

City of Wykoff
226 Gold St. N
Wykoff, Mn 55990
Community Center Rental Agreement

Today's Date _____

Name of Renter: _____

Address: _____

City: _____

State _____ Zip _____

Phone Number: _____

Date of Rental _____

Time: _____

\$225.00-South Side _____

\$150.00-North Side _____

\$350.00-Whole Hall _____

\$100.00-Dance _____

The following must be completed before you leave, as the hall may be rented for the next day. We are not responsible for anything left in the hall.

- ✓ Please clear all your tables and the counters
- ✓ Please do all of the dishes/coffee pots and put them back in the proper place.
- ✓ Please remove all decorations
- ✓ All debris must be picked up. Garbage can be thrown into bins outside main entrance or across the street in the dumpster
- ✓ All tables and chairs that were not out when you arrived must be put back where they were gotten from.

If alcohol is going to be served, we require an Event Rider from your Homeowners Insurance. (Please attach copy of rider)

Deposit Check will be returned or shredded. Please indicate what you would like us to do. The deposit will be returned/shredded after the maintenance person has inspected the area that you used.

Deposit Ck# of \$100 _____

Payment Ck # _____

Total Cost _____

Date: _____

(Renters Signature)