### AGENDA WYKOFF CITY COUNCIL January 14, 2025

- 1. CALL MEETING TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. OATH OF OFFICE NEWLY ELECTED MAYOR AND COUNCIL PERSONS
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF CONSENT AGENDA:
  - 1. APPROVAL OF MINUTES- Regular Meeting December 9, 2024, Special Meeting December 23, 2024
  - 2. APPROVAL OF BILLS
  - 3. APPROVAL OF TREASURER'S REPORT
- 6. VISITORS

### 7. COMMITTEE REPORTS

- 1. WWTP-Rick Whitney, Ryan Breckenridge, Lyle Morey
- 2. Fire Dept.-Mike Lund
- 3. First Responders- Cory Bremseth
- 4. Personnel Committee-Barb Fate and Kaleb Himli
- 5. Streets-Mayor and Kalib Himli
- 6. Community Education -Barb Fate and Jeff Hare
- 7. Park and Recreation, Joint Trails Board Representatives-Kalib Himli and Jeff Hare
- 8. Zoning
  - a. Vacating Alley Petition Request & Application with Supporting Documents
  - b. Rezoning of Methodist Church Parking Lot
- 9. Sheriff's Report-
- 10. Mayor's Report

### 8. Old Business

- a) Update on Grant Application for Library Funds
- b) Arvig Right of Way Permit Application
- c) Committed Funds Resolution Amendment
- d) Set Public Hearing for Cannabis Ordinance and Vacating of Alley

### 9. New Business

- a) Review Yearly Appointments
- b) Resolution 2025-01 Adopting Yealy Designations
- c) Administrative Fees Discussion/Adoption
- d) Computer Use Policy
- e) Review of Wykoff Council Code of Conduct
- f) Resolution 2025-02 Voter Account Agreement
- g) Resolution 2025-03 donations to Fire Department and First Responders
- h) Proposal Community Center-English Electric
- i) Revolving Loan Request- The Gateway
- j) Waste Management Bid
- k) Wireless Tower Request
- l) Emailing Bills

### 10. ADJOURNMENT

### Wykoff City Council Meeting Regular Meeting Minutes December 9, 2024 7:00 pm

A meeting of the Wykoff City Council was held in the Council Room at 106 Gold St. N. on December 9, 2024, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Lyle Morey, Jeff Hare, Barb Fate, Kalib Himli. Also, present City Administrator, Becky Schmidt. Mayor Breckenridge stated that this is the last meeting for councilman Lyle Morey, and he would like Lyle to lead the council in the Pledge of Allegiance.

**Agenda**-Mayor Breckenridge called for any additions to the agenda and added under New Business- 11. Donation of goals for ice rink by Spencer Goodman Motion by Fate and seconded by Morey to approve the agenda as amended. Motion carried 5-0.

<u>Consent Agenda</u>- Mayor called for approval of the Consent Agenda. Motion to accept the consent agenda as presented by Fate and seconded by Himli. Motion carried 5-0.

### Visitors-

Lyman Hare addressed the council thanking them for bringing back in old business the policy update for vacating city property. He stated that at the last meeting he understood that Becky was to contact cities and their policies in comparable size to Wykoff. He also noted that in the council packets there were copies of policies from larger communities. He had called several communities such as Spring Valley, Chatfield, Preston, LeRoy, Ostrander and Grand Meadow of which none had a policy in place. He gave the council a copy of a resolution from the minutes of the LeRoy Council approving a vacation recently. He reviewed with the council the purpose for asking for the vacating of the alley was to place a carport for a vehicle. He also noted that at the last council meeting he and Rocky had stated that they had been keeping the property mowed and free of snow as his in-laws had for many years when they owned the property. He stated that Rocky made it clear at the last council meeting that he would like to see the property left as is. He noted that he has the petition for vacating the alley completed by his attorney and will be getting Rod Thompson's signature that week. He stated that this is the last time he will speak on the issue he has been trying to work with the city on this property for the last two and a half years.

**WWTP-** Rick Whitney noted that the council had his monthly council report and that things had been quiet at the plant. The Mayor asked him to update the council on the EQ Tank Grant. He noted that Stantec would assist the city to write the grant at a cost of \$5,000. Becky noted that she would like an opportunity to look over the grant to see if it could be done in-house instead of paying the \$5,000. No action taken.

**Fire Department**- Mike Lund was not able to attend the meeting but had asked Becky to present the new officers for council approval. Motion by Morey and seconded by Hare to approve the following slate of offices: 1<sup>st</sup> Assistant Chief-Chris Nagel, 2<sup>nd</sup> Assistant Chief-Brennan O'Connor,

Safety Officer- Patrick Mulhern, Secretary-Julie Hanson and Training Officer-Nathan Schmidt, Fire Chief-Mike Lund. Motion carried 5-0.

### First Responders- No report

**Personnel** – Fate noted that they had met with all the personnel for their yearly review. She felt it was worthwhile for all to discuss the responsibilities and duties.

**Streets-** Mayor noted that the Street Committee had met on December 5<sup>th</sup> to discuss a proposal to install a new surface on Line Street South. The cost and proposal will be covered under item #3 in new business.

### **Community Education**- No report

<u>Park and Recreation, Joint Trails Board</u>- Hare noted they had not met but plan to in January to report to the council.

**Zoning** – Mayor noted that a request had been made by Mary Sackett who is looking to purchase the Methodist Church parking lot which is now zoned Commercial. The request has been made to change to residential so that she can build twin plex. Becky noted that the council will need to call a Public Hearing for the request. Council agreed that the hearing could take place on December 23<sup>rd</sup> at 6:30 p.m. The notice will be placed in the Journal and letters sent to all residents affected.

Mayor's Report – The Mayor reported that the St. John's Lutheran School will again be submitting student essays for Mayor for the Day contest. These will be reviewed by the council and the first, second and third place winners will be chosen. He also asked if the Christmas Lighting contest was going to take place this year. Becky noted that there were so few that entered the contest, and it was always the same ones that were chosen. Fate and Hare agreed to drive the streets looking for the best light displays on December 20<sup>th</sup> at which time they would pick the first and second place with Wykoff bucks awarded to them of \$50 and \$25 respectively given.

#### Sheriff's Report- None

#### Old Business-

<u>Finseth Elevator Property –</u> Becky noted that she is continuing to work on the grant but that it is a slow process. She is staying in communication with the Finseths, and there may be another grant which is an AG grant which they would qualify. They would have to submit the grant, and she has agreed to help them.

Becky noted that she is also looking into a grant opportunity to be used for educational purposes and/or Libraries. Minnesota received 47.5 million with approximately 7 million going to the southeast counties. The funding is to be used forwork, education and healthcare. If awarded the

city could possibly purchase the old bank building which Mike Sogla, the owner, is very interested in. This could be turned into a library and office space. However, the City will need to apply for the grant. The Sogla's are working with Becky on the plans needed for the renovation and use of the building.

Vacate Alley/Street Update — Mayor Breckenridge noted that Hare can participate in this discussion. He stated that the cost appears to be the concern. Becky noted that she had included various policies from several other cities for vacating streets and/or alleys, they were all more than what the city had requested. She expressed her concern about the cost of vacating all alleys in the city. Hare asked if the city had ever vacated a property and Becky noted that since she has been in this position there was one with the sale of the school property, but that the school and Rod Thompson had taken care of all the paperwork. It was discussed that if this vacation takes place, it should be the responsibility of the resident requesting to pay the \$300 to cover the costs of the public hearing notice in the paper and the notification of all landowners. Discussion followed. Becky noted that for the city to vacate the property it has to benefit more than a person or two people. Motion by Fate and seconded by Morey to adopt the policy presented at the last council meeting from the City of Minneapolis with the fee of \$300. Motion carried 5-0.

Cannabis Motion Rescind and New Cannabis Ordinance Review- Becky stated that she had been in touch with the State of Minnesota in regard to the Ordinance that the City Council had adopted at their special meeting on November 20<sup>th</sup>. In her inquiries she found that the ordinance was lacking in many areas specific to WYKOFF. Becky is suggesting that they rescind the prior motion and adopt the more detailed ordinance put out by the league. Discussion followed. Motion by Fate and seconded by Hare to rescind the motion from the November 20<sup>th</sup> meeting to adopt the Cannabinoid Ordinance. Motion carried 5-0. Motion by Breckenridge and seconded by Morey to adopt the Ordinance of the City of Wykoff to Regulate Cannabis Businesses along with the Cannabis Business Registration form. Motion carried 5-0. This Ordinance will need to be presented at a Public Hearing before it is official. Becky also noted that she had contacted Sheriff DeGeorge who felt that they would work with the city to conduct the once-a-year Annual Compliance Check as part of the city contract with Fillmore County. He would like to be notified as to the Ordinance that they adopt so that they can have it on file. The fees that were listed we is the maximum that the city can charge. It is similar to liquor license where they apply to the state.

### **New Business**

Resolution 2024-15 Polling Place-Becky read the following resolution for council approval:

**RESOLUTION #2024-15** 

A RESOLUTION RE-ESTABLISHING THE POLLING PRECINCT
AND PRECINCT LOCATION FOR THE CITY OF WYKOFF

WHEREAS, THE CITY COUNCIL OF THE CITY OF WYKOFF, MINNESOTA ("Council" and "City"), pursuant to Minnesota Statute §204B.14, is required to establish or re-establish the boundaries of the election precincts within the municipality following the redistricting of the Legislature; and,

WHEREAS, the Legislature of the State of Minnesota has been redistricted; and,

WHEREAS, precinct boundaries must be re-established within 60 days of the time when the Legislature has been redistricted or at least 19 weeks before the State Primary, whichever comes first.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYKOFF, that the following precinct and polling location is hereby re-established as:

Wykoff Community Center 226 Gold Street N Wykoff, MN 55990

Motion by Morey and seconded by Hare.

Roll call vote in favor: Jeff Hare, Barb Fate, Ryan Breckenridge, Lyle Morey, Kalib Himli

**Voting Against: None** 

Adopted this 9th day of December, 2024

s/s Ryan Breckenridge

Ryan Breckenridge- Mayor

Attest:

s/s Rebecca Schmidt

Rebecca Schmidt, City Administrator

**Resolution Recommitment of Committed Funds** -Becky reviewed the following resolution for council approval:

### Resolution Recommitment of Committed Funds 2024-17

A Resolution to Recommit Fund Balance

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No. 54 establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the City Council is the highest level of decision-making authority, and has the authority to commit, assign or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the City Council; and

WHEREAS, once the committed fund balance constraints are imposed, it requires the constraint to be removed by the City Council prior to redirecting the funds for other purposes; and

WHEREAS, the City Council has determined it will commit the following fund balances: \$234,075 to Fire Equipment Fund 406

NOW THEREFORE BE IT RESOLVED, that the Wykoff City Council in accordance with the provisions of GASB 54 hereby commits the afore mentioned funds, and that the funds cannot be used for any purpose other than directed above, unless the City Council adopts another resolution to remove or change the constraint.

Motion by Hare and seconded by Fate.

Roll Call Vote: Jeff Hare, Ryan Breckenridge, Barb Fate, Lyle Morey, Kaleb Himli

Voting Against: None Motion carried 5-0.

Passed and adopted this 9<sup>th</sup> day of December 2024 by the City Council of Wykoff, Minnesota. s/s Ryan Breckenridge

Mayor-Ryan Breckenridge, Mayor

s/s Rebecca Schmidt

City Administrator-Rebecca Schmidt

**Discussion on surface of Line St. South-Stantec Estimate** – Mayor reviewed the Stantec proposal for the Line Street South surface, noting that the estimate would add significantly to the 2025 Street Project. Discussion followed and it was agreed by the council to not move forward as the cost would be \$1.5 Million. Rick Whitney did note that Stantec is not charging the city for this estimate and that he will not be renewing his license in February for the car lot he has on that street, which will help with the increase in traffic on that street.

Assessment of Sewer Line for Line Street and Gold Street - Becky also raised concerns about the homeowners on Line Street being charged for the sewer line that will be worked on in the back of their properties noting that it is the obligation of the city to provide a working sewer line to all residents. It was agreed to table this until the final figures are known.

<u>Discussion of Mundfrom 2025-Street Assessments</u> – At the public hearing on November 18<sup>th</sup>, 2024, Mundfrom's had asked about the assessments for the new sub-division. Discussion followed and it was agreed that the original agreement was to waive the city taxes for the new homeowners for five years, but any other special assessment is not part of that agreement.

**REVATA Grant Writer proposal** – Becky noted that in the council packet was a proposal from this company to assist the city with grant writing. She and the mayor had a zoom meeting with this company but after seeing their proposal have agreed that it would be too costly. No action taken.

Arvig Right of Way Permit Agreement – Becky noted that the City does have an ordinance to allow digging in the right away. The council packets include the application which they have filled out and are now aware that we do have an ordinance in place. Becky stated that the city needs to give them permission to run this cable. They will be starting this project in the spring. Concerns were expressed by Rick Whitney and John Baker if they would be interfering with lines already placed such as sewer lines, optic cables etc. Rick would like to see their plans for the location they will be taking. Council agreed to table until Rick can review their plans.

**L&L Grain Donation to the Fire Department** – Resolution 2024-16 was read by Beck for council approval:

### **RESOLUTION NO. 2024-16**

### A RESOLUTION ACCEPTING A DONATION TO THE CITY.

**WHEREAS,** the City of Wykoff is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS,** the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Name of Donor Amount

L & L Grain \$100

WHEREAS, all such donations have been contributed to the city for the Wykoff Fire Dept.

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wykoff, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

Motion by Fate and seconded by Morey to accept the donation. A roll call vote was taken those voting in favor:

Jeff Hare

Barb Fate

Ryan Breckenridge

Lyle Morey Kaleb Himli Motion carried 5-0.

Passed by the City Council of Wykoff, Minnesota this 9th day of December, 2024.

s/s Ryan Breckenridge, Mayor

Attested:

s/s Rebecca Schmidt, City Administrator

**Liability Coverage Waiver** – Becky noted that this is an annual request by the Insurance Company to confirm and place in the official minutes, that the city does not waive the monetary limits of the city's Liability Coverage Insurance. Morey motion to approve and seconded by Fate. Motion carried 5-0.

Possible Pickup purchase - Becky and John Baker presented an opportunity to do a live bidding on a vehicle that would be used as the city truck that John felt would serve the city well. Becky noted that a purchase for a truck is in the budget for \$35,000. The bid before the council meeting was at \$13,000. Motion by Fate and seconded by Breckenridge to bid up to \$20,000 for the vehicle. Motion carried 5-0.

**Donation from Spencer Goodman –** Becky reported that Spencer of Goodies and Gas has donated the goals for the new ice rink. The council thanked him for his generous donation. John reported that they will be using the lights that the Commons used in the past for the ice rink as temporary for this year. He stated that after the 2025 Street project is complete they will be looking into more permanent lighting for the rink.

Secretary	Date of approval

# Wykoff City Council Meeting Public Meeting Minutes December 23rd, 2024 7:00 pm

A Public meeting of the Wykoff City Council was held at the Council room at 106 Gold St. N on December 23rd, 2024, at 7:00 pm. Attendees included Mayor Ryan Breckenridge, Lyle Morey, Jeff Hare, Barb Fate, Kalib Himli. Also, present City Administrator, Becky Schmidt. No public attendees.

Mayor Breckenridge noted that he would now turn the meeting to Becky Schmidt, city administrator.

Mary Sackett and Marilyn Erdman, representing the Wykoff Methodist Church were petitioning the city of Wykoff zoning to reclassify the South 90 feet of Lot 23, Block 1 in the Bartlett and Banks Addition from commercial to residential for the possible building of a duplex.

Discussion followed on if rezoning would leave a large enough lot on the north side of the requested lot change and it was determined that the next 3 lots are the property of the Methodist Church and as such would be grouped under one owner. No other discussion and no input from the surrounding residents the council polled to see if they should proceed with the motion at the next council meeting. All five council members were in favor of bringing it forward.

The Public meeting ended at 7:10 p.m.

### **Payments**

**Current Period: January 2025** 

Payments Batch 010925PAY-2 \$1,596	3.00		
Refer 1519 UTILITY CONSULTANTS INC	*		
Cash Payment E 602-41540-300 Professional Services Invoice 122539 1/9/2025			\$1,373.00
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$1,373.00
Refer 1520 SEMLM			
Cash Payment E 101-41110-355 Dues	Dues		\$50.00
Invoice 214 1/9/2025			,
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$50.00
Refer 1521 MID AMERICA BACKFLOW PREVE		ii	
Cash Payment E 602-41540-300 Professional Services	-		\$175.00
Invoice 231457 1/9/2025			•
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$175.00
Fund Summary			
	ITY STATE BANK		
101 GENERAL FUND	\$50.00		

\$50.00

602 SEWER FUND

\$1,548.00

\$1,598.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,598.00
Total	\$1,598.00

### **Payments**

**Current Period: January 2025** 

Payments Batch 010925PAY	\$92,41	6.94	100000	
Refer 1499 ARVIG				
Cash Payment E 101-41400-321 (	Cellphone/Telephone			\$58.49
Invoice Dec 2024				7007.10
Cash Payment E 101-41400-325 I	nternet Service			\$75.25
Invoice Dec 2024				
Cash Payment E 260-45176-325 I	nternet Service			\$85.95
Invoice Dec 2024	-1101			
Cash Payment E 240-42200-325 I Invoice Dec 2024	nternet Service			\$46.09
Cash Payment E 101-42200-325 I	nternet Service			£46.00
Invoice Dec 2024	memer dervice			\$46.09
Cash Payment E 101-41941-325 I	nternet Service			\$86.95
Invoice Dec 2024				ψ00.00
Transaction Date 1/9/2025		SECURITY STATE B 10100	Total	\$398.82
Refer 1500 BADGER METE	ER			
Cash Payment E 601-49430-328 S	Service Contract			\$51.38
	8/2024			
Cash Payment E 601-49430-328 S				\$51.52
	8/2024			
Transaction Date 1/9/2025		SECURITY STATE B 10100	Total	\$102,90
Refer 1501 CARDMEMBER		<del>≅</del>		
Cash Payment E 101-41950-240 S		E		\$193.31
-	9/2025			
Cash Payment E 101-41941-211 (				\$93.02
Invoice jan2025 1/ Cash Payment E 260-45176-210 0	9/2025			
	9/2025			\$54.22
Cash Payment E 230-42153-240 S	<del>-</del>	E		<b>40 00</b>
	9/2025	<b>L</b>		\$8.99
Cash Payment E 101-41400-220 F	Repair & Maintenance	S		\$40.61
	9/2025			ψ.σ.σ.
Cash Payment E 101-43100-221 E	Equipment Repair & Ma	ai		\$75.00
Invoice jan2025 1/	9/2025			
Transaction Date 1/9/2025		SECURITY STATE B 10100	Total	\$465.15
Refer 1502 FILLMORE COU	UNTY JOURNAL			
Cash Payment E 101-41700-350 F	Printing & Publishing	Zoning public hearing		\$75.68
Invoice 174965 1/	9/2025			
Transaction Date 1/9/2025		SECURITY STATE B 10100	Total	\$75.68
Refer 1503 FIRE SAFETY L	JSA, INC	2		
Cash Payment E 406-42200-221 E	Equipment Repair & Ma	ai Repair pumper		\$16,430.81
Invoice 195714 1/5	9/2025			
Transaction Date 1/9/2025		SECURITY STATE B 10100	Total	\$16,430.81
Refer 1504 FRANDSEN BA	NK AND TRUST	2		
Cash Payment E 305-47000-600 E		2018A loan		\$25,000.00
Invoice 1/9	9/2025			

### **Payments**

**Current Period: January 2025** 

Cash Payment Invoice	E 305-47000-610	Debt Service Interest 1/9/2025	2018A loan	- AND - AND - AND -		\$2,652.00
Transaction Date	e 1/9/2025		SECURITY STATE B	10100	Total	\$27,652.00
Refer 1	505 FIRST INDER	PENDENT BANK				)
Cash Payment Invoice		Debt Service Principal	307			\$33,000.00
Cash Payment Invoice	E 307-47000-610	Debt Service Interest 1/9/2025	307			\$4,389.00
Transaction Date	e 1/9/2025		SECURITY STATE B	10100	Total	\$37,389.00
Refer 1	506 GOPHER ST	ATE ONE-CALL, INC				
Cash Payment Invoice 4120868		Professional Services 1/9/2025				\$2.70
Transaction Date	1/9/2025		SECURITY STATE B	10100	Total	\$2.70
Refer 1	507 GOODIES AI	ND GAS				
Cash Payment Invoice	E 101-45200-212	Motor Fuels	December			\$0.00
Cash Payment Invoice	E 101-42200-212	Motor Fuels	December			\$28.77
Cash Payment Invoice	E 240-42200-212	Motor Fuels	December			\$28.76
Cash Payment Invoice	E 101-43125-212	Motor Fuels	December			\$124.80
Cash Payment Invoice	E 101-43100-212	Motor Fuels	December			\$0.00
Transaction Date	1/9/2025		SECURITY STATE B	10100	Total	\$182.33
Refer 15	08 GREAT AME	RICA FINANCIAL SER				
Cash Payment Invoice 3818647	E 101-41400-329 74	Lease 1/9/2025	Printer lease			\$98.79
Transaction Date	1/9/2025	3	SECURITY STATE B	10100	Total	\$98.79
Refer 15	09 HAWKINS, IN	IC.				
Cash Payment Invoice 6938960		Chemicals and Chem F 1/9/2025	D.L.			\$30.00
Cash Payment Invoice 6941862		Chemicals and Chem F 1/9/2025	Pr Chlorine		v.	\$307.66
Cash Payment Invoice 6941862		Chemicals and Chem F 1/9/2025	Pr Micro c			\$6,073.80
Transaction Date	1/9/2025		SECURITY STATE B	10100	Total	\$6,411.46
Refer 15	10 LEAGUE OF	MINNESOTA CITIES				
Cash Payment Invoice 418829	E 101-41110-355	Dues 1/9/2025	Dues			\$714.00
Transaction Date	1/9/2025		SECURITY STATE B	10100	<b>Fotal</b>	\$714.00
Refer 15	311 MED-COMPA	SS INC				
Cash Payment Invoice 46746	E 101-42200-300	Professional Services 1/9/2025				\$127.50
Cash Payment Invoice 46746	E 240-42200-300	Professional Services 1/9/2025				\$127.50

### **Payments**

**Current Period: January 2025** 

Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$255.00
Refer 1513 RIVERLAND COMMUNITY COLL	EG		
Cash Payment E 101-42200-330 Transportation & Ed Invoice 1266855 1/9/2025			\$1,250.00
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$1,250.00
Refer 1514 SE MINNESOTA EMS			
Cash Payment E 230-42153-210 Operating Supplies Invoice 13343	run reports		\$25.00
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$25,00
Refer 1515 SPRING VALLEY ACE HARDWAI	DE .		420101
Cash Payment E 101-45128-210 Operating Supplies	-		***
Invoice Dec2024	Hockey Rink		\$66.65
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$66.65
Refer 1516 stantec	<u>a</u>		
Cash Payment E 408-43100-303 Engineering Fees	Engineering fees		\$641.75
Invoice 2329394 1/9/2025			
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$641.75
Refer 1517 USA BLUEBOOK	<u> </u>		
Cash Payment	nce S		\$212.90
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$212.90
Refer 1518 CITY OF WYKOFF	<u></u>		
Cash Payment E 101-41941-430 Miscellaneous	Over payment on hall to Candi Hare		\$30.00
Invoice 1/9/2025			,
Cash Payment E 101-41400-200 Office Supplies	Petty Cash- postage		\$12.00
Invoice 1/9/2025			
Transaction Date 1/9/2025	SECURITY STATE B 10100	Total	\$42.00
Fund Summary			
10100 SEC	URITY STATE BANK		
101 GENERAL FUND	\$3,196.91		
230 AMBULANCE FUND	\$33.99		
240 RURAL FIRE FUND	\$202.35		
260 HISTORICAL FUND	\$140.17		
305 SOUTH MAIN STREET PROJECT	\$27,652.00		
307 COUNTY 5 PROJECT	\$37,389 <sub>-</sub> 00		
406 CAPITAL OUTLAY FUND	\$16,430.81		
408 2025 Street Project	\$641.75		
601 WATER FUND	\$656.16		
602 SEWER FUND	\$6,073.80		
	\$92,416.94		
Dre Militare Observe			
Pre-Written Checks	\$0.00		
Checks to be Generated by the Computer \$9	22,416.94		

\$92,416.94

Total

### **Payments**

**Current Period: December 2024** 

Payments Bato	ch 122324PAY		\$4,302.37		
Refer 1	495 MIENERGY	COOPERATIVE	-		
Cash Payment Invoice	E 101-41941-381	Electricity	Community Cente		\$135,75
Cash Payment Invoice	E 601-49410-381	Electricity	Pumphouse		\$93.32
Cash Payment Invoice	E 101-41942-381	Electricity	MB		\$236.02
Cash Payment Invoice	E 101-43160-381	Electricity	Streets		\$570.00
Cash Payment Invoice	E 101-41944-381	Electricity	City Shed		\$44.06
Cash Payment Invoice	E 602-49480-381	Electricity	WWTP		\$1,629.28
Cash Payment Invoice	E 601-49410-381	Electricity	City Well		\$195.24
Cash Payment Invoice	E 101-43160-381	Electricity	Downtown lights		\$98.74
Cash Payment Invoice	E 260-45172-381	Electricity /23/2024			\$40.24
Cash Payment Invoice	E 260-45176-381	Electricity /23/2024			\$21,21
Transaction Date	e 12/23/2024		SECURITY STATE B 10100	Total	\$3,063.86
	496 MINNESOTA		DURCE _		
Cash Payment Invoice	E 101-42200-383	Heating Fuel	Fire Hall		\$67.63
Cash Payment Invoice	E 240-42200-383	Heating Fuel	Rural Fire Hall		\$67.63
Cash Payment Invoice	E 101-41944-383	Heating Fuel	City Shed		\$231.40
Cash Payment Invoice	E 601-49430-383	Heating Fuel	pumphouse		\$150.45
Cash Payment Invoice	E 101-41941-383	Heating Fuel	Community Center		\$325.13
Cash Payment Invoice	E 101-41942-383	Heating Fuel	Municipal Building		\$363.33
Cash Payment Invoice	E 602-49480-383	Heating Fuel	WWTP		\$32.94
Transaction Date	12/23/2024		SECURITY STATE B 10100	Total	\$1,238.51

12/23/24 3:05 PM Page 2

### **Payments**

**Current Period: December 2024** 

**Fund Summary** 

10100 SECURITY STATE BANK

101 GENERAL FUND \$2,072.06 240 RURAL FIRE FUND \$67.63 260 HISTORICAL FUND \$61.45 601 WATER FUND \$439.01 602 SEWER FUND \$1,662.22

\$4,302.37

Pre-Written Checks

\$0.00

Checks to be Generated by the Computer

\$4,302.37

Total

\$4,302.37

### **Alerts**

### 

Know about changes to your finances and online security. Choose when and what alerts you get by email or text message.

### **Accounts**

Checking XX0058

Available Balance

\$1,015,011.93

Recent 🕶

# CITY OF WYKOFF Employee Pays Hours Detail2

Employee Name	Amount	Hours	Pay Period	Occupation
Baker, John H	\$21.27	1	23	Maintenance
HEUSINKVELD, PATRICK	\$76.08	4		Maintenance
HEUSINKVELD, PATRICK	\$314.53	15.75		Maintenance
HEUSINKVELD, PATRICK	\$9.51	0.5		Maintenance
RIDDLE, LARRY	\$0.00	0		Maintenance
RIDDLE, LARRY	\$114.12	6		Maintenance
Baker, John H	\$12.50	0		Maintenance
Baker, John H	\$9.38	0		Maintenance
Baker, John H	\$0.00	0	23	Maintenance
SCHMIDT, REBECCA	\$853.78	32.5		Clerk
Baker, John H	\$547.70	25.75	23	Maintenance
SCHMIDT, REBECCA	\$742.13	28.25		Clerk
Baker, John H	\$494.53	23.25		Maintenance
Baker, John H	\$63.81	3		Maintenance
Baker, John H	\$276.51	13		Maintenance
Hare, LuAnn	\$0.00	0		Clerk
Hare, LuAnn	\$314.55	15		Clerk
Hare, LuAnn	\$314.55	15		Clerk
SCHMIDT, DUANE D	\$104.85	5	23	Maintenance
SCHMIDT, REBECCA	\$551.67	21		Clerk
Baker, John H	\$638.10	30	23	Maintenance
Baker, John H	\$21.27	1	24	Maintenance
HEUSINKVELD, PATRICK	\$28.53	1.5		Maintenance
HEUSINKVELD, PATRICK	\$399.40	20	24	Maintenance
HEUSINKVELD, PATRICK	\$19.02	1		Maintenance
RIDDLE, LARRY	\$0.00	0		Maintenance
RIDDLE, LARRY	\$114.12	6	24	Maintenance
Baker, John H	\$12.50	0	24	Maintenance
Baker, John H	\$9.38	0		Maintenance
Baker, John H	\$0.00	0		Maintenance
HEUSINKVELD, PATRICK	\$114.12	6	23	Maintenance
Baker, John H	\$255.24	12	24	Maintenance
BAKER, TYLER	\$109.37	5.75	23	Maintenance
Baker, John H	\$31.91	1.5	24	Maintenance
Baker, John H	\$74.45	3.5	24	Maintenance
Hare, LuAnn	\$0.00	0		Clerk
Hare, LuAnn	\$146.79	7	24	Clerk
Hare, LuAnn	\$251.64	12	24	Clerk
Hare, LuAnn	\$277.85	13.25		Clerk
SCHMIDT, DUANE D	\$73.40	3.5		Maintenance
SCHMIDT, REBECCA	\$210.16	8		Clerk
BAKER, TYLER	\$85.59	4.5		Maintenance
Baker, John H	\$622.15	29.25		Maintenance
	\$8,316.46			

### PETITION TO VACATE ALLEY

### TO: THE HONORABLE CITY COUNCIL OF THE CITY OF WYKOFF, MINNESOTA:

We, the undersigned, constituting the majority of the owners of land abutting on the hereinafter described street, hereby respectfully petition the City Council of the City of Wykoff, Minnesota, to vacate the following described street situated in the City of Wykoff, Fillmore County, State of Minnesota, to-wit:

The East 100 feet of the alley lying between Main Street and Gold Street in the City of Wykoff, County of Fillmore, MN.

Dated this \_\_\_\_\_ day of \_\_\_\_\_\_, 2025.

LuAnn-Hare

Lyman Hare

Roderick Thompson

# CITY OF WYKOFF VACATION APPLICATION

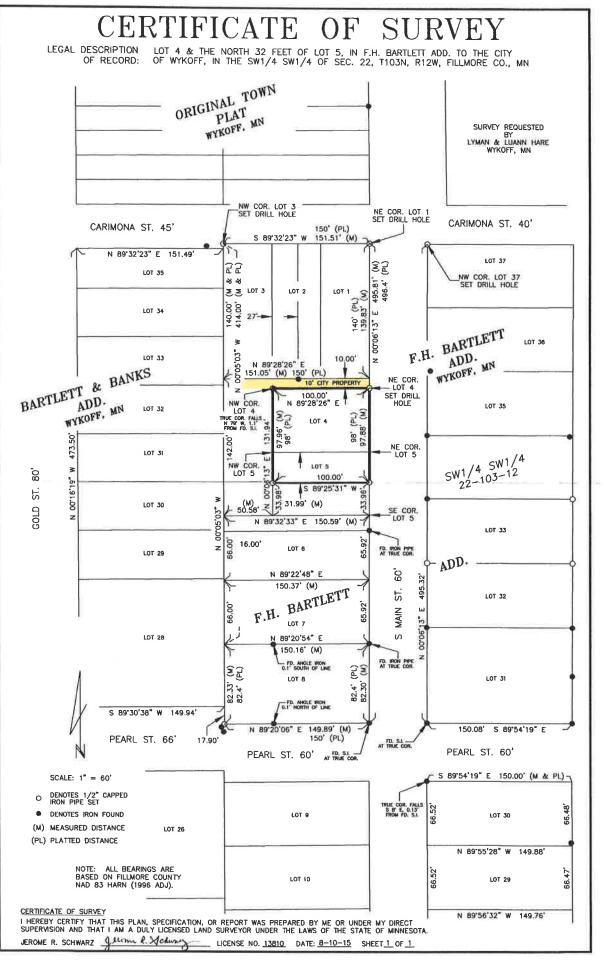
Type of Vacation (check one): Location:			_Alley
Legal Description (Parcel #)	el # Î	Jecori	adian: The
Legal Description (Parcel #) No Para East NOS feet of the alley lying bet Beason for Bequest:	Miccal Mail	N 5H .J(	to last in the City
Reason for Request:	W CEN 7 1001		of Wykolf
Resident would like to pay	la vel	hide	on that
Section of land, and it			
administrator place a car	7 1	1 (0)	
Name of Applicant Luman C. Ha		13	M. Hayc
Address 115 5 Main St.		-141	, , , , , , , , , , , , , , , , , , , ,
City Wykoff	State MN/		Zip 55990
Phone No	E-Mail \	ranniho	are@outcome.com
	· ·		
Signature: Mon Va Print I	Name) L	4 May	Hose
	, , (	1 An	
Property Owner (If different from above)	/V+		
Address			
CityS	tate	Zi	0
Phone NoE	o-Mail		
Signature:(F	Print Name)		
** All required documents should accompany			turned to the
Wykoff City Clerk's Office at 106 N. Gold St., W	ykoff, MN 55	990	
		#C+ +	
To Be Completed by Office: 1-4-25  Date Request Received By:	Koler	Met	
Date nequest necessed	(Staff Member	r)	
\$300 Fee (Payable to City of Wykoff) Check \\Z\(\text{Z}\)	4	Cash	Thomas desp
Date Application Completed			

Harles Paver Ht 300170.020 73×140 Parcel # 300167009 + Parcel # 300168000 Vyceman Alley 10' BY 100 New Parcel Report | Google Maps

> Kathy Frette 507-765-3868 CORSON LAW OFFICE 507-765-2/2/ STEVE 3PM

Item
#3 Detailed Map

Item #4 Thompson Fence Parking Space for I vehicle Havisage Rod Thompson Property Vyceman Dilleany



Idem #5 Legal Descrip of Alley

### Fillmore County, MN

#### Summary

Parcel ID

300168000

**Property Address** 

115 MAIN ST S WYKOFF MN 55990

Sec/Twp/Rng

N/A

Brief Tax Description

FH BARTLETT ADDITION LOT-4-5 BLOCK-001 LOT 4 & N 32 FT OF LOT 5 F. H. BARTLETTS ADDITION

(Note: Not to be used on legal documents)

Deeded Acres

Class

201 - (HSTD) 1A/1B/4BB RESIDENTIAL SINGLE UNIT

District School District (3701) WYKOFF CITY-2137 2137

**Creation Date** 

08/21/1992

View Map

#### Owner

Lyman C Hare & Luann M Hare 115 MAIN ST S WYKOFF MN 55990

#### Land

Seq	Code	
1	RES SF	
1836 HILLIAM OF THE STATE OF TH	Total	

### **Buildings**

**Building 1** 

Year Built 1895 Architecture N/A Above Grade Living Area 1184

Finished Basement Sqft 0
Construction Quality BELOW AVG

Condition
Foundation Type

AVERAGE STONE

Foundation Type STONE
Frame Type WOOD FRAME
Size/Shape Slight irregular
Exterior Walls STEEL;

Windows Roof Structure

N/A GABLE ASPHALT

Roof Cover ASP Interior Walls

Floor Cover Heat ;

Air Conditioning Bedrooms Bathrooms N/A 3 1.75

### **Extra Features**

Description	
PATIO	
GARAGE	
CONCRETE DRIVE	

#### Land Workflow Sales

	1 1 2 1 1 1 1	
Sale Date	TransferType	Sale Price

### Fillmore County, MN

#### Summary

Parcel ID

300170020

**Property Address** 

Sec/Twp/Rng

**Brief Tax Description** 

FH BARTLETT ADDITION LOT-002 BLOCK-001 S 6' OF THE W 27' LOT 2 BLK 1 FH BARTLETT ADD

(Note: Not to be used on legal documents)

**Deeded Acres** 

Class

201 - (NON-HSTD) 1A/1B/4BB RESIDENTIAL SINGLE

District

(3701) WYKOFF CITY-2137

**School District** 

2137

**Creation Date** 

12/16/2022

View Map

### Owner

Lyman C Hare & Luann M Hare 115 MAIN ST S **WYKOFF MN 55**990

### Land

Seq	Code	
1	COMMERCIAL SF	
Carrie III and Carrie	Total	

#### **Valuation**

		2024 Assessment	2023 Assessment
+	Estimated Building Value	\$0	\$0
+	Estimated Land Value	\$0	\$100
+	Estimated Machinery Value	\$0	\$0
=	Estimated Market Value	\$0	\$100

### **Valuation Notices**

2024 Valuation Notice (PDF)

#### **Taxation**

	2023 Payable	2022 Payable
Estimated Market Value	\$100	\$100
- Excluded Value	\$0	\$0
- Homestead Exclusion	\$0	\$0
= Taxable Market Value	\$100	\$100
Net Taxes Due	\$1.00	\$2.00
+ Special Assessments	\$0.00	\$0.00
= Total Taxes Due	\$1.00	\$2.00

### **Pay Taxes Online**

0			
U.			

### **Summary**

Parcel ID **Property Address**  300170010 109 MAIN ST S WYKOFF MN 55990

Sec/Twp/Rng Brief

FH BARTLETT ADDITION LOT-2-3 BLOCK-001 S103.5' OF LOT 3 & S 103.5' OF W27' LOT 2 BLK 1 EXC S 6' OF THE W 27' LOT 2 FH

**Tax Description** 

BARTLETT ADD (Note: Not to be used on legal documents)

Deeded Acres

0.00

Class

233 - (NON-HSTD) 3A COMMERCIAL LAND AND BUILDING

District

(3701) WYKOFF CITY-2137

School District **Creation Date** 

2137 08/21/1992

View Map

#### Owner

Gold Street Properties LLC 6424 GRANITE DR NW **ROCHESTER MN 55901** 

Rod Thompson

#### Land

Seq	Code	
1	COMMERCIAL SF	
0.000	Total	

#### **Extra Features**

Description

POLE SHED 3W

### **Valuation**

		2024 Assessment	2023 Assessment
+	Estimated Building Value		÷.
+	Estimated Land Value		
+	Estimated Machinery Value		***
=	Estimated Market Value		

#### **Valuation Notices**

2024 Valuation Notice (PDF)

#### **Taxation**

		2023 Payable	2022 Payable
	Estimated Market Value	_	
	Excluded Value		
-	Homestead Exclusion	D.C.	***
	Taxable Market Value		
	Net Taxes Due		
+	Special Assessments	, i	¥.
=	Total Taxes Due		30

### Fillmore County, MN

#### **Summary**

Parcel ID

300167000

Property Address

119 EAST CARIMONA ST WYKOFF MN 55990

Sec/Twp/Rng

Brief Tax Description FH BARTLETT ADDITION LOT-1-2 BLOCK-001 LOT 1 & E 23' LOT 2 F. H. BARTLETTS ADDITION

(Note: Not to be used on legal documents)

**Deeded Acres** 

Class

233 - (NON-HSTD) 3A COMMERCIAL LAND AND BUILDING

District School District (3701) WYKOFF CITY-2137

**Creation Date** 

2137 08/21/1992

View Map

#### Owner

Rocky Vreeman & Jodi Schleusner-Vreeman 468 LINE ST N **WYKOFF MN 55990** 

#### Land

Seq	Code	
1	RES SF	
	Total	

#### **Extra Features**

Description

POLE SHED 4W

#### Sales

Multi Parcel	Sale Date	Buyer	Seller	
N	6/10/2016	ROCKY/JODI VREEMAN	ROGER/JOANN WESTRA	
N	10/17/2011	ROGERT/JOANN WESTRA	JOANNE BRUSSE	-
N	2/10/2004	LOWELL & JOANN BRUSSE	CITY OF WYKOFF	

### **Land Workflow Sales**

Sale Date	TransferType	Sale Price
6/12/2019	Affidavit of Survivorship	\$0
6/10/2016	Contract for Deed	722
10/17/2011	Warranty Deed	

#### **Valuation**

	2024 Assessment	2023 Assessment
+ Estimated Building Value	<b>p</b>	
+ Estimated Land Value		
+ Estimated Machinery Value		
= Estimated Market Value	*****	

### **Valuation Notices**

2024 Valuation Notice (PDF)





## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff LANCE BOYUM Chief Deputy 901 Houston St. NW PRESTON, MN 55965-1080

Tel: 507-765-3874 Emergency Dial 911 Fax: 507-765-2703

Date:

December 15, 2024

To:

**Wykoff City Council** 

From:

Jesse Grabau, Patrol Sergeant

John DeGeorge, Fillmore County Sheriff

Re:

**November Monthly Council Report** 

39 hours 50 minutes of routine patrol

### **Calls for Service/ Patrol Activity:**

2024-11-04	Ambulance	MAIN ST
2024-11-09	Ambulance	Pearl St
2024-11-09	Traffic	FRONT ST
2024-11-10	Ambulance	MAIN ST
2024-11-12	Ambulance	SILVER ST
2024-11-14	Assist	GOLD ST
2024-11-14	Information	Centennial St
2024-11-17	Ambulance	PEARL ST
2024-11-19	Ambulance	BARTLETT ST
2024-11-21	Suspicious Activity	MAIN ST
2024-11-26	Ambulance	GOLD ST
2024-11-27	Traffic	GOLD ST





# Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff LANCE BOYUM Chief Deputy 901 Houston St. NW PRESTON, MN 55965-1080

Tel: 507-765-3874 Emergency Dial 911 Fax: 507-765-2703

Date:

January 1, 2025

To:

**Wykoff City Council** 

From:

Jesse Grabau, Patrol Sergeant

John DeGeorge, Fillmore County Sheriff

Re:

**December Monthly Council Report** 

36 hours 50 minutes of routine patrol

### **Calls for Service/ Patrol Activity:**

2024-12-01	Welfare Check	Silver St
2024-12-08	Harassment	GOLD ST
2024-12-09	Disorderly Conduct	MAIN ST
2024-12-12	MAARC	FRONTAGE RD
2024-12-12	Welfare Check	SILVER ST
2024-12-12	Traffic	SOUTH ST
2024-12-23	Welfare Check	CENTENNIAL ST
2024-12-23	Ambulance	LINE ST
2024-12-26	Civil	FRONT ST
2024-12-30	Traffic	GOLD ST

City Permit #	
---------------	--

## Right-of-Way Permit Application

X Excavation Permit	C Obstruction L CHILL	Detailed Plan Submitted	
GSOC Registration #	80 PI	an #	Project # ACAM Wykoff
Project Location: <u>Cit</u>	y of Wykoff		Troject #
To and From (Address	F.O. 1	N Main St	
Applicant: Arvig Ente	erprises, Inc.	24	Hour Phone # _218-346-8138
Address: 160 2nd St			Tiodi i fiolic #
City: <u>Perham</u>		State: MN	Zip Code: <u>56</u> 573
Contact Person: Bret	t Christiansen Wor		
General Contractor: _/			GSOC Registration #: 80
	Work Pho	one #: _218-346-8111	24 Hour Phone #:218-346-5500
Contact Person: Stev	B B 1111	one #:	24 Hour Phone #:
L WESTERNAND		ILITIES INFORMATION	
☐ Cable TV	☐ Water	Sewer	☐ Electric
☐ Telephone Copper	X Fiber Cable	Other:	
N. 14 " 14" L. 17 CM	PURPO	OSE OF CONSTRUCTION	G 0
⊠ New	Replacement	Repair	X Other: pull in existing duct
the second secon			
	TYPI	E OF CONSTRUCTION	A TOTAL CONTRACTOR OF THE PARTY
☐ Trench	☐ Hole	E OF CONSTRUCTION  Chamber	⊠ Bore
☐ Trench		Chamber	Bore g through exisiting duct
☐ Aerial	☐ Hole ☐ Plow CON	Chamber	
Aerial  Excavation Size:  150ft-	☐ Hole ☐ Plow CON Length:(LF): Width: new 3'y3'y5'	Chamber  Other: peds/pullin  STRUCTION DETAILS  Depth: Fee	g through exisiting duct
Aerial  Excavation Size:  150ft-	☐ Hole ☐ Plow CON Length:(LF): Width:	☐ Chamber  ☑ Other: peds/pullin  STRUCTION DETAILS	g through exisiting duct
Aerial  Excavation Size:  150ft-	☐ Hole ☐ Plow CON Length:(LF): Width: new 3'y3'y5'	Chamber  Other: peds/pullin  STRUCTION DETAILS  Depth: Fee	g through exisiting duct
Aerial  Excavation Size:  150ft-	☐ Hole ☐ Plow CON Length:(LF): Width: new 3'y3'y5'	Chamber  Other: peds/pullin  STRUCTION DETAILS  Depth: Fee	g through exisiting duct
Excavation Size:  150ft- 550ft- Obstruction Length:	☐ Hole ☐ Plow  CON  Length:(LF):   Width: new exisiting duct   3'x3'x5'	☐ Chamber  ☑ Other: peds/pullin  STRUCTION DETAILS  Depth: Fee  42"-60"  ☐ Parking Lane	g through exisiting duct
Excavation Size: 150ft- 550ft- Obstruction Length:  ROW Being Used:	☐ Hole ☐ Plow  CON Length:(LF): Width: new exisiting duct ☐ Driving Lane	Chamber  X Other: peds/pullin  STRUCTION DETAILS  Depth: Fee  42"-60"  Parking Lane	g through exisiting duct  Sidewalk Blvd  Shrubs
Excavation Size:  150ft- 550ft- Obstruction Length:  ROW Being Used:  Type of Material:	☐ Hole ☐ Plow  CON Length:(LF): Width: new exisiting duct ☐ Driving Lane ☐ Concrete ☒ Bitumin ☐ Curb & Gutter	☐ Chamber  ☑ Other: peds/pullin  ISTRUCTION DETAILS  Depth: Fee 42"-60"  ☐ Parking Lane  ☐ Ous ☐ Gravel ☒ Gravel ☐ Sidewalk ☐ Sig	g through exisiting duct  Sidewalk X Blvd  ass  Trees Shrubs  Other:
Excavation Size:  150ft- 550ft- Obstruction Length:  ROW Being Used:  Type of Material:  Structures:	☐ Hole ☐ Plow  CON Length:(LF): Width: new exisiting duct ☐ Driving Lane ☐ Concrete ☒ Bitumin ☐ Curb & Gutter	Chamber  Chamber: peds/pullin  STRUCTION DETAILS  Depth: Fee 42"-60"  Parking Lane  ous Gravel X Gra  Sidewalk Sig  Estimated Completi	g through exisiting duct  Sidewalk Blvd  Shrubs
Excavation Size:  150ft- 550ft- Obstruction Length:  ROW Being Used:  Type of Material:  Structures:  Estimated Start Date:	☐ Hole ☐ Plow  CON Length:(LF): Width: new exisiting duct ☐ Driving Lane ☐ Concrete ☐ Bitumin ☐ Curb & Gutter  03/15/2025by: Bruff (Linstiansen	Chamber  Chamber: peds/pullin  STRUCTION DETAILS  Depth: Fee 42"-60"  Parking Lane  Tous Gravel Gravel Gravel Sidewalk Sig  Estimated Completi	g through exisiting duct  Sidewalk Blvd  ass Trees Shrubs  on Date: 12/27/2025
Excavation Size:  150ft- 550ft- Obstruction Length:  ROW Being Used:  Type of Material:  Structures:  Estimated Start Date: Applicants Signature:	☐ Hole ☐ Plow  CON Length:(LF): Width: new exisiting duct ☐ Driving Lane ☐ Concrete	Chamber  Chamber: peds/pullin  STRUCTION DETAILS  Depth: Fee 42"-60"  Parking Lane  Tous Gravel Gravel Gravel Sidewalk Sig  Estimated Completi	g through exisiting duct  Sidewalk Blvd  ass Trees Shrubs  on Date: 12/27/2025

### City of Wykoff Proposed Fiber:

Please note that we will be

Permitting with MNDOT and Fillmore

County for the fiber installation on
their road jurisdiction.





85 7th Place East, Suite 500 St. Paul, Minnesote 55101-2198 www.commerce.state.mn.us 651.296.4026 FAX 651,296.1959 An equal opportunity employer

May 23, 2008

Burl W. Haar Executive Secretary Minnesota Public Utilities Commission 121 7th Place Bast, Suite 350 St. Paul, Minnesota 55101-2147

RB: Comments of the Minnesota Department of Commerce Docket No. P408/AM-08-564

Dear Dr. Haar:

Attached are the comments of the Minnesota Department of Commerce in the following matter:

In the matter of East Otter Tail Telephone Company's Request for Arvig Communication. Systems as a d/b/a or Assumed Name

The petition was filed on May 16, 2008 by:

Tim Heggestuen Arvig Enterprises, Inc. 150 2<sup>nd</sup> Street SW Perham, MN 56573

The Department recommends approval and is available to answer any questions the Commission may have.

Sincerely,

/s/ BRUCE L. LINSCHEID Financial Analyst

BLL/ja Attachment Docket No. P408/AM-08-564 Analyst assigned: Bruce L. Linscheid Page 2

#### IV. ANALYSIS

The Department reviews each name change request for the relevant consumer, legal and policy issues. Name changes need to be monitored so that only authorized companies provide telecommunications service in Minnesota. East Otter Tail is an independent local exchange company and defined as independent telephone companies under Minn. Stat. §237.01, subd. 3. The d/b/a or assumed name, Arvig Communication Systems, is registered with the Minnesota Secretary of State, but East Otter Tail has supplied neither a cover letter to its tariffs reflecting the proposed name change, nor a complete tariff reflecting the new d/b/a or assumed name.

Although East Otter Tail must ultimately satisfy the requirement to update its tariff, it has complied with the requirement of Minn. Rules Part 7812.0300, subpt. 6 and with the implied requirements of Minn. Rule Part 7812.0300 in seeking Commission approval to change the name on its certificate of authority.

#### V. COMMISSION ALTERNATIVES

- Approve the addition of the d/b/a or assumed name, Arvig Communication Systems, to East Otter Tail Telephone Company's certificate of authority. Bast Otter Tail Telephone Company must submit either a tariff cover letter reflecting the name change within 20 days of this Order, or a complete tariff reflecting the d/b/a or assumed name, Arvig Communication Systems, either now or at the time of its next tariff filing.
- Approve with modifications.
- Reject the name change.

### VL RECOMMENDATION

Approve the addition of the d/b/a or assumed name, Arvig Communication Systems, to Bast
Otter Tail Telephone Company's certificate of authority. Bast Otter Tail Telephone
Company must submit either a tariff cover letter reflecting the name change within 20 days of
this Order, or a complete tariff reflecting the d/b/a or assumed name, Arvig Communication
Systems, either now or at the time of its next tariff filing.



### **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 11/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

th	SUBROGATION IS WAIVED, subject his certificate does not confer rights to	to t	he te e cert	rms and conditions of th tificate holder in lieu of si	e polic	cy, certain po	olicies may	require an endorsemen	t. A sta	atement on
PRO	DUCER	100		The state of the s	CONTA		<i>!</i>			
Cottingham & Butler 800 Main St.			NAME: PHONE FAX							
Dubuque IA 52001			PHONE (A/C, No, Ext): 563-587-5000 FAX (A/C, No): 563-583-7339 E-MAIL ADDRESS:							
					INSURER(S) AFFORDING COVERAGE					NAIC#
INSL	IRED			ARVIG-0001						25623
An	vig Enterprises, Inc.				INSURER B: Travelers Property Casualty Company of America 25674				25674	
	0 Second St. SW rham MN 56573				INSURER C1					
۱' ۲	mam wit 30373				INSURER D:					
			INSURER E :							
co	VERAGES CER	TIEL	CATE	NUMBER: 1759724537	INSURE	RF:		DEVIOLON NUMBER		
					/E REE	N ISSUED TO	THE INCLIDE	REVISION NUMBER:	UE DOL	IOV DEDIOD
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO A			CT TO V	MUICH THIS						
U	ERTIFICATE MAY BE ISSUED OR MAY XCLUSIONS AND CONDITIONS OF SUCH	PERI	I AIN.	THE INSURANCE AFFORDS	FD RY	THE POLICIE	S DESCRIBE	HEREIN IS SUBJECT TO	O ALL T	HE TERMS,
INSR	TYPE OF INSURANCE	ADDL	SUBR		BEEN	POLICY EFF	POLICY EXP			
LTR A	X COMMERCIAL GENERAL LIABILITY	INSD	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT		
				H-630-7R067595-PHX-24		1/1/2024	1/1/2025	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000,	***************************************
	CLAIMS-MADE X OCCUR							PREMISES (Ea occurrence)	\$ 1,000,	
								MED EXP (Any one person)	\$ 10,000	
								PERSONAL & ADV INJURY	\$ 1,000,	000
	X POLICY X PRO- X LOC							GENERAL AGGREGATE	\$ 2,000.	000
	Chenno							PRODUCTS - COMP/OP AGG	\$ 2,000,	000
В	AUTOMOBILE LIABILITY	_	-	840 7D007400 04 Io		444/0004		COMBINED SINGLE LIMIT	\$	
-	X ANY AUTO			810-7R067430-24-l3		1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,	000
	OWNED SCHEDULED							BODILY INJURY (Per person)	\$	
	AUTOS ONLY AUTOS NON-OWNED							BODILY INJURY (Per accident) PROPERTY DAMAGE		
	AUTOS ONLY AUTOS ONLY							(Per accident)	\$	
-	UMBRELLA LIAB OCCUP	_	-						\$	
	FYOTOGUAR							EACH OCCURRENCE	\$	
	CLAIIVIS-IVIADE							AGGREGATE	\$	
Α	DED RETENTION \$ WORKERS COMPENSATION	_		UD 70 (0700 0 1 1 0 7				I DED   LOTH	\$	
	AND EMPLOYERS' LIABILITY			UB-7R127037-24-I3-E		1/1/2024	1/1/2025	X PER STATUTE OTH-		
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDENT	\$ 1,000,	000
	(Mandatory in NH) If yes, describe under							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,	000
	DÉSCRIPTION OF OPERATIONS below		-					E.L. DISEASE - POLICY LIMIT	\$ 1,000,	000
DESC	CRIPTION OF OREDATIONS () OCATIONS (VEHICL	Fe //	CODD	404 Additional Day 1 . 0 . 1 . 1						
DESC	CRIPTION OF OPERATIONS / LOCATIONS / VEHICE	.ES (A	ACORD	101, Additional Remarks Schedul	e, may be	attached if more	space is require	ed)		
000	TIFICATE HOLDED									
CEI	RTIFICATE HOLDER				CANC	ELLATION				
					SHO	III D ANY OF T	HE ABOVE DI	ESCRIBED POLICIES BE CA	ANCELL	ED BEFORE
					EXPIRATION	DATE THE	REOF, NOTICE WILL E			
City of Wykoff 106 N Gold Str PO Box 218 Wykoff MN 55990			ACC	ORDANCE WIT	TH THE POLIC	Y PROVISIONS.				
			AUTHORIZED REPRESENTATIVE							
									-	

# City of Wykoff Proposed Fiber:

Please note that we will be

Permitting with MNDOT and Fillmore

County for the fiber installation on
their road jurisdiction.





o de entire	2 m
To All To Whom Th	rese Presents Shall Come, Greeting:
	1 to 10 (0 1 2 to 1 2 t
	rporation, duly signed and acknowledged under oath,
	fice of the Secretary of State, on the 27th
day of <u>December</u> , A. D.	1984for the incorporation of
Ai	rvig Enterprises, Inc.
under and in accordance with th	e provisions of Minnesota Statutes, Chapter 302A
25	
Row, Cherefore, by viet	ue of the powers and duties vested in me
by law, as Secretary of State	of the State of Minnesota, I do hereby certify
that the said	2 ×
	vig Enterprises, Inc.
Ax	
Ax	
Ax	under the laws of this State.
Ax	under the laws of this State.  Witness my official signature hereunto sub-
Ax	witness my official signature hereunto sub- scribed and the Great Seal of the State of Minnesota
Ax	witness my official signature hereunto sub- scribed and the Great Seal of the State of Minnesota hereunto affixed this twenty-seventh day of
Ax	witness my official signature hereunto subscribed and the Great Seal of the State of Minnesota hereunto affixed this twenty-seventh day of December in the year of our Lord

\$0-00009-03