service Subaccount is ever insufficient to pay all principal and interest then due on the Water System Portion of the Bond payable therefrom, the deficiency shall

be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Water Revenue Debt Service Subaccount when a sufficient balance is available therein.

11. Defeasance. When the Bond has been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holder of the Bond shall, to the extent permitted by law, cease. The City may also discharge its obligations with respect to principal installments of the Bond which is due on any date by irrevocably depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to the Bond, subject to the provisions called for redemption on any date when they are prepayable according to their terms, by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to the Bond, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

12. Certificate of Registration. The City Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Fillmore County, Minnesota, together with such other information as the County Auditor shall require, and to obtain from the County Auditor a certificate that the Bond has been entered in the County Auditor's Bond Register and that the tax levy required by law has been made.

13. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bond, certified copies of all proceedings and records of the City relating to the Bond and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bond as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

14. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bond, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written

declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Program"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Program; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Program, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Bond, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Bond.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bond or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bond, and not later than three years after the later of (i) the date of the payment of the Reimbursement Expenditure, or (ii) the date on which the Program to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within thirty days after the Bond is issued, shall be treated as made on the day the Bond is issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its bond counsel for the Bond stating in effect that such action will not impair the tax-exempt status of the Bond.

15. Negative Covenant as to Use of Proceeds and Project. The City hereby covenants not to use the proceeds of the Bond or to use the Project, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bond to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

16. Tax-Exempt Status of the Bond; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bond, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bond, and (iii) the rebate of excess investment earnings to the United States if the Bond (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small-issuer exception amount of \$5,000,000.

For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that (i) the Bond is issued by a governmental unit with general taxing

powers; (ii) no Bond is a private activity bond; (iii) 95% or more of the net proceeds of the Bond are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and (iv) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all entities subordinate to, or treated as one issuer with the City) during the calendar year in which the Bond is issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

17. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bond is issued after August 7, 1986;
- (b) the Bond is not a "private activity bond" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bond as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2025 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2025 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bond does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

18. State Credit Enhancement Program. The City hereby ratifies and confirms its covenants in the resolution duly adopted on April 14, 2025, obligating itself to notify the Commissioner of Management and Budget of the State of Minnesota of a potential default in payment of the Bond and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee the payment of principal and interest on the Bond. The Mayor and City Administrator are hereby authorized and directed to enter into an agreement with the paying agent for the Bond or any department of the State of Minnesota required by the provisions of Minnesota Statutes, Section 446A.086.

19. Offering Circular. The Offering Circular relating to the Bond prepared and distributed by David Drown, is hereby approved and the officers of the City are authorized in connection with the delivery of the Bond to sign such certificates as may be necessary with respect to the completeness and accuracy of the Offering Circular

20. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

21. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member Baker and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Barb Fate, Ryan Breckenridge, Jane Baker and Missy Musel.

and the following voted against the same: None

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF FILLMORE
CITY OF WYKOFF

I, the undersigned, being the duly qualified and acting City Administrator of the City of Wykoff, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of a \$836,000 General Obligation Water Revenue and Disposal System Bond, Series 2025A.

WITNESS my hand on May 12, 2025.

Ss: Rebecca Schmidt

City Administrator

EXHIBIT A

BOND FORM

UNITED STATES OF AMERICA
STATE OF MINNESOTA
FILLMORE COUNTY
CITY OF WYKOFF
MINNESOTA CREDIT ENHANCEMENT PROGRAM

R-1

\$836,000

GENERAL OBLIGATION WATER REVENUE AND DISPOSAL SYSTEM
BOND, SERIES 2025A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>
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5.05%

February 1, 2036

May 27, 2025

REGISTERED OWNER: SECURITY BANK & TRUST, WINSTED, MINNESOTA

PRINCIPAL AMOUNT: EIGHT HUNDRED THIRTY SIX THOUSAND DOLLARS

THE CITY OF WYKOFF, FILLMORE COUNTY, MINNESOTA (the "City" or "Issuer"), acknowledges that it is indebted and, for value received, hereby promises to pay to the registered owner specified above, or assigns duly certified on the Certificate of Registration attached to and made a part of this Bond (the "Registered Owner"), unless called for earlier redemption, in the manner hereinafter set forth, the \$836,000 principal amount of this Bond in the principal installments due on February 1 of the years and in the amounts, respectively, as follows with each such principal installment bearing interest until paid at the interest rate of 5.05% per annum:

Principal Installments

<u>Due February 1</u>	<u>Amount</u>
2027	\$25,000
2028	27,000
2029	28,000
2030	29,000
2031	31,000
2032	32,000
2033	34,000

2034	35,000
2035	37,000
2036	39,000
2037	41,000
2038	43,000
2039	45,000
2040	47,000
2041	51,000
2042	53,000
2043	55,000
2044	59,000
2045	61,000
2046	64,000

Interest. Interest shall be payable semiannually on February 1 and August 1 of each year, commencing February 1, 2026, and shall be calculated on the basis of a 360 day year consisting of twelve thirty day months.

Payment Instructions. Principal installments and interest shall be paid by check, ACH debit, wire transfer or draft mailed to Northland Bond Services, a division of First National Bank of Omaha, in Minneapolis, Minnesota (the "Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. The principal installments and interest on this Bond are payable in lawful money of the United States of America. At the time of final payment of all principal installments and interest on this Bond, the Owner shall surrender this Bond to the Registrar.

Grace Period and Late Note Payment Penalty. If the bond payment due on February 1 or August 1 is not received by the due date, the Owner will allow a grace period of eleven (11) days for the bond payment to be paid. If the bond payment is not received by the Owner prior to the end of the grace period, the City shall pay to the Owner a late fee in an amount equal to 5% of the scheduled amount due on the applicable bond payment date.

Date of Payment Not a Business Day. If the nominal date for payment of any principal of or interest on this Bond shall not be a business day of the Issuer or of the Registered Owner, then the date for such payment shall be the next such business day and payment on such business day shall have the same force and effect as if made on the nominal date of payment.

Redemption. This Bond is subject to redemption and prepayment at the option of the City on February 1, 2033 and on any day thereafter, in whole or in part, in multiples of \$1,000, at a price of par plus accrued interest. If redemption is in part, the principal amount to be redeemed shall be determined by the City. Mailed notice of redemption shall be given to the Registrar and to the Registered Owner of the Bond at least thirty (30) days prior to the date fixed for redemption.

Transfer. This Bond is transferable, as provided in the Resolution, upon the Register kept by the City Administrator upon surrender of this Bond together with a written instrument of transfer duly executed by the Registered Owner or the Registered Owner's attorney duly authorized in writing, and thereupon a new, fully registered Bond in the same principal amount shall be issued to the transferee in exchange therefor (or the transfer shall be duly recorded on the Register and the Certificate of Registration hereof), upon the payment of charges and satisfaction of applicable conditions, if any, as therein prescribed; provided that such transfer may occur only with respect to the entire Bond. The Issuer may treat and consider the person in whose name this Bond is registered as the absolute Registered Owner hereof for the purpose of receiving payment of or on account of the principal of and interest on this Bond and for all other purposes whatsoever.

Issuance; Purpose; General Obligation. This Bond is issued as a single instrument in the total principal amount of \$836,000, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and a resolution adopted by the City Council on May 12, 2025 (the "Resolution"), for the purpose of providing money to finance public improvement projects within the jurisdiction of the Issuer. The portion of the Bond allocated to the disposal system projects will provide money to finance a disposal system or part thereof pursuant to Minnesota Statutes, Section 115.46. This Bond is payable out of the General Obligation Water Revenue and Disposal System Bond, Series 2025A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Fees upon Transfer or Loss. The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bond.

Registration. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Registration hereon shall have been executed by the Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the Issuer has covenanted and agreed with the Registered Owner of the Bond that it will impose and collect charges for the service, use and availability of its municipal Water System (the "Water System") at the times and in amounts necessary to produce net revenues, together with other sums pledged to the

payment of the Water System Portion of the Bond, as defined in the Resolution, adequate to pay all principal and interest when due on the Water System Portion of the Bond; and that the Issuer will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on Water System Portion of the Bond as they respectively become due, if the net revenues from the Water System, and any other sums irrevocably appropriated to the Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Wykoff, Fillmore County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its City Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by:

NORTHLAND BOND SERVICES,
A DIVISION OF FIRST NATIONAL
BANK OF OMAHA

REGISTRAR'S CERTIFICATE OF
AUTHENTICATION

Payable at:

NORTHLAND BOND
SERVICES, A DIVISION OF
FIRST NATIONAL BANK OF
OMAHA

This Bond is the Bond described in the
Resolution mentioned within.

CITY OF WYKOFF

NORTHLAND BOND SERVICES, A DIVISION OF
FIRST NATIONAL BANK OF OMAHA

FILLMORE COUNTY, MINNESOTA

Minneapolis, Minnesota

Registrar

[do not sign] _____

Mayor

By: _____ [do not sign]

Authorized Signature

[do not sign] _____

City Administrator

Roll Call Vote Taken with the following voting in favor thereof:

Barb Fate
Ryan Breckenridge
Jane Baker
Missey Musel
Voting Against: none

Motion carried 4-0.

The council members thanked Mr. Bubany for taking such good care of the City financially.

Community Center Door Purchase – Becky reported that the company that had bid the door previously reduced the price and with the urgent need to replace the door she had polled the council members who agreed to the purchase. Motion by Baker and seconded by Musel to approve the expenditure of \$9,956.63 to Priority Construction for the Commercial Door. Motion carried 4-0. She also noted that the cement work at the Community Center will need to be put on hold as the bids had been coming in at over \$18,000 which was \$4,000 more than what was budgeted. Those dollars will now be used to purchase the new door at the Community Center.

Emailing Bills Update- Becky updated the council on the plan to use email for the statements at this time is not financially possible.

New Business –

Final Approval of Changes and Additions to City Ordinances – Mayor noted that as there was no one in attendance at the Public Hearing the following Ordinances should move forward. Motion by Fate and seconded by Baker to approve the Ordinance #114.1 Regulate Cannabis Businesses and Cannabis Business Registration Form and Release of Information Form. Roll call vote taken with Missy Musel, Jane Baker, Ryan Breckenridge and Barb Fate all voting in favor. Voting against-none. Motion carried 4-0.

Motion by Breckenridge and seconded by Baker to approve Ordinance #151.07 Telecommunications. Roll Call Vote taken with Barb Fate, Ryan Breckenridge, Jane Baker and Missy Musel voting in favor. Voting against- None. Motion carried 4-0.

Permission to place roll offs on street/Gateway – Discussion on Gateways request to place the roll-offs on Hwy. 80 during demolition. Jennie Moreland, owner of Gateway, reviewed with the council where they are at with the process. It will take 3-5 roll-offs and 1-2 weeks to remove the debris. She stated that the main dining area was demolished but only smoke damage on the second floor. The DOT will need to be contacted to get permission to place the roll-offs on Hwy. 80. Motion by Fate and seconded by Musel to approve the placement pending the permission received from the DOT. Motion carried 4-0. She understood that the city would like the RV she has been living in removed. She asked the city for an extension in removing the camper from behind the restaurant as she has no other place to take it. Her plan is to still complete the upstairs into living quarters. Mayor Breckenridge stated that at this time the only item on the agenda was the approval to use the roll offs on the street and that the council would be addressing the camper at a later time.

Motion by Fate and seconded by Musel to approve the following Resolution 2025-09

CITY OF WYKOFF

05/15/25 2:56 PM

Payments

Page 1

Current Period: May 2025

Payments Batch 051525PAY

\$400.00

Refer 1658 *Proside Construction*

Cash Payment E 260-45176-221 Equipment Repair & Mai Paint and repair

\$400.00

Invoice 5/15/2025

Transaction Date 5/15/2025

SECURITY STATE B 10100

Total

\$400.00

Fund Summary

10100 SECURITY STATE BANK

260 HISTORICAL FUND

\$400.00

\$400.00

Pre-Written Checks

\$0.00

Checks to be Generated by the Computer

\$400.00

Total

\$400.00

CITY OF WYKOFF

05/29/25 10:55 AM

Payments

Page 1

Current Period: May 2025

Payments Batch 052925PAY

\$4,029.05

Refer 1660 HARMONY FIRE DEPT.

Cash Payment	E 101-42200-330	Transportation & Educat	Golf Outing	
Invoice June training	5/29/2025			\$250.00

Cash Payment	E 240-42200-330	Transportation & Educat	Golf Outing	
Invoice June training	5/29/2025			\$250.00

Transaction Date	5/29/2025	SECURITY STATE B 10100	Total	\$500.00
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Refer 1661 MINNESOTA ENERGY RESOURCE

Cash Payment	E 101-42200-383	Heating Fuel	Fire Hall	
Invoice May2025	5/29/2025			\$77.16

Cash Payment	E 240-42200-383	Heating Fuel	Rural Fire Hall	
Invoice May2025	5/29/2025			\$77.17

Cash Payment	E 101-41944-383	Heating Fuel	City Shed	
Invoice May2025	5/29/2025			\$44.86

Cash Payment	E 601-49430-383	Heating Fuel	pumphouse	
Invoice May2025	5/29/2025			\$60.40

Cash Payment	E 101-41941-383	Heating Fuel	Community Center	
Invoice May2025	5/29/2025			\$133.67

Cash Payment	E 101-41942-383	Heating Fuel	Municipal Building	
Invoice May2025	5/29/2025			\$55.86

Cash Payment	E 602-49480-383	Heating Fuel	WWTP	
Invoice May2025	5/29/2025			\$25.43

Transaction Date	5/29/2025	SECURITY STATE B 10100	Total	\$474.55
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Refer 1662 MIENERGY COOPERATIVE

Cash Payment	E 101-41941-381	Electricity	Community Cente	
Invoice May2025	5/29/2025			\$122.59

Cash Payment	E 601-49410-381	Electricity	Pumphouse	
Invoice May2025	5/29/2025			\$297.48

Cash Payment	E 101-41942-381	Electricity	MB	
Invoice May2025	5/29/2025			\$196.78

Cash Payment	E 101-43160-381	Electricity	Streets	
Invoice May2025	5/29/2025			\$570.00

Cash Payment	E 101-41944-381	Electricity	City Shed	
Invoice May2025	5/29/2025			\$46.22

Cash Payment	E 602-49480-381	Electricity	WWTP	
Invoice May2025	5/29/2025			\$1,619.88

Cash Payment	E 601-49410-381	Electricity	City Well	
Invoice May2025	5/29/2025			\$30.60

Cash Payment	E 101-43160-381	Electricity	Downtown lights	
Invoice May2025	5/29/2025			\$86.15

Cash Payment	E 260-45176-381	Electricity		
Invoice May2025	5/29/2025			\$46.57

Cash Payment	E 260-45172-381	Electricity		
Invoice May2025	5/29/2025			\$38.23

Transaction Date	5/29/2025	SECURITY STATE B 10100	Total	\$3,054.50
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CITY OF WYKOFF

05/29/25 10:55 AM

Payments

Page 2

Current Period: May 2025

Fund Summary

	10100 SECURITY STATE BANK	
101 GENERAL FUND		\$1,583.29
240 RURAL FIRE FUND		\$327.17
260 HISTORICAL FUND		\$84.80
601 WATER FUND		\$388.48
602 SEWER FUND		\$1,645.31
		<hr/>
		\$4,029.05

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$4,029.05
Total	<hr/>
	\$4,029.05

CITY OF WYKOFF

06/02/25 10:57 AM

Page 1

Payments

Current Period: June 2025

Payments Batch 060225Ballpark \$2,215.15

Refer 1663 MATT ST MANE
Cash Payment E 101-45128-500 Capital Outlay Concession Stand \$2,215.15
Invoice 6/2/2025
Transaction Date 6/2/2025 SECURITY STATE B 10100 Total \$2,215.15

Fund Summary

10100 SECURITY STATE BANK
101 GENERAL FUND \$2,215.15
\$2,215.15

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$2,215.15
Total	\$2,215.15

CITY OF WYKOFF

06/05/25 11:11 AM

Page 1

Payments

Current Period: May 2025

Payments Batch 060225PAY

\$70,363.04

Refer 1664 ARVIG

Cash Payment	E 101-41400-321	Cellphone/Telephone	\$53.61
Invoice			

Cash Payment	E 101-41400-325	Internet Service	\$81.95
Invoice			

Cash Payment	E 260-45176-325	Internet Service	\$85.95
Invoice			

Cash Payment	E 240-42200-325	Internet Service	\$46.09
Invoice			

Cash Payment	E 101-42200-325	Internet Service	\$46.09
Invoice			

Cash Payment	E 101-41941-325	Internet Service	\$86.95
Invoice			

Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$400.64
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Refer 1665 BADGER METER

Cash Payment	E 601-49430-328	Service Contract	\$51.73
Invoice	80195746		

Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$51.73
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Refer 1666 BECKY SCHMIDT

Cash Payment	E 260-45176-210	Operating Supplies	bench	\$36.93
Invoice	june2025	6/2/2025		

Cash Payment	E 101-41400-321	Cellphone/Telephone	\$50.00
Invoice	june2025	6/2/2025	

Cash Payment	E 101-42200-240	Small Tools and Minor E respirators	\$26.22
Invoice	june2025	6/2/2025	

Cash Payment	E 240-42200-240	Small Tools and Minor E respirators	\$26.22
Invoice	june2025	6/2/2025	

Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$139.37
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Refer 1667 CARDMEMBER SERVICES

Cash Payment	E 101-41400-330	Transportation & Educat	\$305.04
Invoice	june2025	6/2/2025	

Cash Payment	E 101-43100-210	Operating Supplies	\$343.32
Invoice	june2025	6/2/2025	

Cash Payment	E 230-42153-210	Operating Supplies	\$57.65
Invoice	june2025	6/2/2025	

Cash Payment	E 101-41950-350	Printing & Publishing	\$11.06
Invoice	june2025	6/2/2025	

Cash Payment	E 101-41400-200	Office Supplies	\$38.27
Invoice	june2025	6/2/2025	

Cash Payment	E 101-41110-430	Miscellaneous	\$14.33
Invoice	june2025	6/2/2025	

Cash Payment	E 101-45128-500	Capital Outlay	\$100.00
Invoice	june2025	6/2/2025	

Cash Payment	E 260-45176-210	Operating Supplies	New TV	\$222.42
Invoice	june2025	6/2/2025		

Cash Payment	E 101-41950-240	Small Tools and Minor E	\$258.29
Invoice	june2025	6/2/2025	

CITY OF WYKOFF

06/05/25 11:11 AM

Page 2

Payments

Current Period: May 2025

Cash Payment	E 101-45128-210	Operating Supplies		\$21.24
Invoice	june2025	6/2/2025		
Cash Payment	E 260-45176-210	Operating Supplies		\$42.78
Invoice	june2025	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$1,414.40
Refer	1668	CVT		
Cash Payment	E 601-41540-300	Professional Services	TESTING	\$3,155.00
Invoice	53665	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$3,155.00
Refer	1669	HAWKINS, INC.		
Cash Payment	E 601-49420-216	Chemicals and Chem Pr		\$20.00
Invoice	7067619	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$20.00
Refer	1670	MIKE LUND		
Cash Payment	E 101-42200-240	Small Tools and Minor E		\$398.26
Invoice	June25	6/2/2025		
Cash Payment	E 240-42200-240	Small Tools and Minor E		\$398.26
Invoice	June25	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$796.52
Refer	1671	FIONA MCCLIMON		
Cash Payment	G 601-22000	Deposits	REFUND DEPOSIT	\$85.51
Invoice		6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$85.51
Refer	1672	CONNELL EXCAVATING AND SN		
Cash Payment	E 101-43150-220	Repair & Maintenance S	drainage repair Line Str	\$5,713.00
Invoice	4698	6/2/2025		
Cash Payment	E 602-49480-221	Equipment Repair & Mai	Sink hole repair	\$1,025.00
Invoice	4698	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$6,738.00
Refer	1673	ON SITE SANITATION		
Cash Payment	E 101-45128-210	Operating Supplies	Porta Potty	\$128.22
Invoice	1892147	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$128.22
Refer	1674	RICHARDS SANITATION		
Cash Payment	E 101-43200-436	Contracted Services		\$3,682.72
Invoice	172041	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$3,682.72
Refer	1675	stantec		
Cash Payment	E 408-43100-303	Engineering Fees		\$46,332.17
Invoice	2402191	6/2/2025		
Cash Payment	E 408-43100-303	Engineering Fees		\$358.25
Invoice	2402188	6/2/2025		
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$46,690.42
Refer	1676	MN DEPT. OF HEALTH/WTR SUPP		
Cash Payment	E 601-49430-245	Water Connection Fee	water connection fee	\$592.00
Invoice	1st quarter2025	6/2/2025		

CITY OF WYKOFF

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Payments

Current Period: May 2025

Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$592.00
Refer	1677 Mike Sogla			
Cash Payment	G 601-22000 Deposits	refund of Water Meter Dep.		\$41.84
Invoice	6/2/2025			
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$41.84
Refer	1678 SPRING VALLEY ACE HARDWARE			
Cash Payment	E 601-49410-220 Repair & Maintenance S	Shut off for Commons		\$29.73
Invoice				
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$29.73
Refer	1679 SUMMIT COMPANIES			
Cash Payment	E 101-41941-328 Service Contract	Hood inspection		\$290.90
Invoice	3257591 6/2/2025			
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$290.90
Refer	1680 TEAM LABORATORY CHEMICAL C			
Cash Payment	E 602-49480-216 Chemicals and Chem Pr			\$574.50
Invoice	46484 6/2/2025			
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$574.50
Refer	1681 USA BLUEBOOK			
Cash Payment	E 602-49480-220 Repair & Maintenance S			\$236.99
Invoice	709656 6/2/2025			
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$236.99
Refer	1682 GREAT AMERICA FINANCIAL SER			
Cash Payment	E 101-41400-329 Lease	Printer lease		\$98.79
Invoice	39300337			
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$98.79
Refer	1683 UTILITY CONSULTANTS INC			
Cash Payment	E 602-41540-300 Professional Services			\$1,478.29
Invoice	124042 6/2/2025			
Transaction Date	6/2/2025	SECURITY STATE B 10100	Total	\$1,478.29
Refer	1684 GOPHER STATE ONE-CALL, INC			
Cash Payment	E 601-41540-300 Professional Services			\$22.95
Invoice	5050866 6/5/2025			
Transaction Date	6/5/2025	SECURITY STATE B 10100	Total	\$22.95
Refer	1685 ENVIROMENTAL WATER SERVICE			
Cash Payment	E 601-49410-436 Contracted Services			\$700.00
Invoice				
Cash Payment	E 602-49480-436 Contracted Services			\$2,800.00
Invoice				
Cash Payment	E 602-49480-321 Cellphone/Telephone			\$194.52
Invoice				
Transaction Date	6/5/2025	SECURITY STATE B 10100	Total	\$3,694.52
Refer	1686 GRIFFIN CONSTRUCTION COMPA			
Cash Payment	E 408-49450-500 Capital Outlay			\$24,370.00
Invoice	PAYMENT 1 6/5/2025			

CITY OF WYKOFF

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Payments

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Current Period: May 2025

Cash Payment	E 408-49430-500	Capital Outlay		
Invoice PAYMENT 1	6/5/2025			\$42,172.25
Cash Payment	E 408-43150-500	Capital Outlay		
Invoice PAYMENT 1	6/5/2025			\$28,575.00
Cash Payment	E 408-43100-224	Street Repair & Mainten		
Invoice PAYMENT 1	6/5/2025			\$24,113.87
Transaction Date	6/5/2025	SECURITY STATE B 10100	Total	\$119,231.12

Fund Summary

10100 SECURITY STATE BANK

101 GENERAL FUND	\$11,748.26
230 AMBULANCE FUND	\$57.65
240 RURAL FIRE FUND	\$470.57
260 HISTORICAL FUND	\$388.08
408 2025 Street Project	\$165,921.54
601 WATER FUND	\$4,698.76
602 SEWER FUND	\$6,309.30
	<u>\$189,594.16</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$189,594.16</u>
Total	\$189,594.16

CITY OF WYKOFF

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Employee Pays Hours Summary

Employee Name	Amount	Hours
Apenhorst, John D	\$198.00	16.5
BAKER, JANE	\$375.00	7
Baker, John H	\$2,850.15	121.8
Baker, Wade	\$174.00	14.5
BRECKENRIDGE, RYAN	\$770.00	9
Bremseth, Cory	\$144.00	12
BUSHMAN, MAVERICK	\$246.00	20.5
Erding, Troy E	\$96.00	8
FATE, BARBARA J	\$400.00	8
Hanson, Julie	\$370.00	10
HARE, JEFFREY	\$400.00	8
Hare, LuAnn	\$1,293.68	58.75
HEUSINKVELD, PATRICK	\$834.18	41.75
HIMLI, KALEB	\$283.32	6
HOISETH, TIMOTHY	\$216.00	18
JORGENSEN, ROBERT	\$198.00	16.5
Laganiere, Clinton	\$258.00	21.5
LANGESLAG, KYLE	\$300.00	25
LUND, MICHAEL A.	\$966.00	18
Meyer, Cody A.	\$198.00	16.5
MINNICH, TREVOR	\$216.00	18
MOECHNIG, KENDRA	\$126.00	10.5
MOREY, LYLE	\$25.00	1
MULHERN, PATRICK	\$407.00	23.5
MUSEL, MISSY	\$58.32	1
Nagel, Christopher	\$407.00	148.5
Nelson, Michael P.	\$210.00	17.5
OCONNOR, BRENNEN	\$305.00	15
RAHE, ANTHONY	\$162.00	13.5
RIDDLE, LARRY	\$399.60	20
SCHMIDT, DUANE D	\$176.17	8
SCHMIDT, NATHANIEL DALE	\$442.00	16
SCHMIDT, REBECCA	\$2,283.08	82.75
SCHULTZ, CHRISTOPHER	\$240.00	20
	\$16,027.50	852.5



Good Morning, Rebecca Schmidt

ACCOUNTS



Available: \$1,611,137.41 ⓘ

Minnwest Bank Checking 0058	
Available Balance	\$1,611,137.41

Environmental Water Services



Operations &
Maintenance



Water & Wastewater
Services

City Of Wykoff

Monthly Council Report

Reporting for the Month of June 2025

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Cleaned Sludge tank WWTP.
- 6.) Assisted with locating water service at Wykoff Commons
- 7.) 2 alarm calls wet weather events no flooding.
- 8.) Performed 2 Locates.
- 9.) Met with Streets Committee
- 10.) Inspected north side air handling vent fan motor locked up.
- 11.) Assisted with 2" connection to the Wykoff commons to improve water volume.
- 12.) Responded to 6 calls to the commons and residents regarding water complaints.
- 13.) Spoke with Brett Regarding street project.
- 14.) Power washed inside of UV room.
- 15.) Responded to MPCA stormwater inspection notification to Griffin.
- 16.) Reviewed Gold St. Lateral inspection video. Fiona
- 17.) Spoke with Jetter Clean regarding south St. resident I&I lateral work.

Matthew Gathje
Preston, MN 55965

INVOICE # 101
DATE: 06-04-2025

Due upon receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
7	Approval of Zoning Applications August – December 2024		
6	Approval of Zoning Applications January – June, 2025		
Subtotal			
TOTAL DUE			

RESOLUTION 2025-15

RESOLUTION APPOINTING A RESIDENT TO FILL OUT THE UNEXPIRED TERM

WHEREAS, the City of Wykoff received a letter of resignation from Councilmember Kaleb Himli on April 10th 2025 and;

WHEREAS, the Wykoff City Council accepted the letter of resignation, and;

WHEREAS, Said vacancy can be filled in accordance with State Statute by the appointment of a qualified resident of Wykoff, now;

FURTHERMORE, BE IT RESOLVED, that Missy Musel, a qualified and willing resident of Wykoff has been selected, and is hereby appointed to fill the unexpired term commencing with the May 12th regular meeting. This appointed position will be held until December 31st, 2026.

I certify the above resolution was adopted by the City Council of the City of Wykoff on June 9th 2025.

Mayor

Administrator-Clerk/Treasurer

Date

Date



Memo

To: Wykoff Mayor, Council and Staff From: Brett Grabau
Wykoff City Hall Rochester
Project/File: 2025 Street and Utility Improvements Date: June 3, 2025

Reference: June Project Update

The prime contractor (Griffin Construction) has been progressing on the 2025 Street and Utility Improvements for the City of Wykoff. As of today (June 3, 2025), all sanitary sewer and water main infrastructure as well as the services have been installed within Bartlett Street. Griffin Construction will now shift their focus on sub-cutting and building back Bartlett through the aggregate base so that they can facilitate access to residents and patrons of Wykoff Commons once they move on to utilities within Line Street from Bartlett to County Road 5.

As with any reconstruction project, we have encountered a few existing underground utilities that were not exactly as we had originally believed but have made any necessary adjustments to the design to make things "right". Those items that have been adjusted from the original utility design have been communicated with Staff.

Everything has been going quite smoothly with construction, however the depth (~24-feet) of the sanitary sewer slows down production as you may have noticed. With that said, the Contractor is performing great and progress continues to be made.

I have compiled Pay Request #1 for Council consideration and is in your packets for review. This Pay Request pays for work completed to date while holding the contractual 5% retainage.

Please feel free to reach out to me directly should you have any questions or concerns regarding this project or anything else.

Regards,

Stantec Consulting Services Inc.

A handwritten signature in black ink, appearing to read "Brett A. Grabau".

Brett Grabau PE
Senior Civil Engineer
Phone: (507) 529-6030
Mobile: 507-259-8666
brett.grabau@stantec.com

stantec.com

Attachment: Pay Request #1



Owner: City of Wykoff, City Hall, 217 N. Gold St., Wykoff, MN 55990	Date: June 2, 2025
For Period: 5/1/2025 to 6/2/2025	Request No: 1
Contractor: Griffin Construction Co., 14070 Hwy. 52 SE, Chatfield, MN 55923	

CONTRACTOR'S REQUEST FOR PAYMENT
2025 STREET AND UTILITY IMPROVEMENTS
STANTEC PROJECT NO. 193807330

SUMMARY

1	Original Contract Amount		\$ 599,997.00
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 599,997.00
5	Value Completed to Date		\$ 119,231.12
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 119,231.12
8	Less Retainage 5%		\$ 5,961.55
9	Subtotal		\$ 113,269.57
10	Less Amount Paid Previously		\$ 0.00
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 1		\$ 113,269.57

Recommended for Approval by:
STANTEC

BA A. G. H.

Approved by Contractor:
GRIFFIN CONSTRUCTION CO.

Approved by Owner:
CITY OF WYKOFF

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
SANITARY SEWER:						
1	REMOVE SEWER PIPE	LF	1102	5.25	300	\$ 1,575.00
2	REMOVE SANITARY SEWER MANHOLE	EA	4	650.00	1	\$ 650.00
3	ADJUST FRAME AND RING CASTING (SANITARY)	EA	2	1470.00	0	\$ -
4	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	2	1000.00	0	\$ -
5	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	1	500.00	1	\$ 500.00
6	4' DIAMETER SANITARY MH, INCL R-1642-B CSTG, I&I BARRIER AND CONC ADJ RINGS	EA	4	4245.00	1	\$ 4,245.00
7	8" PVC SANITARY SEWER, SDR 35	LF	1100	58.00	300	\$ 17,400.00
8	RESTRICTED TRENCH	LF	213	25.00	0	\$ -
9	TELEVISIONING SANITARY SEWER	LF	1100	2.00	0	\$ -
10	IMPROVED PIPE FOUNDATION	LF	1100	3.00	0	\$ -
	TOTAL SANITARY SEWER:					\$ 24,370.00
WATER MAIN:						
11	REMOVE / ABANDON WATER MAIN PIPE	LF	670	4.00	325	\$ 1,300.00
12	REMOVE HYDRANT	EA	1	500.00	1	\$ 500.00
13	REMOVE GATE VALVE AND BOX	EA	4	320.00	1	\$ 320.00
14	ADJUST GATE VALVE & BOX	EA	1	400.00	0	\$ -
15	CONNECT TO EXISTING WATER MAIN	EA	5	1000.00	1	\$ 1,000.00
16	6" GATE VALVE AND BOX	EA	1	3000.00	0	\$ -
17	8" GATE VALVE AND BOX	EA	1	3850.00	2	\$ 7,700.00
18	HYDRANT	EA	1	6865.00	1	\$ 6,865.00
19	6" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE	LF	10	53.25	13	\$ 692.25
20	8" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE	LF	680	55.00	325	\$ 17,875.00
21	DUCTILE IRON FITTINGS	LB	450	16.00	200	\$ 3,200.00
22	IMPROVED PIPE FOUNDATION	LF	690	3.00	0	\$ -
23	TEMPORARY WATER SERVICE	LS	1	5440.00	0.5	\$ 2,720.00
	TOTAL WATER MAIN:					\$ 42,172.25
SERVICES:						
24	8"x4" PVC WYE, SDR 35	EA	18	375.00	4	\$ 1,500.00
25	8"x6" PVC WYE, SDR 35	EA	1	430.00	2	\$ 860.00
26	4" PVC, SDR 26 SERVICE PIPE	LF	430	51.00	140	\$ 7,140.00
27	4" PVC, SDR 26 SERVICE RISER PIPE	LF	40	51.00	30	\$ 1,530.00
28	6" PVC, SDR 26 SERVICE PIPE	LF	50	55.00	55	\$ 3,025.00
29	6" PVC, SDR 26 SERVICE RISER PIPE	LF	5	55.00	10	\$ 550.00
30	CONNECT TO EXISTING SEWER SERVICE	EA	19	150.00	3	\$ 450.00
31	CONNECT TO EXISTING WATER SERVICE	EA	4	300.00	2	\$ 600.00
32	1" CURB STOP AND BOX	EA	7	515.00	4	\$ 2,060.00
33	1" CORPORATION STOP	EA	11	200.00	4	\$ 800.00
34	1" SERVICE SADDLE	EA	11	315.00	4	\$ 1,260.00
35	1" TYPE "K" COPPER WATER SERVICE	LF	325	55.00	160	\$ 8,800.00
	TOTAL SERVICES:					\$ 28,575.00
STORM SEWER:						
36	REMOVE STORM SEWER PIPE	LF	38	16.00	0	\$ -
37	CONNECT TO EXISTING STORM SEWER PIPE (12" OR LESS)	EA	1	350.00	0	\$ -
38	2' X 3' CATCH BASIN, INCL R-3290-VB CSTG AND CONC ADJ RINGS	EA	2	2766.00	0	\$ -
39	18" ARCH FES INCL TRASH GUARD	EA	1	3100.00	0	\$ -
40	CONCRETE FLUME	SY	3	110.00	0	\$ -

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
41	18" ARCH RCP PIPE, CLASS III	LF	48	130.00	0	\$ -
	TOTAL STORM SEWER:					\$ -
STREET IMPROVEMENTS:						
42	MOBILIZATION	LS	1	14741.75	0.5	\$ 7,370.87
43	TRAFFIC CONTROL	LS	1	3400.00	0.5	\$ 1,700.00
44	GRUB STUMP	EA	1	100.00	0	\$ -
45	CLEAR AND GRUB TREE	EA	4	800.00	4	\$ 3,200.00
46	RECLAIM BITUMINOUS PAVEMENT	SY	2860	3.55	2860	\$ 10,153.00
47	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	22	10.00	0	\$ -
48	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	425	9.00	0	\$ -
49	REMOVE CONCRETE PAVEMENT	SY	222	10.00	0	\$ -
50	REMOVE CONCRETE SIDEWALK	SY	140	6.00	0	\$ -
51	REMOVE CONCRETE CURB & GUTTER	LF	95	3.00	30	\$ 90.00
52	REMOVE CONCRETE STEPS	LS	1	200.00	0	\$ -
53	SALVAGE AND REINSTALL FENCE	LF	245	20.00	0	\$ -
54	SAWING BITUMINOUS PAVEMENT	LF	215	4.50	0	\$ -
55	SAWING CONCRETE SIDEWALK/ DRIVEWAY / PARKING LOT	LF	200	5.00	0	\$ -
56	SAWING BITUMINOUS DRIVEWAY	LF	145	4.50	0	\$ -
57	COMMON EXCAVATION (P)	CY	2045	8.00	0	\$ -
58	GEOTEXTILE FABRIC, TYPE V	SY	3020	2.30	0	\$ -
59	AGGREGATE BASE, CLASS 5 (CV)	CY	820	32.80	0	\$ -
60	AGGREGATE BASE, CLASS 2 MOD. (CV)	CY	1020	32.80	0	\$ -
61	SUBGRADE EXCAVATION (EV)	CY	1020	8.00	0	\$ -
62	SUBGRADE CORRECTION (CV)	CY	1020	30.90	0	\$ -
63	TOPSOIL BORROW (CV)	CY	350	25.00	0	\$ -
64	6" DRAIN TILE W/ AGGREGATE AND GEOTEXTILE FABRIC	LF	82	25.00	0	\$ -
65	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330B) (2" THICK)	SY	2540	13.61	0	\$ -
66	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340B) (1.5" THICK)	SY	2540	10.53	0	\$ -
67	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	130	8.50	0	\$ -
68	PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING	LS	1	1200.00	0	\$ -
69	B618 CONCRETE CURB AND GUTTER	LF	820	23.00	0	\$ -
70	SURMOUNTABLE CONCRETE CURB AND GUTTER	LF	530	23.00	0	\$ -
71	4" THICK CONCRETE SIDEWALK	SY	5	54.00	0	\$ -
72	6" THICK CONCRETE SIDEWALK	SY	170	63.00	0	\$ -
73	6" THICK CONCRETE DRIVEWAY PAVEMENT (RESIDENTIAL)	SY	25	85.00	0	\$ -
74	7" THICK CONCRETE DRIVEWAY/ PARKING LOT PAVEMENT (COMMERCIAL)	SY	270	95.00	0	\$ -
75	TURNED DOME SURFACE	SY	3	855.00	0	\$ -
76	CONCRETE STEPS (COMPLETE)	SY	4	1250.00	0	\$ -
77	GRAVEL DRIVEWAY RESTORATION	SY	50	10.00	0	\$ -
78	BITUMINOUS DRIVEWAY/ PARKING LOT PAVEMENT (SPWEA340B) (3" THICK)	SY	255	23.53	0	\$ -
79	SILT FENCE, MACHINE SLICED	LF	1150	2.25	400	\$ 900.00
80	TURF RESTORATION (COMPLETE)	LS	1	4500.00	0	\$ -
81	INLET PROTECTION (COMPLETE)	LS	1	1400.00	0.5	\$ 700.00
	TOTAL STREET IMPROVEMENTS:					\$ 24,113.87
	TOTAL SANITARY SEWER:					\$ 24,370.00
	TOTAL WATER MAIN:					\$ 42,172.25

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
	TOTAL SERVICES:					\$ 28,575.00
	TOTAL STORM SEWER:					\$ -
	TOTAL STREET IMPROVEMENTS:					\$ 24,113.87
	WORK COMPLETED TO DATE:					\$ 119,231.12

PROJECT PAYMENT STATUS

OWNER CITY OF WYKOFF
STANTEC PROJECT NO. 193807330
CONTRACTOR GRIFFIN CONSTRUCTION CO.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/01/2025	06/02/2025	\$ 113,269.57	\$ 5,961.55	\$ 119,231.12

Material on Hand

Total Payment to Date		\$ 113,269.57	Original Contract	\$ 599,997.00
Retainage Pay No.	1	\$ 5,961.55	Change Orders	\$ -
Total Amount Earned		\$ 119,231.12	Revised Contract	\$ 599,997.00

CITY OF WYKOFF

POLLING OF COUNCIL MEMBERS

DATE: 6-27-25

QUESTION PRESENTED TO COUNCIL MEMBERS:

Proceed with work @ Ball Field

REASON FOR PHONE VOTE:

Needs to be Completed by 6-9-25
prior to next meeting

VOTING IN FAVOR:

All Yes

VOTING AGAINST

DATE ENTERED INTO THE OFFICIAL MINUTES _____

Signature City Administrator

Date

Charlie Mueller
Design Technician

Main: 507.864.7783
Toll-Free: 800.432.2285
Cell: 507.458.3649
Fax: 507.864.2092

Email: cmueller@MiEnergy.coop

507-864-9261

mienergyTM
COOPERATIVE

Your Touchstone Energy[®] Cooperative

Iowa Office
24049 Highway 9
PO Box 90
Cresco, IA 52136
Minnesota Office
31110 Cooperative Way
PO Box 626
Rushford, MN 55971
Website: www.MiEnergy.coop

Wykoff Ball field

underground primary with grade level
transformer = \$ 4850.⁰⁰

Overhead primary with pole and guy/anchor
= \$ 3000.⁰⁰

city to cut Arbrivita trees in
Route

Ballfield Updates
+ MiEnergy Poll

Jeff - Yes

Ryan - Yes

Barb - Yes

Jane - Yes

Missy - Yes

2 1

Proposal

ENGLISH ELECTRIC

107 E Main St PO BOX 66

Racine, MN 55967

Ph: 507-533-0051

EnglishElectric@ymail.com

Full Service Electrical Contractor

Residential - Farm -
Commercial - Service

Proposal for City of Wykoff

Job Description: Baseball Field

Address Wykoff, MN

Proposal No: 1

Phone:

Date: 05/30/2025

1-install green treated structure
to install 200 amp service

-trenching to pavilion included

1-install 200 amp rated meter
socket and panel on structure
next to MiEnergy transformer

-service grounded per
National Electric Code

1-install (2) 20 amp 115 volt
outlets on east side of pavilion
and 2 outlets on west end of
pavilion

-permit included

Work will be complete in a workmanlike manner and material
will be supplied for the estimate specified above for a
total of.....

\$3,768.00

Payment will be made by 50% of total due upon acceptance
of proposal and the remaining due at completion of job.

The work and prices stated above are accepted and English Electric is
authorized to do the work as specified. Any changes in the work
specified above that alters the total cost will result in an extra or a credit.
Labor warranty 1 year.

This proposal may be withdrawn if not accepted within 7 days.

Signature: _____

Date: _____

Fully Insured/Licensed/Bonded EA677496

-Date Printed: 5/30/2025

RESOLUTION NO. 2025-13
A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the used equipment set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Steve Rehm	100.00

WHEREAS, all such donations have been contributed to the city for the Wykoff Fire Department

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donation described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Roll Call Vote:

Ryan Breckenridge

Barb Fate

Jane Baker

Jeff Hare

Missy Musel

Passed by the City Council of Wykoff, Minnesota this 9th day of June , 2025.

Mayor

Attested:

City Administrator

CITY OF WYKOFF - ADMINISTRATIVE FEES

LIQUOR LICENSE:

On Sale - \$1,200 Off Sale - \$100
Wine - Strong Beer - \$500
3.2 Beer - \$50
Setups - \$250 (set by State of MN)
Temporary Liquor License - \$100 (Adopted 4/8/2024)

FIRE CALLS:

\$750 initial call
\$250/hour after the initial call fee plus any extras (fire suppression chemicals)

WATER:

Monthly billing
Base - \$20.00 per household/ business \$6.81/1000 gal. for water usage
Water Sales from Hydrant or City Shed Base \$25 and \$7.81 per 1000 gallons each visit.
Swimming Pools after Hours- Fire Training No Base Fee Charge \$7.81 per 1000 gallons
New Hookup – \$1,000
Reconnect (delinquent accounts) - \$50
Meter Deposit - \$150
2nd Water Meter \$295.00

SEWER:

Monthly billing
Base - \$40 minimum \$13.00/1000 gal. for water usage
New Hookup – \$1,000

STORM SEWER FUND:

Monthly charge per household \$2.00 per month

PET LICENSE:

\$5 a year or \$20 lifetime
Chicken Ordinance #91.041 adopted April 10, 2023-Permit Fee \$25.00

NSF CHECKS:

\$30

HALL RENTAL – 20% Discount to all residents

Charitable Events/ School Events \$30
Hourly rate \$35 per hour for up to 3 Hours
Small side (north) - \$175 (\$140 resident)
Large side (south) - \$250 (\$200.00 resident)
Whole Hall - \$400.00 (\$320.00)
Dance - additional \$125 (nonrefundable)
Refundable Deposit of \$100 due with rental agreement

LAWN MOWING, TRIMMING AND MAINTAINING FENCE LINES

Base rate- \$100 per hour, minimum of one hour

JUNK REMOVAL AND GENERAL CLEANUP

Per Hour- \$100 per hour, minimum of one hour
Plus, cost of disposal of materials on a case-by-case basis.

MISC. ORDINANCE VIOLATION FEE 10.99

After the initial warning letter:

1ST offence \$100
2nd offence \$200
3rd offence \$300.00

** Council approval January 14, 2025

CITY OF WYKOFF
Revenue/Expenditure
Audit Detail Full

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Audit 2025 January to 2025 June

Fund 260 HISTORICAL FUND

Revenue

R 260-45176-34101 Hall Rent Revenue		Budget	\$0.00	Total	\$7,820.25	Balance	-\$7,820.25
		Vendor SearchName Comments	Invoice	-----Check----- Refer PO	Batch Name	Debit Begin	Credit
2025-02 February							\$0.00
2025-02	Rec	JAIL RENT	000215		020325Jail	\$0.00	\$500.00
		wagners		0			
2025-02	Rec	JAIL RENT			021025Jail	\$0.00	\$601.40
		January2025		0			
2025-02	Rec	JAIL RENT			021025jail2	\$0.00	\$292.10
		Arvig		0			
2025-02	Rec	JAIL RENT	2025-4		022025jail	\$0.00	\$289.35
		Bill Rosa		0	0		
2025-02	Rec	JAIL RENT			022425jail	\$0.00	\$292.10
		Bill Rosa		0			
Total 2025-02 February						\$0.00	\$1,974.95
						Ending	(\$1,974.95)
		Vendor SearchName Comments	Invoice	-----Check----- Refer PO	Batch Name	Debit Begin	Credit
2025-03 March							(\$1,974.95)
2025-03	Rec	JAIL RENT			030325jail	\$0.00	\$194.70
		bill rosa		0			
2025-03	Rec	JAIL RENT	2025-6		031025jail	\$0.00	\$292.10
		Bill Rosa		0			
2025-03	Rec	JAIL RENT			031725REC	\$0.00	\$292.10
		Bill Rosa		0			
2025-03	Rec	JAIL RENT			031725jail2	\$0.00	\$514.10
		Jail rent		0			
2025-03	Rec	JAIL RENT	2025-16		032425jail	\$0.00	\$292.10
		Bill rosa 3-24- 3-26		0			
2025-03	Rec	JAIL RENT			033125jail	\$0.00	\$292.05
				0			
Total 2025-03 March						\$0.00	\$1,877.15
						Ending	(\$3,852.10)
		Vendor SearchName Comments	Invoice	-----Check----- Refer PO	Batch Name	Debit Begin	Credit
2025-04 April							(\$3,852.10)
2025-04	Rec	JAIL RENT			040725Jail	\$0.00	\$509.25
				0			
2025-04	Rec	JAIL RENT			040725jail2	\$0.00	\$389.45
		Bill Rosa		0	0		
2025-04	Rec	JAIL RENT			042125REC	\$0.00	\$292.05
		Bill Rosa		0			
2025-04	Rec	JAIL RENT			042825jail	\$0.00	\$509.25
		airbnb		0			
2025-04	Rec	JAIL RENT			042825jail2	\$0.00	\$292.05
		Bill Rosa		0			
2025-04	Rec	JAIL RENT			050125jsil	\$0.00	\$96.35
		Rosa		0			
Total 2025-04 April						\$0.00	\$2,088.40
						Ending	(\$5,940.50)

CITY OF WYKOFF
Revenue/Expenditure
Audit Detail Full

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Audit 2025 January to 2025 June

Fund 260 HISTORICAL FUND

Revenue

R 260-45176-34101		Hall Rent Revenue		Budget	\$0.00	Total	\$7,820.25	Balance	-\$7,820.25
		Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit		
2025-05 May		Comments	Refer	PO		Begin		(\$5,940.50)	
2025-05	Rec	JAIL RENT			050825jai2	\$0.00		\$289.35	
		Rosa		0					
2025-05	Rec	JAIL RENT			050825jail	\$0.00		\$100.00	
		5-24-25		0					
2025-05	Rec	JAIL RENT	2025-18		051225jail5-12	\$0.00		\$389.45	
		Bill 5-12 to 5-15		0					
2025-05	Rec	JAIL RENT			051925Jail	\$0.00		\$528.65	
				0					
			Total	2025-05 May		\$0.00		\$1,307.45	
						Ending		(\$7,247.95)	
2025-06 June		Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit		
		Comments	Refer	PO		Begin		(\$7,247.95)	
2025-06	Rec	JAIL RENT			060225jail	\$0.00		\$572.30	
				0					
			Total	2025-06 June		\$0.00		\$572.30	
						Ending		(\$7,820.25)	
Control Act	260-25300	Current	Total	R 260-45176-34101	Hall Rent Revenue	\$0.00		\$7,820.25	
			In Balance	Total Year	\$7,820.25	Ending		(\$7,820.25)	
Total	Revenue					\$0.00		\$7,820.25	
			Fund	260		\$0.00		\$7,820.25	



Upcoming reservations

Printed June 5, 2025

Status	Guests	Contact	Check-in ▼	Checkout	Booked	Listing	Confirmation Code	Total Payout
Currently hosting	<u>Carol Schreier</u> 1 adult	+1 952-210-6618	Jun 5, 2025	Jun 6, 2025	May 23, 2025 11:45 AM CT	Historic Wykoff Jail Haus	HMY5AKAW5	\$106.70
Confirmed	<u>Erin Karlstad</u> 2 adults	+1 651-380-2340	Jun 6, 2025	Jun 8, 2025	Mar 1, 2025 5:17 PM CT	Historic Wykoff Jail Haus	HMP9RMPWZZ	\$213.40
Confirmed	<u>Samantha Rossi</u> 2 adults	+1 612-718-7325	Jun 12, 2025	Jun 13, 2025	May 28, 2025 11:09 AM CT	Historic Wykoff Jail Haus	HMQM2WDWRA	\$106.70
Confirmed	<u>Andre Ewers</u> 3 adults, 1 child	+1 319-270-2383	Jun 13, 2025	Jun 14, 2025	May 18, 2025 1:16 PM CT	Historic Wykoff Jail Haus	HMHWX39XRC	\$101.85
Confirmed	<u>Kelly Woodford-Hungaski</u> 2 adults	+1 763-350-0371	Jun 14, 2025	Jun 15, 2025	May 6, 2025 10:39 PM CT	Historic Wykoff Jail Haus	HMRRAZ3WBK	\$121.25
Confirmed	<u>Aaron Jones</u> 2 adults, 1 child	+1 605-670-3561	Jun 19, 2025	Jun 20, 2025	May 19, 2025 12:13 PM CT	Historic Wykoff Jail Haus	HMDHDDXMZ	\$106.70
Confirmed	<u>Kevin Weed</u> 4 adults	+1 906-869-4778	Jun 20, 2025	Jun 21, 2025	Mar 26, 2025 1:53 PM CT	Historic Wykoff Jail Haus	HM8N4QTTR8	\$106.70

Confirmed	<u>Reya Hanse n</u> 1 adult	+1 612-806-4488	Jun 21, 2025	Jun 22, 2025	May 5, 2025 3:04 PM CT	Historic Wykoff Jail Haus	HMS883C4QC	\$121.25
Confirmed	<u>Aaron Jones</u> 1 adult , 2 children	+1 605-670-3561	Jun 23, 2025	Jun 24, 2025	May 19, 2025 2:39 PM CT	Historic Wykoff Jail Haus	HM22QWMP58	\$106.70
Confirmed	<u>Allison Dummer</u> 2 adults	+1 612-481-0652	Jun 26, 2025	Jun 29, 2025	May 21, 2025 4:24 PM CT	Historic Wykoff Jail Haus	HM3C9MF4R2	\$357.93
Confirmed	<u>Natalie Azbill</u> 2 adults , 2 children	+1 612-562-9013	Jul 11, 2025	Jul 12, 2025	May 29, 2025 1:01 PM CT	Historic Wykoff Jail Haus	HMKWRYXE8C	\$121.25
Confirmed	<u>Joel Framnes</u> 1 adult	+1 920-604-0084	Jul 15, 2025	Jul 16, 2025	Jan 21, 2025 12:38 PM CT	Historic Wykoff Jail Haus	HMR5P8STE	\$106.70
Confirmed	<u>Tonya Person</u> 2 adults	+1 218-839-9814	Jul 16, 2025	Jul 18, 2025	May 14, 2025 8:18 AM CT	Historic Wykoff Jail Haus	HMYCXDCA2M	\$206.61
Confirmed	<u>Anna Mitchell</u> 2 adults	+1 904-312-4992	Jul 25, 2025	Jul 27, 2025	Apr 17, 2025 7:32 PM CT	Historic Wykoff Jail Haus	HMSRHAP4MK	\$233.77
Confirmed	<u>Scott Harland</u> 1 adult	+64 21 234 3058	Jul 30, 2025	Jul 31, 2025	Mar 9, 2025 9:03 PM CT	Historic Wykoff Jail Haus	HMRD9SYXBB	\$106.70
Confirmed	<u>Karen Eaves</u> 2 adults	+1 763-639-9554	Aug 1, 2025	Aug 3, 2025	May 22, 2025 8:35 PM CT	Historic Wykoff Jail Haus	HMNXE59YD	\$242.50

Confirmed	<u>Jenny Frenzel</u> 2 adults	+1 218-766-3939	Aug 8, 2025	Aug 9, 2025	Apr 23, 2025 6:47 AM CT	Historic Wykoff Jail Haus	HMRZA2BXYH	\$121.25
Confirmed	<u>Mark Beatson</u> 3 adults	+1 616-450-0281	Aug 24, 2025	Aug 25, 2025	Mar 18, 2025 10:10 PM CT	Historic Wykoff Jail Haus	HMETXWJT3W	\$106.70
Confirmed	<u>Cody Wange</u> 2 adults	+1 701-552-2780	Sep 19, 2025	Sep 21, 2025	Apr 17, 2025 4:37 PM CT	Historic Wykoff Jail Haus	HMHJTAY42S	\$226.98
Confirmed	<u>Mikolen Ulsrud</u> 3 adults	+1 608-445-8220	Sep 21, 2025	Sep 22, 2025	Jan 31, 2025 3:55 PM CT	Historic Wykoff Jail Haus	HMAC3MPAEA	\$106.70
Confirmed	<u>Carla Chapeau</u> 3 adults	+1 651-315-6359	Sep 27, 2025	Sep 28, 2025	May 30, 2025 10:41 AM CT	Historic Wykoff Jail Haus	HMFHR93BW	\$121.25
Confirmed	<u>Lori Boelter</u> 1 adult	+1 320-583-6204	Oct 10, 2025	Oct 11, 2025	Mar 11, 2025 7:28 PM CT	Historic Wykoff Jail Haus	HM34Z4KM5P	\$106.70

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Size	1 Count (Pack of 1)
Color	Black
Number of Items	1
Material	Silicone

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EN

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Account & Lists

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for 5244

From: Clara Skjei <claras@minnwestbankgroup.com>
Sent: Monday, May 12, 2025 2:01 PM
To: cityhall@cityofwykoff.gov
Cc: Kelly Rahe
Subject: Minnwest Bank - ICS and Public Funds Accounts
Attachments: Public Funds Accounts.pdf; ics-dda-mmda-overview.pdf

Hello Becky,

First, thank you for taking my call this morning. I am happy we were able to talk about your initial question about fees, and also discuss possible solutions to help you optimize your cash in the future.

I have attached information on our various Public Funds accounts as well as ICS. My recommendation to best utilize your funds would be to do the following:

- Convert your checking from the Public Funds Checking to Analysis Public Funds Checking
- If you keep a target balance of \$200,000 on the checking, you will offset all costs
- Open ICS for the excess funds to sweep to where it will earn more interest. As your payables go through, money will move from ICS to your checking, always keeping the account at \$200,000 at end of day (based on available funds)
- To demonstrate how this could work, I calculated the following for you:

	February	March	April
Current			
Fees	60	54.5	57
Interest	207.59	207.73	205.23
With Analysis Account and ICS			
Fees	0	0	0
Interest (approx)	1094	959	985

So, not only will you no longer pay fees for ACH Origination, but you will earn about 5 times as much interest each month by keeping the remainder of your funds in ICS!

Please don't hesitate to reach out if you have any questions on this. Also, I would love to spend a bit more time reviewing the relationship so that we can continue to support you in the best way possible, especially if you haven't had this looked at for a few years. Would you be open to setting up a Teams call to do a review of your relationship this month or this summer? If so, what would be a good day/time for you? I would plan for 1 hour but we may not need that long.

I look forward to hearing from you soon, and am happy to be another resource for you at Minnwest Bank!

Clara Skjei

Senior Cash Management Officer
Minnwest Bank
14820 Highway 7



Cash management today: safe, simple, smart.

With IntraFi Cash ServiceSM, ICS, you can enjoy the safety and simplicity that comes with access to multi-million-dollar FDIC insurance through a single bank relationship.

Peace of mind

Rest assured knowing that funds are eligible for FDIC insurance protection in amounts well into the millions, all backed by the full faith and credit of the federal government. And since deposit accounts are not subject to floating net asset values, you can feel secure knowing that market volatility will not negatively affect principal.

Interest

Put cash balances to work in demand deposit accounts or money market deposit accounts.

Liquidity

Enjoy access to funds placed through ICS into demand deposit accounts and money market deposit accounts.

Time savings

Work directly with just us—a bank you know and trust—to access multi-million-dollar FDIC insurance and forego the need to track collateral on an ongoing basis, or to manually consolidate statements and disbursements from multiple banks.

Community support

Feel good knowing that the full amount of funds placed through ICS can stay local to support lending opportunities that build a stronger community.¹

How does ICS work?

We, like other institutions that offer ICS, are members of the IntraFi network. When we place your deposit through ICS, that deposit is divided into amounts under the standard FDIC insurance maximum of \$250,000. The amounts are then placed into deposit accounts at multiple FDIC-insured banks. As a result, you can access FDIC coverage from many institutions while working directly just with us.

Receive one statement from our bank and access key details about your accounts online, 24/7.

And, as always, know that your confidential information is protected.

Contact us.

Clara Skjei
claras@minnwestbankgroup.com
651.259.6968



[1] When deposited funds are exchanged on a dollar-for-dollar basis with other institutions that use ICS, our bank can use the full amount of a deposit placed through ICS for local lending, satisfying some depositors' local investment goals or mandates. Alternatively, with a depositor's consent, our bank may choose to receive fee income instead of deposits from other participating institutions. Under these circumstances, deposited funds would not be available for local lending.

Deposit placement through CDARS or ICS is subject to the terms, conditions, and disclosures in applicable agreements. Although deposits are placed in increments that do not exceed the FDIC standard maximum deposit insurance amount ("SMDIA") at any one destination bank, a depositor's balances at the institution that places deposits may exceed the SMDIA (e.g., before settlement for deposits or after settlement for withdrawals) or be uninsured (if the placing institution is not an insured bank). The depositor must make any necessary arrangements to protect such balances consistent with applicable law and must determine whether placement through CDARS or ICS satisfies any restrictions on its deposits. A list identifying IntraFi network banks appears at <https://www.intrafi.com/network-banks>. The depositor may exclude banks from eligibility to receive its funds. IntraFi and ICS are registered service marks, and the IntraFi hexagon and IntraFi logo are service marks, of IntraFi Network LLC.

Public Funds Accounts



	Classic Public Funds Checking Perfect for low balance, low volume public funds accounts.	Public Funds Checking Earn interest on your checking account balance at competitive market rates.	Analysis Public Funds Checking Realize the benefits of Earnings Credit to offset your monthly service charges.	Public Funds Savings Maintain flexible access to funds while still earning a competitive interest rate. This account pays higher interest rates as you save more.
Online Banking Access	Unlimited	Unlimited	Unlimited	Unlimited
Cash Management Access	Full Suite of Cash Management Services ⁸	Full Suite of Cash Management Services ⁸	Full Suite of Cash Management Services ⁸	Available with a Public Funds Checking Account
Minimum to Open	\$100	\$100	\$100	\$100
Minimum Balance	None	None	None	None
Monthly Maintenance Fee	None	\$15	\$15	None
Monthly Maintenance Fee Waiver Options	N/A	Maintain a \$10,000 Average Available Monthly Balance	Maximize your earnings credit to reduce or eliminate fees.	N/A
Included Transactions: Transfers/Withdrawals	200/\$0.50 each item over 200 ¹	300/\$0.25 each item over 300 ¹	None	Unlimited
Earnings Credit²	No	No	Yes, link accounts to maximize	No
Interest Earned	No	Interest will be compounded and credited to your account monthly	No	Interest will be compounded and credited to your account monthly
Deposit Assessment Fee³	No	No	Yes	No
Use of Uncollected Funds	N/A	N/A	Wall Street Journal Prime + 4%	N/A
Free Online Statements⁵	Yes	Yes	Yes	Yes
Additional Features Available⁴	Online Banking ⁵ , Online Statement ⁵ , Business Bill Pay ⁶ , Business Debit Card ⁶ , Business Credit Card ⁷ , Mobile Banking & Deposit ⁵	Online Banking ⁵ , Online Statement ⁵ , Business Bill Pay ⁶ , Business Debit Card ⁶ , Business Credit Card ⁷ , Mobile Banking & Deposit ⁵	Online Banking ⁵ , Online Statement ⁵ , Business Bill Pay ⁶ , Business Debit Card ⁶ , Business Credit Card ⁷ , Mobile Banking & Deposit ⁵	Online Banking ⁵ , Online Statement ⁵ , Mobile Banking ⁵ , Mastercard® ATM Card ⁶

1) Item count includes deposits, checks within deposit, ACH debits & credits, checks clearing account and miscellaneous debits and credits. 2) Average positive available balance x earnings credit rate/365 x days in statement cycle. 3) Monthly average ledger balance/\$100 x current deposit assessment rate/365 x days in statement cycle. 4) Additional fees may apply. 5) Third-party message, data and/or Internet service provider rates may apply. 6) Overdraft and nonsufficient funds (NSF) fees may apply. Bank fees (service charge, overdraft charge(s), return deposit item or stop payments) may cause additional fees to your account. 7) Subject to qualification upon separate application. 8) ACH Origination, Wire Origination, Remote Deposit Capture, Check & ACH Positive Pay, Sweeps, ZBAs, ICS & CDARS.

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SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695
PH 507.455.3215 • FAX 507.455.2098 • smifoundation.org

May, 2025

Rebecca Schmidt
City of Wykoff
106 Gold St N
PO Box 218
Wykoff, MN 55990

Dear Ms. Schmidt and City Council,

Southern Minnesota Initiative Foundation (SMIF) has been working with our region since 1986 to vitalize both economies and community vitality. Through partnering and collaboration, SMIF focuses on three key areas: entrepreneurship, community vitality and Early Childhood development.

SMIF's Prosperity Initiative (PI) program gives entrepreneurs from traditionally underserved populations extra coaching, and technical assistance, as well as access to a supportive peer group. One of PI's new members, Wren Writing, is an all-in-one software for authors that provides tools from formatting to writing and everything in between. The support they received through the PI program positioned Wren Writing to become one of Ignite Cup's 2025 finalists, as well as winning the Busy Baby First Step Award. SMIF is proud to partner with IgniteMN on the Ignite Cup, a regional pitch competition that was created to elevate entrepreneurs and emerging startups as a feeder to the statewide MN Cup competition. In winning, Wren Writing received prize money and regional recognition that will help them take their business to the next level.



To give these kinds of opportunities to entrepreneurs, SMIF relies on funding from donors, including a large portion of funding from cities and counties. The Prosperity Initiative is just one of many ways we put donor gifts to good use. Enclosed you will find a fact sheet that illustrates what SMIF has been doing in your area. You will notice that for every dollar donated, SMIF invest \$32 back into your county. ***Would you consider making a donation to SMIF in 2026?***

We would be enormously thankful for your support.

Sincerely,

Tim Penny
President and CEO

cc: Shawn Vogt Sween, Board Member; Brad Hoiness, Board Member; Robert Albright, Board Member

Collaborating for Regional Vitality





Southern
Minnesota
Initiative
Foundation

SMIF's investments and partnerships in

Fillmore County since 1986

Southern Minnesota Initiative Foundation (SMIF) is a regional development and philanthropic organization that fosters economic and community vitality in southern Minnesota through a culture of collaboration and partnership. Serving 20 counties which includes 175 communities and one Native nation.

For every donation
from Fillmore
County of

\$1 → **\$32** is invested back into
Fillmore County
communities.*

**Includes grants, loans & programming*



29 Loans

to support entrepreneurs

498 Grants

to support community projects

\$14 Million

invested by SMIF in Fillmore County
through grants, loans and programming



Questions?

Alissa Oeltjenbruns
Vice President of Philanthropy &
Community Vitality
507-475-3056
alisso@smifoundation.org



Check out SMIF's recent activity in your county

