

**AGENDA**  
**WYKOFF CITY COUNCIL**  
**April 14, 2025**

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF CONSENT AGENDA:**
  1. APPROVAL OF MINUTES- Regular Meeting March 10, 2025, March 13, Special Meeting, April 3, 2025, Special Meeting
  2. APPROVAL OF BILLS
  3. APPROVAL OF TREASURER'S REPORT
- 5. Resolution to Accept Councilman Himli resignation**
- 6. VISITORS**
  1. Missy Musel-Letter
- 7. COMMITTEE REPORTS**
  1. WWTP-Rick Whitney, Ryan Breckenridge, Jeff Hare
    - a) Minnesota Pollution Control
  2. Fire Dept.-Mike Lund
  3. First Responders- Cory Bremseth
  4. Personnel Committee-Barb Fate and Kaleb Himli
  5. Streets-Mayor and Kalib Himli, Jane Baker
    - a) Street Signs
  6. Community Education -Barb Fate and Jane Baker
  7. Park and Recreation, Joint Trails Board Representatives-Kalib Himli and Jeff Hare
  8. Zoning-
  9. Sheriff's Report-January and March
  10. Mayor's Report
- 8. Old Business**
  - a) Stantec Recommendation 2025 Street Project
  - b) Resolution 2025-08 Approving the Issuance of General Obligation Bonds for 2025 Street Project
- 9. New Business**
  - a) Resolution 2025-07 Accepting Donation to the City of Wykoff
  - b) Snowbird Garbage and Recycling Credit Form
  - c) Lawn Mower – Hammel Equipment Quote
  - d) Community Center Door Quote – Priority Quote
  - e) Acknowledgement of Stender Enterprises Donation of Services
  - f) Garage Sales May 9 & 10
- 10. ADJOURNMENT**

**Wykoff City Council Meeting**  
**Regular Meeting Minutes**  
**March 10, 2025 ~ 7:00 pm**

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on March 10, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Barb Fate and Jane Baker. Also, present City Administrator, Becky Schmidt.

**Agenda-** Mayor Breckenridge called for any additions and noted that under Old Business – h) Ed’s Museum, New Business – g) Pickup purchase. Motion by Fate and seconded by Baker to approve the agenda with the noted additions. Motion carried 4-0.

**Consent Agenda-** Mayor called for approval of the Consent Agenda. Becky reviewed an email from KLM requesting information for several accounts with the city. This ended up being fraudulent after Rick Whitney noted that this was not the correct email address for the company, and this was not approved at the previous meeting. She asked the council to make sure that anything they receive to know where it came from and if they had questions to call the office. She did forward this information to the Fillmore County Cyber Team. Motion to accept the consent agenda as presented by Hare and Fate. Motion carried 4-0.

**Visitors-** Matt Harter from Harter’s Disposal of MN. Introduced himself to the council as their company had submitted an RFP for the Solid Waste Contract and hoped that they would consider the bid. He noted he is 4<sup>th</sup> generation in the company. They use a split body truck so both are picked up on the same day and have an expanded list of recycling materials they can take.

Chris Nagel spoke to the council as he is selling his property in Wykoff and has a question about the INI process. He recently had it inspected by Greg Stender for the city to review. He stated it appears that 27’ of the line is cast iron with the remaining that will need to be replaced. His property is part of the Line Street project, and it will be torn up and replaced in that project. Greg Stender noted that the clay tile will need to be replaced. He was asking the council if he can hold off on repairing the line until the project is done. He stated he was willing to sign a document stating that whatever portion remains that is his to pay he will pay but did not want to tie up \$10,000-\$15,000 from a sale. Becky agreed that he had talked to her earlier in the day and felt that he could wait until after the street project is done to see what portion is left for him to pay for. As Rick Whitney just received the camera information from Greg, he had not looked at it and could not speak to the condition. Becky noted that she will contact the city attorney to draw up the document for him to sign. Motion by Fate and seconded by Baker to agree to the stay on the escrow account until more is known. Motion carried 4-0.

The Mayor asked to move up under Old Business item **a) RFP Solid Waste Contract.** He asked the three companies to speak to the council about their bids. He noted that as Harter had already addressed the council the other two could also address the council. Richards Sanitation from Caledonia representative noted they are a small-town sanitation company. He stated that their option two included the same size container (65 Gallon) for everyone and 95 gallon for recycling. Jason Nieson from Waste Management addressed the council stating that they have a long-standing relationship with Wykoff and would like to continue to service the city. He noted his bid included a five-year option which is a cost savings. Fate asked about the length of contracts with

Waste Management submitting a 3 year and 5-year option. Richards and Harter's were a 3-year contract. Becky clarified that the city does not do any of the billing. The three noted that it would be billed quarterly. Hare stated that he had contacted several of the cities that Richards serves and received very good comments from all of them. He also noted that we have had good service from Waste Management, and he has seen Harter's recycling centers and how well run they are. Richard's noted that their bid did not include taxes. Harter feels that each company should be bidding apples to apples if they had known that they could have presented a five-year contract, and their price would have been less also. Mayor asked if Harter's could amend their contract to five years at this time, Matt stated that he was not prepared to do that.

Kalib Himli arrived at 7:18 p.m.

Fate made a motion to accept Harter's bid. Mayor called for a second, hearing none motion failed. Motion by Baker and seconded by Fate to approve the contract with Richards Sanitation. Motion carried 5-0. Richards asked which option was chosen, with the council agreeing on Option #2. Becky stated that Commercial is not required to go with the city contract. Becky asked if the bid included picking up the two roll-offs at no cost to the city, which he agreed to. Becky asked that a meeting be set up with Richards and several council members to clarify the contract. Matt with Harter's noted that had he known the council would accept a five-year bid they could have done that and been more competitive. He could not understand why they are being allowed to change their bid. Becky stated no one is changing to a five-year bid and that Richards was higher than Harter's and less than Waste Management. The mayor stated the matter is closed as the council has voted. Harter questioned why they did not take the lowest price bid? Becky stated that the council has the right to reject any and all bids.

**WWTP-** Rick Whitney noted that the council had received information from Mission 123, a company that Rick is familiar with and has a system that will send an alarm if the tower is going to overflow or run out of water. At present Rick is having to do this manually every day. He also noted that he had been in contact with Morem Electric who has been working with him to fix the issues with the tower. He would like to hold off on making a decision of a company as Morem's would like to submit a proposal. Becky asked if he would also check with Beacon as they may have a program for this. He also noted the proposal from KLM, the company that submitted a bid for cleaning the tower. Maquire Iron, who has been serving the city, has not been in contact with him or the clerk's office for an inspection. He would like to change to KLM for \$3,600, a one-time service that is good for three years. Motion by Fate and seconded by Himli to approve the KLM proposal. Motion carried 5-0.

**Fire Department** – Fire Chief, Mike Lund reported that Alex Air Apparatus will be here this week to do the testing of the Air Packs. Mayor Breckenridge noted that he had received a call from a resident that the Chief had come to their home to assist in changing their batteries in their fire alarms. He thanked Mike for going above and beyond.

**First Responders-** Cory Bremseth, First Responder Director stated that there will be an EMR class being held in Spring Valley with Mike Zimmer and that we have four people taking it. He noted that it will cost \$300 per person and the money can be taken from the First Responders Budget. Recently three of the Fire Dept. took part in training on equipment to certify them for just driving the ambulance. He noted again that they will need more radios once they are all certified.

**Personnel – No report**

**Streets-** Baker attended the streets committee meeting and reported that when they are in town to repair the streets that the manhole covers should get repaired. Becky noted that they were included in the budget for streets.

**Community Education- None**

**Park and Recreation, Joint Trails Board-** Hare reported that they had a very good meeting and discussed many topics and would like to bring forward something new, celebrating Arbor Day on April 25<sup>th</sup>. Discussion followed and it was agreed to plant a couple trees on that day and to have the students at St. Johns take part. It was also agreed that on June 15<sup>th</sup> during the Wykoff Summer Picnic that a couple trees be planted at the Community Center, along with a short presentation by the State Forestry. Motion by Hare and second by Fate to purchase the trees using the budgeted money for tree replacement. John Goutcher and Kirk Affeldt will work with Jeff on the type of tree for that area with input from John Baker on placement. Himli volunteered to talk to the school and coordinate something with the school for Arbor Day. It was suggested to have some kind of thermometer displayed showing the trees that are being planted, Himli noted that private individuals may want to take part. Motion by Hare and seconded by Fate to have the Wykoff Summer Picnic to include the planting of trees and a short program. Motion carried 5-0. Himli reported that they would like to coordinate for the first ball game on the field to do the dedication for Al Williams sign and bench. It was also discussed having a cement area for the bench. They will be going out to get more bids for the lighting.

**Zoning –** Motion by Baker and seconded by Fate to accept the rescinding of the Petition to Vacate the Alley from Lyman and LuAnn Hare. Motion carried 5-0. Hare asked if they would get their money back, Becky noted that there were expenses involved so they would not get their money back.

**Sheriff's Report-**Mayor noted they were included in council packets.

**Mayor's Report-** No report

**Old Business- Update on Grant Application for Library Funds-**Becky stated that she had not heard on the status.

**Cannabis Ordinance Discussion –** Becky reported that she had sent to the city's attorney a copy of the proposed Cannabis Ordinance and The Tower Ordinance. Corrine felt that they both covered the city and did not have a problem with either. Discussion followed. Hare stated that he felt the council should adopt the Fillmore County Ordinance until more is known at the state level. Discussion followed. Motion by Fate and seconded by Himli to bring the Ordinance from the League to a public hearing. Motion carried 4-1.

**Emailing Bills-** Becky reported that there were approximately 30 who had responded to receive their statements via email. She noted the cost of the module would be \$695.00 but felt that the savings of mailing and paper costs would cover the yearly charge of \$195.00. Motion by Himli and seconded by Fate to move forward. Motion carried 5-0.

**Wireless Tower Request-** Motion by Hare and seconded by Fate to place the Ordinance for Telecommunication Towers on the Public Hearing. Motion carried 5-0. Council agreed to have the Public Hearing on April 14<sup>th</sup> at 6:30 p.m. Items to be placed on the Public Hearing are the I&I Ordinance and Application, Cannabis Ordinance and the Wireless Tower Ordinance.

**New Siren Update** - Becky reported that the new siren has been installed, and the testing was successful. She noted also that the council had budgeted \$30,000 for the siren and the cost was \$16,150.

**MiEnergy Response to request** – Becky reported that MiEnergy had denied the request from the City for them to pay the Fire Department bill for the response to the tree in the highline. Himli removed himself from the council table to state that he had not refused to let Mienergy trim any of the branches from the tree in question as was implied by MiEnergy. He returned to the table. Motion by Baker and seconded by Fate to waive the charges. Motion carried 5-0.

**Ed's Museum update** – Becky reported that the grant of \$44,000 was approved and should arrive shortly. However, she noted that the company Eagle Ridge Construction would like to make sure they have Ed's on their schedule but would need a \$4,000 check to begin. She noted that this money will be put back into the city's funds as soon as the grant dollars are received. Motion by Fate and seconded by Himli to approve the \$4,000 payment. Motion carried 5-0.

**Pickup Purchase** – Becky reported that the council had before them the specs for a pickup which John feels will serve the city well. This is an estate auction on April 19<sup>th</sup>. Discussion followed. She noted that the council had budgeted \$20,000. The Council agreed to bid up to \$32,000.

**New Business - Resolution 2025-06 Adopting the Minnesota Basic Code of Ordinances, 2023 and Amendments**

**Resolution 2025-06  
Adopting the Minnesota Basic Code of Ordinances  
2023 Edition and Amendments  
ORDINANCE NO. 10.01A  
CITY OF WYKOFF  
COUNTY OF FILLMORE  
STATE OF MINNESOTA**

AN ORDINANCE ENACTING THE CODE OF ORDINANCES FOR THE CITY OF WYKOFF, MINNESOTA,  
ADOPTING THE MINNESOTA BASIC CODE OF ORDINANCES, 2023 EDITION AND  
AMENDING, RESTATING, REVISING, UPDATING, CODIFYING AND COMPILING CERTAIN  
ORDINANCES OF THE CITY DEALING WITH THE SUBJECTS EMBRACED IN THE CODE OF  
ORDINANCES AND PROVIDING PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES.

WHEREAS Minnesota Statutes Section 471.62 authorizes the city to adopt the Minnesota Basic Code of Ordinances by reference, and Sections 415.02 and 415.021 authorize the city to cause its ordinances to be codified and printed in a book,

2023 Supp

NOW THEREFORE the City Council of the City of Wykoff, Minnesota, ordains:

Section 1. The Minnesota Basic Code of Ordinances, 2023 Edition, together with amendments and supplements contained therein, is hereby adopted and shall constitute the ACode of Ordinances of the City of Wykoff.@ This Code of Ordinances also adopts by reference certain statutes and administrative rules of the State of Minnesota as named in the Code of Ordinances. It is the intention of the City Council that, when adopting the Minnesota Basic Code of Ordinances, all future amendments and supplements are hereby adopted as if they had been in existence at the time this Ordinance was enacted, unless there is clear intention expressed in the Code to the contrary.

Section 2. The Code of Ordinances as adopted in Section 1 shall consist of the following titles and those existing city ordinances also listed in Section 3. *(The city may choose not to adopt some sections of the MBC by crossing them off or omitting them from the list below. However, please note that the decision to exclude MBC sections should be made only with the advice of the City Attorney. Certain MBC sections contain provisions mandated for cities by state law. These sections are marked with an (\*) below and should not be crossed off or omitted from the list below. Other provisions are not mandated by state law, but are highly recommended for promoting the public health and welfare within the city. These highly recommended provisions are marked by a (\*\*) below.)*

**TITLE I: GENERAL PROVISIONS**

- 10. General Provisions (\*)

**TITLE III: ADMINISTRATION**

- 30. General Provisions (\*)
- 31. Departments, Boards and Commissions (\*)
- 32. Emergency Management (\*)

**TITLE V: PUBLIC WORKS**

- 50. Garbage and Rubbish
- 51. Sewer Regulations
- 52. Water Regulations
- 53. Storm Water Drainage Utility
- 54. Rates and Charges

**TITLE VII: TRAFFIC CODE**

- 70. Traffic Regulations
- 71. Parking Regulations
- 72. Snowmobiles
- 73. Recreational Vehicles
- 74. Bicycles, Roller Blades, Roller Skates, Roller Skis and Skateboards



## **TITLE IX: GENERAL REGULATIONS**

- 90. Abandoned Property
- 91. Animals (\*)
- 92. Health and Safety; Nuisances (\*\*)
- 93. Streets and Sidewalks (\*)

## **TITLE XI: BUSINESS REGULATIONS**

- 110. General Licensing Provisions
- 111. Commercial Amusements
- 112. Liquor Regulations
- 113. Peddlers and Solicitors
- 114. Reserved
- 115. Reserved
- 116. Regulating Lawful Gambling
- 117. Garage and Rummage Sales
- 118. Regulation of Public Dances and Special Events
- 119. Sexually Oriented Businesses (\*\*)

## **TITLE XIII: GENERAL OFFENSES**

- 130. General Offense

## **TITLE XV: LAND USAGE**

- 150. General Provisions (\*\*)
- 151. Zoning (\*\*)
- 152. Subdivision Control (\*\*)
- 153. Anti-Blight Regulations (\*\*)

## **TITLE XVII: GENERAL AND ADDITIONAL PROVISIONS**

Section 3. All prior ordinances shall be deemed repealed from and after the effective date of this ordinance, except as they are listed in this section; provided, this repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of this ordinance, nor shall this repeal affect the provisions of ordinances levying taxes, appropriating money, annexing or detaching territory, establishing franchises, or granting special rights to certain persons, authorizing public improvements, authorizing the issuance of bonds or borrowing of money, authorizing the purchase or sale of real or personal property, granting or accepting easements, plat or dedication of land to public use, vacating or setting the boundaries of streets or other public places; nor shall this repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the Code of Ordinances. All fees and charges established in ordinances or resolutions adopted prior to the adoption of this city code shall remain in effect unless amended in this code or until an ordinance adopting a schedule of fees and charges is adopted or amended.

**Amended Ordinances Codified:**

**Title I General Provisions**

**10 General Provisions**

10.99 General Penalty and Enforcement (adopted 3/10/2025)

**Title III. Administration**

**31. Departments, Boards and Commissions**

31.20.1 Volunteer Fire Department Continued: Appointment  
of Officers (Adopted 6/12/2018)

31.22.1 Election of Officers (Adopted 6/12/2018)

31.26.1 Firefighters (Adopted 6/12/2018)

31.47.1 Organization, Meetings, Minutes and Expenditures (Adopted  
6/12/2018)

**Title V: Public Works**

51.07.1 Inflow and Infiltration Inspection Requirements (Adopted  
12/13/2021)

**Title VII: Traffic Code**

**71. Parking Regulations**

71.03.1 Other Parking Restrictions (Adopted 8/13/2018)

71.04.1 Declaration of Snow Emergency; Parking Prohibited (Adopted  
6/12/2018)

71.08.1 Prohibiting Parking Areas in Front Yards in Residential Zones  
(Adopted 6/12/2018)

**73. Recreational and Other Vehicles**

73.08.1 Motorized Golf Carts, Utility Task Vehicles and Mini Trucks  
(Adopted 6/12/2018)

**Title IX. General Regulations**

**91. Animals**

91.02.1 Dogs and Cats (Adopted 6/12/2018)

91.04.1 Farm Animals (Adopted 4/10/2023)

91.06.1 Kennels (Adopted 6/12/2018)

**92. Health and Safety: Nuisances**



92.71.1 External Solid Fuel-Fired Heating Devices (Outdoor  
Wood Burning Stoves) (Adopted 6/12/2018)

**Title XI. Business Regulations**

**117. Garage and Rummage Sale**

117.02.1 Restrictions and Prohibitions (Adopted 6/12/2018)

**113. Peddlers and Solicitors**

113.03 Licensing Application and Permit Forms (Adopted 8/13/2019)

**Title XV: Land Usage**

**151. Zoning**

151.20.1 Classification of Zoning Districts (Adopted 9/14/2020)

151.21.2 R-1 Single-Family Residential District (Adopted 9/14/2020)

151.21.4 Storage Shed Height (Adopted 3/10/2025)

151.23.1 R-4 Manufactured Home Parks (Adopted 9/14/2020)

152.26 C-2 Commercial District (Adopted 3/10/2025)

151.471 Residential Regulations (Adopted 6/12/2018)

151.55 Zoning Right of Way (Adopted 3/10/2025)

Section 4. This ordinance adopting the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the city's official newspaper. The Clerk of the city shall cause a substantial quantity of the Code of Ordinances to be printed for general distribution to the public at actual cost and shall furnish a copy of the Code of Ordinances to the County Law Library or its designated depository. The official copy of this Code of Ordinances shall be marked and kept in the office of the City Clerk.

Section 5. It is the intention of the City Council that, when adopting the Minnesota Basic Code of Ordinances and any supplements or additions to it, that all existing and future amendments to any state or federal rules and statutes adopted by reference or referenced in the Minnesota Basic Code of Ordinances and any supplements or additions to it are hereby adopted by reference or referenced as if they had been in existence at the time the Minnesota Basic Code of Ordinances and any supplements or additions to it was, are or may be in the future adopted, unless there is clear intention expressed in the Code to the contrary.

Section 6. It is the intention of the City Council that, when adopting the Minnesota Basic Code of Ordinances, all future supplements are hereby adopted as if they had been in existence at the time this code was enacted, unless there is clear intention expressed in the code to the contrary.

Section 7. The Code of Ordinances is declared to be prima facie evidence of the law of the city and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota. A copy of the Code of Ordinances marked AOfficial Copy@ shall be filed as part of the official records of the city in the office of City Clerk. The City Clerk shall provide a copy of the Code of Ordinances to any person who requests a copy and shall charge that person the cost to the city of the copy of the Code of Ordinances.

Section 8. This ordinance adopting the Code of Ordinances, and the Code itself, shall take effect upon publication of this ordinance in the city's official newspaper.

Section 9. Any amendments to a statute or rule adopted in this Code or any former code or ordinance which continues to be in effect, shall be included by reference as if the amended statute or rule had been in existence at the time the Code or ordinance was adopted.

Roll Call Vote those voting in favor: Jeff Hare, Barb Fate, Ryan Breckenridge, Jane Baker and Kalib Himli.

Voting against: none

PASSED BY THE CITY COUNCIL OF THE CITY OF WYKOFF, MINNESOTA THIS 10<sup>TH</sup>, DAY OF MARCH, 2025.

APPROVED:

s/s Ryan Breckenridge, Mayor

ATTEST:

s/s Rebecca Schmidt, City Administrator

**City Picnic Update** – Mayor noted that the date for the Wykoff Summer Picnic will be June 15h. Becky reported that it had been discussed at the Fall Fest meeting as they also helped the council with working on the event. There will be several new things planned for the kids, the Fire Department agreed to be there with the trucks and rigs for the kids to see, Becky will get all the food except for the potato salad which will be purchased from the Gateway Cafe. It was agreed to have music which Becky will check into, and the tables will be ordered through Party's Made Simple, planning on about 300. The Mayor would like special invites to the Fire Department, EMS and the S.V. Ambulance Department.

**Advertising Fall Fest and City-Evans Publishing** – Becky noted the cost is \$420 to be included in their summer travel guide. She noted that the Fall Fest in the past has paid half. Motion by Fate and seconded by Baker to approve the advertising to Evans for \$210.00. Motion carried 4-1 with Hare abstaining.

**Arbor Day - Hare** reported that St. Johns school has agreed to take part in an Arbor Day recognition by helping to plant a couple trees. Discussed where to plant the trees, Becky will work with John on the best locations.

**New Revolving Loan Committee** – Becky asked for two council persons to sit on the committee to review the three revolving loans on a yearly basis. Baker and Fate agreed to serve.

**Brownfield Conference -St. Cloud-\$225** – Becky reported that she would like to attend the Conference as it deals with grant writing. Motion by Fate and seconded by Himli to approve the request. Motion carried 5-0.

The meeting was adjourned at 8:35 p.m.

Adjournment

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Secretary

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Date of approval

**Wykoff City Council**

**Emergency Meeting**

**March 13, 2025 ~ 2:00 p.m.**

An Emergency meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on March 13, 2025, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Kalib Himli. Also, present City Administrator, Becky Schmidt and Administrative Assistant LuAnn Hare.

Mayor Breckenridge called the meeting to order and stated the purpose was to review the submitted contract with Richards Sanitation owners.

It was agreed that Option #2 was the choice of the council. Richards asked to discuss the option of the city doing the billing, as they do not do this for any of the communities that they service. Discussion followed with Becky noting that after looking at the software that the city has, there is an option to do the garbage billing. Becky stated that to do this in-house would not be too difficult as it would just be added to the utility bills monthly. Discussed those that may become delinquent, and Becky noted that as is done with utilities it can be put onto their taxes as an assessment. It was agreed that the city will take over the billing. To cover some of the costs a stipend can be added to the cost of the recycling charge.

Discussed sizes of receptacles and it was agreed that a 65-gallon tote for everyone for the garbage and 95-gallon for the recyclables would work best. If anyone wants to add a container they would need to keep it for at least one year. Richard's plan to deliver the totes between the 21<sup>st</sup> and 27<sup>th</sup> of April. Becky will check with Waste Management to see when they plan to pick up their totes and when the last day of service will be. Richards will be picking up on Wednesday, so they may have a start date of April 30<sup>th</sup>. LuAnn and Becky will work on a notice to put in the April newsletter letting residents know of the changes and if they want more than one tote of each of the receptacles, they should notify the office so they can be ordered.

Discussed the option of going on a five-year contract. Motion by Mayor Breckenridge and seconded by Hare to approve that change to the original RFP. Motion carried 3-0. Discussed the roll-offs for clean-up day which they can provide them.

Meeting adjourned at 2:35 p.m.

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\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date of approval

**Wykoff City Council Meeting**  
**Special Meeting Minutes**  
**April 3, 2025**  
**2:00 p.m.**

A Special Meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on April 3, 2025, at 2:00 PM. Attendees included Mayor Ryan Breckenridge, Jeff Hare, Barb Fate and Kalib Himli. Absent, Jane Baker. Also, present City Administrator, Becky Schmidt.

Mayor Breckenridge called the meeting to order at 2:00 p.m. and stated that the special meeting had been called to take part in the zoom meeting which was being held to open the bids for the 2025 Street Project. He then turned the meeting over to Brett Grabau with Stantec. Mr. Grabau noted that a representative from the Stantec office would be facilitating by reading the bids received. Shirley Lavell from Stantec, the moderator, closed the bidding at 2:00 p.m. and stated the company name and their bid for the eight companies who had submitted bids. Upon review, at this point the low bid was with Griffin Construction at \$599,997.00. Brett stated that he will summarize all of the bids along with a letter from Stantec for the council to act on at their regular meeting on April 14<sup>th</sup>. He stated he had been in contact with Bubany, and he indicated that he too would be present at the April 14<sup>th</sup> meeting to guide the council through the tax impact for the total project.

Meeting was adjourned at 2:08 p.m.

Adjournment

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\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date of approval



Good Morning, Rebecca Schmidt

ACCOUNTS



Available: \$841,518.41 ⓘ

|                             |              |
|-----------------------------|--------------|
| Minnwest Bank Checking 0058 |              |
| Available Balance           | \$841,518.41 |

**CITY OF WYKOFF**  
**Employee Pays Hours Detail2**

04/10/25 11:38 AM

Page 1

| Employee Name | Pay Rate |
|---------------|----------|
|---------------|----------|

|                      |       |
|----------------------|-------|
| Baker, John H        | 0     |
| SCHMIDT, REBECCA     | 27.59 |
| HEUSINKVELD, PATRICK | 19.98 |
| HEUSINKVELD, PATRICK | 19.98 |
| HEUSINKVELD, PATRICK | 19.98 |
| HEUSINKVELD, PATRICK | 19.98 |
| SCHMIDT, REBECCA     | 27.59 |
| Baker, John H        | 0     |
| SCHMIDT, DUANE D     | 22.02 |
| Baker, John H        | 23.23 |
| Baker, John H        | 23.23 |
| Baker, John H        | 23.23 |
| Hare, LuAnn          | 0     |
| Hare, LuAnn          | 22.02 |
| Hare, LuAnn          | 22.02 |
| Baker, John H        | 0     |
| Baker, John H        | 0     |
| HEUSINKVELD, PATRICK | 19.98 |
| HEUSINKVELD, PATRICK | 19.98 |
| HEUSINKVELD, PATRICK | 19.98 |
| RIDDLE, LARRY        | 0     |
| RIDDLE, LARRY        | 19.98 |
| BAKER, TYLER         | 19.02 |
| Baker, John H        | 0     |
| BAKER, TYLER         | 19.02 |
| Baker, John H        | 23.23 |
| Baker, John H        | 23.23 |
| Baker, John H        | 23.23 |
| Hare, LuAnn          | 0     |
| Hare, LuAnn          | 22.02 |
| Hare, LuAnn          | 22.02 |
| Baker, John H        | 0     |



## CITY OF WYKOFF

04/10/25 11:13 AM

## Payments

Page 1

Current Period: March 2025

## Payments Batch 032025PAY

\$40,511.83

|                  |                 |                              |                                       |       |             |
|------------------|-----------------|------------------------------|---------------------------------------|-------|-------------|
| Refer            | 1599            | ALEX AIR APPARATUS INC       |                                       |       |             |
| Cash Payment     | E 101-42200-240 | Small Tools and Minor E      | Small Mask                            |       |             |
| Invoice          | 9365            | 3/20/2025                    |                                       |       | \$667.98    |
| Cash Payment     | E 240-42200-240 | Small Tools and Minor E      | Small mask                            |       |             |
| Invoice          | 9365            | 3/20/2025                    |                                       |       | \$667.98    |
| Cash Payment     | E 101-42200-436 | Contracted Services          | Air tank maintenance                  |       |             |
| Invoice          | 9365            | 3/20/2025                    |                                       |       | \$705.11    |
| Cash Payment     | E 240-42200-436 | Contracted Services          | Air tank maintenance                  |       |             |
| Invoice          | 9365            | 3/20/2025                    |                                       |       | \$705.11    |
| Transaction Date | 3/20/2025       |                              | SECURITY STATE B 10100                | Total | \$2,746.18  |
| Refer            | 1602            | CONNELL EXCAVATING AND SN    |                                       |       |             |
| Cash Payment     | E 601-49410-220 | Repair & Maintenance S       | Water main break South Line str       |       |             |
| Invoice          | 4574            | 3/20/2025                    |                                       |       | \$3,721.15  |
| Transaction Date | 3/20/2025       |                              | SECURITY STATE B 10100                | Total | \$3,721.15  |
| Refer            | 1603            | Sheboygan Warning Systems    |                                       |       |             |
| Cash Payment     | E 101-42500-243 | Large Equipment              | Siren installation                    |       |             |
| Invoice          | 315             | 3/20/2025                    |                                       |       | \$10,312.00 |
| Transaction Date | 3/20/2025       |                              | SECURITY STATE B 10100                | Total | \$10,312.00 |
| Refer            | 1604            | SE MINNESOTA EMS             |                                       |       |             |
| Cash Payment     | E 230-42153-330 | Transportation & Educat      | EMR class Kaitlen Chris Kendra Robert |       |             |
| Invoice          | 13419 13421     | 3/20/2025                    |                                       |       | \$600.00    |
| Cash Payment     | E 240-42153-330 | Transportation & Educat      | EMR class Kaitlen Chris Kendra Robert |       |             |
| Invoice          | 13428 13429     | 3/20/2025                    |                                       |       | \$600.00    |
| Transaction Date | 3/20/2025       |                              | SECURITY STATE B 10100                | Total | \$1,200.00  |
| Refer            | 1605            | FILLMORE COUNTY JOURNAL      |                                       |       |             |
| Cash Payment     | E 101-41700-350 | Printing & Publishing        | Ordinance publishing                  |       |             |
| Invoice          | 177608          | 3/20/2025                    |                                       |       | \$104.06    |
| Cash Payment     | E 408-43100-350 | Printing & Publishing        |                                       |       |             |
| Invoice          | 177608          | 3/20/2025                    |                                       |       | \$348.76    |
| Cash Payment     | E 101-41700-350 | Printing & Publishing        |                                       |       |             |
| Invoice          | 177608          | 3/20/2025                    |                                       |       | \$302.72    |
| Transaction Date | 3/20/2025       |                              | SECURITY STATE B 10100                | Total | \$755.54    |
| Refer            | 1607            | stantec                      |                                       |       |             |
| Cash Payment     | E 408-43100-303 | Engineering Fees             | Engineering fees                      |       |             |
| Invoice          | 2370579         | 3/24/2025                    |                                       |       | \$11,893.43 |
| Transaction Date | 3/24/2025       |                              | SECURITY STATE B 10100                | Total | \$11,893.43 |
| Refer            | 1610            | LEAGUE OF MINNESOTA CITIES   |                                       |       |             |
| Cash Payment     | E 101-42200-360 | Insurance                    | Work Comp                             |       |             |
| Invoice          |                 | 3/27/2025                    |                                       |       | \$1,212.00  |
| Cash Payment     | E 240-42200-360 | Insurance                    | Work Comp                             |       |             |
| Invoice          |                 | 3/27/2025                    |                                       |       | \$1,212.00  |
| Cash Payment     | E 101-41944-360 | Insurance                    | Work Comp                             |       |             |
| Invoice          |                 | 3/27/2025                    |                                       |       | \$1,474.00  |
| Transaction Date | 3/27/2025       |                              | SECURITY STATE B 10100                | Total | \$3,898.00  |
| Refer            | 1611            | WYKOFF FIRE RELIEF-PENSION F |                                       |       |             |

## CITY OF WYKOFF

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## Payments

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Current Period: March 2025

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|------------------|-----------------|-------------------------|-----------------------------------|----------|
| Cash Payment     | E 101-42200-430 | Miscellaneous           | Reimburse Minnwest check for flag | \$30.00  |
| Invoice          |                 | 4/7/2025                |                                   |          |
| Transaction Date | 4/7/2025        | SECURITY STATE B 10100  | <b>Total</b>                      | \$30.00  |
| Refer            | 1612            | ARVIG                   |                                   |          |
| Cash Payment     | E 101-41400-321 | Cellphone/Telephone     |                                   | \$65.41  |
| Invoice          | March2025       |                         |                                   |          |
| Cash Payment     | E 101-41400-325 | Internet Service        |                                   | \$65.90  |
| Invoice          | March2025       |                         |                                   |          |
| Cash Payment     | E 260-45176-325 | Internet Service        |                                   | \$86.95  |
| Invoice          | March2025       |                         |                                   |          |
| Cash Payment     | E 240-42200-325 | Internet Service        |                                   | \$46.09  |
| Invoice          | March2025       |                         |                                   |          |
| Cash Payment     | E 101-42200-325 | Internet Service        |                                   | \$46.09  |
| Invoice          | March2025       |                         |                                   |          |
| Cash Payment     | E 101-41941-325 | Internet Service        |                                   | \$85.95  |
| Invoice          | March2025       |                         |                                   |          |
| Transaction Date | 4/7/2025        | SECURITY STATE B 10100  | <b>Total</b>                      | \$396.39 |
| Refer            | 1613            | BECKY SCHMIDT           |                                   |          |
| Cash Payment     | E 101-41941-211 | Cleaning Supplies       |                                   | \$12.86  |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41400-240 | Small Tools and Minor E |                                   | \$210.10 |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41400-200 | Office Supplies         |                                   | \$18.70  |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41941-211 | Cleaning Supplies       |                                   | \$16.50  |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41400-200 | Office Supplies         |                                   | \$17.60  |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41944-210 | Operating Supplies      |                                   | \$7.70   |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41400-321 | Cellphone/Telephone     |                                   | \$50.00  |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Cash Payment     | E 101-41941-240 | Small Tools and Minor E |                                   | \$22.42  |
| Invoice          | march2025       | 4/7/2025                |                                   |          |
| Transaction Date | 4/7/2025        | SECURITY STATE B 10100  | <b>Total</b>                      | \$355.88 |
| Refer            | 1614            | BADGER METER            |                                   |          |
| Cash Payment     | E 601-49430-328 | Service Contract        |                                   | \$51.73  |
| Invoice          | 80189524        |                         |                                   |          |
| Transaction Date | 4/7/2025        | SECURITY STATE B 10100  | <b>Total</b>                      | \$51.73  |
| Refer            | 1615            | CHATFIELD PARTS HOUSE   |                                   |          |
| Cash Payment     | E 101-43125-221 | Equipment Repair & Mai  |                                   | \$5.36   |
| Invoice          | 958449          | 4/7/2025                |                                   |          |
| Transaction Date | 4/7/2025        | SECURITY STATE B 10100  | <b>Total</b>                      | \$5.36   |
| Refer            | 1616            | CARDMEMBER SERVICES     |                                   |          |
| Cash Payment     | E 601-49400-200 | Office Supplies         |                                   | \$452.60 |
| Invoice          |                 | 4/7/2025                |                                   |          |
| Cash Payment     | E 602-49450-200 | Office Supplies         |                                   | \$452.60 |
| Invoice          |                 | 4/7/2025                |                                   |          |

## CITY OF WYKOFF

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## Payments

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Current Period: March 2025

|                   |                 |                             |                 |            |
|-------------------|-----------------|-----------------------------|-----------------|------------|
| Cash Payment      | E 101-41400-200 | Office Supplies             |                 |            |
| Invoice           |                 | 4/7/2025                    |                 | \$162.99   |
| Cash Payment      | E 101-41400-330 | Transportation & Educat     |                 |            |
| Invoice           |                 | 4/7/2025                    |                 | \$225.00   |
| Cash Payment      | E 260-45176-210 | Operating Supplies          |                 |            |
| Invoice           |                 | 4/7/2025                    |                 | \$19.94    |
| Cash Payment      | E 101-41944-240 | Small Tools and Minor E     |                 |            |
| Invoice           |                 | 4/7/2025                    |                 | \$35.99    |
| Cash Payment      | E 101-41941-211 | Cleaning Supplies           |                 |            |
| Invoice           |                 | 4/7/2025                    |                 | \$76.74    |
| Transaction Date  | 4/7/2025        | SECURITY STATE B 10100      | Total           | \$1,425.86 |
| Refer             | 1617            | FILLMORE COUNTY AUDITOR TRE |                 |            |
| Cash Payment      | E 101-46500-440 | Property Tax                | property tax    |            |
| Invoice           |                 | 4/7/2025                    |                 | \$1,314.00 |
| Transaction Date  | 4/7/2025        | SECURITY STATE B 10100      | Total           | \$1,314.00 |
| Refer             | 1618            | GOODIES AND GAS             |                 |            |
| Cash Payment      | E 101-45200-212 | Motor Fuels                 | Fuel Parks      |            |
| Invoice 503488    |                 |                             |                 | \$0.00     |
| Cash Payment      | E 101-42200-212 | Motor Fuels                 | Fuel Fire       |            |
| Invoice 503488    |                 |                             |                 | \$0.00     |
| Cash Payment      | E 240-42200-212 | Motor Fuels                 | Fuel Fire       |            |
| Invoice 503488    |                 |                             |                 | \$0.00     |
| Cash Payment      | E 101-43125-212 | Motor Fuels                 | Snow Removal    |            |
| Invoice 503488    |                 |                             |                 | \$73.22    |
| Cash Payment      | E 101-43100-212 | Motor Fuels                 | Streets         |            |
| Invoice 503488    |                 |                             |                 | \$96.18    |
| Cash Payment      | E 230-42153-212 | Motor Fuels                 | first responder |            |
| Invoice 503488    |                 |                             |                 | \$64.10    |
| Transaction Date  | 4/7/2025        | SECURITY STATE B 10100      | Total           | \$233.50   |
| Refer             | 1619            | GOPHER STATE ONE-CALL, INC  |                 |            |
| Cash Payment      | E 601-41540-300 | Professional Services       |                 |            |
| Invoice 5030865   |                 | 4/7/2025                    |                 | \$2.70     |
| Transaction Date  | 4/7/2025        | SECURITY STATE B 10100      | Total           | \$2.70     |
| Refer             | 1620            | GREAT AMERICA FINANCIAL SER |                 |            |
| Cash Payment      | E 101-41400-329 | Lease                       | Printer lease   |            |
| Invoice 388577775 |                 |                             |                 | \$98.79    |
| Transaction Date  | 4/7/2025        | SECURITY STATE B 10100      | Total           | \$98.79    |
| Refer             | 1621            | HAWKINS, INC.               |                 |            |
| Cash Payment      | E 601-49420-216 | Chemicals and Chem Pr       |                 |            |
| Invoice 7014123   |                 | 4/10/2025                   |                 | \$20.00    |
| Transaction Date  | 4/10/2025       | SECURITY STATE B 10100      | Total           | \$20.00    |
| Refer             | 1622            | LEAGUE OF MINNESOTA CITIES  |                 |            |
| Cash Payment      | E 101-41944-130 | Insurance-Employer Pai      |                 |            |
| Invoice 24191     |                 |                             |                 | \$285.13   |
| Transaction Date  | 4/10/2025       | SECURITY STATE B 10100      | Total           | \$285.13   |
| Refer             | 1623            | SE MINNESOTA EMS            |                 |            |

# CITY OF WYKOFF

## Payments

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Current Period: March 2025

|                  |                                       |                        |                   |
|------------------|---------------------------------------|------------------------|-------------------|
| Cash Payment     | E 230-41540-300 Professional Services | Training for EMS       | \$1,000.00        |
| Invoice 13462    | 4/10/2025                             |                        |                   |
| Transaction Date | 4/10/2025                             | SECURITY STATE B 10100 |                   |
|                  |                                       | <b>Total</b>           | <b>\$1,000.00</b> |
| Refer            | 1624 UTILITY CONSULTANTS INC          |                        |                   |
| Cash Payment     | E 602-41540-300 Professional Services | teting                 | \$766.19          |
| Invoice 123383   | 4/10/2025                             |                        |                   |
| Transaction Date | 4/10/2025                             | SECURITY STATE B 10100 |                   |
|                  |                                       | <b>Total</b>           | <b>\$766.19</b>   |

### Fund Summary

|                         |                           |             |
|-------------------------|---------------------------|-------------|
|                         | 10100 SECURITY STATE BANK |             |
| 101 GENERAL FUND        |                           | \$17,800.50 |
| 230 AMBULANCE FUND      |                           | \$1,664.10  |
| 240 RURAL FIRE FUND     |                           | \$3,231.18  |
| 260 HISTORICAL FUND     |                           | \$106.89    |
| 408 2025 Street Project |                           | \$12,242.19 |
| 601 WATER FUND          |                           | \$4,248.18  |
| 602 SEWER FUND          |                           | \$1,218.79  |
|                         |                           | \$40,511.83 |

|  |  |             |
|--|--|-------------|
| Pre-Written Checks                     |  | \$0.00      |
| Checks to be Generated by the Computer |  | \$40,511.83 |
| Total                                  |  | \$40,511.83 |

## CITY OF WYKOFF

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## Payments

Current Period: March 2025

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**Payments Batch 032425PAY-2** \$10,000.00Refer 1609 *EAGLE RIDGE CONSTRUCTION*

Cash Payment E 260-45172-500 Capital Outlay Phase 2 Progress check \$10,000.00

Invoice 3/24/2025

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Transaction Date 3/24/2025 SECURITY STATE B 10100 **Total** \$10,000.00

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## Fund Summary

|                     |                           |                   |
|---------------------|---------------------------|-------------------|
|                     | 10100 SECURITY STATE BANK |                   |
| 260 HISTORICAL FUND |                           | \$10,000.00       |
|                     |                           | <hr/> \$10,000.00 |

|  |                   |
|--|-------------------|
| Pre-Written Checks                     | \$0.00            |
| Checks to be Generated by the Computer | \$10,000.00       |
| Total                                  | <hr/> \$10,000.00 |

**CITY OF WYKOFF**  
**Payments**

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Current Period: March 2025

|                                 |                 |                           |       |              |                |
|---------------------------------|-----------------|---------------------------|-------|--------------|----------------|
| <b>Payments Batch 032425PAY</b> |                 |                           |       |              | <b>\$36.06</b> |
| Refer                           | 1608            | MINNESOTA ENERGY RESOURCE |       |              |                |
| Cash Payment                    | E 602-49480-383 | Heating Fuel              | Gas   |              | \$36.06        |
| Invoice Feb 2025                | 3/24/2025       |                           |       |              |                |
| Transaction Date                | 3/24/2025       | SECURITY STATE B          | 10100 | <b>Total</b> | <b>\$36.06</b> |

Fund Summary

|                |                           |                |
|----------------|---------------------------|----------------|
|                | 10100 SECURITY STATE BANK |                |
| 602 SEWER FUND |                           | \$36.06        |
|                |                           | <u>\$36.06</u> |

|  |                |
|--|----------------|
| Pre-Written Checks                     | \$0.00         |
| Checks to be Generated by the Computer | \$36.06        |
| Total                                  | <u>\$36.06</u> |





CITY OF  
*Wykoff*

217 NORTH GOLD STREET ■ P.O. BOX 218 ■ WYKOFF, MN 55990-0218 ■ 507-352-4011

**RESOLUTION NO. 2025-08**

**A RESOLUTION ACCEPTING RESIGNATION AND DECLARING A VACANCY.**

**WHEREAS**, the Wykoff City Council has received the written resignation of Kaleb Himli, effective on April 10th, 2025.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYKOFF, MINNESOTA AS FOLLOWS:

1. The council accepts Kaleb Himli's resignation as described above.

The council declares that a vacancy exists on council effective on April 10th, 2025.

Passed by the City Council of Wykoff, Minnesota this 14th day of April, 2025.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

April 10<sup>th</sup>, 2025

Dear Mayor Breckenridge

It is with regret that I must inform you that I will resign my position as Wykoff City Councilman, effective April 10<sup>th</sup>, 2025. I will be leaving this position for personal reasons that won't allow me to fulfill my duties as a City Councilman to the fullest extent needed.

I would like to say how much I will miss working with all of the great City Staff, and fellow council members. I can only hope that I have been of some value to the City during my short time on the Wykoff City Council.

Sincerely,

Kaleb Himli

Reggie and Missy Musel  
226 Line St. N  
Wykoff, MN 55990

April 7, 2025

Subject: Objection to Homeowner Assessment for Sewer Project

Dear Members of the Wykoff City Council,

I am writing as the resident of 226 Line St. N, regarding the upcoming sewer project and the proposed 20% cost assessment to be levied on homeowners.

While I fully understand and support the importance of maintaining essential infrastructure, I must respectfully dispute the decision to pass a portion of the project's cost onto individual property owners. Sewer systems are a fundamental and required municipal service, and it is my belief that the responsibility for funding such core infrastructure lies with the city, not the residents.

Additionally, this project does not offer any direct improvement to the value of our home. It is a replacement project to meet regulatory or functional requirements, not an optional enhancement or added amenity. Assessing homeowners for a service the city is obligated to provide—especially when it does not increase property value—places an undue and inequitable financial burden on residents.

I urge the City Council to reconsider this assessment model and, if not already done, to explore alternative funding options such as state or federal infrastructure grants or financing through general municipal funds.

Thank you for your time and service to our community. I look forward to your thoughtful review of this matter and a fair resolution that considers the best interests of all homeowners.

Sincerely,

*Missy Musel*

Missy Musel

# **FILLMORE COUNTY SHERIFF**



## **Office of the FILLMORE COUNTY SHERIFF**

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

**To: Wykoff City Council**

**From: Patrol Sergeant Derek Fuglestad, Sheriff John DeGeorge**

**RE: January 2025 Law Enforcement Report**

**47.5 patrol hours**

**Calls for Service:**

1-1-2025: Civil, Gold St

1-2-2025: Traffic Violation

1-3-2025: Mental Health

1-6-2025: Ambulance, 4<sup>th</sup> St

1-7-2025: Traffic Violation

1-11-2025: Permit to Purchase

1-14-2025: Dispute, Bartlett St

1-16-2025: Traffic Violation, Gold St

1-16-2025: Suspicious Activity

1-28-2025: Informational, Line St

1-29-2025: Permit to carry, Silver St

# **FILLMORE COUNTY SHERIFF**



## **Office of the FILLMORE COUNTY SHERIFF**

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St, NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

**To: Wykoff City Council**

**From: Sergeant Derek Fuglestad and Sheriff John DeGeorge**

**RE: February Patrol Report**

**Patrol Hours 36.25**

**Calls for Service:**

2-2-2025: Ambulance

2-3-2025: Suspicious Activity, Gold St

2-10-2025: Alarm, Fillmore St

2-14-2025: Permit to Purchase, Fillmore St E

2-17-2025: Ambulance

2-18-2025: Threats, Carimona St

2-22-2025: Ambulance, South Main

2-23-2025: 911 hang up, Silver St

# **FILLMORE COUNTY SHERIFF**



## **Office of the FILLMORE COUNTY SHERIFF**

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

**To: Wykoff City Council**

**RE: March 2025 Monthly Report**

**From: Sergeant Derek Fuglestad and Sheriff John DeGeorge**

**Hours: 32.5**

**Calls for Service:**

3-3-2025: Ambulance, Fillmore St

3-3-2025: Death

3-3-2025: Suspicious Activity

3-5-2025: Civil, Gold St

3-10-2025: Civil, Main St

3-20-2025: Alarm, Line St

3-26-2025: Permit to Purchase, Bartlett St



April 8, 2025

VIA EMAIL

The Honorable Ryan Breckenridge  
Mayor, City of Wykoff  
Wykoff Wastewater Treatment Facility  
106 Gold St N  
Wykoff, MN 55990-0218

RE: Minnesota Biosolids PFAS Strategy

Dear Mayor Breckenridge:

On January 17, 2025, the Minnesota Pollution Control Agency (MPCA) released Minnesota's Biosolids PFAS Strategy (Strategy) as directed by the 2024 State Legislature. You are receiving this notice because your wastewater treatment facility (WWTF) is subject to the requirements of the Strategy, which applies to all WWTFs that manage biosolids by land application or Exceptional Quality (EQ) Biosolids.

Effective September 1, 2025, all WWTFs that land apply biosolids or generate EQ Biosolids must sample for per and poly-fluoroalkyl substances (PFAS) compounds before land application or distribution. This applies to biosolids land applied both as routine solids management and for a decommissioning or cleanout activity. If sample results show that PFAS is present in the biosolids, the Strategy lays out additional actions to be taken by the WWTF that increase in stringency for higher levels of PFAS. The Strategy is on the MPCA's website and contains additional details about why and what is required: <https://www.pca.state.mn.us/air-water-land-climate/pfas-in-biosolids-strategy>.

We recognize that WWTFs are receiving PFAS in the wastewater from local homes and businesses and that you're not producing or adding PFAS to the process. The Strategy will help identify source identification and reduction opportunities for your WWTF and support how you manage biosolids. It will also allow the farmers you work with to make informed decisions about their land. Other states have implemented similar efforts. The Strategy is designed to complement the existing requirements for managing biosolids in your National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) permit or Management Plans for EQ Biosolids.

Please try to attend one of the following virtual informational sessions, where we will walk through the requirements, sampling guidance and other support materials, and you'll be able to ask questions:

- Dates for informational sessions. Watch the website, On Point Newsletter and email for more details.
  - Wednesday, May 14, 2025, 8:00 a.m.-9:00 a.m.
  - Thursday, May 29, 2025, 1:00 p.m.-2:00 p.m.

4/8/25, 8:38 AM

Gmail - MPCA Influent PFAS Sampling Project

Good Afternoon,

Hope everyone is doing well! You are receiving this email because your community has agreed to influent and in some locations biosolids sampling. These samples will be analyzed for the presence of PFAS compounds and will be reported back in concentration in the parts per trillion (ppt).

The workplan is finalized and we have contracted with Pace Analytical Services for the on-site influent sample collection and basic training for collecting PFAS samples in wastewater. The goal of the project will be to have Pace come to each of your locations and collect one influent wastewater sample and show you how to collect your own sample. The field tech will bring a sample kit for each community to collect their own influent sample at a later date. The sample kit will contain a chain of custody and a pre-printed fed-ex shipping label. Some locations Fed-ex may pick-up on sight when you call it in and others may have to bring their sample to the nearest drop off location. There will be no cost to you for shipping the 2<sup>nd</sup> sample back to Pace for analysis using the pre-printed shipping label. The cooler will need to have ice as there is a temperature requirement like most other wastewater pollutants. The 2<sup>nd</sup> sample will need to be set back to Pace no later than May 15<sup>th</sup>.

For those that are also collecting a biosolids sample, you will collect this sample like you would normally collect a biosolids sample for metal analysis. Pace will talk about general considerations before collecting a wastewater sample will on-site and folks should use those same considerations when collecting a biosolids sample. If at all possible try and send both the influent wastewater sample and biosolids sample back to Pace at the same time. Again they will need to be submitted to Pace by May 15<sup>th</sup>, 2025 in order to be analyzed for this project. There is a limited amount of time available to use the funding for this project

Pace will likely start reach out to facility very soon and may even start on-site visits as early as next week. So look for communications from Daniel George from Pace in the near future.

The hope is that through the two influent samples and biosolids samples it will help each community get an idea of PFAS concentrations coming into their treatment facilities. At this point we know that treatment for PFAS at the wastewater treatment facility will be very difficult at best, so source identification and reduction from external sources will be important. Knowing what concentrations you have coming into the treatment facility can help plan for what steps might be needed next. Once we get sample results back from Pace we will be sharing all the lab sheets directly with each community so you will have the data handy to review.

If you have any questions please let me know, feel free to call or email as needed.

Thank you

Jaranie Logelin | State Pretreatment Coordinator

Minnesota Pollution Control Agency (MPCA)

Municipal Division

525 S. Lake Ave, Suite 400 | Duluth, MN | 55802

218-302-6640

Jaranie.Logelin@state.mn.us | [www.pca.state.mn.us](http://www.pca.state.mn.us)



*Our mission is to protect and improve the environment and human health.*

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Stantec Consulting Services Inc.  
733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402

April 3, 2025

Honorable Mayor and City Council  
City of Wykoff  
City Hall  
217 N. Gold Street  
Wykoff

Re: 2025 Street and Utility Improvements  
Stantec Project No. 193807330  
Bid Results

Dear Honorable Mayor and City Council:

Bids were opened for the Project stated above on April 3, 2025. Transmitted herewith is a copy of the Bid Tabulation for your information and file. A copy will also be distributed to the Bidders once the Project has been awarded.

There were a total of 8 Bids. The following summarizes the results of the Bids received:

|            | <b>Contractor</b>             | <b>Total Base Bid</b> |
|------------|-------------------------------|-----------------------|
| <b>Low</b> | Griffin Construction Co.      | \$599,997.00          |
| #2         | Generation X Construction LLC | \$613,868.30          |
| #3         | Alcon Excavating, Inc.        | \$679,797.10          |
| #4         | Elcor Construction            | \$684,452.70          |
| #5         | Danckwart Companies           | \$688,978.15          |
| #6         | Rochester Sand and Gravel     | \$693,075.95          |
| #7         | Shift General Contracting     | \$727,900.10          |
| #8         | A-1 Excavating, LLC           | \$767,767.00          |

The low Bidder on the Project was Griffin Construction Co. with a Total Base Bid Amount of \$599,997.00. These Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Griffin Construction Co.** should be awarded the Project on the Total Base Bid in the Amount of **\$599,997.00.**

Should you have any questions, please feel free to contact me at (507) 529-6030.

Sincerely,

**STANTEC CONSULTING SERVICES INC.**

  
Brett Grabau, P.E.

Enclosure



Project Name: 2025 Street and Utility Improvements

City Project No.:

Stanlec Project No.: 193807330

Bld Opening: Thursday, April 3, 2025 at 2:00 PM CDT

Owner: Wykoll, Minnesota

I hereby certify that this is an exact reproduction of bids received.

Brett Grabau, P.E.  
License No. 49782

| BID TABULATION         |   |       |      | Bidder No. 1             |              | Bidder No. 2                  |              | Bidder No. 3           |              | Bidder No. 4       |              |
|------------------------|---|-------|------|--------------------------|--------------|-------------------------------|--------------|------------------------|--------------|--------------------|--------------|
|                        |   |       |      | Griffin Construction Co. |              | Generation X Construction LLC |              | Alcon Excavating, Inc. |              | Elcor Construction |              |
| Item Num               | Item  | Units | Qty  | Unit Price               | Total        | Unit Price                    | Total        | Unit Price             | Total        | Unit Price         | Total        |
| <b>SANITARY SEWER:</b> |   |       |      |                          |              |                               |              |                        |              |                    |              |
| 1                      | REMOVE SEWER PIPE   | LF    | 102  | \$5.25                   | \$5,785.50   | \$3.00                        | \$3,306.00   | \$6.70                 | \$7,383.40   | \$1.70             | \$1,873.40   |
| 2                      | REMOVE SANITARY SEWER MANHOLE   | EA    | 4    | \$650.00                 | \$2,600.00   | \$500.00                      | \$2,000.00   | \$531.00               | \$2,124.00   | \$345.00           | \$1,380.00   |
| 3                      | ADJUST FRAME AND RING CASTING (SANITARY)                                    | EA    | 2    | \$1,470.00               | \$2,940.00   | \$1,500.00                    | \$3,000.00   | \$636.00               | \$1,272.00   | \$1,065.00         | \$2,130.00   |
| 4                      | CONNECT TO EXISTING SANITARY SEWER MANHOLE                                  | EA    | 2    | \$1,000.00               | \$2,000.00   | \$1,000.00                    | \$2,000.00   | \$1,015.00             | \$2,030.00   | \$550.00           | \$1,100.00   |
| 5                      | CONNECT TO EXISTING SANITARY SEWER PIPE                                     | EA    | 1    | \$500.00                 | \$500.00     | \$750.00                      | \$750.00     | \$505.00               | \$505.00     | \$525.00           | \$525.00     |
| 6                      | 4" DIAMETER SANITARY MH, INCL R-1642-B CSTG, 1&1 BARRIER AND CONC ADJ RINGS | EA    | 4    | \$4,245.00               | \$16,980.00  | \$5,000.00                    | \$20,000.00  | \$6,044.00             | \$24,176.00  | \$6,050.00         | \$24,200.00  |
| 7                      | 8" PVC SANITARY SEWER, SDR 35   | LF    | 1100 | \$58.00                  | \$63,800.00  | \$50.00                       | \$55,000.00  | \$55.15                | \$60,665.00  | \$79.00            | \$86,900.00  |
| 8                      | RESTRICTED TRENCH   | LF    | 213  | \$25.00                  | \$5,325.00   | \$65.00                       | \$13,845.00  | \$47.50                | \$10,117.50  | \$48.00            | \$10,224.00  |
| 9                      | TELEVISION SANITARY SEWER   | LF    | 1100 | \$2.00                   | \$2,200.00   | \$3.00                        | \$3,300.00   | \$3.55                 | \$3,905.00   | \$1.65             | \$1,815.00   |
| 10                     | IMPROVED PIPE FOUNDATION  | LF    | 1100 | \$3.00                   | \$3,300.00   | \$1.00                        | \$1,100.00   | \$0.01                 | \$1.00       | \$4.50             | \$4,950.00   |
| TOTAL - SANITARY SEWER |   |       |      |                          | \$105,430.50 |                               | \$104,301.00 |                        | \$112,188.90 |                    | \$135,097.40 |
| <b>WATER MAIN:</b>     |   |       |      |                          |              |                               |              |                        |              |                    |              |
| 11                     | REMOVE / ABANDON WATER MAIN PIPE  | LF    | 670  | \$4.00                   | \$2,680.00   | \$3.00                        | \$2,010.00   | \$8.15                 | \$5,460.50   | \$8.75             | \$5,862.50   |
| 12                     | REMOVE HYDRANT  | EA    | 1    | \$500.00                 | \$500.00     | \$750.00                      | \$750.00     | \$530.00               | \$530.00     | \$90.00            | \$90.00      |
| 13                     | REMOVE GATE VALVE AND BOX   | EA    | 4    | \$320.00                 | \$1,280.00   | \$550.00                      | \$2,200.00   | \$265.00               | \$1,060.00   | \$90.00            | \$360.00     |
| 14                     | ADJUST GATE VALVE & BOX   | EA    | 1    | \$400.00                 | \$400.00     | \$450.00                      | \$450.00     | \$338.00               | \$338.00     | \$225.00           | \$225.00     |
| 15                     | CONNECT TO EXISTING WATER MAIN  | EA    | 5    | \$1,000.00               | \$5,000.00   | \$1,000.00                    | \$5,000.00   | \$998.00               | \$4,990.00   | \$850.00           | \$4,250.00   |
| 16                     | 6" GATE VALVE AND BOX   | EA    | 1.00 | \$3,000.00               | \$3,000.00   | \$2,650.00                    | \$2,650.00   | \$2,455.00             | \$2,455.00   | \$2,675.00         | \$2,675.00   |
| 17                     | 8" GATE VALVE AND BOX   | EA    | 1    | \$3,850.00               | \$3,850.00   | \$3,350.00                    | \$3,350.00   | \$3,300.00             | \$3,300.00   | \$3,350.00         | \$3,350.00   |
| 18                     | HYDRANT   | EA    | 1    | \$6,865.00               | \$6,865.00   | \$6,000.00                    | \$6,000.00   | \$6,815.00             | \$6,815.00   | \$7,100.00         | \$7,100.00   |
| 19                     | 6" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE                             | LF    | 10   | \$53.25                  | \$532.50     | \$75.00                       | \$750.00     | \$122.00               | \$1,220.00   | \$60.00            | \$600.00     |
| 20                     | 8" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE                             | LF    | 680  | \$55.00                  | \$37,400.00  | \$55.00                       | \$37,400.00  | \$49.00                | \$33,320.00  | \$54.00            | \$36,720.00  |
| 21                     | DUCTILE IRON FITTINGS   | LB    | 450  | \$16.00                  | \$7,200.00   | \$14.00                       | \$6,300.00   | \$14.30                | \$6,435.00   | \$14.00            | \$6,300.00   |
| 22                     | IMPROVED PIPE FOUNDATION  | LF    | 690  | \$3.00                   | \$2,070.00   | \$1.00                        | \$690.00     | \$0.01                 | \$6.90       | \$4.50             | \$3,105.00   |
| 23                     | TEMPORARY WATER SERVICE   | LS    | 1    | \$5,440.00               | \$5,440.00   | \$2,500.00                    | \$2,500.00   | \$2,900.00             | \$2,900.00   | \$5,400.00         | \$5,400.00   |
| TOTAL - WATER MAIN     |   |       |      |                          | \$76,217.50  |                               | \$70,050.00  |                        | \$68,830.40  |                    | \$76,037.50  |
| <b>SERVICES:</b>       |   |       |      |                          |              |                               |              |                        |              |                    |              |
| 24                     | 8"x4" PVC WYE, SDR 35   | EA    | 18   | \$375.00                 | \$6,750.00   | \$400.00                      | \$7,200.00   | \$285.00               | \$5,130.00   | \$170.00           | \$3,060.00   |
| 25                     | 8"x6" PVC WYE, SDR 35   | EA    | 1    | \$430.00                 | \$430.00     | \$415.00                      | \$415.00     | \$335.00               | \$335.00     | \$195.00           | \$195.00     |
| 26                     | 4" PVC, SDR 26 SERVICE PIPE   | LF    | 430  | \$51.00                  | \$21,930.00  | \$50.00                       | \$21,500.00  | \$31.00                | \$13,330.00  | \$39.00            | \$16,770.00  |
| 27                     | 4" PVC, SDR 26 SERVICE RISER PIPE   | LF    | 40   | \$51.00                  | \$2,040.00   | \$50.00                       | \$2,000.00   | \$32.00                | \$1,280.00   | \$48.00            | \$1,920.00   |
| 28                     | 6" PVC, SDR 26 SERVICE PIPE   | LF    | 50   | \$55.00                  | \$2,750.00   | \$55.00                       | \$2,750.00   | \$35.25                | \$1,762.50   | \$47.50            | \$2,375.00   |
| 29                     | 6" PVC, SDR 26 SERVICE RISER PIPE   | LF    | 5    | \$55.00                  | \$275.00     | \$55.00                       | \$275.00     | \$51.00                | \$255.00     | \$57.50            | \$287.50     |



Project Name: 2025 Street and Utility Improvements

City Project No.:

Stanlec Project No.: 193807330

Bid Opening: Thursday, April 3, 2025 at 2:00 PM CDT

Owner: Wykoff, Minnesota

I hereby certify that this is an exact reproduction of bids received.

Brell Grabau, P.E.  
License No. 49782

| BID TABULATION                |   |       |      | Bidder No. 1             |              | Bidder No. 2                  |              | Bidder No. 3           |              | Bidder No. 4       |              |
|-------------------------------|---|-------|------|--------------------------|--------------|-------------------------------|--------------|------------------------|--------------|--------------------|--------------|
|                               |   |       |      | Griffin Construction Co. |              | Generation X Construction LLC |              | Alcon Excavating, Inc. |              | Elcor Construction |              |
| Item Num                      | Item  | Units | Qty  | Unit Price               | Total        | Unit Price                    | Total        | Unit Price             | Total        | Unit Price         | Total        |
| <b>SANITARY SEWER:</b>        |   |       |      |                          |              |                               |              |                        |              |                    |              |
| 1                             | REMOVE SEWER PIPE   | LF    | 1102 | \$5.25                   | \$5,785.50   | \$3.00                        | \$3,306.00   | \$6.70                 | \$7,383.40   | \$1.70             | \$1,873.40   |
| 2                             | REMOVE SANITARY SEWER MANHOLE   | EA    | 4    | \$650.00                 | \$2,600.00   | \$500.00                      | \$2,000.00   | \$531.00               | \$2,124.00   | \$345.00           | \$1,380.00   |
| 3                             | ADJUST FRAME AND RING CASTING (SANITARY)                                    | EA    | 2    | \$1,470.00               | \$2,940.00   | \$1,500.00                    | \$3,000.00   | \$636.00               | \$1,272.00   | \$1,065.00         | \$2,130.00   |
| 4                             | CONNECT TO EXISTING SANITARY SEWER MANHOLE                                  | EA    | 2    | \$1,000.00               | \$2,000.00   | \$1,000.00                    | \$2,000.00   | \$1,015.00             | \$2,030.00   | \$550.00           | \$1,100.00   |
| 5                             | CONNECT TO EXISTING SANITARY SEWER PIPE                                     | EA    | 1    | \$500.00                 | \$500.00     | \$750.00                      | \$750.00     | \$505.00               | \$505.00     | \$525.00           | \$525.00     |
| 6                             | 4" DIAMETER SANITARY MH, INCL R-1642-B CSTG, I&I BARRIER AND CONC ADJ RINGS | EA    | 4    | \$4,245.00               | \$16,980.00  | \$5,000.00                    | \$20,000.00  | \$6,044.00             | \$24,176.00  | \$6,050.00         | \$24,200.00  |
| 7                             | 8" PVC SANITARY SEWER, SDR 35   | LF    | 1100 | \$58.00                  | \$63,800.00  | \$50.00                       | \$55,000.00  | \$55.15                | \$60,665.00  | \$79.00            | \$86,900.00  |
| 8                             | RESTRICTED TRENCH   | LF    | 213  | \$25.00                  | \$5,325.00   | \$65.00                       | \$13,845.00  | \$47.50                | \$10,117.50  | \$48.00            | \$10,224.00  |
| 9                             | TELEVISION SANITARY SEWER   | LF    | 1100 | \$2.00                   | \$2,200.00   | \$3.00                        | \$3,300.00   | \$3.55                 | \$3,905.00   | \$1.65             | \$1,815.00   |
| 10                            | IMPROVED PIPE FOUNDATION  | LF    | 1100 | \$3.00                   | \$3,300.00   | \$1.00                        | \$1,100.00   | \$0.01                 | \$11.00      | \$4.50             | \$4,950.00   |
| <b>TOTAL - SANITARY SEWER</b> |   |       |      |                          | \$109,430.50 |                               | \$104,301.00 |                        | \$112,188.90 |                    | \$135,097.40 |
| <b>WATER MAIN:</b>            |   |       |      |                          |              |                               |              |                        |              |                    |              |
| 11                            | REMOVE / ABANDON WATER MAIN PIPE  | LF    | 670  | \$4.00                   | \$2,680.00   | \$3.00                        | \$2,010.00   | \$8.15                 | \$5,460.50   | \$8.75             | \$5,862.50   |
| 12                            | REMOVE HYDRANT  | EA    | 1    | \$500.00                 | \$500.00     | \$750.00                      | \$750.00     | \$530.00               | \$530.00     | \$90.00            | \$90.00      |
| 13                            | REMOVE GATE VALVE AND BOX   | EA    | 4    | \$320.00                 | \$1,280.00   | \$550.00                      | \$2,200.00   | \$265.00               | \$1,060.00   | \$90.00            | \$360.00     |
| 14                            | ADJUST GATE VALVE & BOX   | EA    | 1    | \$400.00                 | \$400.00     | \$450.00                      | \$450.00     | \$338.00               | \$338.00     | \$225.00           | \$225.00     |
| 15                            | CONNECT TO EXISTING WATER MAIN  | EA    | 5    | \$1,000.00               | \$5,000.00   | \$1,000.00                    | \$5,000.00   | \$998.00               | \$4,990.00   | \$850.00           | \$4,250.00   |
| 16                            | 6" GATE VALVE AND BOX   | EA    | 1.00 | \$3,000.00               | \$3,000.00   | \$2,650.00                    | \$2,650.00   | \$2,455.00             | \$2,455.00   | \$2,675.00         | \$2,675.00   |
| 17                            | 8" GATE VALVE AND BOX   | EA    | 1    | \$3,850.00               | \$3,850.00   | \$3,350.00                    | \$3,350.00   | \$3,300.00             | \$3,300.00   | \$3,350.00         | \$3,350.00   |
| 18                            | HYDRANT   | EA    | 1    | \$6,865.00               | \$6,865.00   | \$6,000.00                    | \$6,000.00   | \$6,815.00             | \$6,815.00   | \$7,100.00         | \$7,100.00   |
| 19                            | 6" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE                             | LF    | 10   | \$53.25                  | \$532.50     | \$75.00                       | \$750.00     | \$122.00               | \$1,220.00   | \$60.00            | \$600.00     |
| 20                            | 8" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE                             | LF    | 680  | \$55.00                  | \$37,400.00  | \$55.00                       | \$37,400.00  | \$49.00                | \$33,320.00  | \$54.00            | \$36,720.00  |
| 21                            | DUCTILE IRON FITTINGS   | LB    | 450  | \$16.00                  | \$7,200.00   | \$14.00                       | \$6,300.00   | \$14.30                | \$6,435.00   | \$14.00            | \$6,300.00   |
| 22                            | IMPROVED PIPE FOUNDATION  | LF    | 690  | \$3.00                   | \$2,070.00   | \$1.00                        | \$690.00     | \$0.01                 | \$6.90       | \$4.50             | \$3,105.00   |
| 23                            | TEMPORARY WATER SERVICE   | LS    | 1    | \$5,440.00               | \$5,440.00   | \$2,500.00                    | \$2,500.00   | \$2,900.00             | \$2,900.00   | \$5,400.00         | \$5,400.00   |
| <b>TOTAL - WATER MAIN</b>     |   |       |      |                          | \$76,217.50  |                               | \$70,050.00  |                        | \$68,830.40  |                    | \$76,037.50  |
| <b>SERVICES:</b>              |   |       |      |                          |              |                               |              |                        |              |                    |              |
| 24                            | 8"x4" PVC WYE, SDR 35   | EA    | 18   | \$375.00                 | \$6,750.00   | \$400.00                      | \$7,200.00   | \$285.00               | \$5,130.00   | \$170.00           | \$3,060.00   |
| 25                            | 8"x6" PVC WYE, SDR 35   | EA    | 1    | \$430.00                 | \$430.00     | \$415.00                      | \$415.00     | \$335.00               | \$335.00     | \$195.00           | \$195.00     |
| 26                            | 4" PVC, SDR 26 SERVICE PIPE   | LF    | 430  | \$51.00                  | \$21,930.00  | \$50.00                       | \$21,500.00  | \$31.00                | \$13,330.00  | \$39.00            | \$16,770.00  |
| 27                            | 4" PVC, SDR 26 SERVICE RISER PIPE   | LF    | 40   | \$51.00                  | \$2,040.00   | \$50.00                       | \$2,000.00   | \$32.00                | \$1,280.00   | \$48.00            | \$1,920.00   |
| 28                            | 6" PVC, SDR 26 SERVICE PIPE   | LF    | 50   | \$55.00                  | \$2,750.00   | \$55.00                       | \$2,750.00   | \$35.25                | \$1,762.50   | \$47.50            | \$2,375.00   |
| 29                            | 6" PVC, SDR 26 SERVICE RISER PIPE   | LF    | 5    | \$55.00                  | \$275.00     | \$55.00                       | \$275.00     | \$51.00                | \$255.00     | \$57.50            | \$287.50     |

| BID TABULATION |   |       |      | Bidder No. 1             |             | Bidder No. 2                  |             | Bidder No. 3           |             | Bidder No. 4       |             |
|----------------|---|-------|------|--------------------------|-------------|-------------------------------|-------------|------------------------|-------------|--------------------|-------------|
|                |   |       |      | Griffin Construction Co. |             | Generation X Construction LLC |             | Alcon Excavating, Inc. |             | Eicor Construction |             |
| Item Num       | Item  | Units | Qty  | Unit Price               | Total       | Unit Price                    | Total       | Unit Price             | Total       | Unit Price         | Total       |
| 30             | CONNECT TO EXISTING SEWER SERVICE                           | FA    | 19   | \$150.00                 | \$2,850.00  | \$175.00                      | \$3,325.00  | \$80.00                | \$1,520.00  | \$275.00           | \$5,225.00  |
| 31             | CONNECT TO EXISTING WATER SERVICE                           | FA    | 4    | \$300.00                 | \$1,200.00  | \$150.00                      | \$600.00    | \$145.00               | \$580.00    | \$275.00           | \$1,100.00  |
| 32             | 1" CURB STOP AND BOX  | FA    | 7    | \$515.00                 | \$3,605.00  | \$450.00                      | \$3,150.00  | \$410.00               | \$2,870.00  | \$550.00           | \$3,850.00  |
| 33             | 1" CORPORATION STOP   | EA    | 11   | \$200.00                 | \$2,200.00  | \$250.00                      | \$2,750.00  | \$225.00               | \$2,475.00  | \$300.00           | \$3,300.00  |
| 34             | 1" SERVICE SADDLE   | EA    | 11   | \$315.00                 | \$3,465.00  | \$125.00                      | \$1,375.00  | \$245.00               | \$2,695.00  | \$315.00           | \$3,465.00  |
| 35             | 1" TYPE "K" COPPER WATER SERVICE                            | LF    | 325  | \$55.00                  | \$17,875.00 | \$45.00                       | \$14,625.00 | \$43.85                | \$14,251.25 | \$48.00            | \$15,600.00 |
|                | <b>TOTAL - SERVICES</b>                                     |       |      |                          | \$65,370.00 |                               | \$59,965.00 |                        | \$46,483.75 |                    | \$57,147.50 |
|                | <b>STORM SEWER:</b>   |       |      |                          |             |                               |             |                        |             |                    |             |
| 34             | REMOVE STORM SEWER PIPE                                     | LF    | 38   | \$16.00                  | \$608.00    | \$10.00                       | \$380.00    | \$15.25                | \$579.50    | \$12.00            | \$456.00    |
| 35             | CONNECT TO EXISTING STORM SEWER PIPE (12" OR LESS)          | FA    | 1    | \$350.00                 | \$350.00    | \$500.00                      | \$500.00    | \$875.00               | \$875.00    | \$350.00           | \$350.00    |
| 36             | 2' X 3' CATCH BASIN, INCL R-3290-VB CSTG AND CONC ADJ RINGS | EA    | 2    | \$2,766.00               | \$5,532.00  | \$2,500.00                    | \$5,000.00  | \$3,040.00             | \$6,080.00  | \$4,700.00         | \$9,400.00  |
| 37             | 18" ARCH FES INCL TRASH GUARD                               | EA    | 1    | \$3,100.00               | \$3,100.00  | \$2,500.00                    | \$2,500.00  | \$2,330.00             | \$2,330.00  | \$2,275.00         | \$2,275.00  |
| 38             | CONCRETE FLUME  | SY    | 3    | \$10.00                  | \$30.00     | \$500.00                      | \$1,500.00  | \$450.00               | \$1,350.00  | \$400.00           | \$1,200.00  |
| 39             | 18" ARCH RCP PIPE, CLASS III                                | LF    | 48   | \$130.00                 | \$6,240.00  | \$125.00                      | \$6,000.00  | \$115.00               | \$5,520.00  | \$132.00           | \$6,336.00  |
|                | <b>TOTAL - STORM SEWER</b>                                  |       |      |                          | \$16,160.00 |                               | \$15,880.00 |                        | \$16,734.50 |                    | \$20,017.00 |
|                | <b>STREET IMPROVEMENTS:</b>                                 |       |      |                          |             |                               |             |                        |             |                    |             |
| 40             | MOBILIZATION  | LS    | 1    | \$14,741.75              | \$14,741.75 | \$25,000.00                   | \$25,000.00 | \$91,285.00            | \$91,285.00 | \$59,000.00        | \$59,000.00 |
| 41             | TRAFFIC CONTROL   | LS    | 1    | \$3,400.00               | \$3,400.00  | \$3,500.00                    | \$3,500.00  | \$4,000.00             | \$4,000.00  | \$3,950.00         | \$3,950.00  |
| 42             | GRUB STUMP  | EA    | 1    | \$100.00                 | \$100.00    | \$500.00                      | \$500.00    | \$250.00               | \$250.00    | \$500.00           | \$500.00    |
| 43             | CLEAR AND GRUB TREE   | EA    | 4    | \$800.00                 | \$3,200.00  | \$750.00                      | \$3,000.00  | \$500.00               | \$2,000.00  | \$1,000.00         | \$4,000.00  |
| 44             | RECLAIM BITUMINOUS PAVEMENT                                 | SY    | 2860 | \$3.55                   | \$10,153.00 | \$2.50                        | \$7,150.00  | \$5.85                 | \$16,731.00 | \$1.85             | \$5,291.00  |
| 45             | REMOVE CONCRETE DRIVEWAY PAVEMENT                           | SY    | 22   | \$10.00                  | \$220.00    | \$10.00                       | \$220.00    | \$8.25                 | \$181.50    | \$9.50             | \$209.00    |
| 46             | REMOVE BITUMINOUS DRIVEWAY PAVEMENT                         | SY    | 425  | \$9.00                   | \$3,825.00  | \$5.00                        | \$2,125.00  | \$5.30                 | \$2,252.50  | \$9.00             | \$3,825.00  |
| 47             | REMOVE CONCRETE PAVEMENT                                    | SY    | 222  | \$10.00                  | \$2,220.00  | \$10.00                       | \$2,220.00  | \$6.25                 | \$1,387.50  | \$9.50             | \$2,109.00  |
| 48             | REMOVE CONCRETE SIDEWALK                                    | SY    | 140  | \$6.00                   | \$840.00    | \$5.00                        | \$700.00    | \$3.50                 | \$490.00    | \$9.00             | \$1,260.00  |
| 49             | REMOVE CONCRETE CURB & GUTTER                               | LF    | 95   | \$3.00                   | \$285.00    | \$3.00                        | \$285.00    | \$6.25                 | \$593.75    | \$5.00             | \$475.00    |
| 50             | REMOVE CONCRETE STEPS                                       | LS    | 1    | \$200.00                 | \$200.00    | \$500.00                      | \$500.00    | \$200.00               | \$200.00    | \$150.00           | \$150.00    |
| 51             | SALVAGE AND REINSTALL FENCE                                 | LF    | 245  | \$20.00                  | \$4,900.00  | \$38.00                       | \$9,310.00  | \$37.15                | \$9,101.75  | \$28.00            | \$6,860.00  |
| 52             | SAWING BITUMINOUS PAVEMENT                                  | LF    | 215  | \$4.50                   | \$967.50    | \$3.00                        | \$645.00    | \$2.00                 | \$430.00    | \$1.15             | \$247.25    |
| 53             | SAWING CONCRETE SIDEWALK/ DRIVEWAY / PARKING LOT            | LF    | 200  | \$5.00                   | \$1,000.00  | \$5.00                        | \$1,000.00  | \$2.80                 | \$560.00    | \$2.50             | \$500.00    |
| 54             | SAWING BITUMINOUS DRIVEWAY                                  | LF    | 145  | \$4.50                   | \$652.50    | \$3.00                        | \$435.00    | \$2.00                 | \$290.00    | \$1.15             | \$166.75    |
| 55             | COMMON EXCAVATION (P)                                       | CY    | 2045 | \$8.00                   | \$16,360.00 | \$12.00                       | \$24,540.00 | \$14.15                | \$28,936.75 | \$14.50            | \$29,652.50 |
| 56             | GEOTEXTILE FABRIC, TYPE V                                   | SY    | 3020 | \$2.30                   | \$6,946.00  | \$1.25                        | \$3,775.00  | \$1.80                 | \$5,436.00  | \$1.65             | \$4,983.00  |
| 57             | AGGREGATE BASE, CLASS 5 (CV)                                | CY    | 820  | \$32.80                  | \$26,896.00 | \$35.00                       | \$28,700.00 | \$31.00                | \$25,420.00 | \$26.75            | \$21,935.00 |
| 58             | AGGREGATE BASE, CLASS 2 MOD. (CV)                           | CY    | 1020 | \$32.80                  | \$33,456.00 | \$35.00                       | \$35,700.00 | \$31.00                | \$31,620.00 | \$26.75            | \$27,285.00 |
| 59             | SUBGRADE EXCAVATION (EV)                                    | CY    | 1020 | \$8.00                   | \$8,160.00  | \$10.00                       | \$10,200.00 | \$13.50                | \$13,770.00 | \$14.50            | \$14,790.00 |
| 60             | SUBGRADE CORRECTION (CV)                                    | CY    | 1020 | \$30.90                  | \$31,518.00 | \$25.00                       | \$25,500.00 | \$29.25                | \$29,835.00 | \$26.75            | \$27,285.00 |
| 61             | TOPSOIL BORROW (CV)   | CY    | 350  | \$25.00                  | \$8,750.00  | \$18.00                       | \$6,300.00  | \$28.85                | \$10,097.50 | \$47.00            | \$16,450.00 |
| 62             | 6" DRAIN TILE W/ AGGREGATE AND GEOTEXTILE FABRIC            | LF    | 82   | \$25.00                  | \$2,050.00  | \$28.00                       | \$2,296.00  | \$23.00                | \$1,886.00  | \$60.00            | \$4,920.00  |



| BID TABULATION               |  |       |      | Bidder No. 1   |              | Bidder No. 2   |              | Bidder No. 3  |              | Bidder No. 4  |              |
|------------------------------|--|-------|------|--|--------------|--|--------------|---|--------------|---|--------------|
|                              |  |       |      | Griffin Construction Co.   |              | Generation X Construction LLC  |              | Alcon Excavating, Inc.  |              | Elcor Construction  |              |
| Item Num                     | Item   | Units | Qty  | Unit Price   | Total        | Unit Price   | Total        | Unit Price  | Total        | Unit Price  | Total        |
| 63                           | TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB3308) (2" THICK)   | SY    | 2540 | \$13.61  | \$34,569.40  | \$12.00  | \$30,480.00  | \$11.35   | \$28,829.00  | \$11.25   | \$28,575.00  |
| 64                           | TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA3408) (1.5" THICK)      | SY    | 2540 | \$10.53  | \$26,746.20  | \$10.00  | \$25,400.00  | \$9.35  | \$23,749.00  | \$9.25  | \$23,495.00  |
| 65                           | BITUMINOUS MATERIAL FOR TACK COAT (P)                            | GAL   | 130  | \$8.50   | \$1,105.00   | \$0.01   | \$1.30       | \$0.01  | \$1.30       | \$0.01  | \$1.30       |
| 66                           | PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING        | LS    | 1    | \$1,200.00   | \$1,200.00   | \$3,000.00   | \$3,000.00   | \$2,955.00  | \$2,955.00   | \$3,000.00  | \$3,000.00   |
| 67                           | B618 CONCRETE CURB AND GUTTER                                    | LF    | 820  | \$23.00  | \$18,860.00  | \$31.00  | \$25,420.00  | \$29.15   | \$23,903.00  | \$24.85   | \$20,377.00  |
| 68                           | SURMOUNTABLE CONCRETE CURB AND GUTTER                            | LF    | 530  | \$23.00  | \$12,190.00  | \$31.00  | \$16,430.00  | \$29.15   | \$15,449.50  | \$24.85   | \$13,170.50  |
| 69                           | 4" THICK CONCRETE SIDEWALK                                       | SY    | 5    | \$54.00  | \$270.00     | \$90.00  | \$450.00     | \$85.15   | \$425.75     | \$81.05   | \$405.25     |
| 70                           | 6" THICK CONCRETE SIDEWALK                                       | SY    | 170  | \$63.00  | \$10,710.00  | \$92.00  | \$15,640.00  | \$89.25   | \$15,172.50  | \$99.75   | \$16,957.50  |
| 71                           | 6" THICK CONCRETE DRIVEWAY PAVEMENT (RESIDENTIAL)                | SY    | 25   | \$85.00  | \$2,125.00   | \$92.00  | \$2,300.00   | \$89.25   | \$2,231.25   | \$99.75   | \$2,493.75   |
| 72                           | 7" THICK CONCRETE DRIVEWAY/ PARKING LOT PAVEMENT (COMMERCIAL)    | SY    | 270  | \$95.00  | \$25,650.00  | \$100.00   | \$27,000.00  | \$93.30   | \$25,191.00  | \$105.50  | \$28,485.00  |
| 73                           | TURNCAIED DOME SURFACE   | SY    | 3    | \$855.00   | \$2,565.00   | \$550.00   | \$1,650.00   | \$547.00  | \$1,641.00   | \$585.00  | \$1,755.00   |
| 74                           | CONCRETE STEPS (COMPLETE)  | SY    | 4    | \$1,250.00   | \$5,000.00   | \$400.00   | \$1,600.00   | \$380.00  | \$1,520.00   | \$703.00  | \$2,812.00   |
| 75                           | GRAVEL DRIVEWAY RESTORATION                                      | SY    | 50   | \$10.00  | \$500.00     | \$15.00  | \$750.00     | \$18.20   | \$910.00     | \$5.00  | \$250.00     |
| 76                           | BITUMINOUS DRIVEWAY/ PARKING LOT PAVEMENT (SPWEA3408) (3" THICK) | SY    | 255  | \$23.53  | \$6,000.15   | \$30.00  | \$7,650.00   | \$24.90   | \$6,349.50   | \$27.00   | \$6,885.00   |
| 77                           | SILT FENCE, MACHINE SLICED                                       | LF    | 1150 | \$2.25   | \$2,587.50   | \$3.00   | \$3,450.00   | \$3.05  | \$3,507.50   | \$2.15  | \$2,472.50   |
| 78                           | TURF RESTORATION (COMPLETE)                                      | LS    | 1    | \$4,500.00   | \$4,500.00   | \$8,500.00   | \$8,500.00   | \$5,450.00  | \$5,450.00   | \$8,125.00  | \$8,125.00   |
| 79                           | INLET PROTECTION (COMPLETE)                                      | LS    | 1    | \$1,400.00   | \$1,400.00   | \$350.00   | \$350.00     | \$1,520.00  | \$1,520.00   | \$1,050.00  | \$1,050.00   |
| TOTAL - STREET IMPROVEMENTS  |  |       |      |  | \$336,819.00 |  | \$363,672.30 |   | \$435,559.55 |   | \$396,153.30 |
| TOTAL - SANITARY SEWER       |  |       |      |  |              |  | \$104,301.00 |   | \$112,188.90 |   | \$135,097.40 |
| TOTAL - WATER MAIN           |  |       |      |  |              |  | \$76,217.50  |   | \$70,050.00  |   | \$76,037.50  |
| TOTAL - SERVICES             |  |       |      |  |              |  | \$45,370.00  |   | \$68,830.40  |   | \$76,037.50  |
| TOTAL - STORM SEWER          |  |       |      |  |              |  | \$59,965.00  |   | \$46,483.75  |   | \$57,147.50  |
| TOTAL - STREET IMPROVEMENTS  |  |       |      |  |              |  | \$16,160.00  |   | \$16,734.50  |   | \$20,017.00  |
| TOTAL BASE BID               |  |       |      |  | \$599,997.00 |  | \$613,868.30 |   | \$679,797.10 |   | \$684,452.70 |
| Contractor Name and Address: |  |       |      | Griffin Construction Co.<br>14070 Hwy. 52 SE<br>Challfield, MN 55923 |              | Generation X Construction LLC<br>P. O. Box 490<br>Rushford, MN 55971 |              | Alcon Excavating, Inc.<br>2250 Marion Rd. SE<br>Rochester, MN 55904 |              | Elcor Construction<br>123 Carlton St. SW<br>Rochester, MN 55902 |              |
| Phone:                       |  |       |      | (507) 867-4648   |              | (507) 429-3755   |              | (507) 258-5287  |              | (507) 281-3333  |              |
| Email:                       |  |       |      | g.griffin.construction@gmail.com                                     |              | generationxconstruction@gmail.com                                    |              | alconconst@outlook.com  |              | malt@elcorconstruction.com                                      |              |
| Signed By:                   |  |       |      | Greg Griffin   |              | Ryan Olaf  |              | Ross A. Badger  |              | Matt Smith  |              |
| Title:                       |  |       |      | CEO  |              | Owner  |              | President   |              | Vice President  |              |
| Bid Security:                |  |       |      | Bid Bond   |              | Bid Bond   |              | Bid Bond  |              | Bid Bond  |              |
| Addenda Acknowledged:        |  |       |      | None   |              | None   |              | None  |              | None  |              |



Project Name: 2025 Street and Utility

City Project No.: \_\_\_\_\_

Bid Opening: Thursday, April 3, 2025

| BID TABULATION                |   |       |      | Bidder No. 5        |              | Bidder No. 6              |              | Bidder No. 7              |              | Bidder No. 8        |              |
|-------------------------------|---|-------|------|---------------------|--------------|---------------------------|--------------|---------------------------|--------------|---------------------|--------------|
|                               |   |       |      | Danckwart Companies |              | Rochester Sand and Gravel |              | Shift General Contracting |              | A-1 Excavating, LLC |              |
| Item Num                      | Item  | Units | Qty  | Unit Price          | Total        | Unit Price                | Total        | Unit Price                | Total        | Unit Price          | Total        |
| <b>SANITARY SEWER:</b>        |   |       |      |                     |              |                           |              |                           |              |                     |              |
| 1                             | REMOVE SEWER PIPE   | LF    | 1102 | \$3.68              | \$4,055.36   | \$6.70                    | \$7,383.40   | \$2.50                    | \$2,755.00   | \$3.00              | \$3,306.00   |
| 2                             | REMOVE SANITARY SEWER MANHOLE   | EA    | 4    | \$936.00            | \$3,744.00   | \$530.00                  | \$2,120.00   | \$500.00                  | \$2,000.00   | \$600.00            | \$2,400.00   |
| 3                             | ADJUST FRAME AND RING CASTING (SANITARY)                                    | EA    | 2    | \$660.00            | \$1,320.00   | \$636.00                  | \$1,272.00   | \$3,000.00                | \$6,000.00   | \$650.00            | \$1,300.00   |
| 4                             | CONNECT TO EXISTING SANITARY SEWER MANHOLE                                  | EA    | 2    | \$685.00            | \$1,370.00   | \$1,015.00                | \$2,030.00   | \$2,125.00                | \$4,250.00   | \$2,200.00          | \$4,400.00   |
| 5                             | CONNECT TO EXISTING SANITARY SEWER PIPE                                     | EA    | 1    | \$685.00            | \$685.00     | \$505.00                  | \$505.00     | \$1,500.00                | \$1,500.00   | \$3,000.00          | \$3,000.00   |
| 6                             | 4' DIAMETER SANITARY MH, INCL R-1642-B CSTG, I&I BARRIER AND CONC ADJ RINGS | EA    | 4    | \$7,056.75          | \$28,227.00  | \$6,055.00                | \$24,220.00  | \$6,250.00                | \$25,000.00  | \$6,370.00          | \$25,480.00  |
| 7                             | 8" PVC SANITARY SEWER, SDR 35   | LF    | 1100 | \$65.38             | \$71,918.00  | \$55.15                   | \$60,665.00  | \$70.00                   | \$77,000.00  | \$80.00             | \$88,000.00  |
| 8                             | RESTRICTED TRENCH   | LF    | 213  | \$31.55             | \$6,720.15   | \$47.50                   | \$10,117.50  | \$5.00                    | \$1,065.00   | \$100.00            | \$21,300.00  |
| 9                             | TELEVISION SANITARY SEWER   | LF    | 1100 | \$2.76              | \$3,036.00   | \$2.30                    | \$2,530.00   | \$2.00                    | \$2,200.00   | \$2.00              | \$2,200.00   |
| 10                            | IMPROVED PIPE FOUNDATION  | LF    | 1100 | \$6.24              | \$6,864.00   | \$0.01                    | \$11.00      | \$4.50                    | \$4,950.00   | \$10.00             | \$11,000.00  |
| <b>TOTAL - SANITARY SEWER</b> |   |       |      |                     | \$127,939.51 |                           | \$110,853.90 |                           | \$126,720.00 |                     | \$162,386.00 |
| <b>WATER MAIN:</b>            |   |       |      |                     |              |                           |              |                           |              |                     |              |
| 11                            | REMOVE / ABANDON WATER MAIN PIPE  | LF    | 670  | \$3.34              | \$2,237.80   | \$8.15                    | \$5,460.50   | \$15.00                   | \$10,050.00  | \$4.00              | \$2,680.00   |
| 12                            | REMOVE HYDRANT  | EA    | 1    | \$700.00            | \$700.00     | \$530.00                  | \$530.00     | \$500.00                  | \$500.00     | \$500.00            | \$500.00     |
| 13                            | REMOVE GATE VALVE AND BOX   | EA    | 4    | \$280.00            | \$1,120.00   | \$265.00                  | \$1,060.00   | \$500.00                  | \$2,000.00   | \$150.00            | \$600.00     |
| 14                            | ADJUST GATE VALVE & BOX   | EA    | 1    | \$280.00            | \$280.00     | \$338.00                  | \$338.00     | \$500.00                  | \$500.00     | \$260.00            | \$260.00     |
| 15                            | CONNECT TO EXISTING WATER MAIN  | EA    | 5    | \$1,257.60          | \$6,288.00   | \$998.00                  | \$4,990.00   | \$2,025.00                | \$10,125.00  | \$50.00             | \$250.00     |
| 16                            | 6" GATE VALVE AND BOX   | EA    | 100  | \$2,110.00          | \$2,110.00   | \$2,455.00                | \$2,455.00   | \$3,150.00                | \$3,150.00   | \$2,310.00          | \$2,310.00   |
| 17                            | 8" GATE VALVE AND BOX   | EA    | 1    | \$2,760.00          | \$2,760.00   | \$3,300.00                | \$3,300.00   | \$4,000.00                | \$4,000.00   | \$3,210.00          | \$3,210.00   |
| 18                            | HYDRANT   | EA    | 1    | \$6,203.75          | \$6,203.75   | \$6,815.00                | \$6,815.00   | \$7,800.00                | \$7,800.00   | \$6,900.00          | \$6,900.00   |
| 19                            | 6" C900 PVC WATER MAIN, DR 18 INCL TRACER WIRE                              | LF    | 10   | \$124.50            | \$1,245.00   | \$122.00                  | \$1,220.00   | \$80.00                   | \$800.00     | \$87.00             | \$870.00     |
| 20                            | 8" C900 PVC WATER MAIN, DR 18 INCL TRACER WIRE                              | LF    | 680  | \$64.26             | \$43,696.80  | \$48.55                   | \$33,014.00  | \$65.00                   | \$44,200.00  | \$85.00             | \$57,800.00  |
| 21                            | DUCTILE IRON FITTINGS   | LB    | 450  | \$18.62             | \$8,379.00   | \$14.30                   | \$6,435.00   | \$12.00                   | \$5,400.00   | \$12.00             | \$5,400.00   |
| 22                            | IMPROVED PIPE FOUNDATION  | LF    | 690  | \$6.53              | \$4,505.70   | \$0.01                    | \$6.90       | \$4.50                    | \$3,105.00   | \$10.00             | \$6,900.00   |
| 23                            | TEMPORARY WATER SERVICE   | LS    | 1    | \$6,720.00          | \$6,720.00   | \$2,900.00                | \$2,900.00   | \$5,000.00                | \$5,000.00   | \$5,500.00          | \$5,500.00   |
| <b>TOTAL - WATER MAIN</b>     |   |       |      |                     | \$86,246.05  |                           | \$68,524.40  |                           | \$96,630.00  |                     | \$93,180.00  |
| <b>SERVICES:</b>              |   |       |      |                     |              |                           |              |                           |              |                     |              |
| 24                            | 8"x4" PVC WYE, SDR 35   | EA    | 18   | \$362.67            | \$6,528.06   | \$285.00                  | \$5,130.00   | \$450.00                  | \$8,100.00   | \$360.00            | \$6,480.00   |
| 25                            | 8"x6" PVC WYE, SDR 35   | EA    | 1    | \$405.00            | \$405.00     | \$335.00                  | \$335.00     | \$550.00                  | \$550.00     | \$460.00            | \$460.00     |
| 26                            | 4" PVC, SDR 26 SERVICE PIPE   | LF    | 430  | \$38.09             | \$16,378.70  | \$30.00                   | \$12,900.00  | \$40.00                   | \$17,200.00  | \$61.00             | \$26,230.00  |
| 27                            | 4" PVC, SDR 26 SERVICE RISER PIPE   | LF    | 40   | \$49.50             | \$1,980.00   | \$32.00                   | \$1,280.00   | \$50.00                   | \$2,000.00   | \$61.00             | \$2,440.00   |
| 28                            | 6" PVC, SDR 26 SERVICE PIPE   | LF    | 50   | \$40.30             | \$2,015.00   | \$32.25                   | \$1,612.50   | \$50.00                   | \$2,500.00   | \$65.00             | \$3,250.00   |
| 29                            | 6" PVC, SDR 26 SERVICE RISER PIPE   | LF    | 5    | \$73.00             | \$365.00     | \$51.00                   | \$255.00     | \$60.00                   | \$300.00     | \$65.00             | \$325.00     |

| BID TABULATION               |  |       |      | Bidder No. 5   |              | Bidder No. 6  |              | Bidder No. 7   |              | Bidder No. 8   |              |
|------------------------------|--|-------|------|--|--------------|---|--------------|--|--------------|--|--------------|
|                              |  |       |      | Danckwart Companies  |              | Rochester Sand and Gravel   |              | Shift General Contracting  |              | A-1 Excavating, LLC  |              |
| Item Num                     | Item   | Units | Qty  | Unit Price   | Total        | Unit Price  | Total        | Unit Price   | Total        | Unit Price   | Total        |
| 63                           | TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330B) (2" THICK)   | SY    | 2540 | \$13.62  | \$34,594.88  | \$11.50   | \$29,210.00  | \$11.22  | \$28,498.80  | \$11.75  | \$29,845.00  |
| 64                           | TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340B) (1.5" THICK)      | SY    | 2540 | \$10.53  | \$26,746.20  | \$9.00  | \$22,860.00  | \$9.22   | \$23,418.80  | \$9.75   | \$24,765.00  |
| 65                           | BITUMINOUS MATERIAL FOR TACK COAT (P)                            | GAL   | 130  | \$8.50   | \$1,105.00   | \$0.01  | \$1.30       | \$0.01   | \$1.30       | \$1.00   | \$130.00     |
| 66                           | PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING        | LS    | 1    | \$1,200.00   | \$1,200.00   | \$3,035.76  | \$3,035.76   | \$3,000.00   | \$3,000.00   | \$3,000.00   | \$3,000.00   |
| 67                           | B618 CONCRETE CURB AND GUTTER                                    | LF    | 820  | \$28.75  | \$23,575.00  | \$23.85   | \$19,557.00  | \$25.00  | \$20,500.00  | \$29.50  | \$24,190.00  |
| 68                           | SURMOUNTABLE CONCRETE CURB AND GUTTER                            | LF    | 530  | \$28.75  | \$15,237.50  | \$23.85   | \$12,640.50  | \$25.00  | \$13,250.00  | \$29.50  | \$15,635.00  |
| 69                           | 4" THICK CONCRETE SIDEWALK                                       | SY    | 5    | \$102.00   | \$510.00     | \$78.78   | \$393.90     | \$60.00  | \$300.00     | \$89.00  | \$445.00     |
| 70                           | 6" THICK CONCRETE SIDEWALK                                       | SY    | 170  | \$97.53  | \$16,580.10  | \$97.50   | \$16,575.00  | \$65.00  | \$11,050.00  | \$92.00  | \$15,640.00  |
| 71                           | 6" THICK CONCRETE DRIVEWAY PAVEMENT (RESIDENTIAL)                | SY    | 25   | \$103.20   | \$2,580.00   | \$97.50   | \$2,437.50   | \$80.00  | \$2,000.00   | \$93.00  | \$2,325.00   |
| 72                           | 7" THICK CONCRETE DRIVEWAY/ PARKING LOT PAVEMENT (COMMERCIAL)    | SY    | 270  | \$101.93   | \$27,521.10  | \$103.25  | \$27,877.50  | \$90.00  | \$24,300.00  | \$95.00  | \$25,650.00  |
| 73                           | TURNATED DOME SURFACE  | SY    | 3    | \$540.00   | \$1,620.00   | \$585.00  | \$1,755.00   | \$600.00   | \$1,800.00   | \$550.00   | \$1,650.00   |
| 74                           | CONCRETE STEPS (COMPLETE)  | SY    | 4    | \$422.50   | \$1,690.00   | \$680.00  | \$2,720.00   | \$1,500.00   | \$6,000.00   | \$385.00   | \$1,540.00   |
| 75                           | GRAVEL DRIVEWAY RESTORATION                                      | SY    | 50   | \$33.27  | \$1,663.50   | \$27.00   | \$1,350.00   | \$15.00  | \$750.00     | \$16.00  | \$800.00     |
| 76                           | BITUMINOUS DRIVEWAY/ PARKING LOT PAVEMENT (SPWEA340B) (3" THICK) | SY    | 255  | \$23.53  | \$6,000.15   | \$24.47   | \$6,239.85   | \$25.54  | \$6,512.70   | \$27.00  | \$6,885.00   |
| 77                           | SILT FENCE, MACHINE SLICED                                       | LF    | 1150 | \$2.47   | \$2,840.50   | \$2.25  | \$2,587.50   | \$2.50   | \$2,875.00   | \$2.00   | \$2,300.00   |
| 78                           | TURF RESTORATION (COMPLETE)                                      | LS    | 1    | \$5,940.00   | \$5,940.00   | \$3,559.14  | \$3,559.14   | \$8,000.00   | \$8,000.00   | \$1,000.00   | \$1,000.00   |
| 79                           | INLET PROTECTION (COMPLETE)                                      | LS    | 1    | \$1,750.00   | \$1,750.00   | \$1,270.00  | \$1,270.00   | \$1,000.00   | \$1,000.00   | \$500.00   | \$500.00     |
| TOTAL - STREET IMPROVEMENTS  |  |       |      |  | \$404,480.82 |   | \$451,059.40 |  | \$408,385.10 |  | \$418,967.00 |
| TOTAL - SANITARY SEWER       |  |       |      |  |              |   | \$110,853.90 |  | \$126,720.00 |  | \$162,386.00 |
| TOTAL - WATER MAIN           |  |       |      |  | \$86,246.05  |   | \$68,524.40  |  | \$96,630.00  |  | \$93,180.00  |
| TOTAL - SERVICES             |  |       |      |  | \$54,403.27  |   | \$45,903.75  |  | \$75,625.00  |  | \$74,700.00  |
| TOTAL - STORM SEWER          |  |       |      |  | \$15,908.50  |   | \$16,734.50  |  | \$20,540.00  |  | \$18,534.00  |
| TOTAL - STREET IMPROVEMENTS  |  |       |      |  | \$404,480.82 |   | \$451,059.40 |  | \$408,385.10 |  | \$418,967.00 |
| TOTAL BASE BID               |  |       |      |  | \$680,978.15 |   | \$693,025.95 |  | \$727,900.10 |  | \$767,767.00 |
| Contractor Name and Address: |  |       |      | Danckwart Companies<br>16240 627th Street<br>Kellogg, MN 55945 |              | Rochester Sand and Gravel<br>4105 East River Road NE<br>Rochester, MN 55906 |              | Shift General Contracting<br>4812 Harvest Ct. SW<br>Cedar Rapids, IA 52404 |              | A-1 Excavating, LLC<br>8237 State Hwy. 64<br>Bloomer, WI 54724 |              |
| Phone:                       |  |       |      | (507) 767-4946   |              | (507) 288-7447  |              | (319) 536-0111   |              | (715) 568-4141   |              |
| Email:                       |  |       |      | andy@danckwartcompanies.com                                    |              | william.neja@rochsg.com   |              | j.holland@shiftgcc.com   |              | estimating@a1excavating.com                                    |              |
| Signed By:                   |  |       |      | Andrew Moyer   |              | Chad Kelley   |              | Justin Holland   |              | Charles M. Storing   |              |
| Title:                       |  |       |      | Owner  |              | Vice President  |              | President  |              | Secretary  |              |
| Bid Security:                |  |       |      | Bid Bond   |              | Bid Bond  |              | Bid Bond   |              | Bid Bond   |              |
| Addenda Acknowledged:        |  |       |      | None   |              | None  |              | None   |              | None   |              |



# CITY OF *Wykoff*

217 NORTH GOLD STREET ■ P.O. BOX 218 ■ WYKOFF, MN 55990-0218 ■ 507-352-4011

**RESOLUTION APPROVING THE ISSUANCE OF  
GENERAL OBLIGATION WATER REVENUE & DISPOSAL SYSTEM BONDS, SERIES 2025A;  
COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE  
THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086  
TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS THROUGH  
THE STATE OF MINNESOTA PUBLIC FACILITIES AUTHORITY CREDIT ENHANCEMENT  
PROGRAM**

- A. WHEREAS the City will issue bonds pursuant to an authorizing resolution; and
- B. WHEREAS the City chooses to apply for the State of Minnesota Public Facilities Authority Credit Enhancement Program;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wykoff, Fillmore County, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its general obligation bonds in the total aggregate principal amount not-to-exceed \$860,000 to fund the costs associated with the City's 2025 road and utility improvements project (herein, the "Bonds").
2. The City Council desires to proceed with the sale of the Bonds by negotiated sale to D.A. Davidson and hereby authorizes David Drown Associates, Inc. (herein, "DDA") to negotiate on behalf of the City.
3. The Mayor and the City Clerk are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds provided the Net Effective Interest Rate is 5.25% or less.
4. Upon approval of the sale of the Bonds by the Mayor and the City Clerk, the City Council will take action at their regularly scheduled meeting on May 12, 2025 to adopt the necessary approving resolution(s) as prepared by the City's bond counsel.
5. If the Mayor and City Clerk have not approved the sale of the bonds and executed the related bond purchase agreement by August 1, 2025, this resolution shall expire.
6. Minnesota Public Facilities Authority Credit Enhance Program
  - A. Form of Minnesota Public Facilities Authority (the "PFA") Credit Enhancement Program Agreement (the "Agreement"); and
  - B. Application for Participation in the PFA Credit Enhancement Program (the "Application").

1. The Agreement and the Application are authorized and approved in substantially the forms presented to the Council. Submission of the Application to the PFA and payment of related fees are approved. The City hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086, as it may be amended from time to time. The City understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 446A.086, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.
  2. The City hereby covenants and obligates itself to notify the Minnesota Public Facilities Authority of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee payment of the principal and interest on the Bonds when due. The City further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Minnesota Public Facilities Authority that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Minnesota Public Facilities Authority if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar.
  3. The City further covenants to comply with all procedures now or hereafter established by the Department of Finance and Minnesota Public Facilities Authority pursuant to Minnesota Statutes, Section 446A.086, subdivision 3 and otherwise to take such actions as necessary to comply with that section. The Mayor and City Clerk are authorized to execute any applicable Minnesota Public Facilities Authority forms and to provide for the payment of the City's application fee of \$500 to the Authority or will reimburse DDA for their payment of the fee on the City's behalf, which fee is required to be submitted with the executed forms.
7. DDA is authorized to prepare an Offering Memorandum related to the sale of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA )  
COUNTY OF FILLMORE )  
CITY OF WYKOFF )

I, the undersigned, being the duly qualified and acting Clerk of the City of Wykoff, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's General Obligation Water Revenue & Disposal System Bonds, Series 2025A in an amount not-to-exceed \$860,000.

WITNESS my hand as such Clerk of the City this 14<sup>th</sup> day of April 2025.

---

Becky Schmidt  
City Clerk

**DDA****David Drown Associates, Inc.**  
**Public Finance Advisors**

Spring Valley Office:  
29359 County 38  
Spring Valley, MN 55975  
Phone 507-346-7895 | Cell 507-273-2443  
Fax 612-605-2375  
[www.daviddrown.com](http://www.daviddrown.com)

April 7, 2025

**RECOMMENDATIONS**

VIA EMAIL

Mayor Ryan Breckenridge  
Becky Schmidt, City Clerk/Treasurer  
City of Wykoff  
217 Gold Street  
PO Box 218  
Wykoff, MN 55990

**RE: General Obligation Water Revenue & Disposal System Bonds, Series 2025A**

Honorable Mayor Breckenridge, Members of the City Council and Ms. Schmidt:

The purpose of this letter is to lay out my recommendations for the issuance of General Obligation bonds to fund the road and utility improvements being made in 2025.

**STATUTORY AUTHORITY**

When cities in Minnesota take on debt, they must do so in the form of a bond issue. Further, the city must cite the statutory authority it intends to use that allows it to do so. There are many different "pockets" of authority scattered across statutes, each with its own set of rules and regulations. In this instance, we are categorizing the project as a utility project (water and sewer) since that is, by far, the driving force of these improvements. Water mains are undersized, and sewer mains are so old they are made of clay, which requires their replacement. The road-related expenses are simply an extension of these costs to replace the lines.

I am recommending the City issue bonds under two separate pieces of statutory authority. I am advising the use of authority granted in Chapter 444 for the water related costs and Chapter 115 for the sewer related costs. By doing so, the City can pledge tax levies for the sewer portion of the bonds rather than user fees. The City's water fund can take on new debt payments, but the sewer fund is not as strong, as such we'd like to lean on taxes as we discussed at our workshop several months ago. None of this proposed debt counts against statutory net debt limits.

**BOND SIZING**

The public costs of this project are summarized as follows:

|  |                  |
|--|------------------|
| Construction Costs                         | 599,997          |
| Engineering                                | 142,954          |
| Contingency Amount                         | 45,000           |
| Capitalized Interest                       | 23,474           |
| Issuance Costs (including discount)        | 43,863           |
| Less Construction Fund Earnings / Rounding | (288)            |
| <b>BORROWING AMOUNT</b>                    | <b>\$855,000</b> |



## REVENUE REQUIREMENTS

Based on current market conditions and an approximate 20-year term, I estimate annual revenue requirements of approximately \$67,000. These costs will be covered by a pledged blend of special assessment revenue, water revenues, and tax levies. We expect assessments to generate around \$10,000 per year. The Water Fund is expected to contribute \$33,000 per year. This leaves about \$24,000 per year to be covered with tax levies.

We had planned on a 15-year term originally, but I'm advising 20 years now for a couple of reasons. First, City staff explained to me the burden that the assessments might be on certain properties. Extending the term will obviously lower that burden. Further, the water fund contributions and tax levies are now able to be sized so that current budgeting levels are nearly able to absorb all of the remaining costs without much impact at all on residents (excluding those being assessed).

If rates were to jump by  $\frac{1}{2}$  of a percentage point, annual revenue requirements would increase by approximately \$3,000.

## METHOD OF SALE

I'm advising the City to pursue a negotiated sale of bonds directly with an underwriter. The bonds are eligible for credit enhancement by the State of Minnesota, but I do not believe it is worth the expense of securing the State rating (about \$13K). This would make a competitive sale not as advantageous as it otherwise might be.

So, a summary of recommended features are as follows:

- State credit enhancement without a State rating
- 20-year term
- Discount allowance of up to 1.75%
- Limited continuing disclosure
- Call option of 2/1/2033

I will plan to present these recommendations and answer questions at your meeting on April 14<sup>th</sup>. Assuming the Council would like to move forward, please adopt the included "triggering resolution". It will authorize David Drown Associates to negotiate on the City's behalf, and assuming we hit minimum targets the Mayor and Clerk will be authorized to immediately sign a bond purchase agreement. I'd then return on May 12<sup>th</sup> to present results to the full Council at which time it can affirm the sale via resolution. We would plan to close on funds on May 26<sup>th</sup>.

I look forward to seeing you all once again next week.

Yours truly,



Mike Bubany, Associate  
David Drown Associates, Inc.

cc Brett Grabau, City Engineer



City of Wykoff, Minnesota

\$866,000

General Obligation Water Revenue & Disposal System Bonds, Series 2026A

Proposed for Negotiated Sale

Master Cash Flow ~ Prelim

| Uses of Funds                      |                   | STATE OF MN CREDIT ENHANCED |  | Bond Details              |                              |
|------------------------------------|-------------------|-----------------------------|--|---------------------------|------------------------------|
| Water Portion                      | 388,000.00        |                             |  | Set Sale Date             | 4/14/2025                    |
| Disposal System Portion            | 399,951.00        |                             |  | Bld Date                  | 5/12/2025                    |
| Other                              | -                 |                             |  | Sale Date                 | 5/12/2025                    |
| <b>Total Project Costs</b>         | <b>787,951.00</b> |                             |  | Dated Date                | 5/26/2025                    |
| Underwriter's Discount Allowance   | 1.75%             | 14,962.50                   |  | Closing Date              | 5/26/2025                    |
| Unused Discount to D/S Fund        | -                 |                             |  | 1st Interest Payment      | 2/1/2026                     |
| Fiscal Fee*                        | 13,500.00         |                             |  | Proceeds spent by:        | 12/31/2026                   |
| Bond Counsel                       | 13,000.00         |                             |  | Purchase Price            | 840,037.50                   |
| Pay Agent                          | 750.00            |                             |  | <b>Net Interest Cost</b>  | <b>461,794.06</b>            |
| Printing & Misc                    | 1,650.00          |                             |  | <b>Net Effective Rate</b> | <b>4.311048%</b>             |
| Rating                             | -                 |                             |  | Average Coupon            | 4.171366%                    |
| Original Issue Discount            | -                 |                             |  | Call Option               | @ par 2/1/2033               |
| Excess Proceeds                    | -                 |                             |  | Weighted Avg. Maturity    | 12.529                       |
| Capitalized Interest (to D/S Fund) | 23,474.06         |                             |  | Average Life              | 12.529                       |
|                                    | <b>855,287.56</b> |                             |  | Bond Yield                | 4.1488%                      |
| * Includes \$500 State fee         |                   |                             |  | Purchaser                 | Proposed for Negotiated Sale |
|                                    |                   |                             |  | Bond Counsel              | Taft Law                     |
|                                    |                   |                             |  | Rating Agency             | None                         |
|                                    |                   |                             |  | Pay Agent                 | Northland Bond Services      |
|                                    |                   |                             |  | Tax Status                | Tax Exempt                   |
|                                    |                   |                             |  | Continuing Disclosure     | Limited                      |
|                                    |                   |                             |  | Rebate                    | Small Issuer                 |
|                                    |                   |                             |  | Statutory Authority       | MS, Chapters 115,444, & 475  |

Payment Schedule & Cashflow

| Payment Schedule |                |        |                |                  |                  |
|------------------|----------------|--------|----------------|------------------|------------------|
| 12-Month         | Principal      | Coupon | Interest       | Payment          | PLUS             |
| Period ending*   |                |        |                | Total            | 5%               |
| Dated Date       |                |        |                |                  |                  |
| 5/26/2026        | -              | 3.45%  | 23,474         | 23,474           | 23,474           |
| 2/1/2027         | 30,000         | 3.45%  | 34,493         | 64,493           | 67,717           |
| 2/1/2028         | 30,000         | 3.45%  | 33,458         | 63,458           | 66,630           |
| 2/1/2029         | 30,000         | 3.45%  | 32,423         | 62,423           | 65,544           |
| 2/1/2030         | 30,000         | 3.70%  | 31,388         | 61,388           | 64,457           |
| 2/1/2031         | 30,000         | 3.70%  | 30,278         | 60,278           | 63,291           |
| 2/1/2032         | 35,000         | 3.70%  | 29,168         | 64,168           | 67,376           |
| 2/1/2033         | 40,000         | 3.85%  | 27,873         | 67,873           | 71,266           |
| 2/1/2034         | 40,000         | 3.85%  | 26,333         | 66,333           | 69,649           |
| 2/1/2035         | 40,000         | 3.85%  | 24,793         | 64,793           | 68,032           |
| 2/1/2036         | 40,000         | 4.00%  | 23,253         | 63,253           | 66,415           |
| 2/1/2037         | 40,000         | 4.00%  | 21,653         | 61,653           | 64,735           |
| 2/1/2038         | 40,000         | 4.00%  | 20,053         | 60,053           | 63,055           |
| 2/1/2039         | 45,000         | 4.15%  | 18,453         | 63,453           | 66,825           |
| 2/1/2040         | 50,000         | 4.15%  | 16,585         | 66,585           | 69,914           |
| 2/1/2041         | 50,000         | 4.15%  | 14,510         | 64,510           | 67,738           |
| 2/1/2042         | 50,000         | 4.30%  | 12,435         | 62,435           | 65,557           |
| 2/1/2043         | 55,000         | 4.30%  | 10,285         | 65,285           | 68,549           |
| 2/1/2044         | 60,000         | 4.30%  | 7,920          | 67,920           | 71,316           |
| 2/1/2045         | 60,000         | 4.45%  | 5,340          | 65,340           | 68,607           |
| 2/1/2046         | 60,000         | 4.45%  | 2,670          | 62,670           | 65,804           |
|                  | <b>855,000</b> |        | <b>446,832</b> | <b>1,301,832</b> | <b>1,365,749</b> |

David Drown Associates, Inc.

| Collection Year | Plledged Revenues |                     |                | Account Balances              |                 |
|-----------------|-------------------|---------------------|----------------|-------------------------------|-----------------|
|                 | Water Revenues    | Special Assessments | Tax Levies     | Surplus (deficit)             | Account Balance |
| 2025            | -                 | -                   | -              | Initial Deposit to D/S Fund > | 23,474          |
| 2026            | 33,540            | 10,408              | 23,769         | (23,474)                      | -               |
| 2027            | 32,996            | 10,408              | 23,226         | -                             | -               |
| 2028            | 32,453            | 10,408              | 22,683         | -                             | -               |
| 2029            | 31,910            | 10,408              | 22,139         | -                             | -               |
| 2030            | 31,327            | 10,408              | 21,557         | -                             | -               |
| 2031            | 30,744            | 10,408              | 20,974         | -                             | -               |
| 2032            | 30,161            | 10,408              | 20,391         | -                             | -               |
| 2033            | 29,578            | 10,408              | 19,808         | -                             | -               |
| 2034            | 28,995            | 10,408              | 19,225         | -                             | -               |
| 2035            | 28,412            | 10,408              | 18,642         | -                             | -               |
| 2036            | 27,829            | 10,408              | 18,059         | -                             | -               |
| 2037            | 27,246            | 10,408              | 17,476         | -                             | -               |
| 2038            | 26,663            | 10,408              | 16,893         | -                             | -               |
| 2039            | 26,080            | 10,408              | 16,310         | -                             | -               |
| 2040            | 25,497            | 10,408              | 15,727         | -                             | -               |
| 2041            | 24,914            | 10,408              | 15,144         | -                             | -               |
| 2042            | 24,331            | 10,408              | 14,561         | -                             | -               |
| 2043            | 23,748            | 10,408              | 13,978         | -                             | -               |
| 2044            | 23,165            | 10,408              | 13,395         | -                             | -               |
| 2045            | 22,582            | 10,408              | 12,812         | -                             | -               |
|                 | <b>659,345</b>    |                     | <b>474,769</b> | <b>(23,474)</b>               |                 |

Master Cash Flow ~ Final





# CITY OF *Wykoff*

217 NORTH GOLD STREET ■ P.O. BOX 218 ■ WYKOFF, MN 55990-0218 ■ 507-352-4011

## RESOLUTION NO. 2025-07 A RESOLUTION ACCEPTING A DONATION TO THE CITY

**WHEREAS**, the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

| <u>Name of Donor</u>     | <u>Amount</u> |
|--------------------------|---------------|
| Fahy and Barb Schleusner | \$200.00      |

**WHEREAS**, all such donations have been contributed to the city for the Wykoff Fire Department

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

***Roll Call Vote:***

***Ryan Breckenridge***

***Jeff Hare***

***Barb Fate***

***Jane Baker***

***Kalib Himli***

Passed by the City Council of Wykoff, Minnesota this 14<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Administrator

CITY OF WYKOFF

GARBAGE AND RYCYCLING CREDIT FORM

Please fill out the top half of this form to notify us that your home will be unoccupied for at least three full consecutive months. Upon your return you will be eligible for a Garbage and Recycling credit on your next utility bill if you have met the requirements and verified the information below with your signature on this form.

Name\_\_\_\_\_

Mail Address\_\_\_\_\_

Physical Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Phone\_\_\_\_\_

Email\_\_\_\_\_

Account Number\_\_\_\_\_

Date Leaving\_\_\_\_\_

Date Returned\_\_\_\_\_

I attest that my home was unoccupied for the full months of: 1)\_\_\_\_\_, 2)\_\_\_\_\_  
3)\_\_\_\_\_, 20\_\_\_\_. No one stayed at the premises or placed garbage and/or recycling  
at the curb at any time during the three month period indicated above.

**PLEASE NOTE that if this is found to be untrue any credit received will be reversed AND  
you will forfeit eligibility for any future garbage and recycling credit.**

**SIGNATURE OF HOMEOWNER\_\_\_\_\_ Date\_\_\_\_\_**

***For Internal Use:***

Credit Given: \$\_\_\_\_\_ Date Credit Given\_\_\_\_\_

106 Gold St. N. - P.O. Box 218 – Wykoff, Mn 55990 – Phone 507-352-4011

Email: [Cityhall@cityofwykoff.gov](mailto:Cityhall@cityofwykoff.gov)

Adopted by Wykoff Council on:

## GENERAL RETAIL PURCHASE ORDER AND SECURITY AGREEMENT

**HAMMELL EQUIPMENT, INC.** 1-800-426-6357

DEALER

Chatfield, MN  
867-4910Harmony, MN  
886-2255Rushford, MN  
864-2845

NUMBER

Date

BUYER

City of Wykoff

PHONE

ADDRESS CITY &amp; STATE

Sales Ticket No. Date Delivered by Date

Please enter my order for the following merchandise to be delivered

on or about 20 to

| QTY | NEW OR USED | STOCK NO | MODEL | MAKE | SERIAL NO | DESCRIPTION | AMOUNT  |
|-----|-------------|----------|-------|------|-----------|-------------|---------|
|     |             |          |       |      |           | ISX 2200    | 1400.00 |
|     |             |          |       |      |           | Bid         | 1000.00 |
|     |             |          |       |      |           |             | 1300.00 |
|     |             |          |       |      |           |             |         |
|     |             |          |       |      |           |             |         |
|     |             |          |       |      |           |             |         |

TRADE-INS Buyer certifies below Trade-ins to be free of encumbrances

| MODEL | MAKE | SERIAL NO | DESCRIPTION | TRADE-IN ALLOWANCE | FREIGHT & HDLG       | \$ |
|-------|------|-----------|-------------|--------------------|----------------------|----|
|       |      |           | IX 2100     | 5000.00            | TOTAL CASH           | \$ |
|       |      |           |             |                    | 1 DEL'D PRICE        | \$ |
|       |      |           |             |                    | 2 TRADE-IN ALLOWANCE | \$ |

**Equipment Safety Check**

(all questions may not be applicable to all equipment)

|   | Yes | No | N/A |
|---|-----|----|-----|
| 1. All guards in place and points of danger protected (PTO, sprockets, pulleys, etc.)?        |     |    |     |
| 2. Instruction booklet provided?  |     |    |     |
| 3. Operating instructions given by _____  |     |    |     |
| 4. Warning and/or safety decals in place?   |     |    |     |
| 5. All users of this equipment will be trained by a competent instructor?                     |     |    |     |
| 6. Safety shutoffs, kill switches in place?   |     |    |     |
| 7. If applicable, safety belts in place?  |     |    |     |
| 8. Instructions given on proper fueling procedures?   |     |    |     |
| 9. Maintenance schedules have been thoroughly explained and will be followed by the customer? |     |    |     |
| 10. Rollover protection system in place?  |     |    |     |

\*IF "NO" WAS CHECKED FOR ANY OF THE ABOVE QUESTIONS, OR IF EQUIPMENT HAS BEEN MODIFIED OR ALTERED, PLEASE MAKE NOTE ABOVE IN DESCRIPTION.

**TIME BALANCE**

I hereby agree to settle the deferred balance, if any, as shown hereon on the basis of retail time payment contract in a form that is mutually satisfactory which I will sign prior to the delivery of the goods ordered and having a total face value equal to the time balance amount and including the credit terms disclosed herein.

- Check One ☐ SOLD USED AS-IS. No warranty of any kind has been given by the dealer or his agent.
- ☐ SOLD USED WITH 50-50 WARRANTY. The dealer hereby warrants this (these) machine(s) for \_\_\_\_\_ days after \_\_\_\_\_ 20 \_\_\_\_\_ with the understanding that necessary repairs made within this period of time will be charged half to the buyer and half to the dealer, of total retail cost of parts and labor used.
- ☐ SOLD NEW WITH \_\_\_\_\_ (specify warranty used)

SPECIAL AGREEMENTS

ALL WARRANTY REPAIRS MADE UNDER THIS AGREEMENT must be made in dealer's shop and buyer is responsible for hauling equipment for repair. No warranty is given by the dealer for tires, batteries or accessories, and the buyer is fully responsible for repairs necessitated by accident, misuse or negligence. This warranty is not transferable. I hereby agree to the conditions of this order, expressed in the foregoing, constituting a purchase order contract. I hereby certify that I am 21 years of age or older and acknowledge receipt of a copy of this order. In order to secure buyer's obligations under this Agreement and any extension, renewal or modification thereof, buyer hereby grants to Dealer a security interest in all of the goods described herein, and all accessories and additions thereto and all proceeds thereof.

**Notice to the buyer:** Do not sign this contract before you read it or if it contains blank spaces. You are entitled to a copy of the contract you sign. You have the right to pay in advance the unpaid balance of this contract and obtain a partial refund of the finance charge based on \_\_\_\_\_

ACTUARIAL METHOD RULE OF 78 &amp; SUM OF THE DIGITS OTHER

Buyer's signature Date

THIS ORDER IS VALID ONLY WHEN SIGNED AND ACCEPTED BY THE DEALER

Accepted by:

(Dealer's signature)

Salesman



**Priority Construction Services**  
3431 Northern Valley Place NE  
Rochester, MN 55906  
Phone: (507) 289-3275

Fax: (507) 226-8344

**Company Representative**  
Josh Hulberg  
Phone: (507) 429-0668  
Joshh@priorityconstructionservices.com

04/07/2025  
Claim Information

**Rebecca Schmidt**  
**City of Wykoff**  
226 North Gold Street  
Wykoff, MN 55990  
(507) 352-4011 Ext. City

Job: Rebecca Schmidt

### 36" Door - Front Door Replacement - Community Center

#### Aluminum Storefront Door Install - 36" Opening

- Remove existing double doors at the entrance of the Community Center.
- Remove siding for reinstall as needed.
- Check blocking around the rough opening to ensure there is no rot or other structural issues.
- Install new aluminum store front frame and glass in the opening.
- Hardware to be panic bars and deadbolt lock.

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\$10,228.36

### 42" Door - Front Door Replacement - Community Center

#### Aluminum Storefront Door Install - 42" Opening

- Remove existing double doors at the entrance of the Community Center.
- Remove siding for reinstall as needed.
- Check blocking around the rough opening to ensure there is no rot or other structural issues.
- Install new aluminum store front frame and glass in the opening.
- Hardware to be panic bars and deadbolt lock.

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\$11,056.63

### Concrete Slab Replacement

#### Pavilion Concrete Slab Replacement

- Demo and remove existing concrete slab under the pavilion next to the Community Center.
- Inspect columns to ensure they are not rotten.
- If columns need to be replaced, an extra charge will be added.
- Form slab to same size as previously.
- Install a 2' on center grid of 3/8" rebar.
- Pour and finish concrete slab.
- Finish to be a floated finish.
- Clean jobsite after work is completed.

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\$18,144.24

Starting at **\$391/month** with  **Acorn** • [APPLY](#)

Thank you for considering Priority Construction Services for your repair and remodeling needs. We're here to assist you every step of the way, so please don't hesitate to reach out with any questions. Your trust in us to serve your project needs is greatly valued.

**Valid Through:** This estimate remains valid for 30 days from the date issued, ensuring you have ample time to make a decision.



# INVOICE

**Stender Enterprises**  
215 Line Street South  
Box 96  
Wykoff, Minnesota 55990  
United States

507-438-5583

## BILL TO

**City of Wykoff**  
P.O. Box 218  
Wykoff, 55990

**Invoice Number:** 4

**P.O./S.O. Number:** Jail Haus

**Invoice Date:** March 31, 2025

**Payment Due:** March 31, 2025

**Amount Due (USD):** \$0.00

| Items                                   | Quantity | Price   | Amount        |
|---|----------|---------|---------------|
| <b>ServCall</b><br>Minimum Service Call | 1        | \$98.00 | \$98.00       |
| <b>Subtotal:</b>                        |          |         | \$98.00       |
| Donate to best use.:                    |          |         | (\$98.00)     |
| <b>Total:</b>                           |          |         | \$0.00        |
| <b>Amount Due (USD):</b>                |          |         | <b>\$0.00</b> |

## Notes / Terms

Make Checks payable to: Greg Stender. Due upon receipt, invoices over 30 days charged 1.5% or \$8.00 which ever is greater.